

Frankfort Square Park District
Board Meeting
Monday, April 22, 1974
7:40 p.m.

1. Meeting called to order at 7:40 p.m. by Bob Garrett.
2. First order of business was the assigning of terms. This was done by the drawing of lots. The lots were drawn alphabetically and the terms drawn are as follows:

Bob Denton -	6 years
Bob Garrett -	4 years
Russ Lundquist -	2 years
Bob Maloney -	6 years
Dave Martyn -	4 years

Point of order was made by Bob Maloney that elections will be held every 2 years, in April of odd numbered years, as specified in the Park District Code Book. Next election being in:

April of 77 - 1 official elected
April of 79 - 3 officials elected
April of 81 - 3 officials elected

3. Election of Officers - The floor was opened for nominations.
 - A. Bob Maloney nominated Bob Garrett for the position of President.
Seconded by Dave Martyn.
No other nominations.
Motion carried unanimously.
 - B. Dave Martyn nominated Russ Lundquist for the position of Vice-President.
Seconded by Bob Garrett.
No other nominations.
Motion carried unanimously.

These officers will serve a 1 year term.

4. Appointment of Secretary and Treasurer - Discussion concerning the appointment of a Secretary and Treasurer then followed. Points debated were:

- A. Whether the position of Secretary and Treasurer should be combined into 1 position.

Board was polled:

Bob Denton -	Combined
Bob Garrett -	Seperate
Russ Lundquist -	Seperate
Bob Maloney -	Abstained
Dave Martyn -	Seperate

- B. Whether the Secretary and Treasurer should be hired outside the Board.

Resolved: Pat Garrett and Bob Maloney volunteered to hold the positions of Secretary and Treasurer for an interim period of 60 days, until the Board has the opportunity to look for applicants, at which time the Board will decide on a permanent Secretary and Treasurer.

The Board will advertise for volunteers to fill the two positions, in publications covering the entire Park District area.

The appointment of Pat Garrett and Bob Maloney as temporary Secretary and Treasurer, was approved unanimously.

5. Illinois Association of Park Districts - Mr. Eugene Berghoffs letter was read, recommending procedures and points to cover at the first Board Meeting, explaining some of the services of his association and information concerning a 1 day seminar, on May 11, 1974 at Schiller Park.

Motion was made by Bob Denton that \$100.00 be drawn out of the Homeowners Association Park District Funds and placed in our treasury. \$25.00 of which will be used to join the Illinois Association of Park Districts and \$10.00 to be put into a petty cash fund.

Seconded by Dave Martyn.

Motion carried unanimously.

Bob Garrett directed Bob Maloney to open a checking account at the Frankfort State Bank and inquire into the savings account interest rates and checking account costs of other banks in our area.

6. The time, place and date of General Meetings was set as the 2nd Tuesday of each month at 7:30 p.m. at the Frankfort Square Elementary School.

The first General Meeting is to be held on May 14, 1974.

Bob Garrett is to issue Public Notice and make necessary arrangements.

7. Fiscal Year - Through unanimous decision this issue was tabled until more information could be gathered.

Bob Garrett directed Bob Denton to find out information on the Tax payment dates and the assessed valuation of our district.

8. Appointment of an Attorney -

Motion made by Bob Denton and amended by Bob Maloney, that interviews be arranged with attorneys interested in being legal counsel for the Frankfort Square Park District.

Motion seconded by Dave Martyn.

Motion carried unanimously.

Bob Garrett assigned Dave Martyn to handle the contacting of Lawyers and the setting up of interviews.

9. Tentitive Budget - At the direction of Bob Garrett, Mr. Alvin Keller, who is an expert in local government finance, will be contacted for further information, which will then be discussed at the next Board Meeting. Assigned to Bob Maloney.
10. Tax Anticipation Warrents - By unanimous decision of the Board, this subject was tabled.
11. House to House Survey - Report was given by Russ Lundquist that the survey would be completed and results correlated in two weeks.
12. Appointment of Recreation Co-ordinator -

Motion made by Bob Garrett and amended by Bob Denton, that Russ Lundquist be made Recreation Co-ordinator.

Seconded by Dave Martyn.

Motion carried unanimously.

Bob Garrett will contact Hoffman - Rosner and ask them to turn over the "use" of all available park land to the Frankfort Square Park District.

13. Insurance - It was the unanimous decision of the Board that it would be Sealed Bids and public notice will be given. The President assigned Dave Martyn to set up specifications for Bids.
14. Post Office Box and a Mailing Permit or Postage Meter - The President directed Bob Maloney to secure P.O. Box and inquire into the cost of a Mailing Permit or Postage Meter.
15. Letterhead and/or Seal - Bob Maloney assigned to inquire into the designing and cost of Letterhead and Seal.
16. Rules of Conduct - Unanimous opinion that Roberts Rules of Order will be followed.
17. Next Board Meeting will be held May 7, 1974, 7:30 p.m. at Bob Dentons house.
18. Motion to adjourn was made by Russ Lundquist.
Seconded by Dave Martyn.
Passed unanimously.

Meeting adjourned at 9:50 p.m.

Patricia A. Garrett
Secretary - Pat Garrett

Bob Garrett
President - Bob Garrett

Bob Denton	217 B. Grovewood Lane	469-2479
Bob Garrett	229 Laurel	469-3348
Russ Lundquist	285 Laurel	469-3406
Bob Maloney	227 Laurel	469-3343
Dave Martyn	283 Laurel	469-3308

FRANKFORT SQUARE PARK DISTRICT
CALENDAR

April 13, 1974	Park District Referendum Voting.
April 16, 1974	Election Results Declared by Judge.
April 22, "	First Meeting of Park District Commissioners
May 1, "	Interviews with Lawyers.
May 7, "	Organizational Meeting of Park Dist. Commissioners.
May 11, "	Ill. Assoc. of Park Dists. Seminar, to be held - Schiller Park.
May 14, "	Board Meeting
June 6, "	Meeting with Gerre Cummings - School Gym.
June 11, "	Board Meeting

Frankfort Square Park District
Committee Meeting
Tuesday, May 7, 1974
8:15 p.m.

1. Meeting called to order at 8:15 p.m. by Bob Garrett.
2. Minutes of the Monday, April 22, 1974 Board Meeting read by Pat Garrett.

Motion made by Bob Denton to amend Number 2, Paragraph 2 to read as follows: Next election being in:

April of 77 - 1 official elected
April of 79 - 2 officials elected
April of 81 - 2 officials elected

Commissioners elected in the above elections will serve a 6 year term.
Seconded by Bob Maloney.

Motion carried unanimously.

Minutes stand approved as amended and read.

3. Treasurers Report - Bob Maloney reported that a checking account was opened at the Frankfort State Bank. \$100 was deposited (donation from Frankfort Square Homeowners Assoc.), \$10 was withdrawn for petty cash, and \$25 was withdrawn to join the Illinois Association of Park Districts. Current balance is \$65. Information was given regarding Treasury Notes, Notes of Deposit and savings accounts. Any money received other than tax money can be deposited in a savings account.

Motion made by Russ Lundquist that Bob Garrett be reimbursed \$2.90 for purchase of tapes.

Seconded by Bob Denton.

Motion carried unanimously.

4. Reports by Bob Denton -

Tax Dates - Will County tax dates are June 1 and September 1. Cook County tax dates are May 1 and September 1.

Motion made by Bob Denton that the Frankfort Square Park District Fiscal Year be June 1 to May 31.

Amended by Bob Garrett to read May 1 to April 31.

Seconded by Bob Maloney.

Motion carried unanimously.

Note: This date can be changed at a later time if it would help us in the use of our tax funds.

Assessed Valuation of Park District - More time needed to gather necessary information. Report to be given at a later date.

5. Reports by Bob Maloney -

P. O. Box - No P. O. Boxes are available at this time. Our application will be filed with the Post Office this week. We will be put on a waiting list and given priority as a Municipal Government.

Mail Permit - Bob reported that he had talked to Mr. Mendella of the U.S. Post Office. An imprint mail permit will cost as follows: \$30 a year plus \$15 the

the first year for the permit, plus postage of 6.1 cents per piece. Requirements: 200 piece minimum, same size and weight. This would be considered 3rd class mail. Bob will continue to research this to find out what a break-even point would be and if it is feasible for us to use this type of postage.

Postage Meter - A representative from the Pitney - Bowes Corporation informed Bob that a postage meter would cost \$90 per year (rental fee) plus postage.

Note: Bob Maloney was of the opinion that the imprint mail permit would serve us best.

Letterhead - The only quote in at this time was from the Inexsco Corporation. Letterhead consists of the park district name across the top of the paper and the five commissioners names in the left hand border - no seal. Cost:

250 pieces \$17.50

500 pieces 19.50

This price includes envelopes. Additional quotes will be received before our next meeting at which time a decision will be made regarding the purchase of stationery.

Seal - At this time the artwork for a seal has not been completed, report to be given at a later date.

Budget - A letter was sent to Mr. Alvin A. Keller, Offices of Community Services, Dept. of Local Government Affairs, regarding information on Budgets, Taxes, Fiscal Year and Park District Accounting. Request was made by Bob Maloney that this report be tabled awaiting information from Mr. Keller.

6. Reports by Russ Lundquist -

Survey Report - Survey not completed at this time due to the slowness in the return of survey forms. Between 25 and 30 percent were returned. Survey will be correlated for presentation at the May 14, meeting.

Recreation - Russ feels that most organized activities are being channeled through him for scheduling. A scheduling calendar for the use of the parks for this year is now being used.

Motion made by Bob Denton that all Board members receive a copy of the next months calendar, beginning with the month of June.

Seconded by Bob Maloney.

Motion carried unanimously.

Three leagues in the area have contacted Russ for the use of park facilities.

- a. Arbury Hills Baseball League
- b. Lincoln Estates Girls Baseball League
- c. Frankfort Square Mens Baseball League

These leagues have been scheduled.

Russ was approached by the Lincoln Estates Girls Baseball League for a donation of \$50. It was the unanimous opinion of the Board that we should not set a precedent by giving a cash donation to any league, at this time. Russ was directed to look into the cost of bases which would be used by this league.

Russ has been approached by the Arbury Hills Baseball League regarding the installation of a diamond at the Kingston Park. This issue was tabled until later in this meeting.

7. Reports by Bob Garrett -

Correspondence - Letters were written and read to the Illinois Association of Park Districts, Hoffman - Rosner Corp. and Karen Haave.

Letter was received from the Illinois Assoc. of Park Districts regarding the May 11, Seminar. There is a \$15 per person advance registration fee and \$17 if registering at the meeting. It was decided that Bob Denton and Dave Martyn will attend and a motion will be made at the May 14, meeting to reimburse them for their costs.

School District - A meeting was held with Jerry Cummings (principal of Frankfort Square Elementary School) on May 6, 1974. Three topics were discussed as follows:

- a. Board Meeting Dates - The F.S.P.D. Board Meeting dates are acceptable to the school, with the exception of the July and August dates. It was recommended that the Barn be scheduled for these two dates. Bob Garrett assigned Bob Denton to handle the details for securing the Barn for these two dates.
- b. F.S.E.S. Gym - The gym should be completed in September of 1974. Preliminary discussions between Bob Garrett and Gerry Cummings regarding the Park District taking over the use of the gym on a full time basis - evenings, weekends and all summer. It was suggested by Cummings that the Board put together a presentation to be put before the Board of Education at their June meeting.

Assignments for presentation:

Russ Lundquist - Put together Fall Programs for gym.

Bob Maloney and Dave Martyn - Get approximate costs for insurance on gym.

Bob Denton - Get approximate costs for maintenance of gym.

Bob Garrett - Discuss this subject and lay groundwork with Lionel Long.

Note: Gerry Cummings will give his full support to this endeavor in its concept.

- c. Playground - Gerry Cummings laid out the plan for the proposed playground at the school site. Approximate cost at this time is \$2,000 which he is going to receive from Hoffman - Rosner. Mr. Cummings would like very much to work with us on this program and requested a member of our Board be present at their next committee meeting. He will advise us as to the time and place. Bob Garrett assigned Russ Lundquist to attend this meeting.

Hoffman & Rosner - Discussions with Bruce McLennon and Bert Boji.

Bruce McLennon - Bruce wants to deed the parks as soon as possible to get them off of his tax rolls. He would like to deed them within the next 2 to 3 months, as they are beginning to cost him money. Bruce wants to deed the Lake site park and all the outlots in the old section. If they are not graded and seeded before deeding, he will give us a letter of intent with a completion date on the grading and seeding.

Hoffman and Rosner has given us exclusive use and the right to schedule all activities on all park lands, provided we get insurance on park programs.

Bert Boji - Bert also wants to deed the land as soon as possible. He also gave his okay to put in the diamond and backstop at the Kingston Park, donated two loads of top soil to be dumped at the Lake Park for our use in repair of the

outfield, and will send us a plot of the Lake Park and an official plot of the development.

Note: Hoffman & Rosner are very anxious to deed park land because it is costing them money. Bob Garrett feels that possibly a deal could be made regarding our insurance for the first year.

8. Tax Anticipation Warrants - This issue was tabled to a future date.

9. Construction of Baseball Field at Kingston Park -

Motion was made by Russ Lundquist to check the layout of the temporary new Baseball Diamond and to give Arbury Hills Baseball League consent to grade the property.

Seconded by Bob Maloney.

Motion carried unanimously.

Bob Garrett Assigned Russ Lundquist to supervise the installation of the new Diamond in Kingston Park.

The Frankfort Square Mens Baseball League was advised of our current status on the new diamond. They were advised that the only thing holding up the completion of the backstop was chain link fencing. If they could be of any assistance, it would be greatly appreciated.

A donation of \$40 was made by the F.S.M.B.L. to procure chain link fencing for the backstop.

Motion made by Bob Garrett that a \$40 budget be given to Russ Lundquist for the procurement of chain link for backstop.

Seconded by Bob Maloney.

Motion carried unanimously.

10. Oath of Office - Suggestion was made by Bob Maloney that an oath of office be issued by the Secretary to all commissioners at the May 14, meeting. Agreed by unanimous decision.

11. Office Equipment & Supplies - It was requested by Bob Maloney that he be allowed to look into the cost of a 2 or 3 draw filing cabinet with or without a cash drawer and materials such as ledgers, journals and receipt books.

Bob Garrett assigned Bob Maloney to do the above.

12. Swimming Program - Discussion of the use of the pool at Camp Manitoqua. The pool can be rented from 10 a.m. to 12 a.m. on Monday and Saturday for \$25 per day. Discussion followed as to whether the hours were feasible to warrant the cost.

Issue was tabled and will be discussed at the May 14, meeting.

13. Hiring of Lawyer -

Motion was made by Russ Lundquist and amended by Bob Denton to accept the services of Hutchison, Russo & Associates as legal counsel for the F.S.P.D. for a 6 month period at which time both parties can evaluate the working relationship.

Seconded by Bob Garrett.

Motion carried unanimously.

14. Motion to adjourn was made by Bob Denton.
Seconded by Russ Lundquist.
Motion carried unanimously.

Meeting adjourned at 10:40 p.m.

Patricia A. Garrett
Secretary - Pat Garrett

Robert A. Garrett
President - Bob Garrett

Frankfort Square Park District
Board Meeting
Tuesday, May 14, 1974
7:40 p.m.

1. Meeting called to order at 7:40 p.m.

2. Roll Call - All commissioners present.

3. Oath of Office - Administered to all commissioners by the Secretary.

1. At the suggestion of Legal Council:

Motion made by Bob Denton to ratify all business transacted at the April 22, 1974 and May 7, 1974 meetings.

Seconded by Bob Maloney.

Roll taken -

Motion carried unanimously.

4. Minutes of the Tuesday, May 7, 1974 Organizational Meeting read by Pat Garrett.

Motion made by Bob Maloney to amend Number 4. to read as follows:
Amended by Bob Garrett to read May 1 to April 30.

