

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

May 22, 2002

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Mike Constantine, Henry Meers, Bob Murphy, and Dennis Persic. Phill Cherry arrived at 7:35 p.m. Pam Kohlbacher was absent.

IV. David Sweifler/Proposed Health Insurance Policy Changes

David Sweifler attended the Board meeting to present a final overview of the proposed health insurance policy amendment for full-time employees. He summarized the health insurance plans; Blue Cross/Blue Shield, United Health Care, Humana, and Starmark. Mr. Sweifler's recommendation is that Blue Cross/Blue Shield is the best overall plan. A discussion followed as to the features of all the plans.

After further discussion, a consensus vote was taken and the commissioners elected to act on the issue. Motion 02-41 was made by Ken Blackburn, seconded by Mike Constantine, to accept the health insurance policy as presented. Roll Call Vote: Ken Blackburn - yes, Phill Cherry - yes, Mike Constantine - yes, Henry Meers - yes, Bob Murphy - no, Dennis Persic - no.

V. Public Input

No public input.

VI. Presentation of the April 24, 2002 Minutes

The April 24, 2002 Minutes were amended to show that under the amendment of the March 27, 2002 minutes, Henry Meers commented prior to the Executive Session that he felt all salary increases be postponed for six months.

Motion 02-42 was made by Mike Constantine, seconded by Bob Murphy, to accept the April 24, 2002 Minutes as amended. Motion passed unanimously.

VII. Election of Officers

Motion 02-43 was made by Ken Blackburn, seconded by Mike Constantine to open the nominations for President. Ken Blackburn nominated Pam Kohlbacher in her absence. Henry Meers nominated Bob Murphy, but Mr. Murphy declined nomination. Motion 02-44 was made by Ken Blackburn, seconded by Henry Meers, to close the nominations.

Motion 02-45 was made by Ken Blackburn, seconded by Bob Murphy, to open the nominations for Vice President. Dennis Persic was nominated for Vice President. Motion 02-46 was made by Mike Constantine, seconded by Ken Blackburn, to close the nominations for Vice President.

Motion 02-47 was made by Mike Constantine, seconded by Ken Blackburn, to defer the committee appointments, check signing authority, meeting time, publication of record until the June Meeting. Motion passed unanimously.

VIII. Legal Report

Dick Hutchison will provide a written opinion of insurance coverage discussed at the May meeting.

IX. Treasurer's Report.

The Treasurer's Report was accepted pending audit. A discussion took place on the Accounts Payable Listing. Motion 02-48 was made by Ken Blackburn, seconded by Phill Cherry, to accept the Accounts Payable Listing. Motion passed unanimously.

X. Executive Director's Report

Jim Randall reported that three firms approached him to provide construction management on several park projects. Based on past work done, it is Jim's recommendation that CK&T Construction be used for the project of concession/washrooms/storage room at Union Creek Park. He will review further hiring on a case-by-case basis.

Motion 02-49 was made by Ken Blackburn, seconded by Mike Constantine, to hire CK&T Construction for the Union Creek project. Motion passed unanimously.

X. Executive Director's Report (continued)

Jim Randall recommended that the Park District become a member of the Illinois Association of Park Districts (IAPD).

Motion 02-50 was made by Henry Meers, seconded by Bob Murphy, to join the Illinois Association of Park Districts, at an annual cost of \$2,800.00. Motion passed unanimously.

Jim Randall reported he will be selling used park district vehicles and will publically open the bids on June 17th.

Jim Randall asked for approval to hire Jeff Braun to provide architectural designs for the work at Union Creek.

Motion 02-51 was made by Ken Blackburn, seconded by Mike Constantine, to hire Jeff Braun to design the plans for the football/soccer concession stand at Union Creek, as presented in Jim Randall's report. Motion passed unanimously.

XI. Committee Reports

- A. Maintenance - no report.
- B. Recreation - no report.
- C. Special Recreation - All members, excluding Richton Park, have signed off on the Building Agreement. It is expected Richton Park will sign off by the next meeting. The final agreement will hopefully be presented to the Board at the June meeting.
- D. Finance and Planning - Jim Randall provided a summary of the referendum and how the funds will be distributed to the various accounts.
- E. Township Planning Committee - Henry Meers reported on upcoming development in the township.
- F. Lincoln-Way Area Parks - A \$3,000.00 donation was made to Lincoln-Way School and will be used to purchase aerobic equipment in the fitness center.
- G. Carnival - Plans for the upcoming carnival are moving along. Jim Randall will be attending the next meeting tomorrow.

XII. Old Business

After researching the cost to install lights at the Football fields, it was decided that the Frankfort Square Football League will postpone the installation at this time. For the time being, practices will take place behind Summit Hill Jr. High.

XIII. New Business

No new business.

XIV. Adjournment

Motion 02-52 was made by Ken Blackburn, seconded by Phill Cherry, to adjourn the meeting at 9:30 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

JUNE 26, 2002

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Pledge of Allegiance

II. Call to Order

The meeting was called to order at 7:30 p.m.

III. Roll Call

Present were: Ken Blackburn, Mike Constantine, Pam Kohlbacher, Henry Meers, Bob Murphy, and Dennis Persic. Phill Cherry was absent.

IV. Public Input

No public input

V. Presentation of May 22, 2002 Minutes

Henry Meers stated that he would like the May 22, 2002 minutes to include the policy regarding the new health insurance program.

Motion 02-53 was made by Dennis Persic, seconded by Bob Murphy to accept the May 22, 2002 as presented. Roll Call: Ken Blackburn, yes; Mike Constantine, yes; Pam Kohlbacher, abstained; Henry Meers, yes; Bob Murphy, yes; Dennis Persic, yes.

VI. Board Appointments

Jim Randall was appointed Board Secretary.
Ken Blackburn was appointed Board Treasurer

Committees: All committees will remain in place.

Meeting Dates: The fourth Wednesday of every month, 7:30 p.m., at the Park District Administration Building.

Check Signing Authority: Jim Randall, Marge Johnson, Ken Blackburn, Pam Kohlbacher and Dennis Persic will have check signing authority.

Newspaper: The Frankfort/Mokena Star Newspaper

Legal Counsel: Dick Hutchison - Hutchison, Anders & Hickey

VII. Presentation of Ordinance #02-00-148 - SSSRA Intergovernmental Agreement

Motion 02-54 was made by Dennis Persic, seconded by Mike Constantine, to accept Ordinance #02-00-148, SSSRA Intergovernmental Agreement. Roll Call: Ken Blackburn, yes; Mike Constantine, yes; Pam Kohlbacher, yes; Henry Meers, no; Bob Murphy, yes; Dennis Persic, yes. Motion passed.

VIII. Presentation of Resolution #02-00-03 - Resolution Authorizing The Application For Grant Funding For The Acquisition Of The Golf Course

Motion 02-55 was made by Dennis Persic, seconded by Mike Constantine to authorize the application for grant funding for the acquisition of the golf course. Motion passed unanimously.

IX. Legal Report

Dick Hutchison reported on the recently revised insurance program available to full-time employees. Mr. Hutchison will be working with Jim Randall on providing an amended policy.

