

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

May 19, 1999

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, and Jack Williams. Henry Meers arrived at 7:35 p.m.

III. Public Input

Phill Cherry, of the Wildcats Football Association, attended to request that the football association be considered for parking of cars at this year's carnival. The Board agreed to assign parking to the Wildcats Football Association, but will decide on the parking fee/donation at a later date.

IV. Presentation of the April 21, 1999 Minutes

Motion 99-369 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the April 21, 1999 minutes as submitted. Motion passed unanimously.

V. Committee Appointments

After some discussion of Jim Randall's proposed modifications on the committees, it was unanimously decided that the appointed committees for the new fiscal year, will be as follows:

- A. Maintenance
- B. Recreation
- C. Finance & Planning
- D. Special Recreation (SSSRA)
- E. Township Planning Committee

VI. Legal Report

Motion 99-370 was made by Jack Williams, seconded by Mark Bickel, to accept the Inter-governmental Agreement by Lincoln-Way High School District 210, enabling the Frankfort Square Park District access to school facilities for the benefit of the park residents. Roll Call vote: 7 ayes, 0 nays. Motion carried.

VI. Legal Report (continued)

Dick Hutchison presented the tax bill for Brookside Glen and will review it with Jim Randall and Marge Johnson.

VII. Treasurer's Report

Jim Randall distributed copies of the proposed 1999-2000 Budget and Appropriation Ordinance to the Commissioners for their review, prior to passing it at the June meeting.

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 99-371 was made by Ken Blackburn, seconded by Bob Murphy, to accept the Accounts Payable Listing. Roll Call vote: 7 ayes, 0 nays. Motion carried.

VIII. Director's Report

Jim Randall provided a revised draft of the proposed Personnel Policy Manual. There are still several points to be finalized, but Jim hopes to present a legal document at the June meeting.

Jim Randall discussed the proposal from Cody-Braun and Associates to create preliminary drawings for the expansion of the Park District Administration Building.

Jim Randall discussed his correspondence with Lynda Given, of Chapman and Cutler, regarding the Park Districts situation concerning the tax cap legislation on the Corporate Referendum. It was suggested that a meeting of the Finance Committee be scheduled to explain the taxing process.

Jim Randall stated he will postpone ordering the new sign for 80th Avenue until August due to the construction that will be taking place.

Jim Randall reported college students have been hired for the summer. He praised the park staff on the exceptional work they have been doing.

IX. Committee Reports

A. Maintenance

Jim Randall asked the Board for a motion, not to exceed \$10,000, for pavement costs to expand the parking lot behind the park building. Discussion took place as to where the entire amount would come from, and whether it was necessary to amend the budget.

A. Maintenance (continued)

Motion 99-372 was made by Ken Blackburn, seconded by Jack Williams, to use \$5,500 from the Paving & Lighting Fund for paving the parking lot behind the Park District Administration Building. Roll call vote: 6 ayes, 1 nay. Motion carried.

B. Recreation

The new brochure is finished and has been mailed to residents.

Jim Randall reported the web page will be delivered next week and should be up and running in the upcoming months.

C. Finance & Planning

Jim Randall reported the 1999-2000 Budget and Appropriation Ordinance will be ready to approve at the June meeting.

D. Special Recreation (SSSRA)

Jim Randall reported the SSSRA's 25th Anniversary Celebration is scheduled for Sunday, May 23, 1999, from 1:00 - 4:00 p.m.

E. Township Planning Committee

No report.

X. Old Business

- A. Jim Randall reported that progress continues to be made to the maintenance garage, and should be completed next week.
- B. Jim Randall received the landscape design for the Hughes & Dugan Development. Work should begin within the next few months.
- C. A copy was distributed of the tentative agreement between Brutti and Associates, Ltd., on the New Plank Trail Development.
- D. Jim Randall reported work is progressing slowly at the Walnut Creek Development.
- E. Brookside Glen Subdivision continues to grow rapidly, with all lots currently sold out. The dedication of the new five acre park should take place during the fiscal year.

X. Old Business (continued)

- F. The staff has been working on marketing strategies for the purpose of promoting the upcoming Carnival. Marge Johnson also discussed ways of developing revenue for entertainment for the year 2000 carnival. Jim Randall will notify all organizations of the next scheduled meeting.

XI. New Business

Jeff Libowitz reported that Jim Randall was honored with a plaque at a special ceremony at Lincoln-Way High School. Jim was recognized for his efforts to academic and social growth to the District and Lincoln-Way High School. Congratulations to him!

Bob Murphy asked whether signs could be put up at Summit Hill Jr. High, pertaining to the dog walking ordinance.

XII. Adjournment

Motion 99-373 was made by Ken Blackburn, seconded by Pam Kohlbacher, to adjourn the meeting at 9:10 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

June 16, 1999

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:32 p.m.

II. Roll Call

Present were: Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Henry Meers and Bob Murphy. Mark Bickel and Jack Williams were absent.

III. Public Input

No public input.

IV. Presentation of the May 19, 1999 Minutes

Motion 99-374 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the May 19, 1999 minutes as amended. Motion passed unanimously.

V. Legal Report

Motion 99-375 was made by Ken Blackburn, seconded by Bob Murphy, to pass the Prevailing Wage Ordinance #131. Motion passed unanimously.

Dick Hutchison presented the gift band ordinance for District review. Copies were distributed for review by board members.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 99-376 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the Accounts Payable Listing. Roll Call vote: 5 ayes, 0 nays. Motion carried.

Motion 99-377 was made by Ken Blackburn, seconded by Bob Murphy, to accept Ordinance #129 of the Budget and Appropriation Ordinance. Motion passed unanimously.

Motion 99-378 was made by Bob Murphy, seconded by Pam Kohlbacher, to pass Ordinance #130. Roll call vote: 4 ayes, 1 nay.