Motion made by Bob Maloney to amend page 2, paragraph 4 to read:
The only quote in at this time was from Utility Stationery.
Minutes stand approved as amended and read.

5. Treasurers Report - Bob Maloney reported that we have \$65 in our checking account. Petty Cash Fund - Had \$10. \$2.90 was given to Bob Garrett for reimbursement of tapes. Balance - \$7.10. Donations: check for \$100 received from the F.S.H.A. transferred to our checking account. \$40 donation received from the F.S. Mens Baseball League for procurement of chain link fencing was budgeted and given to Russ Lundquist.

Bob Garrett directed Bob Maloney to talk to Ken Morales about getting another \$150 as soon as possible before the May 31, 1974 Homeowners Meeting.

6. Reports by Bob Denton -

Assessed Valuation of Park District - No information can be obtained until we become certified. Lawyer will file certification documents. Issue tabled.

Scheduling of Barn for Board Meetings - Applications have been filed with Jean Keeney for July 9, 1974 and August 13, 1974.

Maintenance of Gym - Bob Denton feels that a cost splitting agreement could be workable. Issue tabled.

7. Reports by Dave Martyn -

Dave talked with a representative from Marsh & Mc Lennan. The insurance company suggests that we make participants of programs sign a Waiver of Liability. The idea being that we recommend the Waiver of Liability to protect the people participating in programs, while we offer them coverage for the actual program. Also offered: Marine insurance to cover the equipment against vandalism, Non-ownership coverage for vehicles being used in park business and Liability to the Park itself. The insurance company suggested \$3,000 Bodily Injury - \$100,000 Personal Property - and a \$1,000,000 Umbrella.

Program Insurance - (accident & health) Insurance to cover people while they are participating in park programs. Cost as follows:

Mens Softball: Plan 1 -	Accidental Death	\$2,500
	Dismemberment	5,000
	Accident Medical Expense	1,000

This is for men 19 or over. This policy also comes with different deductables. 0-Deductable - cost \$83.60 a year for the entire program.

Plan 2 - Increases the Accident Medical Expense to \$5,000. Cost - \$114.95 a year for the entire program.

Note: Dave feels that the 0-Deductable program will serve us best. Also, if we have 4 to 7 teams, we can have a 5% discount.

Womens Volleyball - Same benefits as above, but the cost is per person. Cost: 0-Deductable - \$2.55 per person for the year.
Plan 2 - \$2.80 per person for the year.

Legal Council suggested that we look into a blanket coverage policy for everyone using park facilities.

Note: Russ Lundquist informed us that the Mens Softball League will not seek any insurance. They will rely on their own insurance.

Bob Maloney suggested we look into Sponsors Liability Insurance which is a rate per game.

2. Motion was made by Dave Martyn that we draw up a Waiver of Liability for organized activities being scheduled by our park district.

Seconded by Bob Maloney.

Roll taken -

Motion carried unanimously.

Bob Garrett directed Legal Council to draw up a Waiver of Liability.

Motion was made by Dave Martyn that all programs requesting scheduling by the park district be requested to sign both a Waiver of Liability and to provide Accident and Health insurance coverage.

No second.

Motion is lost.

8. Reports by Russ Lundquist -

Survey - Russ feels the survey is 75% accurate. 100 forms have been returned out of an estimated 400 circulated. Programs checked as follows:

Softball	97	Basketball	74
Volleyball	88	Baton Twirling	34
First Aid	74	Horseback Riding	58

Many people suggested programs in Tennis, Adult and Childrens Crafts and Swimming. 16 people volunteered to help with programs. Russ feels that once we decide on which programs we can impliment, we should try to have a rough estimate of insurance costs for the programs.

Cost of Bases - \$15 for 3 bases plus \$16 for home plate. Total \$31. This price does not include bats and balls. The F.S. Mens League plans to keep their bases for a least 2 years so we can not consider stockpiling the equipment.

Installation of Ball Diamond at Kingston Park - Arbury Hills Baseball League is unable to grade the property. Russ contacted the Schmaedeke, who volunteered to grade the property as soon as it is dry enough. There may be a bill - maybe not.

Fall Program - enough information was obtained from the survey to put together a fall program for the School Board. Bob Garrett will find out the time and date of the School Board Meeting.

9. Reports by Bob Maloney -

P. O. Box - Application was filed with the Frankfort Post Office on May 14, 1974. Frankfort P. O. has a waiting list. Discussion followed regarding the possibility of getting a P. O. Box in Tinley, which the majority of the Board felt could be obtained immediately. Bob Garrett directed Bob Maloney to look into this.

Mail Permit - Bob feels that a Mail Permit would be cheapest and serve us best.

Employer Identification Number - Bob filed form SS-4 with the Treasury Dept. to receive an Employer Identification Number. This filing will enable the park district to purchase without the additional expense of sales tax.

Letterhead and Stationery - Bob talked with a representative from the Utility Stationery. Stationery consists of letterhead with the park district name across the top of the paper and the five commissioners names in the left hand border - no seal - with envelopes. Cost: 250 pieces \$17.90

500 pieces 19.90

1,000 pieces 28.90

Bulk rate envelopes - Cost of 5,000 envelopes with return address and imprint \$48.90 plus additional \$25.00 for printing cost. Total - \$73.90.

Note: It was suggested by Bob Denton that Bob Maloney contact the General Services Administration to get prices on assorted materials (onion skin, filing cabinet).

Budget - No information received as yet.

Note: Bob Denton informed us that our tax levys have to be received by the County Clerks Office no later then the 3rd Tuesday in September.

3. Motion made by Bob Maloney that we expend \$15 for the Mail Permit and \$1.94 for flags.

Seconded by Russ Lundquist.

Roll taken -

Motion carried unanimously.

4. Motion made by Bob Garrett that we expend \$19.90 for 500 pieces of letterhead and envelopes. We will hold off on the printing until we find out about obtaining the P. O. Box in Tinley. If no box is available, we will use the address of Frankfort, Illinois 60423.

Seconded by Russ Lundquist and Bob Denton.

Roll taken -

Motion carried unanimously.

Note: Board was polled on the location of P. O. Box. Results as follows:

Bob Denton	Anywhere
Robert Garrett	Frankfort
Russ Lundquist	Anywhere
Bob Maloney	Frankfort
David Martyn	Frankfort

Note: If P. O. Box is available in tinley, apply for a Mail Permit in Tinley.

10. Reports by Bob Garrett - Correspondence read - Letters written to Dick Hutchison and Dave Newman. Confirmation was received from the School Board concerning our Board Meeting Dates.

11. Seminar May 11, 1974, Schiller Park -

Bob Denton learned that we should start negotiations for a polling place in Lincoln Estates. Our Budget has to be published 30 days before any action can be taken by the Board. Also, we can not vote our tax levy until 10 days after publication of Budget. Bob reported that there was discussion as to whether the tax levy has to reflect the budget, and our park district comes under the minimum wage law. We will receive information from the Illinois Assoc. of Park Districts newsletter concerning minimum wage law.

Dave Martyn reported that Revenue Bonds have a very poor market value, you can't sell them. Sealed Bids - Bidding is really non-existent, negotiating is the only way to procure them. Dave also received a copy of additions for "areas to get revenue". Copy will be distributed to entire Board.

Note: Fees or costs for tort judgments and liability insurance can be levied without referendum and no limit, in addition to our other levys and we are encouraged to do so.

Bob Garrett directed Bob Denton and Dave Martyn to formalize their report. It will be distributed to all Board Members.

5. Motion was made by Russ Lundquist to reimburse Bob Denton and Dave Martyn their cost of attending the Seminar. \$39 for registration fee and cost of manual.

Seconded by Bob Garrett.

Roll taken - Bob Denton	Abstain
Bob Garrett	Yes
Russ Lundquist	Yes
Bob Maloney	Yes
Dave Martyn	Abstain

Motion carried with 3 yes 2 abstaining.

12. New Business -

Tree Nursery - Russ Lundquist reported that we should get 3 or 4 acres of land from Hoffman - Rosner to set aside for a tree nursery. The Will County Soil Conservation and Planning Dept. will give us the type of trees we want and will plant them for us. They would be seedlings. Bob Garrett and Russ Lundquist will work on this.

\$40 donation from the F.S. Mens Softball League - Russ reported that the league has instructed him to transfer the \$40 to get grass seed. Discussion followed. Russ estimated a cost of under \$30 for chain link. It was the opinion of the Board that Russ purchase the chain link and any leftover money will be used for seed. Russ will discuss this with Roger Nevarre.

Volleyball -

6. Motion was made by Russ Lundquist and amended by Dave Martyn to read as follows: The F.S.P.D. as our first program take on Womens Volleyball League in Kingston Park. The program will be starting within the next month. Also, to name Margo Maloney as Program Director.

Seconded by Bob Garrett.

Roll taken -

Motion carried unanimously.

Bob Garrett directed Russ Lundquist to see that the volleyball field in Kingston Park be laid out, post holes dug and the wooden posts from Hoffman - Rosner be placed.

Equipment - Bob Garrett directed Bob Denton to look into the cost of a tractor with a trailer or side bars and other optional equipment.

7. Motion was made by Dave Martyn that we recommend that the Arbury Hills Baseball League, Lincoln Estates Girls Baseball League and Frankfort Square Mens Baseball League and any other organized activity not sponsored by the F.S.P.D. participate in an Accident and Health Insurance Program.
Seconded by Russ Lundquist.
Roll taken -
Motion carried unanimously.

8. Motion was made by Bob Garrett that Bob Maloney be designated to lay out our budget for 1974 and to work with Dick Hutchison on the appropriation ordinances.
Seconded by Dave Martyn.
Roll taken -
Motion carried unanimously.

Legal Council suggested that Bob Garrett be appointed to work with him on the organizational ordinances.

Pool - Russ Lundquist reported the cost as follows; For 2 hours \$35 for 75 people per day plus 75¢ a head over 75 people. This cost includes 3 lifeguards and insurance on pool. This is a free swim program. Hours are Saturday 10 a.m. to 12 a.m. and Monday 10 a.m. to 12 a.m.

Board was polled:	Bob Denton	no
	Russ Lundquist	yes
	Bob Garrett	no
	Bob Maloney	no
	Dave Martyn	no

4 against 1 for this program.

Swimming program at Camp Manitoqua was tabled.

Russ will look into other pool programs.

13. Motion to adjourn was made by Dave Martyn.
Seconded by Bob Denton.
Motion carried unanimously.

Meeting adjourned at 10:03 p.m.

Patricia A. Garrett
Secretary - Pat Garrett

Bob Garrett
President - Bob Garrett

Frankfort Square Park District
Board Meeting
Tuesday, June 11, 1974
7:35 p.m.

1. Meeting called to order at 7:35 p.m.
2. Roll Call - All commissioners present.
3. Minutes of the Tuesday, May 14, 1974 Board Meeting amended as follows:
Motion made by Bob Maloney to amend page 1, paragraph 7 to read as follows:
\$300,000 Bodily Injury.

Motion made by Bob Maloney to amend page 2, paragraph 7 to read as follows:
They will rely on their own individual Insurance policies.

Minutes stand approved as amended and read.

4. Treasurers Report - Approved as read. Copy of report given to Secretary.
5. Reports by Bob Denton -

Assessed Valuation of Park District - Certification documents were filed by Legal Council on approximately June 1, 1974. Issue tabled.

Maintenance Equipment - Bob Denton reported that he felt a farm auction was the best means to procure equipment.

Bob Garrett reported that he had talked with a Mr. Frank Smith, of the George A. Davis Company. Mr. Smith suggested we purchase a National 84, which the Chicago Park District uses. Purchased new, the cost would be approximately \$1,900. He is expecting a used model which he would sell to us for \$500 if it didn't need repair. This model has a 7 foot cutting radius, it has a reel type cutting edge and requires a 6 by 6 ft. storage space. Discussion followed regarding whether or not we should buy used equipment.

- (9) Motion was made by Bob Maloney that we appropriate up to \$500 to purchase this piece of lawn cutting equipment, if unit is satisfactory and found to be in good repair.
Seconded by Russ Lundquist.
Roll taken.
Motion carried unanimously.

Note: Legal Council suggested we get on a list published by the General Services Administration - State of Illinois. We would receive a list of what was bid for various items.

6. Reports by Dave Martyn -

Bids for Insurance on gym - Dave reported that the rates as stated in the May 14, 1974 minutes would be altered by a 5% discount if we have 4 to 7 teams. Also, the rates quoted were for men, womens rates are cheaper.

Bids for Insurance on property - Dave will turn over to Bob Maloney a sample bid from the Homewood Park District showing how to structure bids.

7. Reports by Russ Lundquist -

Playground Committee - Russ reported that the playground committee has not yet met, but he is aware of some of their plans. He will attend future meetings.

Installation of Backstop - Project is still being delayed because of the cement strike. Russ reported that volunteers will begin to pre-fab the backstop in 10 ft. sections so it is ready to put up when cement is available. Three welders have volunteered and they are working on arranging a day to begin. Issue tabled.

8. Reports by Bob Maloney -

Mail Permit - Bob procured our Mail Permit, #62 at the Tinley Park Post Office.

P. O. Box - Our P. O. Box address is - P. O. Box 225
Tinley Park, Illinois 60477

P. O. Box has a combination lock and cost is 90¢ per quarter.

Letterhead - Issue tabled.

Budget - Issue tabled.

Employer Identification Number - # 36 6559101. All commissioners should use this number when purchasing anything for the park, also, when filing forms or reports with government.

General Services Administration - Issue tabled.

9. Reports by Bob Garrett -

Tree Nursery - Bob reported he talked with Bert Boji and various farmers in our area. All available land is being used. Issue lost.

Ordinance - Rules of Conduct - Bob reported he met with Legal Council on May 18, 1974, to draw up first draft of the Ordinance for Rules of Conduct. Ordinance will be read and discussed under new business.

Barn - Bob reported that after negotiations, he received a phone call on June 11, 1974 from Hoffman - Rosner. They said they would be willing to lease the barn to us for a 2 year period at a cost of \$1.00 a year. H & R will also give us \$1,500 towards utilities for the first year. We would be responsible for insurance. Motion will be made under new business.

Gym - Bob reported that he and Russ Lundquist had met with Gerry Cummings on June 6, 1974 to start negotiations for use of the new gym in September. A tentative agreement was reached at this meeting and we will not have to go before the Board of Education.

The Park District will have use of the gym from approximately September 1, thru June 15. On Mondays and Fridays from 6:30 p.m. to 10:00 p.m. On Saturday from 9 a.m. to 6 p.m. We also can have use of the gym on Wednesdays if we can work it out with the Boy Scouts. The cost for the gym during ordinary school times would be nothing. The only thing we will have to pay is for the custodian to open and close on Saturdays. Cost would be approximately \$5-7 dollars a week. Motion will be made under new business.

10. Legal Council - Legal Council suggested that Bob Maloney get together with him to work on Budget and Appropriation Ordinances. Also, he will prepare a first draft of the Ordinance for Conduct in Park. Discussion followed concerning alcohol and mini-bikes.

Note: It was suggested by Russ Lundquist that we post ordinances concerning conduct in park with the Sheriffs Police.

Note: Bob Maloney also noted that any Ordinance that provides for an expenditure of money or carries a penalty must be published.

11. Old Business -

Swimming Program - Issue tabled.

Volleyball Program - Bob Maloney reported that Margo Maloney is still gathering participants for Volleyball and has picked out a site for the court. Site is at the Kingston - Laurel Park adjacent to the tot lot.

- (10) Motion was made by Russ Lundquist that we advance Russ Lundquist \$50.00 to outfit the Volleyball program with net and balls.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

12. New Business -

Barn -

- (11) Motion was made by Bob Garrett that we accept the terms of Hoffman - Rosner for the leasing of the Barn.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

Note: Bob Garrett will advise Hoffman - Rosner of the acceptance of their proposal and ask them to draw up a lease.