X. Executive Director's Report

Jim Randall gave a verbal summary on the various projects under construction throughout the park district.

In addition, Jim Randall reviewed the annual audit, carnival and recreation programming.

Jim Randall noted that per the overall plans, golf course fees will increase slightly effective July 1, 2002.

Jim Randall provided a summary of the excessive equipment sale that was held on July 17, 2002. Discussion followed on the two remaining vehicles that didn't receive any bids. It was unanimously decided to have Jim Randall contact Lincoln-Way East High School and offer to donate the vehicles to Lincoln-Way East High School for the auto class.

Jim Randall displayed conceptual plans for both the Community Center addition and the splash park.

XI. Committee Reports

- A. Maintenance - No report.
- B. Recreation - Jim Randall reported that Jason Fries was offered the position of Recreation Supervisor and will begin work August 5th.
- C. Special Recreation - Jim Randall reported that work is going to begin almost immediately on the new SSSRA administration building. The financing installment contract would come before the Board at the July, 2002 meeting.
- D. Finance and Planning - No report.
- E. Township Planning Committee - No report.
- F. Lincoln-Way Area Parks - Jim Randall reported that LAP programming was slowing down for the summer but had a very successful season.
- G. Carnival - Jim Randall reported that everything was set in place for the carnival and fireworks that would be held June 28 - 30.

XII. Old Business

Golf Course - After much discussion, it was decided to rename the old Hickory Creek Golf Course/Square Links.

XIII. New Business

None

XIV. Adjournment

Motion 02-56 was made by Ken Blackburn, seconded by Henry Meers, to adjourn at 8:50 p.m. Motion passed unanimously.

Submitted by,
Marge Johnson

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

July 24, 2002

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Phill Cherry, Mike Constantine, Pam Kohlbacher, Bob Murphy, and Dennis Persic. Henry Meers was absent.

IV. Public Input

The Board opened the floor to a Public Hearing for the Budget and Appropriation Ordinance #02-00-149.

V. Presentation of the June 26, 2002 Minutes

Motion 02-57 was made by Dennis Persic, seconded by Bob Murphy, to accept the June 26, 2002 Minutes as presented. Motion passed unanimously.

VI. Legal Report

Dick Hutchison responded to a situation that has come up with the Preschool program. Mr. Hutchison contacted the Department of Child and Family Services for clarification on the issue. After discussion, it was decided that Jim Randall will address a letter to the parent.

VII. Treasurer's Report.

The Treasurer's Report was accepted pending audit. A discussion took place on the Accounts Payable Listing. Motion 02-58 was made by Ken Blackburn, seconded by Dennis Persic, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Treasurer's Report (continued)

- A. Motion 02-59 was made by Ken Blackburn, seconded by Dennis Persic, to pass the Budget and Appropriation Ordinance #02-00-149 for 2002-2003. Motion passed unanimously. Dick Hutchison will file the ordinance with both Will and Cook Counties.
- B. Motion 02-60 was made by Mike Constantine, seconded by Dennis Persic, authorizing the creation of an account at First United Bank to store the \$750,000 installment loan money that is being financed for the construction of the SSSRA office. Motion passed unanimously.

VIII. Executive Director's Report

Jim Randall asked for Board approval for the Frankfort Square Football League to move the lights from the Golf Course to Summit Hill School site. The Football League will incur all costs for running electric and the movement of the lights. The Commissioners gave unanimous approval.

Jim Randall asked for approval to waive the impact fee for the home that will be built within the Indian Trails subdivision, per the letter from Robert Fazio of Lincoln-Way East High School. Motion 02-61 was made by Dennis Persic, seconded by Mike Constantine, allowing the waiver of impact fees for the home being built by the Building Trades Program. Motion passed unanimously.

Jim Randall reported on a case of vandalism where several kids broke into the Summit Hill concession stand. The damages totaled approximately \$1,200.00. Discussion took place over rewarding people who report further instances.

Jim Randall showed preliminary plans for the Community Center expansion and the Splash Park.

Jim Randall asked for approval to use Chuck Zimmerman for construction management on the above projects. Motion 02-62 was made by Dennis Persic, seconded by Mike Constantine, to enter into an agreement with Chuck Zimmerman for Construction Management on the Park District Community Center expansion and the Union Creek concession stand. Motion passed unanimously.

IX. Committee Reports

- A. Maintenance - no report.
- B. Recreation - The Fall Brochure will be sent to the printer at the end of July and will be mailed to residents in mid-August.
- C. Special Recreation - Jim Randall reported that State grant funding dollars were in place to help with the construction of the SSSRA building. Jim and Dennis Persic met with Branecki-Virgilio & Associates to prepare the site plan.
- D. Finance and Planning - The audit is almost complete and should be ready to be included with the September Board packets.
- E. Township Planning Committee - Mike Constantine gave an overview of a meeting he attended regarding the new subdivision at 80th and 84th Avenues. Discussion followed. Jim Randall will contact a letter to the County with Board issues relating to the subdivision.
- F. Lincoln-Way Area Parks - No report.
- G. Carnival - Jim Randall did not have final figures from the carnival. There was a 16% increase in ridership and passes.

X. Old Business

- A. Referendum Projects - Jim Randall reported a turnstile will be installed at the Skate Park to prohibit bicycles.

XI. New Business

- A. New Subdivision-Frankfort Meadows - See Mike Constantine's report under Township Planning.

XII. Executive Session

Motion 02-63 was made by Dennis Persic, seconded by Ken Blackburn, to go into Executive Session. Motion passed unanimously.

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Motion 02-64 was made by Ken Blackburn, seconded by Dennis Persic, to go out of Executive Session. Motion passed unanimously.

XIII. Motion 02-65 was made by Ken Blackburn, seconded by Bob Murphy, to adjourn at 8:38 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

August 28, 2002

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Mike Constantine, Pam Kohlbacher, Henry Meers, Bob Murphy, and Dennis Persic.

IV. Public Input

No public input

V. Presentation of the July 24, 2002, August 1, 2002, and August 14, 2002 Minutes

Motion 02-66 was made by Dennis Persic, seconded by Mike Constantine, to accept the July 24, 2002 Minutes as presented. Motion passed unanimously.

Motion 02-67 was made by Dennis Persic, seconded by Mike Constantine, to accept the August 1, 2002 Minutes as presented. Motion passed unanimously.

The August 14, 2002 minutes were amended to include Henry Meers questions pertaining to the Alternate Bond Sale.

Motion 02-68 was made by Dennis Persic, seconded by Mike Constantine, to accept the August 14, 2002 Minutes as amended. Motion passed unanimously.

VI. Legal Report

Dick Hutchison stated the property tax exemption for the Odyssey park property was filed and accepted by Cook County

A tax exempt hearing is scheduled for September 9, 2002 for the Golf Course.

VII. Treasurer's Report.

The Treasurer's Report was accepted pending audit. A discussion took place on the Accounts Payable Listing. Motion 02-69 was made by Dennis Persic, seconded by Bob Murphy, to accept the Accounts Payable Listing. Motion passed unanimously.

