

Frankfort Square Park District
Board Meeting Minutes
May 11, 1978

Meeting called to order at 8:00 p.m.

- II Roll Call: R. Denton - present
L. Hahs - absent
A. Kamm - present
W. LaPonte - present
T. Leidolph - present
R. Navarro - absent
P. Wolfe - present
- III Corrections to the agenda were noted.
- IV Approval of April Minutes - Motion No. 78-125 was made by A. Kamm to approve the minutes of the April 13, 1978 meeting. Motion was seconded by W. LaPonte and carried unanimously.
- V Treasurer's Report - Motion No. 78-126 was made by A. Kamm to approve the Treasurer's Report for the period ending April 30, 1978. Motion was seconded by W. LaPonte and carried unanimously.
- VI Legal Report
1. Lease with Boy's Baseball - A draft was presented to lease the recently purchased bleachers to Boy's Baseball. A clause requiring proof of insurance coverage will be added. Motion No. 78-127 was made by P. Wolfe to enter into a lease agreement with Boy's Baseball at a charge of \$1.00. Motion was seconded by A. Kamm and carried unanimously.
 2. Land Acquisition of previous library site - no progress.
 3. Bingo - It was determined that the Park District could not sponsor this activity.
 4. The finalized version of the bond referendum ordinance to be added to the April minutes.
- VII Committee Reports
- A. Maintenance
1. Stan's Landscaping - Motion No. 78-128 was made by A. Kamm to approve for payment the amount of \$512.50 to Stan's Landscaping for the rolling of the parks which has been completed. Motion was seconded by R. Denton and carried unanimously.
 2. Motion No. 78-129 was made by A. Kamm to purchase 12 tee shirts for maintenance personnel at a cost of \$47.25. Motion was seconded by R. Denton and carried unanimously.
 3. An invoice in the amount of \$1,174.00 was received from Pierce Garage after the completion of the concrete slab. It was determined that Mr. Hutchison would notify Pierce that payment will not be made until garage framework is finished.
 4. Mr. Kamm will acquire prices for a drive-way to the garage.

B. Recreation

Joint Swimming Program - Per the agreement, swimming will be held on Tuesdays through Friday, from 4:00 to 6:30 p.m. Tickets are 75¢ each to be sold in books of 10 at the F.S. Grade School. T. Leidolph will start working on posters to advertise the program.

C. Planning

Motion No. 78-130 was made by W. LaPonte to donate \$50.00 to the Northeastern Illinois Planning Commission. Motion was seconded by A. Kamm and carried unanimously.

Bond Referendum - Public hearings to be held after passage of the referendum to show what has been accomplished. Motion No. 78-131 was made by R. Denton to approve payment of \$220.00 for bond proposal brochure. Motion was seconded by P. Wolfe and carried unanimously.

D. Financial

1. Appropriation Budget - Motion No. 78-132 was made by P. Wolfe to approve the Combined Annual Budget and Appropriation Ordinance (No. 16) for the fiscal year beginning May 1, 1978 and ending April 30, 1979. Motion was seconded by A. Kamm and carried unanimously. The complete budget to be published within 15 days.
2. Lincoln-way Coop. Resolution - Motion No. 78-133 was made by T. Leidolph to approve the resolution to levy a tax in the amount of \$1,200 for the L-W Coop. Motion was seconded by A. Kamm and carried unanimously. This resolution to be published within 15 days.
3. Working Cash Fund - Motion No. 78-134 was made by R. Denton to establish a working cash fund resolution. Motion was seconded by A. Kamm and carried unanimously.

- E. Lincoln-way Coop. - T. Leidolph presented their annual budget for approval. The administrative costs are \$1,250, and program costs are \$5,850. It was suggested that this program be advertised in the newsletter. Motion No. 78-135 was made by T. Leidolph to approve the L-W budget in the amount of \$7,100. Motion was seconded by R. Denton and carried unanimously.

VIII Old Business

Playground equipment - The slide received from Miracle Recreation Equipment Co. was damaged when being removed from the truck. It was determined that it be returned and a metal slide be ordered in it's place.

IX New Business

1. Committee Appointments: The following appointments were made by R. Denton:
Finance - P. Wolfe, L-W Coop. - T. Leidolph, Planning - W. LaPonte & A. Kamm, Maintenance - A. Kamm & W. LaPonte, Recreation - R. Navarro, L. Hahs & T. Leidolph, and Public Relations - P. Wolfe.

2. Goals: R. Denton cited several goals for the Park District including construction of an ice skating rink not including the pond, the hiring of CETA employees for spring projects, the redesign of the out lot at Kingston, the hiring of a part time recreational director and public awareness of the Park District. He asked that each committee develop their own plan of action.
3. New Employees: In the future, new employees may be interviewed by the respective committee, but the Board will approve the actual contract, salary, etc.

Motion No. 78-136 was made by A. Kamm to hire Kevin Kamm at \$4.00 per hour, Mark Lundquist at \$3.75 per hour, and Ty Iles at \$3.75 per hour for maintenance of the parks during the Spring and Summer season. Motion was seconded by W. LaPonte and carried unanimously.

X Adjournment

Motion No. 78-137 was made by A. Kamm to adjourn at 10:00 p.m. Motion was seconded by T. Leidolph and carried unanimously.

Submitted by:

Diane Veltman

Frankfort Square Park District

Board Meeting Minutes

June 8, 1978

I Call to Order at 8:00 p.m.

II Roll Call:

R. Denton - present
L. Hahs - present
A. Kamm - present
W. LaPonte - absent
T. Leidolph - present
R. Navarro - present
P. Wolfe - absent

III Corrections to the agenda were noted.