Gym -

- (12) Motion was made by Bob Garrett that we accept the School Districts offer on the gym, based on report given earlier.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

Note: Russ Lundquist will advise Gerry Cummings of the Boards decision to accept his proposal.

Ordinance - Rules of Conduct - Read by Bob Garrett. Each article was discussed by the Board and amendments were made as necessary.

- (13) Motion was made by Dave Martyn to adopt as amended the Rules of Conduct of the Business of the Frankfort Square Park District Ordinance.
Seconded by Russ Lundquist.
Roll taken.
Motion carried unanimously.

Bob Garrett directed Legal Council to draw up final draft of the above ordinance as amended by the Board.

Note: During discussion of the ordinance Bob Denton suggested we use the Barn instead of the school for our regular meetings. Board was polled.

Bob Denton - Barn
Russ Lundquist - Abstain
Bob Garrett - School
Bob Maloney - School
Dave Martyn - School

Issue was lost.

Resignation - Dave Martyn tendered his resignation effective July 1, 1974. It was accepted by the Board.

Note: It was suggested by Bob Denton that we look for a new Board Member from the Lincoln Estates area.

Standing Committees - Bob Garrett formed the Standing Committees as follows:

Finance - Chaired by Bob Maloney 2nd member - Bob Garrett (temporary).
Building & Grounds - Chaired by Bob Denton 2nd member - Russ Lundquist.
Recreation - Chaired by Russ Lundquist 2nd member - Bob Maloney.

Fall Program - Russ Lundquist reported that he will be meeting with Gerry Cummings next week to discuss programs to be implemented. Russ said that Volleyball and Basketball will definitely be run but he has to decide whether to run them as Fall or Winter programs. Basketball will be broken down into 3 or 4 categories (age and sex) and Volleyball - 3 categories. Gymnastics is also a possibility. Russ will be contacting Ann Rutledge Gym, and feels Adult programs might be run there and Childrens programs at the Frankfort Square School.

Note: It was suggested by Bob Denton that Russ have a rough draft of the Park Program constructed for our next Board Meeting, so the Board can amend and approve the program.

Pedersen & Hout Bill - Bob Maloney read bill we received from David C. Newman of the Pedersen & Hout Associates for Legal Services in the formation of our Park District. Bill was broken down as follows: \$271.25 to the Frank Thornberg Company for Election supplies and ballots, \$288.90 out of pocket disbursements, and \$2,150.00 legal fee. Mr. Newman suggested we immediately pay the \$271.25 to the Frank Thornberg Company, and as much of the \$288.90 as we could. The \$2,150.00 can be paid as we can any time within the next year.

- (14) Motion was made by Bob Maloney to appropriate the \$271.25 for the Frank Thornberg bill and the \$288.90 out of pocket expenses to David C. Newman.
Seconded by Russ Lundquist.

Roll taken.

Motion carried unanimously.

- (15) Motion was made by Bob Denton that whenever out of pocket expenses of Hutchison, Russo & Associates reaches a level of \$50.00, that we reimburse them at that time.

Seconded by Bob Maloney.

Roll taken.

Motion carried unanimously.

Appointments - Treasurer and Secretary.

- (16) Motion was made by Bob Garrett that Bob Maloney be appointed Treasurer of the F.S.P.D. and Pat Garrett be appointed Secretary of the F.S.P.D.

Seconded by Dave Martyn.

Roll taken.

Motion carried unanimously.

Bob Maloney will inquire into the cost of having himself bonded.

The Board unanimously approved Bob Maloney's suggestion to replenish the petty cash fund to the original \$10.00 and to increase the base amount to \$25.00.

Renew P. O. Box -

- (17) Motion was made by Bob Maloney to renew the Tinley Park P. O. Box for the next quarter, 6 months or year - whichever they permit.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Condition of Park Land - Question was brought up from the floor concerning the condition of park land where scheduled games are to be played. Board reported they would buy sand for the diamond at the pond site and have it delivered Friday if possible and also try to get some good black dirt. Through combined efforts there will be a work call Saturday with volunteers helping to fill holes, spread sand and dirt, work on base pads and cleaning up the infield.

- (18) Motion was made by Bob Garrett that we buy sand and that Bob Denton co-ordinate the work scheduled - for Saturday afternoon, if possible.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

Frankfort Library - At the suggestion of Russ Lundquist, Bob Garrett directed Pat Garrett to give a copy of all Park District minutes, records and ordinances to the Frankfort Library to be kept on public file.

Reimbursement -

- (19) Motion was made by Bob Garrett to reimburse Russ Lundquist \$5.00 for gas and \$4.25 for expenses incurred in building of backstop at Kingston Park. Total \$9.25.
Seconded by Bob Maloney.
Roll taken - Bob Denton- aye
Russ Lundquist- abstain
Bob Garrett- aye
Bob Maloney- aye
Dave Martyn- aye
Motion carried - 4 ayes 1 abstain.

Ordinance - Debris - It was suggested by Bob Denton that Legal Council draw up an ordinance for park land regarding throwing of debris on park property. Fine of \$50 minimum, maximum \$500 was suggested. Legal Council will write first draft of ordinance.

Parking - It was suggested by Bob Denton that the Park District Board contact the Quad Owners Association (Erin Hartman) regarding the placing of "No Parking" signs on Graceland Avenue at the Lake Park site.

Motion to adjourn was made by Dave Martyn.
Seconded by Russ Lundquist.
Roll taken.
Motion carried unanimously.

Meeting adjourned at 9:50 p.m.

Patricia A. Garrett
Secretary - Pat Garrett

President - Robert Garrett
Bob Garrett

Frankfort Square Park District
Board Meeting
Tuesday, July 9, 1974
7:45 p.m.

1. Meeting called to order at 7:45 p.m.

2. Roll call - Bob Denton - present
Bob Garrett - present
Russ Lundquist - not present
Bob Maloney - present
Dave Martyn - resigned

3. Minutes of the Tuesday, June 11, 1974 Board Meeting approved.

4. Treasurers Report - Approved as read. Copy of report given to Secretary.

5. Reports by Bob Denton -

Assessed Valuation of Park District - Issue tabled until we get on roll. Bob Denton estimated \$10,000,000 as a reasonable figure.

6. Reports by Bob Maloney -

General Services Administration - Issue tabled.

Treasurers Bond - Issue tabled. Bob reported he received one quote of \$8.00 per \$1,000.00. This was for a Public Official Bond. Bob asked for quote on Scheduled Position Bond and has not yet received a reply.

Insurance - Issue tabled. Bob Garrett directed Bob Maloney to see if he could find someone to work under him in insurance.

Budget - Will be discussed under new business.

7. Reports by Bob Garrett -

Barn - Bob reported he has not yet received the lease because Hoffman - Rosner legal department is behind schedule.

Mower - Bob reported that we purchased a Jacobson Commercial 60 lawn mower from Illinois Lawn Equipment. Our purchase number is 7001 and the cost was \$950.00. The mower was received 2½ weeks ago and was purchased as is - running and cutting.

(20) Motion was made by Bob Garrett that we increase the appropriation from \$500 to \$950 dollars for the purchase of the lawn cutting equipment and that the Treasurer be allowed to make payment.

Seconded by Bob Maloney.

Roll taken.

Motion carried unanimously.

Donation - Bob stated that he received a letter from Bruce McLenan, Legal Council for Hoffman-Rosner, along with the check for \$1,000.00.

Parking - Bob reported he wrote a letter to Erin Hartman concerning the placing of "no parking" signs on Graceland Avenue at the Lake Park site. He has not yet received a reply.

Ordinance Rules of Conduct of the Business of the F.S.P.D. - Bob reported he received on June 17, 1974 from Hutchison, Russo & Associates the original copy of the Ordinance Rules of Conduct of the Business of the F.S.P.D., which he signed and turned over to the Secretary as legal document.

Ordinance for Rules of Conduct for use of Park - Read by Bob Garrett and amendments were made as necessary.

- (21) Motion was made by Bob Garrett that Ordinance #2, providing for the regulations and restrictions governing the use of the park system of the F.S.P.D., be adopted as amended.
Seconded by Bob Denton.
Roll taken.
Motion carried unanimously.

Note: This ordinance has to be published in the community newspaper with proper signatures.

8. Legal Council - No report.

9. Reports by Russ Lundquist -

Fall Program - Russ was not able to attend this meeting but he did send a report on the Scheduling of the Fall Program. It was suggested by Bob Garrett that a special meeting be held within the next two weeks so Russ could be present to give his insite regarding the Fall Program. Issue tabled.

Belly Dancing - Discussion followed concerning the contracting of a professional teacher to give lessons. A good turnout is anticipated and could be worked into the Fall Program. There is one women available to teach - an 8 week course - one hour a week - two classes a night - at \$25.00 an hour.

- (22) Motion was made by Bob Garrett that we contract Phyllis Las to teach belly dancing on Wednesday night starting in September, provided her fee is the same or less than another teacher that was mentioned.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

10. Old Business -

Volley Ball Program - Margo Maloneys report read by Bob Maloney. A meeting was held at the Barn on Tuesday July 2, 1974. The captains were chosen by putting the names of all girls interested in a basket and 5 names were drawn. The captains are Jean Lundquist, Pat Garrett, Cathy Rosete, Diane Beltman and Lynn Harper. Lyn Harper resigned so their would be 9 players on a team. Teams were also drawn. Captains will contact their teams regarding deciding on a day to play. The games will be scheduled on the days the majority chooses.

11. New Business -

Appointment - Bob Denton nominated Howard Elyth to fill the unexpired term of Dave Martyn. Bob Garrett noted that their was a lady in Lincoln Estates who might also be interested. Both people will be contacted and will be asked to come before the Board for an interview.

Reimbursement -

- (23) Motion was made by Bob Garrett that he be reimbursed \$2.47 for gas, \$1.50 for oil, \$2.50 for transmission fluid and \$1.78 for a spout and funnel for the lawn mower. Total \$8.25.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

- (24) Motion made by Bob Maloney that he be reimbursed \$2.51 for the purchase of Purchase Orders, and approve the bill for \$2.50 for stamps taken from petty cash.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Note: It was suggested by Bob Denton that all expenditures be given to the Treasurer so he can list them together for one presentation, with the Treasurers Report.

Maintenance on Park - Bob Garrett suggested we enlist the services of as many volunteers as possible to help maintain the parks and also to instruct them in the use of our equipment. Bob suggested we try to schedule 1 man for 1 hour every 10 days. 5 man teams with 3 men using backup mowers. Bob Garrett directed Bob Denton to set up the work teams.

Note: Bob Garrett will talk to Hoffman-Rosner about cleaning up the pond.

Note: It was also suggested that anyone who has a power mower that is not working can donate it to the Park District.

Budget - Budget was discussed. Bob Maloney will continue to work on it.

- (25) Motion was made by Bob Maloney that the Board approve in theory the Appropriation and Budget Ordinance.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Insurance -

Motion was made by Bob Garrett that we require all participants in Frankfort Square Park District programs to sign a Waiver of Liability and strongly suggest they secure their own Health & Accident Insurance.
Seconded by Bob Maloney.
Motion carried unanimously.

Motion to adjourn was made by Bob Garrett.
Seconded by Bob Maloney.
Motion carried unanimously.

Meeting adjourned at 10:05

Patricia Garrett
Secretary - Pat Garrett
Bob Garrett
President - Bob Garrett

Frankfort Square Park District
Board Meeting
Tuesday, August 13, 1974
7:30 p.m.

1. Meeting called to order at 7:30 p.m.
2. Roll call - All commissioners present.
3. Minutes of the Tuesday, July 9, 1974 Board Meeting approved.
4. Treasurers Report - Approved as read. Copy of report given to Secretary.

Petty Cash Expenditures - Bill received from Crescent Newspapers, Inc. \$9.60 for publication of Budget Hearing Legal Notice and \$104.80 for publication of Regulations and Rules of Conduct in Park Ordinance. Total \$114.40.

- (26) Motion was made by Bob Garrett, to pay these bills.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

5. Budget - Meeting was stoped at 8:00 p.m. for an Open Hearing on the Ordinance for Appropriation of Budget, for the fiscal year beginning May 1, 1974 and ending April 30, 1975. Hearing was opened to the floor. - no comments. Open for discussion to the Board.

- (27) Motion was made by Bob Maloney that the Ordinance for Appropriation of Budget as herein stated be approved by the Board.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Note: Legal Council suggested Bob Maloney get together with him to work on the Tax Levy which will be presented at the next Board Meeting.

6. Committee Reports -

Finance Committee - Bob Maloney

General Service Administration - tabled.

Treasurers Bond - tabled.

Insurance - tabled. Bob reported that as of June 1, 1974 he bound insurance, General Liability, Umbrella and Workmans Compensation which is under a binder until policies can be issued.

Auditor - Bob reported he met with a Mr. Joseph Diamond, who is the Auditor for Tinley Park. Mr. Diamond will help us set up our books and do our audit at the end of the year for approximately \$150.

Motion was made by Bob Maloney that we tentatively accept Joseph Diamond as our Auditor for this year.
Seconded by Russ Lundquist.

Discussion followed concerning approximate cost. Bob Denton suggested we get clarification of the cost and ask Mr. Diamond for an estimated maximum figure.

Motion tabled.

Note: Bob Garrett directed Bob Maloney to oversee Insurance and to appoint someone to actually do the work.

Building & Grounds Committee - Bob Denton

Bob reported that both parks are being cut.

Note: Bob Garrett directed Bob Denton to make up a list of the people who are helping to cut the grass and give copies to the Board.

Recreation Committee - Russ Lundquist

Fall Program - Russ read copy of the Fall Program. Activities scheduled are: Women - Belly Dancing, First Aid and Ceramics. Girls - Ceramics and Baton Twirling. Men - Volley Ball and Flag Football. Boys - Flag Football. Boys and Girls Mixed program - Volley Ball. Registration will be held at the Barn on Thursday, August 29, 1974 at 7 p.m. to 9 p.m.; also on Saturday, August 31, 1974 at 9 a.m. to 2 p.m. The Fall Program will be mailed to all people in our District, along with a registration form for those who are unable to register in person.

Motion was made by Russ Lundquist to approve the Fall Program.
Seconded by Bob Garrett.
Motion carried unanimously.

Backstop - Russ reported he has all the materials needed to install the backstop and basketball pole, but he feels we should hold off on the backstop until the Fall. The Mens Baseball League wants to try to form their own league in Frankfort Square instead of playing in Aurbury Hills League. If this occurs, Russ feels we should have a cone shaped backstop. Issue tabled.

Note: Bob Garrett directed Russ to draw up specifications for the cone shaped backstop.

Volleyball - So far 19 people have paid and the captains are making sure all waivers are signed and fees are collected. Total of \$47.50 has been collected.

Note: It was suggested by Russ Lundquist that we write a letter of appreciation to Ed Dorn of Keldorn Inc. for the sand and the use of his truck. Bob Garrett will write letter.

7. Report by Bob Garrett -

Lease on Barn - Bob reported he received from Hoffman Rosner the lease on the Barn, which he discussed with Legal Council. Legal Council will negotiate the lease with Bruce McLenan. Bob stated we would like to be in the Barn by September 1, 1974. Legal Council noted changes made in the standardized lease. Board discussed.

- (28) Motion was made by Bob Garrett that the F.S.P.D. lease the property known as the Barn from Hoffman Rosner for 2 years according to the lease which is in our hands at this time, as amended by the Board. The occupying date being September 1, 1974.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

Contract for Belly Dancing Instructor - Contract was received from Legal Council on July 22, 1974. Bob discussed contract with Legal Council and contract was mailed to Phyllis Los. Contract was signed by Phyllis and received August 13, 1974.