Jim Randall asked for Board approval to schedule a special meeting for Wednesday, September 4, 2002, at 7:00 p.m., to complete the Alternate Bond Sale for the Special Recreation office building.

VIII. Executive Director's Report

Jim Randall reported on the various activities and construction projects taking place. He has been receiving many positive comments from residents on all of the referendum improvements.

Jim Randall asked for authorization to seek bids for the installation of protective fencing to enclose three sides of the driving range at the Golf Course.

Motion 02-70 was made by Dennis Persic, seconded by Mike Constantine, authorizing the Park District to seek sealed bids and accept the low bidder for protective and security fencing to enclose three sides of the driving range, not to exceed \$30,000.00 for materials and labor. Roll call vote. Motion passed unanimously.

IX. Committee Reports

- A. Maintenance - Jim Randall reported they are working under normal operating staff now. He also stated that due to the hiring of a full-time mechanic it has lowered overall maintenance expenses.
- B. Recreation - Superintendent of Recreation, Audrey Marcquenski, introduced the new Recreation Supervisor, Jason Fries, to the Board. He is a welcome addition to the staff.
- C. Special Recreation - The ground breaking ceremony was held at the SSSRA site on August 22, 2002. Ken Blackburn did a great job representing the Board at the ceremony.
- D. Finance and Planning - No update.
- E. Township Planning Committee - Henry Meers reported on a new church that will be built at the Northeast corner of 84th and North Avenues.

F. Lincoln-Way Area Parks - LAP will be opening this Fall with many new activities.

G. Carnival - No update.

H. Golf Course - Jim Randall feels that eventually a full-time person will need to be hired to maintain the facility.

X. Old Business

A. Referendum Projects - Due to the Splash Park, there will be a minor amendment to the site plan. Jeff Braun will be adding a third washroom to the Community Center with outside access to service the Splash Park.. A final plan should be ready next month.

Dennis Persic stated he would like to see the Park District building done before the Splash Park is built. He will work with Jim Randall on the time frames for both projects.

XI. New Business

Jim Randall was approached by the Orland Skate House about the possibility of setting up a maintenance operation by the Skate Park for repairs, sales, etc. Dennis Persic voiced his concern over setting up a private business on park land. Bob Murphy would like to see a representative come to a Board Meeting to discuss the details further. No decision will be made at this time.

XII. Motion 02-71 was made by Dennis Persic, seconded by Mike Constantine to adjourn at 8:14 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

September 25, 2002

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:32 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Phill Cherry, Mike Constantine, Pam Kohlbacher, Henry Meers, Bob Murphy, and Dennis Persic.

IV. Public Input

No public input

V. Presentation of the August 28, 2002 Minutes

Motion 02-72 was made by Dennis Persic, seconded by Mike Constantine, to accept the August 28, 2002 Minutes as presented. Motion passed unanimously.

The August 14, 2002 Minutes will be amended to include Henry Meers question. Mr. Meers asked, "Are the proposed Bonds Revenue Bonds, or General Obligation?"

Jim Randall responded, "The Alternate Bond Sale are General Obligation Bonds funded by payments from the non-members of SSSRA. General Obligation Bonds were the recommended vehicle both by Robert W. Baird & Co., Inc., our financial advisor, and Chapman and Cutler, Park District Bond council.

VI. Legal Report

A hearing for the Oslad Grant Application is scheduled for October 24, 2002, in Springfield.

VII. Treasurer's Report

The Treasurer's Report was accepted pending audit. A discussion took place on the Accounts Payable Listing. Motion 02-73 was made by Dennis Persic, seconded by Mike Constantine, to accept the Accounts Payable Listing. Motion passed unanimously.

Bob Murphy asked that 2001-2002 Audit be added to the Agenda for the October meeting.

Jim Randall presented the annual audit and asked that questions be submitted to him prior to the October 23rd meeting.

VIII. Executive Director's Report

Jim Randall asked for approval to add Jeff Mecher, Bob Guler, and Audrey Marcquenski for check signing authority. Discussion followed as to the necessity for so many people authorized to sign checks. Jim stated that due to Marge Johnson retiring, and Commissioners schedules, it is becoming difficult to obtain dual signatures when needed.

Motion 02-74 was made by Dennis Persic, seconded by Ken Blackburn, to add Jeff Mecher, Bob Guler, and Audrey Marcquenski, for check signing authority. Motion passed unanimously in addition to Board Members, Pam Kohlbacher, Denis Persic, and Ken Blackburn.

Jim Randall stated the tower, between 80th Avenue and Harlem, has been removed.

Jim Randall reported the Krusemark property on St. Francis Road has been sold and will be subdivided.

IX. Committee Reports

A. Maintenance – No report

- B. Recreation – Jim Randall asked staff to try and come up with new and different activities to make the next brochure a little more diverse, and to attract more people. Some ideas for recreation programming include a Saturday/Sunday movie night, and a skateboarding event.

It was suggested that signs be installed at the new Frisbee Golf Course for parking, and to show the path of the course, as well as the list of rules for playing. Staff will work on this over the winter months.

- C. Special Recreation – A meeting is scheduled for September 26, 2002. As of now, the preliminary construction figures for completion of the building is \$819,000.
- D. Finance and Planning – Jim Randall distributed the audit report for review.
- E. Township Planning Committee – No report
- F. Lincoln-Way Area Parks – LAP programming has begun. There will be salary increases of .25 cents.
- G. Carnival – Jim Randall encouraged Park District staff to try and come up with ideas for additional events for next year, i.e., Battle of the Bands, etc.
- H. Golf Course – Jim Randall reported on the positive feedback they are getting on improvements that have been made at the golf course. The sprinkler system is up and running, though they are running it manually, not on a timer. Jim Randall also reported the cost for the fence came in at \$27,000. Overall, financially, they have far exceeded their expectations.

X. Old Business

None.

XI. New Business

Phill Cherry commended Jim Randall and Park District staff for their hard work in getting the football field ready for opening day. There have been considerable compliments over the improvements

XII. New Business (continued)

Pam Kohlbacher also brought up the Board meetings that are scheduled for November and December. Because the 4th Wednesday in November falls the day before Thanksgiving, it was decided to move the November meeting to Wednesday, November 20th.

Jim Randall stated that since a levy hearing has to be scheduled the first or second week in December, it would be a good idea to have the December Board meeting at the same time. Jim will get back to Pam Kohlbacher with the exact date of the levy hearing.

- XIII. Motion 02-75 was made by Ken Blackburn, seconded by Henry Meers, to Adjourn at 8:15 p.m. Motion passes unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

October 23, 2002

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Phill Cherry, Mike Constantine, Pam Kohlbacher, Henry Meers, Bob Murphy, and Dennis Persic.

IV. Public Input

No public input.

V. Presentation of the September 25, 2002 Minutes

Motion 02-76 was made by Dennis Persic, seconded by Phill Cherry to accept the September 25, 2002 Minutes as presented. Motion passed unanimously.

The August 14, 2002 amended Minutes will be amended again to correctly state Henry Meers' question, "Why were the proposed bonds General Obligation Bonds and not Revenue Bonds?"

VI. Legal Report

Attorney Dick Hutchison will rectify the tax bill for the Odyssey playlot, as the Park District should be exempt from tax payment for said property.