VII. Director's Report

VIII. Committee Reports

A. Maintenance

Jim Randall reported the Park District will be paying off two equity loans and hope to purchase a wide area mower next year.

B. Recreation

Marge Johnson reported \$700.00 has been raised from programs such as dances and raffles, which will be used toward entertainment at next year's carnival. There are also activities scheduled in August and September with hopes of raising more revenue.

C. Finance & Planning

Jim Randall reported a meeting will be scheduled after the July meeting to review the functions of the Park District.

D. Special Recreation (SSSRA)

Jim Randall reported SSSRA is facing similar budget concerns as the Park District due to limited new growth.

E. Township Planning Committee

Jim Randall reported he will not be able to attend the Township Planning Committee Meetings and deferred to the board for a volunteer. Henry Meers will check his schedule, though an alternate should be assigned.

IX. Old Business

The maintenance garage is nearly complete and will have a final inspection on June 16th.

Landscaping is currently being done around the path, though there are some concerns about the slope of the ground.

There are no updates to report on the Plank Trail Development.

Park District Board Meeting

~~May 19, 1999~~ June 16, 1999

Page 3

IX. Old Business (continued)

Jim Randall reported wetland plants are being planted along the retention area and over the bridge in the Brookside Glen Subdivision

The Park District will be ordering park equipment in conjunction with the Illinois State Line Item Grant. Jim Randall reported staff will do site work, hiring contractors, etc., out of the grant money. There will be no need to budget for these expenses.

X. New Business

Ken Blackburn reported on an article he read that the Village of Frankfort will be donating \$10,000 to the Frankfort Park District from money generated from telephone cell towers. He stated since Frankfort Square has a telephone cell tower within their village, would a similar donation be made to Frankfort Square. Jim Randall stated he will wait to see if it passes, then will make an inquiry.

XI. Adjournment

Motion 99-379 was made by Ken Blackburn, seconded by Henry Meers, to adjourn the meeting at 8:07 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

July 21, 1999

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:32 p.m.

II. Roll Call

Present were: Mark Bickel, Pam Kohlbacher, Jeff Libowitz, Henry Meers, Bob Murphy and Jack Williams. Ken Blackburn arrived at 7:34 p.m.

III. Public Input

Residents who live across from Community Park attended to report a negative incident they were involved in with kids playing basketball during the Fourth of July holiday. The residents asked whether the Park District can do something to control the situation there. After some discussion, it was decided to move two of the basketball hoops to Hunter Prairie Park.

IV. Presentation of the June 16, 1999 Minutes

Motion 99-380 was made by Ken Blackburn, seconded by Bob Murphy, to accept the June 16, 1999 minutes as presented. Motion passed unanimously.

V. Legal Report

Dick Hutchison filed the Budget & Appropriation Ordinance with the State.

Motion 99-381 was made by Ken Blackburn, seconded by Jack Williams, to accept Ordinance 99-00-132 of the State Gift Bar Act. Motion passed unanimously.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 99-382 was made by Ken Blackburn, seconded by Bob Murphy, to accept the Accounts Payable Listing. Roll Call vote: 7 ayes, 0 nays. Motion carried.

VII. Director's Report

Jim Randall scheduled a Finance Committee meeting for Wednesday, September 1, 1999, at 7:00 p.m., to review the audit report.

Jim Randall reported the passing of the 1999-2000 levy will take place at the September 1 Finance Committee meeting.

VIII. Committee Reports

A. Maintenance

Jim Randall reported the perpetual drainage problem has been corrected at Indian Boundary South Park.

B. Recreation

Jim Randall reported on what a fine job Audrey, Marge & JoAnn have been doing on the upcoming brochure.

Jim Randall reported the brochures will be going out August 31 and will be mailed to homes in Brookside Glen.

C. Special Recreation (SSSRA)

No report.

D. Finance & Planning

No report.

E. Township Planning Committee

No report.

IX. Old Business

- A. A nice job is being done on the landscaping and wetland planting at the Hughes and Duggan Development.

- B. The Plank Trail Development has been approved by the Village of Frankfort.
- C. No update to the Walnut Creek Development
- D. Jim Randall distributed a summary of revenues from the carnival and will give a more complete report at the August meeting.

Several items discussed:

- In the future, the Park District would like to see more volunteer help from community groups.
 - It was decided thank you letters will go out to everyone who donated their time at the carnival, and will be prepared for signature by the commissioners at next months board meeting.
 - It was suggested something be added to the first school newsletter asking for suggestions for next year.
 - Jim reported on all of the positive phone calls the Park District received on the fireworks display, and would like to thank Wynn Kramer for providing them.
- E. Jim Randall submitted a request for grant dollars and the equipment has been ordered. It was decided by the Commissioners that they will go to bid before making any decisions on playground installation.

X. New Business

No new business

XI. Adjournment

Motion 99-383 was made by Ken Blackburn, seconded by Jack Williams, to adjourn the meeting at 9:00 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

August 18, 1999

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Henry Meers, Bob Murphy, and Jack Williams.

III. Public Input

None.

IV. Presentation of the July 21, 1999 Minutes

Motion 99-384 was made by Ken Blackburn, seconded by Pam Kohlbacher, accept the July 21, 1999 minutes as presented.
Motion passed unanimously.

V. Legal Report

No report.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 99-385 was made by Ken Blackburn, seconded by Jack Williams, to accept the Accounts Payable Listing. Roll Call vote: 7 ayes, 0 nays. Motion carried.

VII. Director's Report

Jim Randall reviewed the Director's Report that was provided to the Commissioners.

VIII. Committee Reports

A. Maintenance

No report.

B. Recreation

Jim Randall reported that the fall brochure would be delivered to the residents on August 31 and that the routes have been adjusted to include delivery to Brookside Glen and Odyssey.