- (29) Motion was made by Bob Garrett to accept the contract for the employment of Phyllis Los as instructor for the Fall Belly Dancing Program.
Seconded by Bob Maloney.

Discussion followed concerning number of classes per night as stated in contract. Bob Garrett will send a letter confirming the verbal agreement, that if registration warrents, Phyllis will teach up to 3 classes a night. This will be signed and attached to the back of original contract.

Roll taken.

Motion carried unanimously.

Note: Bob Garrett appointed Connie Schutt as Program Director for Belly Dancing .

Hoffman Rosner - Bob read letter he sent to H & R, regarding the lease on Barn, plots of the Park Land which we received and initiating steps to have one of H & R's men go though the Park Land with the Board for an inspection, so we can continue the steps in the deeding of the Park Land.

Other Correspondence Read - Illinois Bureau of Parks - Crime Survey, and Ill. Assoc. of Parks Newsletter.

Note: Bob Garrett directed Bob Maloney to contact Glen Colburn to find out if we are eligible to receive Township Funds through General Revenue Sharing.

8. Legal Councel - Service Bill for first 3 months turned in to Treasurer.
9. Old Business -

Appointment of Commissioner to fill vacancy - Board discussed wether to appoint a person from Frankfort Square or Lincoln Estates. Board was polled. Bob Garrett stated he would prefer a person from Lincoln Estates. Two names have been brought before the Board. Bob Garrett directed we have a Closed Board Meeting, Tuesday, August 27, 1974 at 7:30 p.m. to interview the people suggested.

Note: Any appointment will be made at an Open Board Meeting.

Ordinance for Conduct in Park - Question brought up by Bob Denton concerning enforcment of laws of Conduct in Park. Bob Garrett will give copy of Ordinance to Will County Sheriff Police and also to the squad that patrols our area. Any person seeing an offence being committed can contact the above mentioned.

10. New Business -

Fall Mailer - Read and discussed. Also, the method of printing and mailing.

- (30) Motion was made by Bob Garrett that we spend approximately \$65.00 for printing and mailing of the F.S.P.D. Fall Mailer & Program.
Seconded by Russ Lundquist.
Roll taken.
Motion carried unanimously.

Tax Levy Ordinance - tabled.

Fund Raisers - Will be the responsibility of the entire Board. Bob Garrett directed Russ Lundquist to Chair the Fund Raising Program, and Jean Lundquist to be co-chairman.

Park Land next to Lincoln Estates - It was suggested by Bob Denton that we inquire into leasing a section of land next to Lincoln Estates so we could put some type of Park Facility (Ball Diamond or just seed park land) close to the people of Lincoln Estates. Bob Garrett will look into this.

Meeting adjourned at 9:50 p.m.

Patricia A. Garrett

Secretary - Patricia A. Garrett

President - Robert W. Garrett

Frankfort Square Park District
Board Meeting
Tuesday, September 10, 1974
7:35 p.m.

1. Meeting called to order at 7:35 p.m.
2. Roll Call - All commissioners present.
3. Minutes of the Tuesday, August 13, 1974 Board Meeting approved.

(32) Motion was made by Bob Garrett that Howard Bluth be appointed the 5th commissioner of this Board, to serve his term till our first election.

Seconded by Bob Denton.

Roll taken.

Motion carried unanimously.

4. Legal Council -

Lease of the Barn - After negotiations with H & R, Legal Council reported that H & R stood firm and would not negotiate any of the changes the Board wanted in the original lease. The only exception concerned alcoholic beverages. Legal Council and Bob Garrett both suggested we accept the lease as is.

(33) Motion was made by Bob Garrett that this Board accept Resolution #2, signing the lease between the F.S.P.D. and H & R for the facility known as the Barn.

Seconded by Russ Lundquist.

Roll taken.

Motion carried unanimously.

Tax Levy - Legal Council recommended that our Tax Levy Ordinance be passed at this meeting. Both Legal Council and Bob Maloney worked on Tax Levy. Amendments were made at this meeting.

(34) Motion was made by Bob Garrett that Ordinance #4, Tax Levy Ordinance beginning May 1, 1974 and ending April 30, 1975, be accepted as amended.

Seconded by Howard Bluth.

Roll taken.

Motion carried unanimously.

Note: Secretary will publish Ordinance #4 after it has been filed.

5. Treasurers Report - Approved as read. Copy of report given to Secretary.

Note: It was suggested by Bob Denton that all Board members receive a copy of the Treasurers Report. This will be done.

6. Duties of New Commissioner - Bob Garrett directed Howard Bluth to be back-up man for Russ Lundquist (Recreation Committee). Also, Howard will have full responsibility for the Barn.

7. Committee Reports -

A. Recreation - Russ Lundquist.

Fall Program - Russ reported that of the seven programs offered, two programs - Mens Football and Teen Volleyball, will have to be dropped. They are being replaced by

Womens Volleyball (a continuation of the Summer Program) and Yoga. We have 5 programs scheduled in the gym and 2 in the Barn. Russ also noted that Boys Flag Football will be changed into a basic training course for the boys. Bob Maloney knows of two men willing to teach the boys and he will contact them to see what day and time is agreeable to them.

Backstop - Tabled. Russ reported that he is waiting for a decision from the Mens Baseball League regarding Frankfort Square having their own league. He has been to their first meeting and has been invited to all subsequent meetings. Russ has a personal goal of getting the backstop in before the cold weather. If we have our own league a cone shaped backstop is needed.

Plans for Recreation - Russ feels that upgrading of the fields is of utmost importance. We need all the available fields for League Ball, T-Ball, Volleyball, ect. Also, Russ would like to see some arrangement worked out with the Elementary School concerning helping to improve the schools land for our Park District to use as a field.

Winter Program - Programs being considered are Basketball, Arts & Crafts, Belly Dancing 1 & 2, and Baton.

Spring Program - Program being considered is Bike Tours (Spring, Summer & Fall).

Note: Childrens Movies will be an added program between the Fall and Winter Programs.

- B. Building and Grounds - Bob Denton - Bob submitted to the Board a list of names of the people who volunteered to help with the upkeep of the parks.

General plans for Park Maintenance - Bob Denton said he had priced weed-killer, which was very expensive. Bob said he felt no definite plans for upgrading the parks could be made because he felt there was no money available. The Board stated that this was a misunderstanding. If Bob could give the Board an estimate of what he would need and the cost, some money could be allotted. Also, it was suggested by Russ Lundquist that Bob look into having the Boy & Girl Scouts help with cleaning up the Parks and Lake, they receive merit badges for this type of work. There are also volunteers who are interested in helping to clean out the Lake. Bob Garrett directed Bob Denton to draw up general plans and cost for park maintenance.

- C. Barn - Howard Bluth - Howard submitted to the Board a copy of Rules and Regulations to govern the use of the Barn, also forms of application for the use of the building and an approval form. Discussion followed and changes were made.

Motion was made by Howard Bluth that we accept as ammended the Rules of Utilization for the use of the Barn.

Seconded by Bob Denton.

Motion carried unanimously.

Note: See copy of forms attached.

Telephone - Howard also suggested that we install a phone in the Barn with a lock. Bob Maloney will handle this because he is in the process of securing all of the utilities.

- D. Finance Committee - Bob Maloney.

General Services Administration - Tabled.

Treasurers Bond - Ordered - Tabled.

Auditor - Tabled.

Seal - Bob submitted two different Seals to the Board. Seal #1 was a finished copy and Seal #2 was a work copy. The Board had to decide on a Corporate Seal and also a Decal Seal for stickers (fund raising project). Board unanimously decided on Seal #2 for the Corporate Seal.

- (35) Motion was made by Bob Maloney to accept design #2 as our Corporate Seal for the F.S.P.D., get the finished copy and have the Seal made. Also, to authorize the expenditure of a maximum \$60 to get the Seal made.
Seconded by Howard Bluth.
Roll taken.
Motion carried unanimously.

Seal #1 will be used for the stickers. Bob Garrett will handle the printing. Also, "Square" will be added. It was decided that bright colors should be used as Frankfort Square residents could be identified by the sticker, especially at night. Since Bob received the stickers as a donation, he will let the company decide on the colors.

8. Report by Bob Garrett -

Letters - Bob read letter to Ed Keldorn thanking him for use of his truck. Bob also reported he will write letter to Phyllis Los after the completion of registration for Belly Dancing. Letters received - Illinois Assoc. of Parks Newsletter. It was suggested by Bob Maloney, that Bob make copies of Newsletter for entire Board.

Fund Raiser - As stated earlier, one thousand stickers have been donated to the F.S.P.D. Bob suggested we sell them at \$1.00 each. Bob directed Russ Lundquist to be in charge of distribution in the homes and Bob Denton in the Quads.

Bob also reported that the Homeowners Assoc. is sponsoring a Square Dance and Hayride on October 19, 1974. The Homeowners Assoc. will use the Barn parking lot and electricity for lighting. The Homeowners Assoc. has offered to let the Park District handle the beer concession stand for fund raising. Bob Garrett directed Russ Lundquist to get together with Connie Schutt (Homeowners Recreation Director) to make plans. Bob also directed Bob Maloney to check into the cost of dram shops. The Park Board will work on the premis of selling tickets for the beer.

Inspection of Parks - Bob reported that he has set up a meeting on September 17, 1974 with Art Kelter and Bruce McLennan concerning an inspection of Park Land. Bob hopes an agreement can be made as to what work has to be done before we can accept the deed to the land. Bob directed Russ Lundquist to go through the Parks and made a list of what needs to be done from the excavation point of view. Bob Denton will do the same from the maintenance point of view. Bob Garrett, Russ Lundquist and Bob Denton will attend the meeting.

Land in Lincoln Estates - Bob Garrett directed Howard Bluth to negotiate with the farmers in Lincoln Estates regarding procuring a small section of land, preferably renting, to use as a park facility.

Six Month Projection - Bob Garrett directed each of the Committee Heads to draw up a rough draft of what they would like to see accomplished in their particular area within the next six months. They are to work on a no money or minimal money basis. Bob would like the reports within three weeks.

9. New Business -

Volleyball Brackets -

- (36) Motion was made by Russ Lundquist that we appropriate a maximum of \$43.00 for Volleyball brackets for the gym.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Basketball Team - Question was raised from the floor as to whether the F.S.P.D. would be agreeable to registering a Frankfort Square Basketball team in the Frankfort Park District Basketball Program. Discussion followed. It was noted by the Board that the F.S.P.D. is planning on offering Basketball in its Winter Program.

Motion was made by Bob Garrett that based on the premise that the F.S. Mens Basketball Team is self-supporting, as all of our Park District programs are; the F.S.P.D. sanctions a minimum of one team which we will bring in at this time and any other teams which may wish to join either our Program or the Frankfort Park District Program.
Seconded by Russ Lundquist.
Motion carried unanimously.

Duplication Machine - Question was raised from the floor regarding the storage of the Homeowners Assoc. duplicating machine in the Barn. Board explained the restrictions in our lease. Discussion followed. By mutual agreement, the duplicating machine will be stored in the Park District Office, for use by the Homeowners Assoc. and F.S.P.D.

Motion was made by Howard Bluth that the Homeowners Assoc. be allowed to store their duplicating machine in the Park Board Office.
Seconded by Bob Garrett.
Motion carried unanimously.

Note: It was suggested by Bob Maloney that Bob Garrett write a thank you letter to the Homeowners Assoc. for donation of the volleyball net.

Report by Bob Maloney - Bob reported that he is in the process of ordering the stationery, pricing limer and has ordered fire and casualty insurance for the Barn. Bob also has transferred the Gas and Electric utilities to the F.S.P.D. and is looking into the transferring of the water meter. Bob also will handle the installation of a phone in the Barn and will renew the P. O. Box for a year

- (37) Motion was made by Bob Maloney that we pay Imhoff Mailing Service \$3.35 for plates and Illinois Lawn Equipment \$3.30 for a manual.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.
- (38) Motion was made by Bob Garrett that we give the Building Supervisor a \$25.00 budget for miscellaneous expenses.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

Homeowners Assoc. - It was suggested from the floor that the Homeowners Assoc. would like to work with the F.S.P.D. on fund raising projects for specific purposes.

Meeting adjourned at 10:01 p.m.

Patricia A. Garrett
Secretary - Patricia A. Garrett
Bob Garrett
President - Robert W. Garrett

Frankfort Square Park District
Board Meeting
Tuesday, October 8, 1974
7:45 p.m.

1. Meeting called to order at 7:45 p.m.

2. Roll call - Bob Denton - present
Bob Garrett - present
Howard Eluth - not present due to illness
Russ Lundquist - late
Bob Maloney - present

3. Minutes of the Tuesday, September 10, 1974 Board Meeting amended to read;

Page 2 - Treasurers Bond - not ordered - tabled.

Page 4 - Duplicating Machine - Motion was made by Howard Eluth that the Homeowners Assoc. be allowed to store their duplicating machine in the Park Board Office.

Seconded by Bob Garrett.

Bob Garrett, Howard Eluth, Russ Lundquist and Bob Maloney - yes.

Bob Denton - no.

Motion carried.

4. Treasurers Report - Approved as read. Copy of report given to Secretary. Copies will be distributed to Board Members.

(39) Motion was made by Bob Maloney to pay the following bills:
\$30.00 - Thomas Windsor - Scarlet Letterer for Seal & Decal.
\$236.29 - Schudt & Assoc. - Legal maps and descriptions.
Also, approval to purchase a rubber stamp and hole punch.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Note: It was suggested by Bob Denton that we open a charge account at Tinley Pro-Am and other places we do business with. Board agreed.

5. Report on Howard Eluth - Bob Garrett reported that Howard had a very serious coronary heart attack. He will be inactive for at least 3 months. Bob informed Howard that the Board will handle his duties.

Note: It was suggested by Bob Garrett that the Board personally send a planter to Howard. All agreed. Secretary will handle.

6. Committee Reports -

A. Building & Grounds - Bob Denton

Bob Denton submitted to the Board his estimated budget for the period of October 1, 1974 to May 1, 1975. This budget is for ground maintenance - seed, upkeep on mower, etc. and for maintenance of the Barn. Bob Denton estimated a total of \$850.00. Board discussed and amended budget. Total allotted was \$650.00, (see attached).

(40) Motion was made by Bob Denton that this budget be accepted as written for \$650.00.

Seconded by Bob Garrett

Roll Taken

Motion Carried Unanimously.

It was also suggested by Bob Denton that an additional \$100.00 be added to his budget to purchase a hand lawn mower now while the prices are cheaper. Board discussed. \$50.00 was allotted.

- (43) Motion was made by Bob Denton that an additional \$50.00 be added to the Reserve Fund for purchase of a hand mower. Total Budget balance - \$700.00.

Seconded by Bob Garrett.

Roll taken - Bob Denton, Bob Garrett and Russ Lundquist - yes.

Bob Maloney - no.

Motion carried.

B. Finance Committee - Bob Maloney

Treasurers Bond - tabled. Bob reported that he has not ordered a Treasurers Bond. He feels that the amount of money we have to insure is not worth the cost of approximately \$50 to \$80 a year for bonding insurance.

Motion was made by Bob Maloney that we postpone ordering the Treasurers Bond until we obtain substantial sums of money.

Seconded by Bob Garrett.

Motion carried unanimously.

Seal - Bob read letter that he sent to eight firms regarding bids for engraving our Seal. Three replies were received. Prices quoted were \$140 to \$145, \$176 and \$60 to \$70. This was for a desk stamp unit.

- (41) Motion was made by Bob Maloney that we accept the bid of Crawford Stamp & Stencil Works to receive a 1 7/8 diameter Seal for maximum cost of \$70.00. Also, for approval of \$40.00 toward purchase.

Seconded by Bob Denton.

Roll taken.

Motion carried unanimously.