Jim Randall will appear in court on October 24, 2002 to present receipts of damage repair costs regarding case of vandalism at the Summit Hill concession stand.

VII. Treasurer's Report

Jim Randall reviewed the 2001-2002 audit and reported that no major adjustments or rectifications were made.

A discussion took place regarding the Bond Abatement Ordinance #02-00-151. Motion 02-77 was made by Dennis Persic to accept the Bond Abatement Ordinance #02-00-151, seconded by Mike Constantine. Motion passed unanimously.

Motion 02-78 was made by Mike Constantine, seconded by Bob Murphy, to accept the Mini-Bond Ordinance #02-00-152. Motion passed unanimously.

VIII. Executive Director's Report

Jim Randall presented the Legal Calendar, stating the necessity to move the November Board meeting to November 13, 2002 in order to present the bid results on the Community Center expansion and the SSSRA building.

IX. Committee Reports

A. Maintenance

Jim Randall reported that the progress regarding capital improvements and general maintenance continues to meet or exceed expectations.

B. Recreation

Jim Randall reported that Audrey Marcqueski has been working with Russell Block, a Brookside Glen resident, on the Park District's website. Plans to post the upcoming winter brochure on the site prior to it's mailing in December, are currently underway. Said website shall include a matrix, an active calendar, thumbnail information on committee members, Board Meeting Minutes, Park District projects, as well as keeping the community informed of current events. The initial fee will be \$500, and Audrey is working with the staff to keep outside consulting fees at a minimum.

X. Committee Reports (continued)

Pam Kohlbacher expressed an interest in learning more about the Pet Adoption taking place on 26th day of October, 2002. Jim Randall informed her that Pedigree Junction is sponsoring the non-profit event to be held at Indian Boundary South Park.

C. Special Recreation

Jim Randall reported that a meeting will take place with the parent who contacted Pam Kohlbacher requesting age-appropriate programming for special needs children. Tinley Park and Frankfort Square earmarked a 25% increase in service hours dedicated to this area of concern.

Jim Randall reported that bid openings for the SSSRA building will be held on the same day as the Community Center expansion bid openings. Ground breaking for the building pad and parking lot for the SSSRA building is expected to take place within a week of the bid openings.

D. Finance and Planning

Jim Randall reported the county solicited comments on the Subdivision White Oak Subdivision regarding general guidelines for park donations, landscape plans, and park contributions.

Jim Randall reported on the LaPorte Meadows subdivision.

Jim Randall reported the Krusemark property is in the development phase.

E. Lincoln-Way Area Parks

Jim Randall reported the LAP Board meeting will take place in November to review program effectiveness.

Jim Randall reported a strong fund balance, with no reduction in usage due to recent influx of area health clubs.

IX. Committee Reports (continued)

F. Carnival

Jim Randall reported that an attempt is again being made to secure a pre-July 4th scheduling of the annual carnival.

G. Golf Course

Jim Randall reported a reduction in business as we approach the closing of the facility scheduled for the 4th day of November, 2002.

Jim Randall reported that more direct marketing for small outings will take place for next season.

Jim Randall reported that a golf pro may be placed on staff for group and individual lessons.

Jim Randall reported that construction of a fence is underway.

X. Old Business

Jim Randall reported that bid documents on the Community Center expansion project and the SSSRA building are out, and all 2002 Referendum projects are nearing completion.

Jim Randall reported that the final bid for the Splash Park is imminent.

Jim Randall reported that a meeting of the SSSRA is scheduled for November 4th to review and hopefully approve the November 1st bid results.

Jim Randall reported that the Skate Park remains opened to date, with closings occurring at dusk. Said park is expected to be operational to the public until such time as weather dictates a seasonal close.

Phill Cherry reiterated his previous commendation, as noted in the September 25, 2002 Board Meeting Minutes, on the exceptional facilities provided at Union Creek Park in regards to football use.

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Jim Randall reported that the Union Creek facility may be utilized for soccer programs in the coming season.

XI. New Business

No Report

XII. Motion 02-79 was made by Henry Meers, seconded by Phill Cherry to Adjourn at 8:20 p.m. Motion passed unanimously.

Respectfully submitted by:

Linda Mitchell

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

November 13, 2002

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

The Meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Mike Constantine, Pam Kohlbacher, Bob Murphy and Dennis Persic. Ken Blackburn arrived at 7:32 p.m. Phill Cherry and Henry Meers were absent.

IV. Public Input

No input

V. Presentation of the October 23, 2002 Minutes

Dennis Persic, seconded by Bob Murphy, made motion 02-80, to accept the October 23, 2002 Minutes as presented. Motion passed unanimously.

VI. Legal Report

Jim Randall reported Dick Hutchison completed filing the Alternate Bond Sale on the Special Recreation building. Copies have been given to Chapman & Cutler. Funds are now available.

VII. Treasurer's Report

The Treasurer's report was accepted pending audit. Jim Randall asked for Board authorization to defer the approval of the Accounts Payable Listing until the December 4, 2002 Board Meeting. Authorization passed unanimously.

VIII. Executive Director's Report

Jim Randall distributed a summary of the bid document for the Community Center addition and brought Commissioners up-to-date as to the process that has already taken place. Discussion followed.

Jim Randall asked for approval to meet with individual contractors to make sure they understood the jobs they bid for, and to confirm there will be no price changes.

VIII. Executive Director's Report (continued)

Dennis Persic, seconded by Ken Blackburn, made Motion 02-81, to authorize the Executive Director, after all bid documents have been reviewed by CK&T construction manager and Jeff Braun, architect, to enter into construction contracts for the completion of a 6,097 square foot addition to the park district Community Center located on 7540 West Braemer Lane. Construction plans, bid specifications for all applicable trades, construction management, and miscellaneous costs shall not exceed \$950,000.00 without Board approval. Motion passed unanimously.

IX. Committee Reports

A. Maintenance

No report

B. Recreation

Audrey Marcquenski provided information on the website she is working on for the commissioners.

Staff is currently working on the new brochure and is doing very well filling in after the retirement of Marge Johnson.

C. Special Recreation

SSSRA deferred their monthly meeting to November 21, 2002 in order to have more time to review bids for the new building. Jim Randall will provide an update at the December meeting.

D. Finance & Planning

Jim Randall reported he is in the process of pursuing the consolidation of all existing debts into one installment payment through First United Bank. Jim asked for authorization from the Board to proceed.

Dennis Persic, seconded by Ken Blackburn, made Motion 02-82, to refinance the consolidation of debts with First United Bank, in the amount of \$298,000, over 5 years, at 3.6%. Motion passed unanimously.

E. Township Planning Committee

Jim Randall reported on the Krusemark property next to Walnut Creek. Frankfort Square will receive a land donation of 7.12 acres, which will be located adjacent to the 7 acres the village of Frankfort will receive.

F. Lincoln-Way Area Parks

No report.

G. Carnival

Jim Randall announced that next year's annual carnival will be scheduled for the weekend before the 4th of July.

The Park District entered into a 5-year contract with Melrose Pyrotechnics to provide fireworks at the carnival.