C. Special Recreation (SSSRA)

No report.

D. Finance & Planning

A meeting to review the 1998-1999 audit report has been scheduled for September 1, 1999, at 7:00 p.m. Jim Randall will have information packets available on Monday for the Commissioners review.

E. Township Planning Committee

No report.

IX. Old Business

A. No update on the Hughes and Duggan Development.

B. No update on the Plank Trail Development.

C. No update on the Walnut Creek Development.

D. Road repairs continue on 80th Avenue and to the entrance of Union Creek. Repairs should be finished before the start of school.

E. Jim Randall distributed a summary of carnival revenue and expenses. The date for next years carnival will be decided at the September meeting. Jim received several complaints about parking when scheduled baseball games were taking place. It was discussed whether games not be scheduled during the carnival.

IX. Old Business (continued)

- F. No update on the Illinois State Line Item Grant.
- G. No update to the ordinance enforcement at Community Park. The Park District did receive a call from a resident concerning the basketball court. They were instructed to call the Will County Sheriff if problems arise.

X. New Business

- A. Mark Bickel discussed his findings and concerns after reviewing the Master Plan. He suggested the Commissioners review the Five Year Plan to make sure we take a look at where we want to be in the next several years, and to review our existing and future facilities. It was decided a meeting will be scheduled in January or February to review the Five Year Plan and make any changes at that time.
- B. An overview was given of the park improvements made at Hunter Prairie playground. Jim Randall received several negative telephone calls relating to the choice of equipment that was installed there, though Jim is very happy with the work that has been done there.
- C. Jim Randall will present revisions to the Policy Manual for review at next months board meeting. The completed document will be distributed to the commissioners prior to sending it to the Attorney.
- D. Jack Williams and Bob Murphy gave an overview of what happened at the Village Meeting concerning the situation over contamination at the water retention area behind Summit Hill. Discussion took place over what the Park District's next course of action should be, if any, or whether we should leave it to the proper departments for testing. Mark Bickel offered to contact various people from Frankfort to see what their position will be and report back to the Board as soon as possible.

After further discussion, roll call was taken on whether the Park District should take an active role in the testing of the water and soil. There were 4 ayes, 1 nay, and 2 undecided.

Motion 99-386 was made by Henry Meers, seconded by Mark Bickel, to adjourn the meeting. Roll call was taken, with 2 ayes, 5 nays. Motion did not pass.

A meeting was scheduled for Thursday, August 26, 1999, at 7:30 p.m., to discuss the situation further.

Park District Board Meeting
August 18, 1999
Page 4

XI. Adjournment

Motion 99-387 was made by Bob Murphy, seconded by Jack Williams, to adjourn the meeting at 9:45 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

September 15, 1999

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Jeff Libowitz, Bob Murphy, and Jack Williams. Henry Meers arrived at 7:35 p.m. Pam Kohlbacher was absent.

III. Public Input

None.

IV. Presentation of the August 18, 1999 Minutes

Mark Bickel asked that the second paragraph under D. of New Business be amended to read "After further discussion, an informal poll was taken as to whether the Park District should take an active role in the testing of water and soil."

Motion 99-388 was made by Mark Bickel, seconded by Jack Williams, to accept the August 18, 1999 minutes as amended. Motion passed unanimously.

V. Legal Report

No report.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 99-389 was made by Ken Blackburn, seconded by Jack Williams, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Jim Randall distributed revised copies of the Personnel Policy Manual for the commissioners to review over the next month. A meeting would then be scheduled to go over any changes prior to giving it to an Attorney for final review prior to passing.

Jim Randall reported the final payment of the yearly alternate bond issue is due October 1, 1999.

VIII. Committee Reports

A. Maintenance

Motion 99-390 was made by Ken Blackburn, seconded by Jack Williams, to accept the bid by K.J. Construction, in the amount of \$14,446.00, for the installation of playground equipment. Roll call votes: Mark Bickel yes, Ken Blackburn, yes, Jeff Libowitz, yes, Bob Murphy, yes, Jack Williams, yes, Henry Meers, no. Motion carried.

Jim Randall reported the Wildcat football program will pay electrical costs for the installation of a scoreboard and lighting at Summit Hill and Hilda Walker schools.

B. Recreation

Jim Randall reported participants are excited about the new equipment at the Lincoln-Way East Fitness Center. Also new is the ability to register for programs at the field house. Jim will schedule a meeting with L.A.P. to come up with ideas for bringing awareness to the facility.

C. Special Recreation (SSSRA)

Jim Randall is checking into the possibility of joint programming with LWSRA, due to occasions arising when participants from our District would prefer to register for LWSRA. He will update the board when information becomes available.

D. Finance & Planning

Jim Randall briefly discussed an incident concerning a preschooler that withdrew from the program after it had already begun. The registrant is upset because a refund was not given.

Jim Randall reported Park District staff is currently reviewing the Master Plan.

E. Township Planning Committee

No report.

IX. Old Business

- A. Grading and seeding is currently being done to the west side of Brookside Glen, adjacent to 80th Avenue.
- B. The first distribution has been made from the Illinois State Line Item Grant, with the second payout expected to be made in a couple weeks. Once the money is received, a grand opening will be scheduled.

X. New Business

- A. The review of the Master Plan will take place later this year.
- B. There was no update to the park improvements at Hunter Prairie Park.
- C. After complaints from residents of the Odyssey Subdivision, the developer has agreed to donate ½ acre of property for the development of a tot-lot playground. In addition, the Village of Tinley Park will release \$17,000 for the purchase of equipment, etc. With board approval, Jim Randall will meet with residents of the Odyssey Subdivision to get their input on the development of the park.

Bob Murphy reported another meeting was scheduled for September 29, relating to the sewer treatment facility.