C. Recreation - Russ Lundquist

Russ reported that the First Aid course begins tomorrow and he feels the instructor, Mr. Stan Ecktle, should be reimbursed for his out of pocket expenses (bandages ect.).

- (42) Motion was made by Russ Lundquist to approve for Stan Ecktle, for the First Aid program, an expenditure of approximately \$30 to \$40.

Seconded by Bob Garrett.

Roll taken.

Motion carried unanimously.

Six Month Outlook - tabled.

Backstop - tabled.

Chairs - Russ reported we have a shortage of chairs in the Barn. Bob Garrett said he is working on receiving a donation of stacker chairs. Tabled.

7. Presidents Report - Bob Garrett

Barn - Bob Garrett reported that he has taken over responsibility for the scheduling of the Barn, until Howard is able to return to work. Bob directed Bob Maloney to continue working on utilities and Bob Denton to change the locks on the Barn and also to buy a padlock. Bob Garrett then read applications received for use of the Barn. All applications were approved.

Note: It was suggested by Bob Denton that we have a fund for the Barn from the money collected for usage. Bob Garrett stated that the money will be kept for the Barn only, and that any emergencies will be handled from this fund.

Fund Raiser - Russ Lundquist stated that Legal Council suggested we purchase a liquor license for the Homeowners Assoc. Fund Raiser. The cost is \$10.00 and we have to pick it up in Joliet. Bob Maloney will look into this. Tabled.

Decals - Bob Garrett delivered the decals to Vernon & Sons. They will use reflective paper and the colors will be black and yellow. The stickers will be ready by the end of the month. Bob directed Russ Lundquist and Bob Denton to begin to organize their committees.

Inspection of Parks - Bob reported Russ Lundquist, Bob Denton and himself met with Art Kelter on September 17, 1974 to inspect the parks. The main complaints were landscaping and grading. Art reported he would get back to the Board with their offer.

Land in Lincoln Estates - Tabled until Howard can handle negotiations.

Correspondence - Bob read letters to Phyllis Los and Virginia Canty. Also, letter from Legal Council with original copy of the lease for the Barn enclosed, and letter Legal Council received requesting copies of our Insurance Policies. This matter was taken care of by Bob Maloney and Bob Garrett.

8. New Business -

Halloween Party - Bob Maloney reported that Margo Maloney, who is directing the committee, had their first meeting. The committee is divided into four categories: Judging, Refreshment, Decoration and Games. Costume judging will be broken down into 3 age groups with 7 prizes in each group.

Motion was made by Bob Maloney that a budget of \$75.00 be given to the Halloween Party committee. \$21.00 for prizes, \$35.00 for decorations and \$19.00 for refreshments, if necessary.

Seconded by Russ Lundquist.

Roll taken.

Motion carried unanimously.

Notice of the party will be published in the Herald and flyers will be delivered door to door. Also, the committee will be asked to spend as little as possible.

Employment - Bob Maloney suggested that a decision be made concerning the hiring of employees for the Park District. Discussion followed.

Motion was made by Bob Maloney that any position of employment be approved by the Board prior to solicitation of employment.

Seconded by Bob Garrett.

Roll taken - Bob Garrett, Russ Lundquist and Bob Maloney - yes.

Bob Denton - no.

Motion carried.

Note: It was suggested by Russ Lundquist that the Board give some token of appreciation to persons who have given their time to help the Park District. Board agreed, and felt a certificate would be appropriate.

Refunds - Bob Maloney asked for permission to refund money for Batons, Mens Football, Mixed Volleyball and other refunds for individual people who dropped out of Park District Programs. Board agreed. It was also decided that for the Winter Registration we will stipulate that cancellations are not accepted after programs are started except with the permission of the Board.

9. Old Business -

Audit - Bob Maloney reported that he has not contacted Joseph Diamond confirming his charge for auditing. Bob heard that there is a CPA who is interested in developing a business out here and he will probably do it for free. Bob will contact him and find out his cost.

Meeting adjourned at 9:25 p.m.

Patricia A. Garrett

Patricia A. Garrett - Secretary

Robert W. Garrett

Robert W. Garrett - President

Frankfort Square Park District
Board Meeting
Tuesday, November 12, 1974
7:35 p.m.

1. Meeting called to order at 7:35 p.m.
2. Roll call - All commissioners present, except Howard Bluth - ill.
3. Minutes of the Tuesday, October 8, 1974 Board Meeting approved.
4. Treasurers Report - Approved as read. Copy of report given to Secretary. Copies will be distributed to Board Members.
5. Committee Reports -

A. Recreation - Russ Lundquist

Russ distributed copies of a list of volunteers who are willing to help the Park District. Russ also reported that pictures were taken of the Baton class and will be taken of the First Aid and Belly Dancing classes. Karen Haave of the Herald is doing an article on our Fall Programs.

Russ reported that the Boys Flag Football is being handled as a training course. The boys have played one game at Tinley Park and Russ is hoping that one or two more games will be played. Cost per game is \$6.00.

- (45) Motion was made by Russ Lundquist to allot definitely \$6.00 possibly \$18.00 for referee fees for Boys Flag Football.
Seconded by Bob Maloney.
Roll taken.
Motion carried unanimously.

Outlook for the next 6 months - tabled.

Winter program - tabled. Russ reported that definite programs will be Boys Basketball, Baton and Belly Dancing. Programs should begin the 2nd or 3rd week in January until approximately the 3rd week in April.

B. Maintenance - Bob Denton

Barn - tabled until insurance matters regarding the electrical fire are settled.

Note: Bob Maloney asked that the lawn mower be moved from his garage by 11-23-74. Bob Garrett directed Bob Denton to have machine in running condition. Bob Garrett will look into another storage place.

C. Finance - Bob Maloney

Seal - tabled.

Telephone - Bob will call Telephone Company and have them begin installation of phone.

Audit - tabled.

Refunds for Fall Program - All refund checks have been written and are in the process of being delivered.

6. Presidents Report - Bob Garrett

Barn - Bob reported that the Barn is not in use because of an electrical fire in the ceiling. Damage is minimal, consisting mostly of smoke damage. Mr. E. E. Olson, Insurance Adjuster, was out to inspect the Barn on 11-7-74. Major problem is cleaning the Barn. One quote from Service Master for \$342.53 has been received and a copy of bid was sent to the Insurance Company.

Locks - Few locks were installed two weeks ago. Keys have been given to each of the Board Members and a set was given to H & R in case of an emergency in the Barn during the day.

Application for use of Barn - Read and approved pending re-opening of Barn.

Hay Ride - Bob reported we did not participate in this activity because of the cost to us and the return would not be profitable.

Stickers - Bob reported we received 600 stickers from Vernon & Sons. Distribution has begun and \$100.00 has been collected so far.

Inspection of Parks - tabled. We have not yet received an answer from H & R.

Correspondence read - Letter from H & R concerning the discontinuance of Landscaping and Snow Removal Service on the Barn. Also, letters from Ill. Assoc. of Parks, and Department of Conservation.

Legal Council - not present.

7. Old Business -

Halloween Party - Bob Maloney reported that the total amount expended was \$49.21. (See attached.) Director will have written report next meeting.

Certificate of Appreciation - Bob Garrett directed Bob Denton to draw up copy of a certificate.

Snow Fence - Bob Garrett directed Bob Denton & Russ Lundquist to take down the snow fence at the Kingston-Laurel Park.

8. New Business -

Barn - It was suggested by Bob Denton that we set a maximum number of people able to occupy the Barn at one time. Bob Garrett directed Bob Denton to look into this.

Keys - It was also suggested by Bob Denton that there be a fine on keys not returned as scheduled.

- (46) Motion was made by Bob Denton that a fine of \$2.50 per day be levied on keys not returned on date specified on application sheet.
Seconded by Bob Garrett
Bob Denton, Bob Garrett & Russ Lundquist - for.
Bob Maloney - against.
Motion carried.

Revenue Sharing - Bob Denton suggested we set up a meeting with Glen Colburn (Township Supervisor) to discuss revenue sharing to get equipment for parks. Bob Maloney will handle.

Animals in Park - It was suggested by Bob Denton that we publish Section 1 of Ordinance #2 concerning Animals in Park and also find out about enforcing this section. Bob Garrett will publish ordinance in hot-line. Bob Denton will talk to legal council concerning enforcement.

Board recognized floor - discussion followed. Major points discussed:

- A. Sponsorship of one basketball team in Frankfort League.
- B. Plans for Winter Programs, mainly basketball.
- C. Our handling of the Fall Programs, specifically volleyball. Floor wanted better organization and our outlook for having various leagues in Frankfort Square, also qualified instructors for childrens programs.

Board explained how we ran our Fall Programs, our financial situation and our dependence on volunteer help. Board also stated our basic organizational plan for the Winter Program. Two volunteers from the floor were appointed positions;

Dave Sylvester - Youth Recreation Organization Committee Director.

George Washburn - Basketball Committee Director.

- (47) Motion was made by J. C. Pederson that we appropriate money to purchase two basketballs for use in open gym basketball during the next two weeks and for carry-over into the Winter basketball program.
Seconded by Russ Lundquist.
Roll taken.
Motion carried unanimously.

New Business of Board cont.

Mower - Bob Maloney requested we move mower out of his garage by November 23, 1974. Bob Garrett will handle.

Bills -

- (48) Motion was made by Bob Maloney to pay the utility bills on the Barn, out of the special general fund, as received or by their due date. Also, to pay \$41.42 for electric and \$10.34 for gas.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Refunds - Bob Maloney stated that for the Winter Programs, all refunds will be given to the program directors for distribution.

Barn - Bob Garrett asked the Board to decide whether to pay a professional firm to clean-up the Barn (quote of \$342.53 turned into the adjuster) or if we do the clean-up ourselves with volunteer labor and quote a cost of \$200.00. Any money not used for clean-up would be put into the Barn Fund. Both alternatives will be discussed with the insurance adjuster.

Board polled;

Bob Denton - Let private firm handle.

Bob Maloney - We do it ourselves.

Russ Lundquist - We do it ourselves.

Bob Garrett - We do it ourselves.

Bob Garrett will talk to the adjuster with our proposal.

Meeting adjourned at 9:52 p.m.

Patricia A. Garrett

Patricia A. Garrett - Secretary

Robert W. Garrett

Robert W. Garrett - President

Frankfort Square Park District
Board Meeting
Tuesday, December 10, 1974
7:35 p.m.

1. Meeting called to order at 7:35 p.m.

2. Roll call - Bob Denton - present
Bob Garrett - present
Bob Maloney - absent
Russ Lundquist - present
Howard Bluth - absent

3. Minutes of the Tuesday, November 12, 1974 Board Meeting amended as follows:

Page 2, Number 7 - Halloween Party - Total amount expended was \$86.99.
Money was reimbursed to the Fund, net figure totals \$49.21.

4. Treasurers Report - Read by Bob Garrett. Report will stand as read subject to approval at next Board Meeting.

5. Committee Reports -

A. Recreation - Russ Lundquist

Winter 1975 Programs - Russ distributed copies of the Winter Programs. (See attached.)

(49) Motion was made by Russ Lundquist that the Winter Programs be approved as read.
Seconded by Bob Garrett.
Motion carried unanimously.

(50) Motion was made by Russ Lundquist to approve the expense of \$340.00 for athletic supplies, which will be repaid to the General Fund out of registration fees.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Note: The above fee does not include the fee for the use of the Ann-Rutledge gym.

Russ also reported that trophies and patches will be given for all the programs.

It was suggested by Dave Sylvester that the 50% increase in fee for children not in our Park District be dropped. Discussion followed. It was agreed by the Board to waive the 50% fee for any child in our School District.

Contracts -

(51) Motion was made by Russ Lundquist and Resolution signed, to contract Dave Sylvester as Youth Recreation Director for a period of 1 year, at a fee of \$1.00 per year.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

(52) Motion was made by Russ Lundquist and Resolution signed, to contract Phyllis Los as Belly Dancing Instructor and pay her 50% of her fee on the first day of the program and 50% upon completion.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

- (53) Motion was made by Russ Lundquist to approve the mailer for the Winter 1975 Programs. Expenditure of funds to be approved at the next Board Meeting.
Seconded by Bob Garrett.
Motion carried unanimously.

B. Finance Committee - tabled.

C. Building & Grounds - Bob Denton

Bob reported he talked with Art Kelter regarding securing additional park land. There is 4.8 acres available. Talks will continue. Bob said we should think of this as a long term plan, as he feels it will take a couple of years to secure and improve the land.

Bob Garrett appointed Bob Denton to get together with interested parties to see if we can build an additional ball diamond with volunteer help on any available land.

Snow Fence - tabled. Bob Denton will take care of this matter as soon as possible.

6. Presidents Report - Bob Garrett

Fund Raiser - tabled, due to holidays.

Correspondence - Press release read from H & R. Bob explained he talked to Art Kelter and the only question was the exact amount of acreage available to us North-East of the school.

Legal Counsel - No report.

7. Old Business

Certificate of Appreciation - tabled. Bob Denton reported Lena Presto is working on the drawing of the certificate. She is working off of a format used by the Jay-Cees.

Number of People in Barn - tabled.

8. New Business -

Ordinances - Point was made by Bob Denton that we look into the writing of an ordinance right-of-way of construction through Park District property. Lawyer will look into this.

Trophys -

- (54) Motion was made by Russ Lundquist for \$101.00 out of the Recreation Funds, for participation patches and maybe trophies for the Fall -1974 programs.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Maintenance -

- (55) Motion was made by Bob Denton that someone be contracted to shovel snow at the Barn whenever we have a snowstorm in excess of 2 inches or an ice storm. The fee will be \$5.00 per shoveling until April 15, 1975. In addition, someone should be contracted to do general clean-up in the Barn for a fee of \$2.00 per hour, maximum 5 hours per week.
Seconded by Bob Garrett.
Roll taken.
Motion carried unanimously.

Maintenance Equipment - Bob Denton asked lawyer to look into General Revenue Bonding to raise sufficient funds to purchase maintenance equipment (tractor).

Meeting adjourned at 9:30 p.m.

1-21-75
RL

Patricia A Garrett - Secretary

Robert W. Garrett - President

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
TUESDAY, JANUARY 21, 1975
7:39 P.M.

1. Meeting called to order at 7:39 p.m.
2. Roll Call:
Bob Denton - present
Bob Garrett - absent
Bob Maloney - present
Russ Lundquist - present
Howard Bluth - absent
3. The resignation of Patricia Garrett as Secretary announced by Russ Lundquist.
4. The appointment of Diane Veltman as Secretary called for a motion (No. 56) by Russ Lundquist. Motion was seconded by Bob Denton and carried unanimously.
5. Letter of resignation of Robert Garrett as President was read by Russ Lundquist, now acting President until May, 1975. His resignation was effective January 19. Due to Bob's heavy business pressures, he cannot afford to give time to park business. Motion (No. 57) to accept Bob's resignation was called by Russ Lundquist. Motion was seconded by Robert Maloney and carried unanimously.

Russ directed Diane Veltman to contact Karen Haave of the Herald and place ad for a new commissioner. Russ also mentioned that Howard Bluth should be returning to the board meetings within 30 to 60 days.

6. Minutes of the Tuesday, December 10, 1974 Board Meeting:
 - A. Robert Denton questioned Motion No. 50 concerning the athletic supplies. Bob asked for a listing of what the \$340.00 consisted of. List of equipment will be attached to this meeting's minutes by Russ Lundquist.
 - B. Bob also questioned the wording of Motion No. 54. It was decided the word "maybe" would be deleted from the motion.

Motion No. 58: Called for Russ Lundquist to approve minutes with the exception of the above amendments. Motion was seconded by Bob Denton and carried unanimously.

7. Treasurer's Report was read by Bob Maloney. He noted to the Board that a safety deposit box was requested at the Frankfort State Bank. It will be available once the bank has expanded it's facilities. This safety deposit box will be used to store park district papers.