It was decided that we would not be a food vendor next year. The Park District will leave the food to area restaurants.

H. Golf Course

Jim Randall reported the fencing around the driving range has been installed.

X. Old Business

Bob Murphy asked Jim Randall for status on the court date that took place for the two individuals that committed vandalism to Summit Hill Jr. High. Mr. Randall stated they received community service, as well as having to pay a fine. He stated he would contact the person who reported the incident to distribute the reward. Discussion took place over how to handle future incidents.

Ken Blackburn, seconded by Dennis Persic, made Motion 02-83, to offer rewards to individuals that result in the successful prosecution of those who perform acts of vandalism. Motion passed unanimously.

XI. New Business

No new business

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XII. Adjournment

Bob Murphy, seconded by Dennis Persic, made motion 02-84, to adjourn the meeting at 8:25 p.m.

Respectfully submitted by,

Jill Simmons

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

December 4, 2002

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

The Meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Phill Cherry, Mike Constantine, Pam Kohlbacher, Henry Meers, Bob Murphy and Dennis Persic.

Dennis Persic, seconded by Ken Blackburn, made motion 02-85, to open the Truth and Taxation Meeting for Levy Ordinance #02-00-155. Motion passed unanimously.

During the Public Hearing, there were no questions or comments.

Dennis Persic, seconded by Bob Murphy, made motion 02-86, to close the Public Hearing of the Truth and Taxation Meeting. Motion passed unanimously.

IV. Public Input

No input

V. Presentation of the November 13, 2002 Minutes

Dennis Persic, seconded by Phill Cherry, made motion 02-87, to accept the November 13, 2002 minutes as presented. Motion passed unanimously.

VI. Legal Report

No legal report.

VII. Presentation of Levy Ordinance #02-00-155

Dennis Persic, seconded by Mike Constantine, made motion 02-88, to approve Levy Ordinance #02-00-155. Motion passed unanimously.

VIII. Treasurer's Report

The Treasurer's report was accepted, pending audit. A discussion took place on the Accounts Payable Listing. Ken Blackburn, seconded by Dennis Persic, made motion 02-89 to approve the Accounts Payable Listing. Motion passed unanimously.

IX. Executive Director's Report

Jim Randall stated he attended a pre-construction meeting for the SSSRA building and should have the permits by Monday. They will be breaking ground sometime next week.

Jim Randall asked for Board approval to proceed with the bid process for the In-Line Hockey Rink. Phill Cherry, seconded by Ken Blackburn, made motion 02-90 to proceed with the bid on specified equipment for normal bid standards, not to exceed \$90,000, as mentioned in the Executive Director's Report. Motion passed unanimously.

In accordance with referendum goals to stabilize pond banks and improve appearance, Jim Randall asked for approval to re-grade the slopes at Community Pond. By completing the work in the winter, the Park District will realize over a 20% savings. Dennis Persic, seconded by Phill Cherry, made motion 02-91 to re-grade the slopes at Community Pond, and to possibly do two other ponds located at Woodlawn Park and Square Links Golf Course at a later date. Motion passed unanimously.

Ken Blackburn asked whether it was part of the referendum that other creeks be cleaned. Jim Randall stated that it was not part of the referendum, but that they needed to be done. Since it is an easy process, they will wait to complete in the summer.

X. Old Business

- a. Referendum Projects – No report.
- b. SSSRA Office Building – No report.

Pam Kohlbacher reminded Commissioners to provide Audrey with biographies for the new website.

XI. New Business

Dr. Middleton, and Janet Nush, attended the Board Meeting to make a presentation for additional funding for a possible referendum.

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December 4, 2002
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XII. Adjournment

Bob Murphy, seconded by Ken Blackburn, made motion 02-92, to adjourn the meeting at 8:10 p.m.

Respectfully submitted by,

Jill Simmons

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

January 22, 2003

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

The Meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Mike Constantine, Pam Kohlbacher, Henry Meers, Bob Murphy and Dennis Persic. Phill Cherry arrived at 7:32 p.m.

IV. Public Input

Jim Randall introduced Jeff Graefen, Barb Libowitz, and Dave Sylvester as three additional candidates running for Frankfort Square Park District Commissioner.

Mrs. Revera, President of the Lincoln-Way Wolves Baseball League, attended to present the Park District with a check for \$1,200.00, as well as a plaque, thanking them for their support.

V. Presentation of the December 4, 2002 Minutes

Dennis Persic, seconded by Bob Murphy, made motion 03-93, to accept the December 4, 2002 minutes as presented. Motion passed unanimously.

VI. Legal Report

Dick Hutchison discussed the denial of tax exemption for Hickory Creek. He presented some options, such as filing an appeal of tax status at the circuit court level, if the Park District is willing to litigate. Another option is to purchase and take ownership of the golf course. After some discussion it was decided that Jim Randall will compile information for the February Board meeting to support the acquisition. In the meantime, Dick Hutchison will file a written appeal to try for an extension.

Dick Hutchison filed the annual tax exemption for the Odyssey property.

VII. Treasurer's Report

The Treasurer's report was accepted, pending audit. A discussion took place on the Accounts Payable Listing. Dennis Persic, seconded by Ken Blackburn, made motion 03-94 to approve the Accounts Payable Listing. Motion passed unanimously.

VIII. Executive Director's Report

Jim Randall discussed the letter he received from a resident asking for a response to her concerns over the Wildcats Football and Cheerleading Organization. A copy of his response was included in the commissioner's packets.

Phill Cherry stated that it is not feasible to play only in-house teams, as it would not be a cost effective venture. It would be difficult to keep the rosters under 35, and allow play time for all children who participate. It is unfortunate that they can't accommodate more children.

Jim Randall reported that all referendum projects are being completed on time. Staff has completed wetland plant seeding at Community Park, and similar seeding will take place at Woodlawn, Indian Boundary, and Square Links Golf Course.

Due to the Splash Park issues that have occurred since the last meeting, Jim Randall is working with the landscape architect to reevaluate the project. Jim should have bid specs for the project and new operational costs at the February meeting. The preliminary budget for this project was originally \$200,000, but now is expected to exceed \$350,000.

Henry Meers asked if referendum proceeds could be used towards purchasing the golf course. Jim Randall does not recommend considering taking funds away from the referendum projects, as that money was earmarked for specific projects which residents voted for in the 2002 referendum.

Jim Randall stated that he has five feasible sites available for future baseball fields, possibly slated for a 2004 project.

Jim Randall reported on the evaluation of the golf course and the irrigation system. He will submit a proposal of repair costs at the February meeting.

Henry Meers inquired about the trailers currently parked at the Square Links Golf Course parking lot. Jim Randall stated they would be relocated upon completion of the Community Center construction.

Jim Randall announced that a golf pro has been hired for the upcoming season. He has over 20 years experience and will only charge a fee for private lessons.

IX. Committee Reports

A. Maintenance

Jim Randall reported the Ice Skating rink is well maintained, and is enjoying regular use.

B. Recreation

Jim Randall encouraged everyone to visit the Park District website.

C. Special Recreation

A dance for special needs residents held on January 11th at the Community Center, proved to be very successful. Plans are underway to make this an annual event.