Mark Bickel reported on an incident that occurred at a soccer game he attended near Frankfort Square School. Several people were conducting target practice with a bow and arrow. Mr. Bickel confronted the people, in which they agreed to leave without any altercations.

XI. Adjournment

Motion 99-391 was made by Ken Blackburn, seconded by Jack Williams, to adjourn the meeting at 8:15 p.m. Motion passed unanimously.

Submitted by:
Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
SPECIAL BOARD MEETING
OCTOBER 5, 1999**

The following are minutes of a special meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:00 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Henry Meers, Bob Murphy, and Jack Williams.

III. Public Input

Mark Kane, Charter Organization Representative for Cub Pack 237, and Cub Master Ray Moorehouse spoke on behalf of Cub Pack 237. Since the Park District sponsors Cub Pack 237, a formal request was made requesting the Park District purchase a utility trailer on their behalf. The Pack would then reimburse the Park District for the utility trailer purchase and all related licensing and insurance charges.

Board members had a lengthy discussion on the ramifications of the purchase. Mark Bickel requested that Mark Kane contact the Boy Scouts of America and ask if the park District could be named as an additional insured on their General Liability Policy. Mark Kane said he would report back to the Park Board on this issue.

Motion 99-392 was made by Ken Blackburn, seconded by Jack Williams to authorize the purchase of a utility trailer on behalf of Cub Pack 237. Cub Pack 237 will incur all expenses related to the purchase including but not limited to purchase price, vehicle title, license plates and required insurance.

Cub Pack 237 agrees to provide certificate of insurance and a valid driver's license for Cub Pack 237 representatives authorized to tow the trailer. The Park District will maintain a file of individuals authorized and in compliance with the before mentioned provisions in the park office.

Roll call votes: Mark Bickel, yes, Ken Blackburn, yes, Pam Kohlbacher, yes, Jeff Libowitz, yes, Henry Meers, no, Bob Murphy, yes, Jack Williams, yes. Motion passed.

IV. Adjournment

Motion 99-393 was made by Ken Blackburn, seconded by Jack Williams to adjourn the meeting at 7:25 p.m. Motion passed unanimously.

**Submitted by,
Jim Randall**

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

October 20, 1999

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, and Jack Williams. Henry Meers arrived at 7:32 p.m.

III. Public Input

None.

IV. Presentation of the September 15, 1999 Minutes

Motion 99-394 was made by Ken Blackburn, seconded by Bob Murphy, to accept the September 15, 1999 minutes as presented. Motion passed unanimously.

V. Legal Report

Dick Hutchison discussed the Investment Policy, and provided Jim Randall with a policy adopted by another entity for comparison. The final policy will have to be adopted by December 31, 1999. Jim Randall will simplify the current policy and revise it for approval at the November meeting.

VI. Treasurer's Report

Motion 99-395 was made by Jack Williams, seconded by Ken Blackburn, to hold a public hearing for Ordinance #99-00-133, the 1999 Levy. Motion passed unanimously.

Discussion took place on Ordinance #99-00-133. Motion 99-396 was made by Jack Williams, seconded by Ken Blackburn, to close the public hearing. Motion passed unanimously.

VI. Treasurer's Report (continued)

Motion 99-397 was made by Ken Blackburn, seconded by Bob Murphy, to adopt Ordinance #99-00-133, the 1999 Levy. Motion passed unanimously.

Discussion took place on the Property Tax Limitation, Resolution #24. Motion 99-398 was made by Ken Blackburn, seconded by Jack Williams, to accept the Property Tax Limitation, Resolution #24. Motion passed unanimously.

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 99-399 was made by Ken Blackburn, seconded by Jack Williams, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Executive Director's Report

The Commissioners provided Jim Randall with questions they have over the first draft of the Personnel Policy Handbook. A special meeting will be scheduled in November to discuss the Board's questions and concerns on the handbook with David Zweiffler. A copy of these questions and concerns will be provided to Mr. Zweiffler prior to the meeting.

Jim Randall has been in contact with Renee Kosel's office about scheduling a ribbon cutting ceremony at the two new playgrounds. A discussion took place over whether signs should be erected at the parks citing Renee Kozel's participation with the projects. It was decided the signs should read "Funding for this playground was provided by a State of Illinois grant through the efforts of Renee Kosel, State Representative, 38th District."

Jim Randall reported on a call he received from Lt. Moran concerning problems relating to a drug possession arrest made near the tennis courts at Community Park.

VIII. Committee Reports

A. Maintenance

Jim Randall reported on the park inventory report included in Jeff Mecher's Maintenance Report. This will be included as part of the Five Year Plan.

VIII. Committee Reports (continued)

Mark Bickel asked whether the two benches outside the Park District Building could be cleaned up. Jim Randall said he would add it to the list of future projects.

B. Recreation

No report.

C. Special Recreation (SSSRA)

No report.

D. Finance & Planning

No report.

E. Township Planning Committee

No report.

IX. Old Business

- A. Jim Randall reported that a majority of the State Line Item Grant is complete. Jim contacted the Illinois Department of Natural Resources asking if the balance of the grant payout, equaling \$10,000.00, could be used to purchase additional equipment at Hunter Prairie Park. He reported approval was granted to use the money as requested.

Marge Johnson reported that approximately \$3,500.00 has been raised through various fund raisers to be used for entertainment at next year's carnival.

X. New Business

- A. Work on the Five Year Plan is on going with an initial committee meeting scheduled for January.
- B. Jim Randall reported on a letter he sent to the developer of the Odyssey subdivision over our acceptance of park land. Jim will be working with residents on the design of the park.

- C. Bob Murphy reported on the September 29th water meeting he attended relating to the sewer treatment facility. Another meeting has been scheduled for November 3, 1999, at 7:00 p.m., at Hilda Walker School. The IEPA and Health Department will be in attendance to answer questions.
- D. Jeff Libowitz and Jim Randall brought up a discussion by several residents over the building of an all-weather track. The possibility of the park district donating land, and the school district providing funding, was discussed. Further talks will take place at future meetings.
- E. Mark Bickel asked whether we have the legal ability for setting aside money for specific projects. Jim Randall stated we do have that capability.