Bob also noted that a savings account was opened at the Frankfort State Bank. The account was opened in the name of Bob Garrett, Russ Lundquist and Bob Maloney.

Bob Denton requested that Bob Maloney include a current bank balance in his report, less appropriations. Even though money had not yet been drawn, it should be subtracted from the account. Russ Lundquist directed Bob Maloney to state the outstanding bills at the end of his report.

Russ Lundquist called for approval of the Treasurer's Report (Motion No. 59). The motion was seconded by Bob Denton and carried unanimously, with the above recommendation.

8. Committee Reports

A. Recreation Committee: Russ Lundquist

Russ reported that the ceramics program was refunded. He was holding off the belly dancing and batton programs one more week before starting the program. He is refunding men's basketball to \$3.00, down from \$10.00 per man. The teams will remain the same, but without an official referee. The boy's program would be cut down from \$5.00 to \$3.00 each boy. The total turnout was only 16 boys. Junior basketball will remain the same, they have enough participants. Russ will give Bob Maloney a full listing of refunds. The refunds will be returned to the program directors for disbursement.

Total monies taken in on registration amounted to between \$1,200 and \$1,300. Registration was down overall. As of this meeting, batton seemed to be picking up. Figure skating had the best acceptance.

Russ Lundquist directed Bob Denton to secure a volunteer to clear snow from ice rink for figure skaters. He stated to Bob that there was some money (\$40.00) appropriated for this job. After some discussion, Russ told Bob that he and Dave Sylvester would take over this project for this weekend. It was brought to the Board's attention by Jean Lundquist that Bob Denton was directed at the last meeting to secure someone to clear snow from ice rink. However, there was no mention in last month's minutes. Russ pointed out that all aspects of park area maintenance came under the responsibility of Bob Denton, and he should automatically take care of this job. Russ pointed out the extreme helpfulness of the program directors, Bob Garrett, Pat Garrett, and Dave Sylvester in getting out this year's program. Russ called for more cooperation from the Board Members.

B. Finance Committee: Bob Maloney (Revenue Sharing)

Bob apologized for not being prepared. Due to personal problems and other outside activities, he was unable to complete his report. He stated that everything would be brought up to date by the next meeting.

C. Building & Grounds: Bob Denton

1. Snow fence: No comment made.
2. Certificate of Appreciation: Still in process.
3. No. of People in Barn: Contacted fire department; awaiting word from them.
4. New Park Land: More contact will be made in February with Art Kelker. Russ mentioned he heard that the paved parking lot on Graceland would be available.

9. President's Report: Russ Lundquist

- A. Barn: The barn is booked for January 25, 1975. A check was given to Bob Maloney for deposit.

An employee contract was submitted to the board by Bob Denton, covering the employment of Frank Wojciechowski, to be effective January 21, 1975. This contract covers the snow shoveling of sidewalks by the barn, and the general cleaning inside the barn. The contract calls for payment of \$5.00 for each 2 inch snowfall, and \$2.00 per hour, maximum 5 hours, for cleaning of the barn per week. Bob Denton pointed out that this contract was already approved at the last meeting, and needed signature. Bob Maloney, who was absent at last month's meeting, said he wanted to read it before he approved the contract. Also, Bob Maloney was definitely opposed to the amount of \$5.00 for each snow shoveling. He felt \$5.00 was too much for the amount of sidewalk to be covered, and also that \$5.00 for 2 hours of work was too much. In connection with the general cleaning of the barn, he also felt \$10.00 per week was out of line. Bob Maloney pointed out that we receive a \$25.00 deposit from a renter for this cleaning. He went on to say that we should have a work order filled out by the employee in order to keep a control on just what cleaning was being done before approval for payment could be made. Bob Maloney said he would secure the forms for Bob Denton to complete.

There was a conflict of opinion concerning the approval of the contract. Bob Denton felt this contract was already approved at the December 10 meeting, and that he was given the go ahead to hire someone for maintenance. Russ Lundquist pointed out that he understood the minutes to mean that Bob Denton should go out into the community and solicit bids for maintenance of these areas only. All employee contracts must be approved by the Board Members before a contract is valid. The amount of \$5.00 per snowfall was an estimated figure, subject to final approval by the Board.

Bob Denton stated he put an ad in the Herald and received 3 responses for the cleaning of the barn. He was contacted by a woman who lives across the street from the barn, who said her son would be interested in the job. She also told him that she heard he needed someone to do the shoveling, and said her son would be glad to do this too.

Bob Maloney asked if the Board Members were prohibited from contracting for this maintenance, particularly the snow shoveling. He asked Russ Lundquist to inquire with the lawyer to see if this was possible. Bob Maloney would not approve this contract until this question was answered.

Russ Lundquist summarized and said that Bob Denton was to contract someone for the job, and then seek approval from the Board. Authorization was approved, but not the contract. However, Mr. Wojciechowski would be retained until this matter is settled. Bob Maloney then stated he would contact the lawyer for Russ to see if he could contract for the job.

The employee contract was tabled until the next meeting.

A. Barn Cont'd.

Russ Lundquist brought up the matter of a broken window in the barn. This window was broken by the Fire Department. He stated that this matter falls into the jurisdiction of maintenance, and even though Bob Denton was not previously directed to replace the window, he should take care of it. Russ suggested Bob see Sam Osland for the new window.

B. Fund Raiser

Russ Lundquist explained that we need volunteers to sell the remaining decals at \$1.00 each. Bob Maloney stated he was handling this job on his block, and apologized for not having any further progress. These decals were originally intended for identification use on automobiles. They were obtained by Bob Garrett through his work, and 600 were received to sell. Russ thought it would only take a week to close out this project.

C. Correspondence

The Board received a newsletter from the Illinois Association of Park Districts. They also approached us to renew the membership. The renewal fee would be \$225.00, based on our 20 million dollar assessed valuation. So far this year, the Board received some small pamphlets and a bi-monthly book on Illinois parks and recreation, which came under our previous membership fee of \$30.00. Russ concluded that we cannot afford to renew membership this year, and we should probably remain on their mailing list for at least 6 months.

There was an invitation received from the Ill. Association of Park Districts to a legislative reception being held in Springfield, which required a \$10.00 donation per ticket. Russ stated that since no one was interested, the tickets would be returned.

Russ had in his possession a heating bill in the amount of \$79.65 from the Oak Forest Heating & Air Conditioning company for the replacement of a shaft in the blower motor of the barn's furnace. The furnace went out on December 13, 1974. He felt this was a fair amount, since the man came out promptly. Russ directed Bob Maloney to pay the bill, and he would approach H-R for reimbursement.

D. Legal Report

1. Ordinances

The revised Section II - Animals was read by Bob Denton. This ordinance replaces Ordinance No. 2, which provides for the regulations and restrictions governing the use of the Park System. The only change involved Section II which was shortened to read: "No person shall lead or allow loose upon park premises any animal". Bob Maloney stated he had to study this ordinance more closely before he could approve. Ordinance was tabled until next month's meeting.

1. Ordinances Cont'd.

A second ordinance (No. 5) was introduced by Bob Denton, providing for the requirement of a permit to dig on park district land. This ordinance will insure that all grounds disrupted by building construction on park land would be replaced. The construction of the White Hen Pantry was stated as the cause for this ordinance to be proposed. There was some disruption of a sidewalk north of St. Francis Road near the pond caused by its construction. A motion for the approval of this ordinance was made by Russ Lundquist (Motion No. 60). The motion was seconded by Bob Denton and carried unanimously.

2. Bonding

The lawyer was requested at the last meeting to look into the possibility of General Revenue bonding to raise sufficient funds to purchase maintenance equipment (tractor) by Bob Denton. The lawyer previously reported to both Bob and Russ that the cost was too great for that type of bond. He recommended that a regular loan be taken out from one of the surrounding banks. Because of the statutes of park district code, a loan cannot be taken out for more than 7% interest. Russ directed Bob Denton to really shop around at the surrounding banks on this matter to see which bank would give the lowest amount of points (penalty on interest).

10. Old Business

None brought up at this meeting.

11. New Business

The Little League, represented by Tony Burcar and Garry Talbott, inquired about the possibility of their obtaining fields for their teams. They have 8 teams consisting of 120 boys. They would need a field at least 4 times per week, including Saturdays. They need at least 3 fields to carry out their program. Bob Denton said they probably would have to share a field with the girls softball. Also, he reported that there may be a field north of St. Francis Road which could be seeded by April or May. Bob said he would look into a field located behind the school. *Don't they should*

Russ directed Bob Denton to schedule a meeting on February 3 at 7:30 to be held at the barn. He should invite representatives from the Little League, girls softball, Tball, and men's softball to attend. They should get together to determine the scheduling of the fields, & how many fields are needed all together. Also, they should determine what manpower, work parties, and volunteer labor for upgrading the ball diamonds are required for the upcoming season.

12. The meeting was adjourned at 10:25 p.m.

Diane C. Veltman
Diane C. Veltman-Secretary

Russell E. Lundquist
Russ Lundquist-President

FRANKFORT SQUARE PARK DISTRICT
WINTER PROGRAMS
JANUARY 1975

ADULT RECREATION PROGRAMS
(18 Years and Older)

WOMENS

	<u>FEE</u>	<u>TIME</u>	<u>PLACE</u>
Belly Dancing (beginners)	\$12.50	6:30 P.M.	Barn (8 week course)
Belly Dancing (intermediate)	\$12.50	7:45 P.M.	Barn " " "
(Instructor Phyllis Les) (Director Connie Schutt 469-3656)			
Ceramics I & II	\$20.00	7:00 P.M.	Barn (6 week course)
(Instructor Carol Fercula - 312-532-1854)			

MENS

Basketball League (see #13)	\$10.00	Wed. & Fri.	Ann Rutledge Gym
		6:45 - 9:45	(8 week course)
(Director George Washburn 469-3195)			

MIXED

Coed Volleyball (see #13)	\$5.00 couple	6:45-9:45	Frankfort Sq. Gym
		Every Friday	(8 weeks)
(Director Jim Pederson)			
Yoga I & II	\$15.00	7:00-9:00	Barn
		Every Monday	(8 week course)
(Instructor Julie Myers 469-4182)			

YOUTH PROGRAMS

GIRLS

Ceramics I & II (8-14)	\$12.50	7:00 P.M.	Barn
		Every Tuesday	(6 week course)
(Instructor Carol Fercula 312-532-1854)			
Baton Twirling (5 yrs. & up)	*\$3.00	3:30-5:30 P.M.	Frankfort Sq. School
			(8 week course)
Baton Twirling II	*\$3.00	Sat. mornings	Frankfort Sq. School
			(8 week course)
Instructors for Baton Twirling are Candy Canty, & Coralee Brown Director Virginia Canty 469-3744			
Volleyball (9-17)	*\$3.00	7:00-9:45 P.M.	Frankfort Sq. School
		Every Monday	(8 weeks)
(Director Sue Parfet)			
Figure Skating (6-17)	*\$3.00	Mon. & Tues. 3:30-4:30	
		Saturday 11:00-1:00 P.M.	
(Instructor Carolyn Hanley)			

BOYS

Jr. Basketball (7-8-9 yrs. old)	*\$3.00	Sat. after.	Frankfort Sq. School
		3:00-4:00 P.M.	
(Directors Phil Ford & Dave Wilson)			

*\$3.00 per person \$5.00 per family if 2 or more in the same program.

BOYS PROGRAMS CONT.

Floor Hockey League
4th - 8th grades

***\$5.00**

Sat. after.
(8 weeks)

Alternating every
2 wks. Ann Rut. &
Frankfort Sq.

(Director E. J. Harper)

Basketball League
(8 weeks)

***\$5.00**

Sat. Morn.

Alternating 2 wks at
Ann Rut 10:00 A.M.
Frankfort Sq. 12 noon

(Director Russ Lundquist)

***\$5.00 per person \$9.00 per family if 2 or more in same program.**

FUNDAMENTALS OF THE PROGRAMS

1. All Programs will start the week of January 13, 1973.
2. No refunds after January 19, 1973.
3. a. Ceramic I fee includes 6 projects.
b. Ceramics II pick your own project to equal value.
4. Non resident fees are 50% more than residents.
5. Residents have first priority in filling programs.
6. Age deadline of April 1, 1973 will be used.
7. All minors must be accompanied by a parent or guardian at time of registration.
8. Any Program may be cancelled if registration is insufficient.
9. Registration will be at the Barn (Frankfort Square Park District Community Center -217 Hickory Creek) on Thurs. Jan. 2, 1973 from 7:00 - 9:00 P.M. and Sat. Jan 4th from 10:00 A.M. - 2:00 P.M.
10. To register by mail, send forms and fees to Frankfort Sq. Park District
P. O. Box 225
Tinley Park, Illinois 60477
11. Mailing deadline is January 17, 1973.
12. Hours of the programs are tentative, and may be changed at the discretion of the Park District. In the event schools are closed for any reason, classes will be cancelled. Check individual programs for dates, days, time and location.
13. We will accept registration of full teams in mens basketball and coed volleyball.
14. Ice Skating will begin January 6th, weather permitting.

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING MINUTES
TUESDAY, FEBRUARY 11, 1975

Meeting called to order at 7:39 p.m.

I. Roll Call: R. Denton - present
R. Maloney - present
R. Lundquist - present
H. Bluth - absent

II. Russ Lundquist called for any additions or corrections to this evening's agenda. None made.

III. Minutes of the January 21 Board Meeting:

Russ called for a motion to approve minutes (No. 62). Seconded by Bob Denton. Motion carried unanimously. Following are amendments to subject minutes:

- 1) Page 1, #7, second paragraph: Delete "in the name of". Insert "with the authorized signatures of".
- 2) Page 3, A., second paragraph, third sentence: Delete "for each 2" snowfall". Insert "after a 2" snowfall".

IV. Treasurer's Report by R. Maloney:

Because report was not written in a suitable form, Bob read from the check book register. Report will be attached to this meeting's minutes.

V. Committee Reports:

A. Recreation by R. Lundquist:

1. 1974 Fall Program Awards: Because enrollment was low, Russ is looking to cut costs. There is a \$50.00 balance out of the \$101.00 appropriation. Expenditure for patches, etc. will be from \$45.00 to \$55.00. Bob Denton suggested a wall certificate would be less costly. From the \$101.00 appropriated, some will be coming back into the general fund.
2. Skating Pond Upkeep: Russ discussed general cleaning of pond, removal of snow, mud, etc. Bob Denton contacted Mr. Vogt to place ad in the Hotline for volunteers for snow removal of pond area.
3. 1975 Winter Program Totals: There were 220 participants. Net taken in - \$1,218.25 after refunds. It is going to cost \$765.50 for batons and instructor fees (approximately). Our gross should be \$450.00 with \$43.00 still to be collected. This figure does not include equipment. Money put out for equipment - \$360.59, with \$55.00 turned back in for return of wrong merchandise.

Russ called for a motion (No. 63) to increase appropriation for the recreation program for winter of 1975. An additional expenditure of \$60.00 is needed for equipment purchases. Motion seconded by Bob Denton and carried unanimously.

Russ stated that we are taking a loss on the two belly dancing classes. He recommended that before the next session of these classes takes place, a study be made to determine what type of class to offer - beginning or intermediate or both.

4. Insurance Copy to Ann Rutledge: An insurance copy was filed with the Ann Rutledge School in January, 1975 from the U. S. F. & G. Insurance Company.

B. Finance - B. Maloney

1. Revenue Sharing: Bob read three letters as follows:

Lincolnway Real Estate Co. - Glen Coburn - RE: Availability of monies from General Revenue Sharing funds at the Township level, and how to obtain them.

Superintendent of Documents - Requesting 1 copy of General Revenue Sharing first actual use reports.

Revenue Sharing Clearinghouse - RE: Information on G.R.S.