D. Financial and Planning

Jim Randall reported they are in the process of working on the upcoming budget.

Jim Randall announced the Park District has been nominated for a Gold Medal Award. The award is given to agencies for outstanding performance over a 5-year period. He is in the process of filling out a questionnaire, due for submission by March 6, 2003.

E. Township Planning Commission

No report.

F. Lincoln-Way Area Parks

Jim Randall reported the LAP Coordinator has been experiencing health problems and it is hoped he has a quick recovery.

The Park District is working with Lincoln-Way on the Community Fun Faire, to be held on March 22, 2003, at Lincoln-Way East High School.

G. Carnival

Jim Randall will be attending a meeting on January 28, 2003. The carnival is scheduled to take place June 27, 28 & 29, 2003. The carnival company would like to extend the event from three to four days by opening on Thursday, June 26th. A finalized agreement will be presented at the February meeting.

H. Golf Course

See Director's Report.

X. Old Business

- a. Referendum Projects – all projects are being completed on time.
- b. SSSRA Office Building – Jim Randall reported that construction has begun and should be a popular site once completed.

Barb Libowitz asked about the possibility of reducing the speed limit in front of the new SSSRA building. Jim Randall will look into the matter, but doesn't think it can be changed, as 80th Avenue is a county road.

XI. New Business

No new business.

XII. Adjournment

Ken Blackburn, seconded by Henry Meers, made motion 03-95, to adjourn the meeting at 8:35 p.m.

Respectfully submitted by,

Jill Simmons

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

February 26, 2003

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

The Meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Phill Cherry, Mike Constantine, Pam Kohlbacher, Henry Meers, Bob Murphy and Dennis Persic.

IV. Public Input

Frankfort Square resident, Laura Kies, attended to discuss the Football and Cheerleading program within the Wildcats organization. Due to the fact that there is an insufficient amount of openings to accommodate additional players or cheerleaders, she asked the Board to consider the possibility of adding a flag football program, as well as a competitive Pom Pom squad. Mr. Randall stated that since there has been no interest from other residents, it wouldn't be feasible at this time.

V. Presentation of the January 22, 2003 Minutes

Dennis Persic, seconded by Phill Cherry, made motion 03-96, to accept the January 22, 2003 minutes as presented. Motion passed unanimously.

VI. Legal Report

Dick Hutchison reported he filed a written appeal requesting an extension for tax exemption on the golf course.

Jim Randall reported he published an invitation to accept proposals from retailers for the purpose of renting retail space at the golf course. All tax liability shall be incurred by the retailer.

Jim Randall stated the Park District is an official IAPD member and provided copies of the IAPD magazine.

VII. Treasurer's Report

The Treasurer's report was accepted pending audit. A discussion took place on the Accounts Payable Listing. Dennis Persic, seconded by Phill Cherry, made motion 03-97 to approve the Accounts Payable Listing. Motion passed unanimously.

VIII. Executive Director's Report

Jim Randall distributed the "first draft" of the preliminary 2003-2004 Budget for review. He asked that a meeting be scheduled for 6:30 p.m. in advance of the March 26, 2003 Board Meeting.

Jim Randall asked for Board approval to have Leibold Irrigation install irrigation pumps at the Golf Course, not to exceed \$47,200. Equipment and installation would be completed by May 1, 2003.

Dennis Persic, seconded by Phill Cherry, made motion 03-98, to have Leibold Irrigation provide materials and installation of golf course irrigation pumps at an amount not to exceed \$47,200. Roll Call Vote: Ken Blackburn, yes; Phill Cherry, yes; Mike Constantine, yes; Pam Kohlbacher, yes; Henry Meers, No; Bob Murphy, yes; and Dennis Persic, yes.

After an Invitation to Bid was published for playground equipment, Jim Randall stated one bid was received at a cost of \$211,761.06.

Dennis Persic, seconded by Ken Blackburn, made motion 03-99, to accept a single bid received for the installation of playground equipment at 7 parks, at a cost of \$211,761.06. Roll Call Vote: Ken Blackburn, yes; Phill Cherry, yes; Mike Constantine, yes; Pam Kohlbacher, yes; Henry Meers, No; Bob Murphy, yes; Dennis Persic, yes.

Jim Randall solicited organizations to run the concession stand at this year's carnival. The Frankfort Square Baseball League was the only interested organization to respond. With Board approval, Mr. Randall will extend the offer to them, along with providing concessions during the fireworks. All profits will be retained by the FSBL. In the event that the Park District is called upon to provide any services during the course of this endeavor, the baseball league will be billed accordingly.

IX. Committee Reports

A. Maintenance

See conference report from Stacy Proper and Sharon Biegel.

B. Recreation

Jim Randall reported there are two Daddy/Daughter Date Nights scheduled, as well as a Bulls Game and Ski Trip.

C. Special Recreation

SSSRA is looking forward to moving into the new building. They will have a booth at the upcoming Family Fun Faire.

D. Financial and Planning

The first draft of the budget was provided for review. Jim Randall reminded Commissioners of the budget review meeting at 6:30, prior to the March 26, 2003 Board Meeting.

E. Township Planning Commission

Henry Meers reported the Township Planning Committee approved plans to build a garden center at Laraway and Center Streets. It will now go to the County for approval.

F. Lincoln-Way Area Parks

Jim Randall reported numbers are good for registration. He stated there is approximately 77,000 square feet of indoor gym use, far exceeding gym space available in other districts.

G. Carnival

Jim Randall reported the fireworks contract will continue for the remainder of the four-year contract signed last year.

The Frankfort Square Baseball League will run the concession stand.

Wildcat Football League will continue to be in charge of parking.

H. Golf Course

Jim Randall is very happy with Leibold Irrigation – they come highly recommended.

March 15, 2003 will be the possible opening date of the golf course. There will be after school and evening hours.

X. Old Business

- a. Referendum Projects – the office layout was updated. The possibility of networking all office computers is being considered.
- b. SSSRA Office Building – No report.
- c. Community Fun Faire – No report.

XI. New Business

Pam Kohlbacher asked if a thank-you letter was sent to Mrs. Rivera, President of the Lincoln-Way Wolves Baseball League, for their donation to the Park District. Jim Randall said he would send one out.

A discussion ensued regarding how future donations should be administered. The idea of making a purchase with the donation that can be utilized by the organization was discussed.

XII. Adjournment

Ken Blackburn, seconded by Henry Meers, made motion 03-100, to adjourn the meeting at 8:40 p.m.

Respectfully submitted by,

Jill Simmons

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

March 26, 2003

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

The Meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Phill Cherry, Mike Constantine, Pam Kohlbacher, Henry Meers, Bob Murphy and Dennis Persic.

IV. Public Input

No public input.

V. Presentation of the February 26, 2003 Minutes

Dennis Persic, seconded by Phill Cherry, made motion 03-101, to accept the February 26, 2003 minutes as presented. Motion passed unanimously.

VI. Legal Report

Dick Hutchison reported the date for the real estate tax appeal is set for May 7, 2003. Jim Randall suggested discussion over purchasing the golf course be deferred until the April meeting when he should have more information supporting the purchase.