XI. Executive Session

Motion 99-400 was made by Mark Bickel, seconded by Ken Blackburn, to go into Executive Session, to discuss personnel. Motion passed unanimously.

Motion 99-401 was made by Ken Blackburn, seconded by Jack Williams, to go out of Executive Session. Motion passed unanimously.

XII. Adjournment

Motion 99-402 was made by Ken Blackburn, seconded by Jack Williams, to adjourn the meeting at 8:45 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

Board Meeting Minutes-Closed Session
October 20, 1999

Motion 99-400 made by M. Bickel, seconded by K. Blackburn to go into executive session.
Motion carried unanimously.

The Board discussed facility usage.

The Board approved use of the District's Community Room on November 5, 1999, enabling SHSD 161 teachers and community volunteers to hold a fundraising benefit.

Motion 99-401 made by K. Blackburn, seconded by J. Williams to return to open session.
Motion carried unanimously.

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

November 17, 1999

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Pam Kohlbacher, Jeff Libowitz, Bob Murphy, and Jack Williams. Ken Blackburn arrived at 7:32 p.m., and Henry Meers arrived at 7:34 p.m. Mark Bickel was absent.

III. Public Input

Mark Sagen, of the Lincoln-Way Wolves Baseball League, attended to thank Jim Randall and the Park District for their support. Mr. Sagen notified the Park Board that the Lincoln-Way Wolves would be requesting fields again for the upcoming season.

Phil Cherry, of the Wildcat Football League, attended to report on another successful year and to publicly thank the Park District for their contribution and support. He also reminded the Commissioners of the banquet being held on Sunday, November 21, 1999.

IV. Presentation of the October 20, 1999 Minutes

Motion 99-403 was made by Ken Blackburn, seconded by Jack Williams to accept the minutes of the October 5, 1999 meeting as presented. Motion passed unanimously.

Motion 99-404 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the minutes of the October 20, 1999 meeting as presented. Motion passed unanimously.

Motion 99-405 was made by Ken Blackburn, seconded by Jack Williams, to accept the minutes of the November 2, 1999 meeting as presented. Motion passed unanimously.

V. Legal Report

Dick Hutchison discussed the policies and objectives of the Investment Policy. He

suggested a paragraph be added to the policy relating to ethics and conflicts of interest. Jim Randall asked the Commissioners to review the draft he provided and be prepared to pass the Investment Policy at the December meeting.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 99-406 was made by Ken Blackburn, seconded by Bob Murphy, to accept the Accounts Payable Listing. Motion passed unanimously.

Motion 99-407 was made by Ken Blackburn, seconded by Jack Williams, to pass Ordinance #99-00-134, the Alternate Bond Sale. Motion passed unanimously.

Motion 99-408 was made by Ken Blackburn, seconded by Bob Murphy, to pass Ordinance #99-00-135, the Bond Abatement Ordinance. Motion passed unanimously.

VII. Executive Director's Report

Jim Randall distributed revised copies of the Personnel Policy Handbook. David Zweifler provided the Park District with the names of two qualified firms that can provide final reviews of the policy. He hopes to have proposals from these firms by the December meeting.

VIII. Committee Reports

A. Maintenance

Jeff Mecher attended a maintenance seminar September 14-17, 1999, and will provide a summary of the seminar at the December meeting.

B. Recreation

Jim Randall reported the Winter/Spring Brochure is currently under production and will be ready for delivery to residents January 4th or 5th.

C. Special Recreation (SSSRA)

No report.

D. Finance & Planning

No report.

E. Township Planning Committee

No report.

IX. Old Business

A. Jim Randall provided an update on the Illinois State Line Item Grant.

B. Bob Murphy reported on the November 3, 1999 water meeting relating to the sewer treatment facility. Discussion followed.

X. New Business

A. Jim Randall reported Park District staff are currently drawing up components necessary for updating the 1995 Master Plan.

B. Jim Randall stated he hasn't been contacted by the carnival company yet as to dates for next year. He reported on several upcoming community events Marge Johnson has scheduled that will provide funding for entertainment at next year's carnival.

XII. Adjournment

Motion 99-409 was made by Ken Blackburn, seconded by Jack Williams, to adjourn the meeting at 8:15 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

December 15, 1999

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Pam Kohlbacher, Jeff Libowitz, Henry Meers, Bob Murphy, and Jack Williams. Mark Bickel arrived at 7:32 p.m., and Ken Blackburn arrived at 7:35 p.m.

III. Public Input

Ric and Traci Carlson attended to publicly thank the Park District for their compassion and generosity during their difficult time.

Ed Pilolla, a staff reporter for the Star Newspaper, introduced himself to the Park District Commissioners. Ed will be attending all future Board meetings.

IV. Presentation of the November 17, 1999 Minutes

Motion 99-410 was made by Bob Murphy, seconded by Jack Williams to accept the minutes of the November 17, 1999 meeting as presented. Motion passed unanimously.

V. Legal Report

Dick Hutchison stated he filed the bond with Will and Cook Counties and will send the receipts to the park office.

VI. Treasurer's Report

Dick Hutchison presented revised copies of the Investment Policy for approval by the Board. Motion 99-411 was made by Ken Blackburn, seconded by Mark Bickel, to accept Investment Policy Ordinance #99-00-136 as presented. Motion passed unanimously.

The Treasurer's Report was accepted pending audit.

Discussions took place on the Accounts Payable Listing. Motion 99-412 was made by Ken Blackburn, seconded by Jack Williams, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Executive Director's Report

Jim Randall reported he is currently working with J.F. New and Associates on the landscape design of two detention areas in Brookside Glen.