2. Audit: Letter to S. D. Leidesdorf & Co. RE: Estimate of cost for securing the services for an audit.
3. Seal - Letter to Crawford Stamp & Stencil Works RE: Their bid for Park District seal has been accepted.
4. Letter to General Services Administration RE: Their services in helping the Park District purchase in the most economical way (equipment) through their pricing lists.

C. Insurance - Bob Maloney

1. Board & Instructors Coverage - Bob has not worked on the policy as yet. He will first get the Treasurer's Report in an acceptable fashion to determine how much money we have.
2. Liability Cost - Per appropriation budget: General liability insurance - \$1,300, Workmen's Comp. - \$69.00. Total insurance cost - \$1,600-700. He will know definite cost within the next 2 weeks.
3. Accident Coverage of Girls Softball - Russ mentioned that Frank Stumpf handled the girls softball coverage. Bob then suggested that Dave Sylvester contact Stumpf about this because it comes under recreation. Bob Maloney then agreed to look into competitive bidding on the girl's softball coverage.

D. Building & Grounds - Bob Denton

1. Snow fence: Not completed.

2. Certificate of Appreciation: Draft submitted to Board for any changes or suggestions.
3. Maximum capacity of Barn: Bob Denton received a certificate from the Frankfort Fire Dept. stating that 86 people are the maximum capacity. It was later determined that this certificate should be framed under glass and hung in an appropriate place in the barn.
4. New Park in West Section: Per Bob's conversation with Art Kelker, he said that the plot for the area where the park is to be located has been approved and is in the process of being subdivided. He sees no reason why it cannot be ready for the Spring and Summer use. Bob will contact Art at the end of February to make sure. Grading, etc. should come under Sam Osland's jurisdiction.
5. February 3 Ball Diamond Meeting: Need 3 fields, 1 for T ball, 2 - men's softball and the Little League. Divided time between the 3 leagues. Kingston has 2 open days, Friday and Saturdays. New field - Friday and Saturday not scheduled. All afternoons and late evenings are scheduled. Russ pointed out that only Recreation has authority to schedule fields. He asked Bob what work was needed on the fields, and said again that he could not recognize Bob's scheduling as recreational scheduling.

Work required:

- 1) Fences for outfield around pond (chain-type fence)
- 2) Ruts caused by Prestwick Utilities
- 3) Benches along sidelines
- 4) Monuments at 1st and 3rd bases
- 5) Holes in outfield

The same things should be corrected or added in the new park. We have to have a 3rd field. There were no commitments of money or equipment from any of the organizations present at the meeting on Feb. 3. Bob said their entry fees went for their referees, equipment, uniforms, etc. Russ pointed out that the Arbury and Tinley Park leagues have some money budgeted for maintenance. Bob said the Little League would come out and help.

6. More Lighting in Barn; Broken Basement Window: The broken window was replaced. Lighting suggestions - Hanging lights 4 ft. length from rafters (2 ft. below,) 1 over entrance, 2 in large room - 1 on north side, 1 on the south side. These would be 3 fluorescent double bulb lamps which is the most efficient and economical.

7. Employee Contracts: Bob Denton will refer to lawyer and show where his authorization came out of minutes motion. Tabled for lawyer's recommendation.

Bob Maloney read his version of contract with suggested revisions. Bob Denton was directed by Russ Lundquist to delete snow removal from contract. As of now, no snow removal in contract.

Further Discussion: Russ Lundquist asked for a time or commitment on the snow fence. Bob said he had no volunteers. Maybe when weather gets better this will improve.

Benches for park: Russ stated we had a volunteer (Bruce Monstovich) who will design benches and set up cost. It should measure 12' long, 2' by 2'. Russ made a motion (No. 64) to appropriate expense of \$20.00 for building of the 1st bench. Seconded by Bob Maloney. Bob Denton voted no.

E. Barn Use - Bob Denton

Barn rented to the Goldies. He found the thermostat stuck; didn't feel they cleaned the barn properly. However, authorization was given to refund their deposit.

Boy Scouts have barn rented for 2/11/75. Homeowners have it for 2/21/75. It was determined that a rental date is not firm until the application is received by Bob Denton from the renter. A \$2.50 late charge for failure to return key will be inserted in the application.

VI. President's Report - R. Lundquist

- A. Correspondence: Russ read his letter addressed to Hoffman-Gosner which contained notice of Bob Garrett's resignation and request for reimbursement of a heating bill.

Letter to Ill. Assoc. of Park Districts - Requested reduced membership fee for 1975.

- B. Standing Committees: Russ suggested the appointment of these committees to help with maintenance and fund raising programs. These individuals would meet with the Recreation Director to help in the area of long-range park planning. Russ asked for ideas or suggestions for names of people to be appointed. Tabled for further recommendations from the Board.

Russ asked Diane Veltman to inquire about placing an ad or announcement in the Hotline covering Park District business, and request for volunteers for the standing committees. Possibly a summary of the monthly meeting highlights could be included in the paper.

- C. Fund Raiser - Tabled.

- D. Change in Recreation Director: Russ passed on position to Howard Bluth who should be returning to the Board shortly. The new commissioner will be involved in recreation and maintenance.

Ball diamond in Lincoln Estates - tabled until H. Bluth returns.

Little League equipment - 161 School District may donate to Park District (bases).

- E. Application for New Commissioner: Two received at tonight's meeting. Russ called a closed meeting to be held on 2/20/75 at 8:00 p.m. at the barn for appointment of new commissioner. Hopefully more applications will be received before that date. The meeting will be cancelled if either Bob Denton or Bob Maloney cannot attend for some reason.

VII. Legal Report

- A. Ordinances: Ord. #2 - Russ asked how much would it cost to publish the entire ordinance. It must be published to be legal. The Board cannot afford to publish the ordinance at this time. The dog section as well as the amount of the fines were changed. Russ will contact lawyer to see if we can just make an amendment to Ord. #2 to be published until more changes are made. Bob Denton objected to this because partial changes to the ordinance are difficult to follow.

VIII Old Business

- A. 6 Month Recreation Outlook: R. Lundquist stated that when all records are turned over to H. Bluth, he can sit down and add to them, and we will have a report from Howard at the next meeting.
- B. Volunteers to Build Fields: Bob Denton stated he had no volunteers at this time. Russ asked what type of feelers went out. Bob Denton stated he might get a commitment from the Little League, if anyone. Russ directed Board that if anyone holds a meeting, he should show a report to the Board after that meeting.

IX. New Business:- Bob Maloney

1. Bob asked for permission to include the names and phone numbers of Board members in the front of the Square Telephone Book. Also, the barn number would be included. No objections made to this.
2. Bob Maloney made a motion (No. 65) for purchase of Frankfort Square Park District rubber stamp @ \$1.95. Motion seconded by R. Lundquist. Motion carried unanimously.
3. Fire extinguisher in barn was never recharged. Bob Denton stated that H-R should take care of this. He would contact H-R to take care of this.
4. The paper used in the last Park District mailing was borrowed from the school and must be replaced. Russ Lundquist suggested that 10,000 sheets of paper be given to the school (we used 2,100) and stencils be run off at the school. Motion #66 called by Russ to appropriate \$15.00 for Joliet Office Supply for the purpose of replacing the school's supply used for Winter Program mailing. Motion seconded by Bob Maloney and carried unanimously. (Bob Maloney will inquire with parties concerned about cost of 10,000 sheets of paper).

5. Bob Maloney read "Park District Telephone" memo with a telephone call sheet to keep track of all calls made at the barn. Bob Denton was directed to look into 2 calls made on December 18 which were long distance charges.
 6. Bob Maloney read "Community Center Rentals" memo.
 7. Bob Maloney read "Community Center Telephone" memo.
 8. Russ asked Bob Maloney to check into having the telephone prefixes listed on the phone. He will check with the service representative.
- X. Meeting adjourned at 10.00 p.m. Motion for adjournment called by Bob Maloney (No. 67). Motion seconded by Russ Lundquist and carried unanimously.

Diane C. Veltman
Diane C. Veltman - Secretary

3/11/75
Russell E. Lundquist
Russell E. Lundquist-President

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING MINUTES
MARCH 11, 1975

Meeting called to order at 7:38 p.m.

- I. ROLL CALL - R. Denton - present
 R. Maloney - present
 R. Lundquist - present
 H. Bluth - late

II. APPOINTMENT OF NEW COMMISSIONER

Motion No. 68 made by R. Lundquist for the appointment of Nancy Wilson who will run for the unexpired 4 year term of Robert Garrett until the 1977 election (2 years remaining). Motion was seconded by R. Maloney.

Roll Call - R. Denton - No
 R. Maloney - Yes
 R. Lundquist - Yes
 H. Bluth - absent at this time

III. AGENDA CHANGES

Changes were added to agenda.

IV. February 11, 1975 Board Meeting Minutes

Motion No. 69 made by Russ Lundquist for approval of 2/11/75 minutes. Motion was seconded by Bob Maloney and carried unanimously with the following amendments:

- 1) Page 2 - C, item 3: Accident Coverage of Girls Softball. - Delete last sentence.
- 2) Page 3, No. 3: Maximum Capacity of Barn. Second sentence changed to read: It was later directed that this certificate should be framed under glass and hung in an appropriate place in the barn by President Russ Lundquist.
- 3) Page 3, No. 5: Feb. 3 Ball Diamond Meeting. Add to last paragraph, In the January 21 meeting, Bob Denton was given direction to determine scheduling of fields and what they were needed for. (See Page 5, No. 11 - "New Business", Paragraph 2, 3rd sentence of 1/21/75 meeting.)
- 4) Page 4, No. 7: Benches for Park. It should measure 12 feet long 2 inches by 12 inches.
- 5) Page 4, Motion 64: Benches for Park. Motion for \$20.00 appropriation was out of order, but will stand as is. Hutchinson said Russ should give up roll as Chairman when making a motion. As President, Russ cannot make a motion unless he passes the gravel.
- 6) Page 5-D. Little League Equipment. The Lincoln Estates Softball, not School District 161, may donate to the Park District.

- 7) Page 5-E. Application for New Commissioner. Second sentence should read: Russ called a closed meeting to be held on 2/20/75 to fill the vacant 4 year term of Bob Garrett at 8:00 p.m. at the barn for discussion of appointment of new commissioner.
- 8) Page 5-B. Volunteers to Build Fields. Add to end of paragraph: He should show a report to the Board that they should have a purpose to their meeting and a goal, and all meetings should stick to their purpose.
- 9) Page 6, No. 8: Change to read: ...telephone prefixes in our call pack listed on the phone.

The agenda was postponed at this time to administer the oath of office to Nancy Wilson. However, before this could take place, Howard Bluth told the Board he would not be able to assume his position as commissioner because of health reasons. After much discussion, Motion No. 70 was made by Russ Lundquist to extend Howard Bluth a temporary 90 day leave from all obligations, or until July, 1975. Motion was seconded by Nancy Wilson and carried unanimously. This leave was given in the hope that Howard's health would be restored by that time. An ideal replacement would be someone from Lincoln Estates. Howard agreed to look for someone from there to recommend to the Board. Also, the Board has 2 applications on file that could also be considered.

Howard and Nancy were sworn in simultaneously. Howard had never been sworn in, and this was done for legal purposes - past motions made and voted on by him.

V. Treasurer's Report - R. Maloney

The Treasurer's Report was read by Bob Maloney and will be attached to this meeting's minutes. He stated that an audit of the books is still required. Received a check in the amount of \$1.00 from Dave Sylvester (refund because of his resignation).

VI. Commissioner Reports

A. Recreation - R. Lundquist

1. Winter Programs - Most of the programs will be coming to an end within 2 weeks. Skating is completed because of warm weather. Need an appropriation for ordering trophies and ribbons, possibly 7 to 8 trophies at approximately \$30.00; ribbons for baton at 21¢ each (approximately). Will need about 40 ribbons. Motion No. 71 made by Russ Lundquist for authorization to purchase trophies for coed volleyball (winning team), 1st Place, and ribbons for skating and baton for winter program awards. Motion was seconded by Bob Maloney and carried unanimously.

2. \$45.50 1974 Awards - Out of the \$101.00 previously appropriated for these awards, Russ cut back as much as possible and came up with an expenditure of \$45.50. This is the complete expense of Fall Program awards. The Treasurer will receive \$54.50 of the \$101.00 appropriation back. This could possibly cover Winter Program awards. Motion No. 72 made by Nancy Wilson to "expend amount necessary" to purchase trophies and ribbons. Motion seconded by Bob Maloney and carried unanimously.

3. Recreation Meeting With Howard Bluth - No report now that Howard has resigned.

4. Committee Members - List of volunteers who worked on programs should be maintained and kept on file by the secretary. 20 or 25 scrolls are being made up to honor these people.

5. Girls Softball Insurance - Russ contacted Frank Stompf concerning this insurance. To insure 4 to 10 teams, or on the basis of 5 teams, between the ages of 8 and 12 including empires and 5 volunteers, the cost would run approximately \$92.50 for these 5 teams or 50 participants. This amount covers traveling. Will seek other bids, however.

Bob Maloney stated that last year's league absorbed the cost of their insurance. Russ then said that the Park District will be the sole sponsor of the program this year. Last year the league was a private club, thus we will cover the insurance. Russ said that the budget allows money for insurance. Bob Maloney pointed out that this figure (92.50) does not cover accident and health.

B. Finance - Bob Maloney

1. Revenue Sharing - Received nothing from the governmental agencies. Said that Coleburn was doubtful that township funds would be available.

2. Audit - The audit firm that was previously contacted considered us too small. Will look into other firms.

3. Seal - Cost was \$71.00 plus \$1.00 for mailing. The money was previously appropriated and will send check covering payment.

4. General Services Administration - Received letter and pamphlet; Also, manuals from the Ill. Parks & Recreation, order forms, literature of items available. Will keep originals and all information in a binder to be kept at Park District headquarters. Any order to be placed should be brought before the Board.

5. Paper for School - \$15.00 was appropriated at the last meeting to cover this cost, and Bob was told to look into cost of 10,000 sheets of paper. He ordered 10,000 sheets and 24 stencils. The stencils were \$10.40. The paper cost \$91.40. Because of the large order of paper, we are entitled to receive 1/3 back or a \$36.40 refund. This amounted to a \$65.40 total expenditure. Motion No. 73 made by R. Maloney to pay invoice for paper and stencils of \$65.40. Motion was seconded by Nancy Wilson and carried unanimously.

6. Telephone Regulations - Bob previously distributed copies of the Park District Telephone policy, Work Order Form, Community Center Telephone, Community Center Rentals and Telephone Call Sheet at the last meeting for any changes. Motion No. 74 made by Bob Maloney to make these policies the beginning of the Community Center file of policies and procedures. Motion was seconded by Nancy Wilson and carried unanimously.

There was discussion following concerning an addition to the Community Center Rentals policy as item no. 6. It should read as follows: "When the community center is rented, no maintainance or janitorial work will be performed without the permission of the renter." This should protect the renter against any carpentry or cleaning taking place during his party. We should reserve the right to cancel an application for any emergency repairs.

It was determined since our call pack is metropolitan (all suburbs within 40 miles of downtown Chicago, not Indiana), it is not necessary to list all prefixes covered. Only local prefixes should be listed. The Call Sheet should also be posted near the telephone.

C. Insurance - Bob Maloney

1. Bob gave the insurance policies to Hutchinson for his safe keeping.

2. Liability Insurance - Issued from June, 1974. Originally begun because of lawn mower, then programs required it. Original policy was issued with a premium of \$496.00 with 2 endorsements - community center and contact sports. Workmen's compensation issued to cover coaches at \$69.00 which is auditable. The umbrella policy at \$268.00 is a flat charge and won't change.

The fire insurance costs \$484.00 because of H-R's assessed value of the barn at \$80,000. So this means the building is insured at 80% of value or \$65,000. The contents are insured for \$2,000. After the December fire, the adjuster claimed we over appraised the building and under appraised the contents. Should approach H-R to determine if we have over appraised property.