VII. Treasurer's Report

Jim Randall asked for approval of the Alternative Bond Tax Abatement #03-03-156. Dennis Persic, seconded by Bob Murphy, made Motion 03-102 to approve the Alternate Bond Abatement Ordinance #03-03-156. Motion passed unanimously.

The Treasurer's report was accepted pending audit. A discussion took place on the Accounts Payable Listing. Dennis Persic, seconded by Ken Blackburn, made motion 03-103 to approve the Accounts Payable Listing. Motion passed unanimously.

VIII. Executive Director's Report

Jim Randall asked that a meeting be scheduled for April 3, 2003, at 7:00 p.m., to swear in new Commissioners, and to review the final budget.

Dennis Persic, seconded by Mike Constantine, made Motion 03-104 naming Commissioners Ken Blackburn, Phill Cherry, Mike Constantine, and Bob Murphy, to the Canvassing Board of the April 1, 2003 election. Motion passed unanimously.

Jim Randall reported on the bid results that took place March 18, 2003, for the Splash Park and Picnic Shelter. The lowest bid, of \$217,846, was received from Green-Up Landscaping.

Dennis Persic, seconded by Ken Blackburn, made Motion 03-105, to name Green-Up Landscaping to complete construction of the Splash Park and Picnic Shelter at Union Creek, not to exceed \$217,846.00. Motion passed unanimously.

Jim Randall reported a sidewalk will be put in accessing Rainford Farms to the golf course, at no financial cost to the park District.

Jim Randall reported the Family Fun Faire, at Lincoln-Way East High School, was a huge success.

Jim Randall stated he is scheduling a meeting with Budget Golf, in Orland Park, to discuss the possibility of providing retail space at the Golf Course. He will provide more details at the April meeting.

IX. Committee Reports

A. Maintenance

Jim Randall stated the staff is looking forward to the new addition, which will add much needed space. Open House for the new building should take place at the end of August.

B. Recreation

No report.

C. Special Recreation

The SSSRA building is coming along very well. They are getting ready to pour concrete, install windows, and complete the brickwork. The roof should be done shortly.

D. Financial and Planning

Jim Randall asked to schedule a meeting for April 3, 2003, to canvas the April 1, 2003 Election results, as well as appoint new Commissioners, and review the Budget.

E. Township Planning Commission

No report.

F. Lincoln-Way Area Parks

Jim Randall reported a 23 year-old individual suffered a minor heart attack. LAP staff again acted commendably.

G. Carnival

Jim Randall reported planning for the Carnival, scheduled for June 26-29, 2003, is moving along well. No major changes at this time.

H. Golf Course

Jim Randall reported they are developing a tri-fold brochure to be mailed to local businesses and residents promoting the Golf Course.

Jim Randall stated that, after receiving several inquiries over re-building a miniature golf course, he asked Mark Yergler to provide a proposal for building a 10,000 square foot miniature golf course and putting green. He will provide more details at the April meeting.

X. Old Business

- a. Referendum Projects – Construction continues to move forward at the Community Center. The next scheduled bid opening is set for April 15, 2003. Projects include playground installation, picnic shelter construction, and concrete flatwork.
- b. SSSRA Office Building – Sub-roofing and exterior framing is complete. HVAC, plumbing, and electrical have all been roughed in, and sewer and water lines are being installed.
- c. Community Fun Faire – The Family Fun Faire took place on March 22, 2003 with great success.

XI. New Business

No new business.

XII. Adjournment

Dennis Persic, seconded by Ken Blackburn, made motion 03-106, to adjourn the meeting at 8:05 p.m.

Respectfully submitted by,

Jill Simmons

Frankfort Square Park District
Board Meeting Minutes
April 7, 2003

The following are Minutes of a Special Meeting of the Frankfort Square Park District held at the Park District Administration Building for the purpose of canvassing the results of the April 1, 2003 Consolidated Elections.

I. Call to Order

The Meeting was called to order at 7:02 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Phill Cherry, Mike Constantine, Pam Kohlbacher, Barbara Libowitz, Bob Murphy, and Jill Simmons.

IV. Public Input

No input

V. New Business

The results of the April 1, 2003 Consolidated Elections sent by the Will County and Cook County Clerk's offices were read. The total number of votes cast was 2,242. Votes were recorded as follows:

For the Four Year Terms:

Geoffrey A. Waller	Cook Co.	1	Will Co.	433	Total 434
Henry W. Meers, Jr	Cook Co.	0	Will Co.	368	Total 368
Dave Sylvester	Cook Co.	2	Will Co.	449	Total 451
Jill M. Simmons	Cook Co.	2	Will Co.	666	Total 668
Pam Kohlbacher	Cook Co.	2	Will Co.	1063	Total 1065
David J. Macek	Cook Co.	0	Will Co.	521	Total 521
Barb Libowitz	Cook Co.	1	Will Co.	746	Total 747
Jeff Graefen	Cook Co.	0	Will Co.	439	Total 439

Park District Board Meeting
April 7, 2003
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Motion 03-101 was made by Ken Blackburn, seconded by Phill Cherry to enter into the Minutes, the Abstract of Votes declaring Pamela S. Kohlbacher, Jill M. Simmons, and Barbara Libowitz the winners of the four year terms. Motion carried unanimously.

Pamela S. Kohlbacher, Jill M. Simmons, and Barbara Libowitz were sworn in as Park Board Commissioners, and an Oath of Office was signed by each elected candidate. The Canvassing Board, consisting of Robert L. Murphy, Michael Constantine, Kenneth Blackburn, and Phillip Cherry certified that a true and complete Abstract of Votes was prepared in their presence.

A Budget Request for fiscal year 2003-2004 was presented by Jim Randall and discussed. With Board approval, projects slated therein will be entered into the final budget.

Jim Randall asked the Board to consider pursuing acquisition of Square Links Golf Course. Discussion followed. Mr. Blackburn inquired as to whether revenue from the golf course would be sufficient to meet all salaries, operating, and acquisition costs. Jim Randall responded that the golf course is capable of meeting all debt it may incur and should eventually provide a revenue stream for the Park District. Additionally, a sufficient sum has been built into the budget to offset any unforeseen catastrophic event. Jim Randall will present a detailed report regarding acquisition at the April 23rd Board Meeting.

Jim Randall asked for Board approval to retain C.H. Schrader & Associates, a professional consulting service, for the purpose of developing grant funding research. Motion 03-102 was made by Phill Cherry to retain said services, seconded by Mike Constantine. Motion carried unanimously.

VI. Executive Session

Motion 03-103 was made by Bob Murphy to move to Executive Session at 7:44 p.m. seconded by Phill Cherry. Motion carried unanimously.

Motion 03-104 was made by Ken Blackburn, seconded by Jill Simmons to come out of Executive Session. Motion carried unanimously.

Park District Board Meeting
April 7, 2003
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VII. Adjournment

Motion 03-105 was made by Ken Blackburn, seconded by Phill Cherry to adjourn the meeting at 8:40 p.m. Motion carried unanimously.

Respectfully submitted by:

Linda Mitchell

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

April 23, 2003

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Phill Cherry, Mike Constantine, Pam Kohlbacher, Barb Libowitz, Bob Murphy, and Jill Simmons.