Jim Randall received a proposal from the McDermott Law Firm for reviewing the Personnel Policy Handbook. He is awaiting a proposal from another Law Firm and will ask for Board recommendation on the two proposals at the January Board meeting.

VIII. Committee Reports

A. Maintenance

All playground equipment has been received for Hunter Prairie Park and will be installed in the spring.

Fawn Landscaping has donated 300 trees to the Park District. Planting will begin this week.

Jim Randall reported floors will be waxed, carpets cleaned, and offices will be painted during the holiday break.

Jim Randall also reported Jeff Mecher is currently working on the facility review and the summary of parks for the Master Plan.

B. Recreation

The new brochure will be coming out in January with a new multi-color cover and many new programs.

LAP program registration has increased, though the morning fitness center hours have been cut due to lack of participation.

C. Special Recreation (SSSRA)

A new brochure will be coming in January. In addition, a week long Caribbean cruise has been scheduled for the fall of 2000.

D. Finance & Planning

Jim Randall asked that an additional meeting be scheduled on Tuesday, January 11, 2000, from 7:00 - 9:00 p.m., to start preliminary work on the 2000-2001 Budget and the Master Plan. Meetings will be scheduled for February and March, and if needed, April.

Jim Randall mentioned the \$50,000 deficit showing in the Recreation Fund, and explained that the majority of program revenue is received after January 1.

E. Township Planning Committee

No report.

IX. Old Business

A. The final billing has been submitted for the State Line Items Grant. The work will have to be completed and inspected by the Illinois Department before the final payout is made.

B. Pam Kohlbacher and Jack Williams attended the Wildcat Awards Banquet in which they were presented with a Plaque showing the organizations appreciation to the Park District.

X. New Business

A. Staff have been reviewing the 1995 Master Plan for recommendations and revisions. Preliminary information will be available prior to the January 11 Committee meeting.

XII. Adjournment

Motion 99-413 was made by Ken Blackburn, seconded by Jack Williams, to adjourn the meeting at 8:15 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

January 19, 2000

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Ken Blackburn, Pam Kohlbacher, Bob Murphy, Jack Williams and Jeff Libowitz. Mark Bickel and Henry Meers were absent.

III. Public Input

No public input.

IV. Presentation of the December 15, 1999 Minutes

The minutes were amended under IX. Old Business, to show that Pam Kohlbacher and Bob Murphy attended the Wildcat Awards Banquet.

Motion 00-414 was made by Ken Blackburn, seconded by Jack Williams, to accept the minutes of the December 15, 1999 meeting as amended. Motion passed unanimously.

V. Legal Report

Motion 00-415 was made by Jack Williams, seconded by Pam Kohlbacher, to accept the proposal by McBride Baker & Coles, not to exceed \$1,000, to perform a legal review of the Park District Personnel Policy Handbook. Motion passed unanimously.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 00-416 was made by Ken Blackburn, seconded by Jack Williams, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Executive Director's Report

Jim Randall asked for a motion on his proposal to add athletic equipment at the new Indian Trail School gymnasium.

Motion 00-417 was made by Jack Williams, seconded by Ken Blackburn, to approve an amount, not to exceed \$2,500.00, for the installation of conduit for Basketball goals, scoreboard, and additional electric service. Motion passed unanimously. Discussion followed.

Jim Randall reported he will be meeting with Dr. Wiley on Tuesday to discuss community use at the Central and East Campus pools. It is anticipated the East Campus pool will be available January 1, 2001. Programming will be handled through LAP.

Jim Randall commented on all of the positive feedback he has received over the new brochure.

Jim Randall announced, Sue Baker, the office assistant, is leaving her position. A replacement will be hired.

A Master Plan meeting has been scheduled for February 8, 2000, at 7:00 p.m. Jim would like any comments the commissioners have prior to the meeting.

Jim Randall reported Dennis Persic is working on the design of the two playgrounds for Indian Trail School and Odyssey.

Jim Randall provided preliminary plans for review of the Marczali subdivision, which ties into Hughes & Duggan. It is expected that the Park District will receive a cash donation, as well as a land donation. Discussion followed.

VIII. Committee Reports

A. Maintenance

No report.

B. Recreation

Jim Randall reported the staff has started reviewing the surveys that were distributed in the new brochures, 99% of which have been positive.

C. Special Recreation (SSSRA)

No report.

D. Finance & Planning

Staff continue to work on the preliminary budget for the upcoming fiscal year.

Jim Randall reported a Union Creek loan payment will be due next month to the New Lenox State Bank.

E. Township Planning Committee

No report.

IX. Old Business

A. None

X. New Business

A. Due to Spectacular Midways only being available the weekend of July 7-9, Jim Randall recommended the carnival be reduced to three days. The board agreed with this recommendation.

B. It was reported the Recognition Dinner has been scheduled for Saturday, February 26, 2000, with a Hawaiian theme.

XII. Adjournment

Motion 00-418 was made by Ken Blackburn, seconded by Bob Murphy, to adjourn the meeting at 8:02 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

February 16, 2000

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Henry Meers, and Bob Murphy. Jack Williams was absent. Mark Bickel arrived at 7:33 p.m..

III. Public Input

No report.

IV. Presentation of the January 19, 2000 Minutes

Motion 00-419 was made by Ken Blackburn, seconded by Bob Murphy, to accept the minutes of the January 19, 2000 meeting as presented. Motion passed unanimously.

V. Legal Report

It was reported that Dick Hutchison filed the tax exempt status with Will County on park property.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 00-420 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Executive Director's Report

Jim Randall asked that an additional Budget/Master Plan meeting be scheduled for March 7, at 7:00 p.m.

Jim Randall reported on his conversation with Dr. Julian Rogus over the availability of additional classrooms for the pre-kindergarten program at the new elementary school.