Russ Lundquist asked for a breakdown of barn cost, any recreation costs or maintenance costs so each of the committee members can get an idea of what the building is costing the programs.

Bob Maloney stated that there is \$1,357 due within 30 days for insurance renewal, however, there is no money in the bank to cover it. We cannot cancel General Liability cost. Russ asked Bob Maloney to contact company & ask for an extension to June. Bob replied he could'nt ask them to wait that long; maybe they will wait 45 days, if any. Bob Maloney cited other outstanding appropriations, approximately \$500.00, due when programs are over. Bob Denton suggested selling warrants. Russ suggested transferring appropriations.

D. Building & Grounds - Bob Denton

1. Snow fence - This is down, except the poles are still in the ground. Need a truck to carry them away.

2. The maximum capacity of people in the barn certificate has been hung on the left side of the south door in the barn.

3. Barn Lighting - Sears sale estimate would be \$100.00 including wire, lights, switches, etc.

4. Employee Contract - Bob Maloney wrote a letter to Hutchinson and read it to the Board asking him to clarify contract approval procedure. Hutchinson said a commissioner may not go out and contract an employee, and any contract entered into by a single commissioner is void. The commissioner should bring it before the Board in the form of a motion for approval. A contract is not valid unless approved by the Board. Russ Lundquist restated the above as Board policy. The proposed contract expires April 15 and no motion was made for its approval.

5. Ball Fields - Bob Denton has been unable to contact Art Kelker or Sam Osland about this. He wants to get Sam Osland to replace fire extinguisher and install the new lighting. Russ pointed out that all maintenance is under our responsibility. Russ asked if there was anyone on the maintenance committee to help electrical work. Bob said he wanted to get Sam Osland's electricians to do the job.

6. Committee Members - Bob Denton recommended D. Fuco for repairs of maintenance equipment.

Bob Maloney gave Bob Denton the work order form.

E. Barn Applications - Little League has barn on Mondays. Condominium Association has the barn on April 15. No one has contacted him for Las Vegas Night.

Agenda was postponed to hear Glen Coleburn speak on Revenue Sharing. Glen mentioned there was no money available at this time. He also asked for a committee to organize the Square's participants for a Bike-a-thon.

Meeting was adjourned at 10:00 p.m. because of mandatory time limit of the school gym.

Diane C. Veltman, Secretary

Russell E. Lundquist, President

FRANKFORT SQUARE PARK DISTRICT
WORK MEETING MINUTES
MARCH 18, 1975

Meeting called to order at 7:55 p.m. attended by Russ Lundquist, Bob Maloney and Bob Denton. This is a work meeting held for discussion of correspondence received in the last few weeks and money problems.

CORRESPONDENCE - Russ Lundquist

- 1) The I.A.P.D. offered a new billing for 1975 membership of \$30.00. If this \$30.00 membership is accepted, the Park District is obligated to budget \$225 for 1976 membership. Bob Denton thought because we have to pay to attend their meetings or conventions, it is not worth \$225 just for receiving publications.
- 2) Russ also received a news release from the I.A.P.D. plugging Arbor Day - April 25. This would involve donating a tree to plant in the community. Because of the lack of funds, this would only be possible if H-R furnishes the tree. Could also approach H-R to replace dead trees planted by Larson.
- 3) Russ read a letter from H-R (Art Kelker) which included their returning the U.S.F.&G. check previously requested. Also, Art stated that the furnace repair bill was approved for payment, and the check would be mailed Feb. 18. He also mentioned that this would be paid even though Clause 19 states there is no obligation on their part to pay this expense. Letter also discussed the projected park site; area has been subdivided. No mention of deeding, however.

Discussion concerning park sites followed:

Bob Denton suggested sending a telegram to Art Kelker and Sam Osland concerning a meeting with the Board on getting deeding started, replacement of trees and other problems. Nothing has been done since September, 1974. We are having difficulty getting Sam here to talk about problems. We should ask him again to meet with the Board.

Need to impress upon H-R that we are prepared to pull their building permits as a way of getting action. Bob Denton suggested Hutchinson send a registered letter to Art Kelker and Sam Osland informing them of a meeting. If no response is received, send them a second letter with threat. Should send 2 to 3 weeks prior to meeting date. Hutchinson should have letter ready by next Board meeting. Meeting date should be determined for discussion of deeding, other problems, etc.

Need map of land plots - available in Sales Office.

FUND RAISING

- 1) Russ stated that the President of the Homeowners Association has Block Captains committed if necessary to finish decal project. Need listing of what has been covered in Quad and single home areas. Russ discussed what areas are left and made assignments. Determined Homeowners Association not needed to finish up project. Will try to wrap up by the next Board meeting. Bob Denton should prepare listing of Quad areas remaining to be covered.

2) Homeowners Association would like to run a fund raiser and delegate proceeds to a specific Park District project (back stops). However, now they have changed their minds and proceeds will go to the Little League with maybe a small percentage to the Park District.

3) Barn/Las Vegas Night

An application for barn rental should be mailed to each organization in the community - Homeowners, Little League, Condominium Association, etc. This could help to generate more barn usage. The letter of policies should be included with the applications, mentioning the 30 day notice required for rentals.

The Las Vegas Night party should have been discussed at the last meeting. It was brought out that an application has not been officially submitted for this evening, only a phone reservation. They should be made aware of the 86 maximum capacity. Could possibly police this function to make sure they are complying. We are responsible for the safety of people in the barn, and could be charged with gross negligence if we allowed more than 86 people. This figure could be too low, but do not wish to approach the Fire Department because they may reconsider and lower maximum.

Out of the 8 original sets of keys for the barn, only 6 (maybe 7) can be accounted for. The missing set could have been given out to a renter and not returned. Need 2 additional sets for Nancy Wilson and Howard Bluth's replacement.

PUBLICITY

Newspaper coverage of Park District Meetings - Try to get them to cover our meetings, or the secretary could submit a report for publication. Newspapers to be contacted: Frankfort News, Herald, (Calendar of Events), and the World.

PARK USE PLANNING COMMITTEE - Russ Lundquist

This committee would survey park planning for use of park, equipment, game boundaries, etc. for future needs. The committee will not have to report at each meeting, just give projections and recommendations at certain intervals. This committee comes under Recreation. Suggested committee members - Russ Lundquist, Nancy Wilson.

ORDINANCES

1) Ordinance #2 - Russ recommended that amendments to this ordinance be published to save expense.

2) Construction Ordinance - The possibility of more construction taking place next to the White Hen Pantry could necessitate passage of this ordinance.

MONEY

We should approach H-R for a 90 day loan of \$2,000 with little or no interest. This loan would be repaid when our tax money is received. Bob Maloney suggested approaching Coleburn first, or look into tax warrants.

Page Three...

NEW BUSINESS

- 1) A pre-school program for smaller children participation was discussed. This program would promote day usage of barn.
- 2) Russ announced that there would be a Vice Presidential appointment at the next Board meeting. Any changes in commissioner's duties should be done in May.

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING MINUTES
APRIL 8, 1975

Meeting called to order at 7:32 p.m.

- I. Roll Call:
- R. Denton - present
 - R. Maloney - present
 - R. Lundquist - present
 - N. Wilson - present

II The meeting began with the conclusion of last month's agenda.

A. Correspondence - R. Lundquist

1. Received a letter from Hoffman-Rosner stating that the new park has not been subdivided and would not consider deeding that land to the Park District until they had deeded land that we were talking about with them last fall. They could work out an agreement where we could use that land in the West section without deeding if grading and seeding were not up to par at that time.
2. Ill. Assoc. of Park Districts: Asked that we plant or donate a tree for Arbor Day. No funds are available at this time; maybe H-R could replace trees at the park site.

Motion #75 made by Bob Maloney to accept I.A.P.D.'s offer of reduced membership for 1975 of \$30.00, which obligates us to pay \$225.00 for 1976 membership. Motion was seconded by Nancy Wilson. Roll taken: R. Lundquist - Yes, Bob Denton - No, Bob Maloney - Yes, Nancy Wilson - abstain. Motion carried.

3. The Will County Planning Committee will meet on the 4th Tuesday of each month in Joliet at 10:00 a.m. They are trying to get Park District input on the county level, and requested a representative from FSPD. Nancy Wilson stated she could attend the first session to find out what is going on.

B. Planning Committee - R. Lundquist

Russ proposed this committee be formed which would be in the same line as the Maintenance or Recreational Committees to be headed by two Board members. This committee would make recommendations in the planning and usage of park sites, such as the best place to put a tennis court, tot lot, ball diamond, etc. They would run surveys to assist the Board in these decisions once land is turned over to us. Russ suggested the Board seek out volunteers to be on this committee.

C. Fund Raising - R. Lundquist

Nothing has been done in this area since the last meeting. Received an offer from the Homeowners Association for the use of their block captains in finishing the decal project, but Russ felt we could complete this ourselves.

D. Publicity - R. Lundquist

Would like to obtain more publicity of Park District activities, etc. in the various local publications. Russ directed the Secretary to submit meeting highlights or announcements without approval of the President.

E. Legal Report

1. Ordinance #2 - The lawyer stated we were not required to publish this ordinance in full in the newspaper; can publish it in pamphlet form and have copies available at the main headquarters. This would save the cost of having the whole ordinance published. We could announce that it is available at the Community Center or at President Lundquist's home by appointment.

2. The lawyer would prepare documents necessary to pass a tax levy on 1974 general provisions. This must be filed before taxes are issued.

3. Motion #76 made by Bob Denton to make an amendment to Section I of Ordinance #2. Motion was seconded by N. Wilson. Discussion followed concerning the other changes in the ordinance. It was determined that there are two amendments to Ordinance #2: 1) Section 1 - Animals and 2) Section 30 - Penalty. Concerning Section 30, the fines were lowered from 'not less than \$25.00 and not more than \$200.00'. Roll was taken as follows: R. Lundquist - No, N. Wilson - Yes, Bob Maloney - No, Bob Denton - Yes. Motion tabled to check into procedure on a divided vote.

Motion #77 made by N. Wilson to conclude last month's agenda. Motion was seconded by R. Lundquist and carried unanimously.

III Russ Lundquist called for additions or corrections to tonight's agenda.

Motion #78 made by Bob Denton that Nancy Wilson and Howard Bluth had legal authority for any motions or seconds made and voted upon between appointment and swearing into office. Motion was seconded by Bob Maloney and carried unanimously.

IV Motion #79 made by Bob Maloney to accept minutes of the March meeting with the following amendments:

Page 3, No. 5 - Girl's Softball Insurance, corrected to read:

"Bob Maloney pointed out that the budgeted money for insurance does not cover accident and health, only liability and fire insurance, and most likely a position bond. The cost of the insurance will have to be included in the program fee".

Page 3 - B, No. 3 - Seal, corrected to read:

"Cost was \$71.00 including \$1.00 for mailing".

Page 3 - B, No. 5, second sentence, Paper for School, corrected to read:

"He ordered 10,000 sheets and 48 stencils".

Page 3 - B, No. 6 - Telephone Regulations, corrected to read:

"Motion #74 made by Bob Maloney to make these items the beginning of the Park District file of policies and procedures".

Page 4 - C, No. 2 - Liability Insurance, corrected to read:

"Original policy was issued with a premium of \$496.00 with 2 endorsements - community center and Ann Rutledge School. Workmen's compensation issued to cover employees at \$69.00 which is auditable. The umbrella policy at \$268.00 is also auditable".

Page 5 - No. 4 - Employee Contract, corrected to read:

Last sentence: "The proposed contract would have expired April 15 and no motion was made for its approval".

Page 5, No. 6 should be titled, "Standing Committee Members". The second paragraph of this section is corrected to read:

"Bob Maloney gave Bob Denton 3 completed work order forms for maintenance services performed by Bob Maloney".

Motion was seconded by Bob Denton and carried unanimously.

V Treasurer's Report - Bob Maloney

Motion #80 made by R. Lundquist to accept Treasurer's Report as read. Motion seconded by Bob Denton and carried unanimously.

VI Commissioner Reports

A. Recreation - N. Wilson: Spring & Summer Programs

Suggested having 3 belly dancing programs during the summer, but they must be self-sustaining. Suggested advertising programs in the Tinley Park and Park Forest papers (free ads) to attract more people. Girls Softball are being set up. Can have programs if they pay for themselves.

B. Finance - Bob Maloney

- 1) Audit - Received 1 bid for between \$50.00 and \$125.00 on April 30. R. Lundquist directed him to get 2 or 3 more bids.
- 2) B. Maloney read his letter to Coburn regarding general revenue sharing funds. R. Lundquist received the reply which stated it was not possible to obtain funds for the Park District now.

C. Insurance - Bob Maloney

1. Cost Breakdown (barn and gym charges) - He will bring policies and give to Recreation and Maintenance Committees.
2. Bill from U.S.F. & G. - This is payable in 15 days. Motion #81 made by Bob Denton to sell up to \$3,000 in tax anticipation bonds, authorizing the issuance of tax anticipation warrants for taxes levied for the year 1973 (Ordinance #6). Motion was seconded by Bob Maloney and carried unanimously.

Motion #82 made by Bob Maloney to pay \$1,375.00 to U.S. F & G upon receipt of sufficient monies. Motion was seconded by Bob Denton and carried unanimously.

D. Building & Grounds - Bob Denton

1. Bob talked to Sam Osland concerning where to get the fire extinguisher refilled and about the light in the east restroom in the barn.
2. A deeding meeting is planned for Monday, April 14 at 8:00 p.m. with H-R for the purpose of discussing deeding of land, inspection of parks, etc.
3. Snow fence - Will look into it as an amendment to Ordinance #2.
4. Motion #83 made by Bob Denton to continue to retain the services of our legal council, retroactive from November, 1974, until such time that either party wants to terminate the agreement. Motion was seconded by Nancy Wilson and carried unanimously.

E. Barn Applications - Bob Denton

The Homeowners Association requested the barn for April 17 & 18.

Motion #84 made by Russ Lundquist to temporarily adjourn this meeting. Motion was seconded by Bob Denton and carried unanimously.

VII President's Report - R. Lundquist

A. Correspondence

- 1) Received notification of an auction of equipment.
- 2) Received booklet from Ill. Lawn Equipment on the different kinds of grass seed; no prices stated.

- B. Vice President - Suggested having a special meeting in May to re-elect the President and Vice President of the Park District Board. It was decided to start the May 13 meeting at 7:00 p.m. to conduct this election.

C. New Commissioner - Have not heard from H. Bluth on any suggestions. Jim Pedersen said no. N. Wilson suggested contacting Tom Novak prior to the May meeting.

D. Meeting Place - Motion #85 made by N. Wilson to change monthly meeting place from the Frankfort Square Elem. School to the Community Center. Also, to change time from 7:30 to 8:00 p.m. starting with the June 1975 meeting. Motion was seconded by B. Maloney and carried unanimously.


Motion #86 made by Bob Maloney that legal notice be placed in the Herald by the Secretary stating the change in meeting time and place. Motion was seconded by N. Wilson and carried unanimously.

VIII Old Business - None.

IX New Business - Master Plan Proposal by Bob Denton

Suggested we contract for a survey to be done of entire park district property to tell us where we are going, what we can expect, and map out a plan for the future. This would include projections of population growth and what areas are desirable for parks. Interested in keeping things as natural as possible. R. Lundquist stated that this was similar to the proposed Planning Committee, only with a fee involved. Bob Denton will write several master planners for cost estimates and information. If survey is done, will show us what areas should be taken and may lead to a grant to buy property.

X Motion #87 made by Nancy Wilson to adjourn. Motion was seconded by Bob Maloney and carried unanimously.


Diane C. Veltman, Secretary

R. E. Lundquist, President