IV. Public Input

No public input.

V. Presentation of the March 26, 2003 Minutes.

Ken Blackburn made motion 03-107 to accept the March 26, 2003 Minutes as presented. Phill Cherry seconded, motion passed unanimously.

VI. Presentation of the April 7, 2003 Special Meeting Minutes.

Ken Blackburn made motion 03-108 to accept the April 7, 2003 Minutes as presented. Mike Constantine seconded, motion passed unanimously.

VII. Election of Officers

Ken Blackburn made motion 03-109 to open nomination of President. Phill Cherry seconded. Following a vote by voice, motion passed unanimously.

Ken Blackburn made motion 03-110 to nominate Pam Kohlbacher as President. Bob Murphy seconded. Following a vote by voice, motion passed unanimously.

Ken Blackburn made motion 03-111 to open nomination of Vice President. Bob Murphy seconded. Following a vote by voice, motion passed unanimously.

Bob Murphy made motion 03-112 to nominate Ken Blackburn as Vice President. Jill Simmons seconded. Following a vote by voice, motion passed unanimously.

Mike Constantine made motion 03-113 to close nominations. Phill Cherry seconded. Following a vote by voice, motion passed unanimously.

VIII. Board Appointments

Pam Kohlbacher appointed Jim Randall to serve as Secretary of the Board of Commissioners. Jim Randall accepted said appointment, no discussion.

A question was directed by Pam Kohlbacher to the Attorney through the Secretary as to whether an individual outside the Board of Commissioners could serve as Treasurer. The Attorney deemed no objection to appointing someone outside the Board, and Pam Kohlbacher appointed Bob Guler as Treasurer. Barb Libowitz raised an objection, citing the potential for funds tampering, as Park Bookkeeper would serve a dual role as Treasurer. Jim Randall explained the Park's four-step accounting procedure process employed to insure against embezzlement. It was decided to remove Bob Guler from check signing authority, and he will serve as Treasurer. No further discussion.

Pam Kohlbacher appointed Jim Randall to the SSSSRA Board. No further discussion.

Pam Kohlbacher appointed Dick Hutchison to serve as Park Attorney. No further discussion.

It was decided that Park Board meetings shall be conducted on the fourth Wednesday of each month at the Frankfort Square Park District Administration Building, located at 7540 W. Braemar Lane, Frankfort, Illinois, at 7:30 p.m.

It was decided the Frankfort/Mokena Star shall be the newspaper of choice for legal ad publications.

Check signing authority was granted to the following individuals: Pam Kohlbacher, Ken Blackburn, Jim Randall, Audrey Marcquenski, and Jeff Mecher.

IX. Legal Report

The Park Attorney reported the lowest bid for the proposed picnic shelter included a voluntary give back of \$14,000, thereby negating the previously accepted lowest bid presented by Larsen Contracting. Said bid was not altered following bid opening. IAPD Attorney, Peter Murphy was consulted and concurred with the finding. It is the Park Attorney's recommendation that the Board accept Pasch & Sons Construction Company as the lowest bidder.

The Park Attorney reported that an initial tax status conference on the golf course will be held on the 7th day of May, 2003, regarding reduction of real estate taxes from \$18,000 or \$19,000 down to \$8,000. As title holder CorLands is a non for profit entity, the Park District may not be eligible for the reduction. Jim Randall asked Attorney Hutchison to request a continuance, as the District may be considered for a reduced tax rate, based upon property ownership scheduled to occur on or about July 14, 2003. Attorney Hutchison will request a continuance.

X. Treasurer's Report

The Treasurer's report was accepted, pending audit. Ken Blackburn made motion 03-114 to approve the Accounts Payable Listing. Mike Constantine seconded, motion passed unanimously.

Jim Randall presented an amended referendum page of the 2003-04 budget, listing individual projects for the upcoming year. Phill Cherry made motion 03-115 to approve said budget for the 2003-04 fiscal year. Jill Simmons seconded, motion passed unanimously.

XI. Executive Director's Report

Ken Blackburn made motion 03-116 to accept bid proposals, authorizing the Executive Director to enter into construction contracts for the following projects: Playground installation, Kay Jay Construction-\$67,509.24, picnic shelter, Pasch & Sons Construction Co.-\$177,350, in-line hockey rink, Larsen Construction-\$149,000, and splash park, Green-Up Landscape-\$216,635.

Mike Constantine made motion 03-117 to adopt Resolution 03-04-01, authorizing the application of the OSLAD grant funding, allowing for acquisition of Square Links Golf Course and request for waiver of purchase for the 2003-04 grant cycle. Ken Blackburn seconded, motion passed unanimously.

The Executive Director presented a debt service schedule prepared by Park District Financial Officer Robert W. Baird & Co. with a time line prepared by Bond Counsel, Chapman & Cutler. The Board agreed to conduct a special meeting on Wednesday, May 14, 2003 to review the financial vehicle for the authorizing and sale of Alternate Bonds in the amount of \$1.7 million for development and acquisition of the golf course.

The Board authorized the Executive Director to contract professional services for the purpose of renovation of the golf course irrigation, design of a miniature golf course/putting green, design and preparation of plans to upgrade the club house façade, and the building of a golf course storage facility.

X. Committee Reports

A. Maintenance

Jim Randall commended Jeff Mecher, Superintendent of Parks for doing an outstanding job in handling overwhelming work loads, and reported that college students will be returning to maintenance duty on May 15th.

B. Recreation

Jim Randall reported that the summer brochure is complete, and commended Audrey Marcquenski, Superintendent of Recreation for outstanding work in advancing Park programming.

C. Special Recreation

Final permits have been secured, electrical service has been roughed-in, drywall will be installed the week of April 28th, and brickwork and fascia are approximately three weeks from completion.

D. Financial and Planning

Jim Randall reported that the services of Robert W. Baird & Associates and Chapman & Cutler have been retained to assist in the Park's acquisition of the golf course.

E. Township Planning Commission

No report.

F. Lincoln-Way Area Parks

Jim Randall reported that programs are approaching completion, and that LAP enjoyed another successful year of operation.

G. Carnival

Jim Randall reported that Spectacular Midways has raised ticket prices from .75 to \$1.00. Special have been enhanced, with megapasses extended an extra day.

H. Golf Course

Jim Randall reported that the pump house installation through Liebold Irrigation has successfully addressed the chronic leak situation.

Jim Randall reported that the golf course is experiencing a tremendous increase in the amount of play.

XI. New Business

- A. A party will be held at Sanfrantello's in Tinley Park on Sunday, May 18, 2003 at approximately 6:00 p.m., honoring departing Board Commissioners Dennis Persic and Henry Meers.
- B. Barb Libowitz suggested that the Board consider planning an Earth Day celebration for children ages 8-12 next year with activities to include park and roadside clean-up, possible recycling display by Frankfort Township, and a hot dog lunch.

XII. Adjournment

Ken Blackburn made motion 03-118 to adjourn the meeting at 8:40 p.m. Mike Constantine seconded, motion passed.

Respectfully submitted by:

Linda Mitchell