VII. Executive Director's Report (continued)

Jim Randall discussed the possibility of participating in the Internship Program with the College of St. Francis, for students in the recreation field. More details will be provided at future meetings.

Jim Randall has contacted the Frankfort Square Baseball League about the possibility of their organization funding the installation of outfield fencing at the Indian Boundary South fields.

The Wildcat Football League has contacted Jim Randall about building a storage/concession stand at Union Creek field. The league will fund the project themselves. Jim Randall will conduct further discussion with them over the details.

VIII. Committee Reports

A. Maintenance

Jeff Mecher and Jim Randall have completed the five-year maintenance plan and project listing and will present it at the upcoming budget meeting.

B. Recreation

Program registration has been overwhelming.

Jim Randall met with representatives of Mokena and Frankfort over programming at the Lincoln-Way East High School pool. The School District has hired two pool coordinators. Jim Randall reported that the pool will be available for SSSRA programming, as well as park programming. Another pool meeting has been scheduled for March 14.

C. Special Recreation (SSSRA)

Janet Porter, Director of SSSRA, attended to present an overview of SSSRA's 1999 Annual Report. Janet also extended an invitation to the Board to attend the Annual Athletic Banquet, Wednesday, April 26, 2000.

D. Finance & Planning

No report.

E. Township Planning Committee

Henry Meers asked for the status of the subdivision at St. Francis and 84th Avenue. Jim Randall confirmed the Park District will be requesting land in exchange for impact fees.

Fred Rough is working on the retention problems at Lincoln Estates. He will be meeting with engineers at the end of the month.

IX. Old Business

A. Carnival/Fireworks Update

1. Jim Randall reported he has written bid specifications for fireworks and will be published in the Star Newspaper.
2. Spectacular Midways has provided a contract for the dates we requested.
3. Jim Randall stated he will be pursuing business donations to help fund the fireworks and will begin meeting with local businesses soon.

B. Master Plan Review/Five Year Plan

1. Jim Randall hopes to have the final budget ready for approval at the April Board Meeting.

X. New Business

- A. Bob Murphy gave an overview of the Water meeting the Village of Frankfort held at the Park District prior to the board meeting.
- B. Discussion took place over the project list and what kind of additional space and funding will be needed in future years.

XI. Adjournment

Motion 00-421 was made by Ken Blackburn, seconded by Mark Bickel, to adjourn the meeting at 8:40 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

March 15, 2000

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Jeff Libowitz, Pam Kohlbacher, Bob Murphy, and Jack Williams. Mark Bickel was absent. Henry Meers arrived at 7:31 p.m. and Ken Blackburn arrived at 7:34 p.m.

III. Public Input

None

IV. Presentation of the February 16, 2000 Minutes

Motion 00-422 was made by Bob Murphy, seconded by Pam Kohlbacher to accept the minutes of the February 16, 2000 meeting as presented. Motion passed unanimously.

V. Legal Report

Lynn Hickey was at the meeting in place of Dick Hutchison to discuss the contract with Spectacular Midways.

Motion 00-423 was made by Jack Williams, seconded by Ken Blackburn to accept the Spectacular Midways contract. Brief discussion followed on the wording of the contract and the need to get the contract in to Spectacular Midways to secure the date for the upcoming carnival. Roll call: Jeff Libowitz - Aye, Pam Kohlbacher - Aye, Ken Blackburn - Aye, Bob Murphy - Aye, Jack Williams - Aye, and Henry Meers - Nay. Mark Bickel was absent.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. No discussion on the Accounts Payable Listing. Motion 00-424 was made by Pam Kohlbacher, seconded by Jack Williams to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Executive Director's Report

Jim Randall reported that they received revisions for the policy manual from Mr. Zweifler. Jim and Marge have been working on getting the revisions updated.

Jim Randall reported that he attended a detention site meeting.

Jim Randall asked for Board approval for the purchase of five phones and two-way cellular service at a purchase cost not to exceed \$500.00, monthly contract at \$35.00 per phone and .25 cents per minute. Motion 00-425 was made by Bob Murphy, seconded by Pam Kohlbacher to approve the Nextel phone package purchase. Motion carried unanimously. Brief discussion followed the motion.

Jim Randall reported that the L.A.P. participation has increased since the beginning of the new year. He also attended a meeting in regards to the use of the new pool at Lincoln-Way High School where there was discussion on the possibility of recreational programming taking place in January, 2001.

Motion 00-426 was made by Jack Williams, seconded by Ken Blackburn for the purchase of a Ford F-350 from the Township. Discussion followed on the purchase. Roll call: Jeff Libowitz - Aye, Pam Kohlbacher - Aye, Ken Blackburn - Aye, Bob Murphy - Aye, Jack Williams - Aye, and Henry Meers - Nay. Mark Bickel - absent.

VIII. Committee Reports

- A. Maintenance - Discussion on the possibility of installing a parking lot at Indian Boundary South using grindings from Frankfort Square roads.
- B. Recreation - Ball diamond scheduling is in full swing with the scheduling with the Baseball League and the Girls Softball league.
- C. Special Recreation - None

D. Finance and Planning - Jim reported that the budget will be submitted at the April meeting for approval.

E. Township Planning Commission - None

IX. Old Business

A. Carnival/Fireworks Update - The park will be going to bid for contractors for the fireworks display.

B. Master Plan Review/Five Year Plan - Jim stated that they are about one month away from a final document for the Board.

X. New Business

None

Motion 00-427 was made by Ken Blackburn, seconded by Jack Williams at 8:55 p.m. to go into Executive Session for the discussion of personnel. Motion carried unanimously.

Motion 00-428 was made by Ken Blackburn, seconded by Jack Williams at 10:14 p.m. to come out of Executive Session. Motion carried unanimously.

Motion 00-429 was made by Ken Blackburn, seconded by Jack Williams authorizing a salary increase for Executive Director and allow \$8,700.00 for fiscal year 2000 - 2001 for salaried personnel. Discussion followed and Henry Meers concurred with Jeff Libowitz based on Jeff's observation that salaries reach comparable levels of surrounding districts and employees should not anticipate sizeable increases on an annual basis. Motion carried unanimously.

XII. Adjournment

Motion 00-430 was made by Ken Blackburn, seconded by Bob Murphy to adjourn the meeting at 10:17 p.m. Motion carried unanimously.

Submitted by:

JoAnn Kraft

Frankfort Square Park District

Special Meeting

Monday, April 10, 2000

The following are minutes of a special meeting of the Frankfort Square Park District held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 8:00 p.m.

II. Roll Call

Present were: Bob Murphy, Pam Kohlbacher, Jack Williams, Ken Blackburn, Henry Meers, Mark Bickel, and Jeff Libowitz.

III. Presentation of Ordinance #00-00-137 Authorizing the Sale of Tax Anticipation Warrants

Jim Randall distributed a financial summary of the Park District funds, anticipated expenditures, anticipated revenues, and estimated distribution of tax revenues from Will County.

Discussion ensued on the necessity for the issuance of Tax Anticipation Warrants and factors that contributed to the necessity.

Mr. Meers reflected the need for additional financial institutions having the opportunity to purchase proposed tax anticipation warrants.

Motion 00-431 was made by Jack Williams, seconded by Ken Blackburn to accept Ordinance #00-00-137 authorizing the Executive Director, Jim Randall to issue tax anticipation warrants prepared and certified by park attorney, Dick Hutchison, in the amount not to exceed \$125,000.00. Mr. Randall is further directed to research interest rates with local financial institutions accepting the lowest available interest rate for the before mentioned sale of warrants.

Roll call vote: Bob Murphy, Jack Williams, Ken Blackburn, Mark Bickel - Aye; Henry Meers, Pam Kohlbacher and Jeff Libowitz - Nay. Ordinance #00-00-137 carried 4 - Aye to 3 Nay.

IV. Adjournment

Motion 00-432 was made by Jack Williams, seconded by Ken Blackburn to

adjourn the meeting at 8:52 p.m. Motion carried unanimously.

Respectfully submitted by:

Jim Randall

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

April 19, 2000

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:28 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Henry Meers, Bob Murphy, and Jack Williams.

III. Public Input

No report.

IV. Presentation of the March 15, 2000 and April 10, 2000 Minutes

Motion 00-433 was made by Ken Blackburn, seconded by Bob Murphy, to accept the minutes of the March 15, 2000 and April 10, 2000 Meetings as presented. Motion passed unanimously.

V. Legal Report

Jim Randall thanked Dick Hutchison for his help with the Tax Anticipation Warrants.

Jim Randall asked for Board approval of the Personnel Policy Manual. Motion 00-434 was made by Bob Murphy, seconded by Jack Williams, to accept the Personnel Policy Manual.

After further discussion of the Personnel Policy Manual, Motion 00-435 was made by Jack Williams, seconded by Mark Bickel, to table Motion 00-434. Motion passed unanimously.

VI. Treasurer's Report

Motion 00-436 was made by Ken Blackburn, seconded by Bob Murphy, to accept the 2000-2001 Fiscal Year Budget. Motion passed unanimously.

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 00-437 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Executive Director's Report

Jim Randall asked for a motion to accept a proposal for the installation of a parking lot at Indian Boundary South. Motion 00-438 was made by Mark Bickel, seconded by Jack Williams to accept the low bid of \$6,061.00 by D. L. Bettenhausen & Son for the excavation of a parking lot at Indian Boundary South Park. Motion passed unanimously.

Motion 00-439 was made by Jack Williams, seconded by Ken Blackburn, to accept the low bid of \$10,000 by Melrose Pyrotechnic for the July 9, 2000 fireworks display. Motion passed unanimously.

VIII. Committee Reports

A. Maintenance

Jim Randall reported Jeff Mecher has been busy working on improvements to all the ball diamonds and will be attending an Athletic Field/Sport Turf seminar.

Jim Randall reported RPZ's have been installed at the Community Center and Union Creek parks. Also, batting cages, purchased by the Frankfort Square Baseball League, have been installed at Union Creek.

B. Recreation

Jim Randall reported Marge Johnson and Audrey Pawlowski have been very busy with programming, and are working on the completion of the upcoming brochure.

C. Special Recreation (SSSRA)

Motion 00-440 was made by Jack Williams, seconded by Ken Blackburn, to accept Resolution #29, SSSRA member agency inclusion agreement. Discussion followed. Motion passed unanimously.

D. Finance & Planning

No report.

E. Township Planning Committee

No report.

IX. Old Business

A. Carnival/Fireworks Update

Jim Randall has approached more than 50 local businesses requesting Carnival sponsorship. He reported Marge has raised over \$6,000.00 so far to offset entertainment and firework costs.

B. Master Plan Review/Five Year Plan

Jim Randall reported work is still being done on the Master Plan/Five Year Plan.

X. New Business

Jim Randall was contacted by Shawn Hankins asking for a volunteer to serve on the Utility Board in an advisory capacity. Resident, Mike Constantine, volunteered his time.

XI. Executive Session

Motion 00-441 was made by Ken Blackburn, seconded by Pam Kohlbacher, to go into Executive Session. Motion passed unanimously.

Motion 00-442 was made by Ken Blackburn, seconded by Mark Bickel, to go out of Executive Session. Motion passed unanimously.

XII. Adjournment

Motion 00-443 was made by Mark Bickel, seconded by Ken Blackburn, to adjourn the meeting at 9:00 p.m.

Submitted by:

Jill Simmons