IV Approval of May Minutes: Motion No. 78-138 was made by A. Kamm to approve the minutes of the May 11, 1978 meeting. Motion was seconded by R. Navarro and carried unanimously.

V Treasurer's Report: Motion No. 78-139 was made by R. Navarro to approve the Treasurer's Report for May, 1978. Motion was seconded by A. Kamm and carried unanimously.

Motion No. 78-140 was made by A. Kamm to approve for payment expenditures listed on the May Treasurer's Report. Motion was seconded by R. Navarro and carried unanimously.

VI Legal Report

1. The garage has been completed except for 1 piece.
2. The lease agreement with Indian Trail School was read by R. Denton. Motion No. 78-141 was made by R. Navarro to approve the lease agreement in the amount of \$1.00. Motion was seconded by A. Kamm. The vote was as follows: R. Denton, yes, L. Hahs, no, A. Kamm, yes, T. Leidolph, yes, and R. Navarro, yes. Motion carried.
3. Notice of Park District meetings to be placed in the Star by the Secretary.

VII Committee Reports

A. Maintenance

1. Garage Drive-way: Motion No. 78-142 was made by A. Kamm to appropriate up to \$1,250 for a blacktop drive-way surface. Motion was seconded by T. Leidolph and carried unanimously.
2. Maintenance Equipment Purchase: Motion No. 78-143 was made by A. Kamm to appropriate up to \$740.00 for purchase of 1) gas weed cutter and trimmer for \$249.95, 2) a Jacobson 20" rotary hand mower for \$290.00 and 3) an aerosol striping machine and paint for \$197.95. Motion was seconded by L. Hahs and carried unanimously.

3. Motion No. 78-144 was made by A. Kamm to appropriate up to \$500.00 for insulation and 1/2" - 4' x 8' plywood for garage walls. The majority of the Board felt this would deter break-ins as well as add warmth. Motion was seconded by L. Hahs. The vote was as follows: R. Denton, yes, L. Hahs, yes, A. Kamm, yes, T. Leidolph, yes, and R. Navarro, no. Motion carried.

B. Recreation

1. Refreshments for Children's Summer Program: Motion No. 78- 145 was made by L. Hahs to approve \$129.20 to Vitner's and \$58.50 to Coke Cola. Motion was seconded by R. Navarro and carried unanimously.

It was suggested that for future purchases, Pat Kolar open accounts and work through purchase orders for supply purchases.

2. Umpire Contract: Motion No. 78-146 was made by L. Hahs to approve \$378.00 to the South Suburban Officials Association for Men' s Softball umpires, or \$12.00 per game. Motion was seconded by R. Navarro and carried unanimously.

Motion No. 78-147 was made by T. Leidolph to approve \$12.00 per game for Women's umpire fees, maximum 50 games. Motion was seconded by A. Kamm and carried unanimously.

3. Summer Program Employees

Motion No. 78-148 was made by T. Leidolph to approve the following employees and salaries:

1. Sue DeVries - Concession sales at \$3.75 per hour. Motion was seconded by R. Navarro and carried unanimously.
2. Children's Summer Program: Motion No. 78-149 was made by T. Leidolph to approve the following:
 1. Caralee Brown, Chaperon, at \$3.75 per hour.
 2. Jane Strugala, Chaperon, at \$3.75 per hour.
 3. E. J. Harper, Alternate at \$3.75 per hour.
 4. Peggy James, Chaperon, at \$3.75 per hour.
 5. Cheryl Chistman, alternate at \$3.75 per hour.
 6. Jenny Hanahan, alternate at \$3.75 per hour.

Motion was seconded by R. Navarro. The vote was as follows: R. Denton, no, L. Hahs, yes, A. Kamm, yes, T. Leidolph, yes, and R. Navarro, no. Motion carried.

3. Motion No. 78-150 was made by T. Leidolph to approve Pat Kolar as the Arts and Crafts instructor for the C.S.P. at \$5.00 per hour. Motion was seconded by R. Navarro and carried unanimously.
4. Playschool: Motion No. 78-151 was made by T. Leidolph to approve Patricia Hurley as instructor at \$5.00 per hour and an assistant at \$3.50 per hour. Motion was seconded by A. Kamm and carried unanimously.

5. Suddenly Slim: Motion No. 78-152 was made by R. Navarro to approve Cheryl Christman as instructor at \$5.00 per hour and Jenny Hanahan as babysitter at \$2.65 per hour. Motion was seconded by A. Kamm and carried unanimously.
6. Girl's Softball: Motion No. 78-153 made by L. Hahs to pay E. J. Harper \$6.00 per hour to coach the Jr. Girl's team. Motion was seconded by R. Navarro. The vote was as follows: R. Denton - abstain, L. Hahs, yes, A. Kamm, yes, T. Leidolph, yes and R. Navarro, yes. Motion carried.

C. Financial

1. Bond Referendum

- a. Motion No. 78-154 was made by R. Denton to appropriate up to \$150.00 for the purchase of ballots and election kits. Motion was seconded by A. Kamm and carried unanimously.
- b. Motion No. 78-155 was made by R. Denton to appropriate \$50.00 per judge or \$300.00 to cover fee of \$40.00 plus 2 meals per judge. Motion was seconded by A. Kamm. The vote was as follows: R. Denton, yes, L. Hahs, no, A. Kamm, yes, T. Leidolph, yes and R. Navarro, yes. Motion carried.

2. Tax Levy Ordinance

Motion No. 78-156 was made by R. Denton to levy taxes in the amount of \$50,406. Motion was seconded by A. Kamm and carried unanimously.

3. Working Cash Fund Resolution

Motion No. 78-157 was made by R. Denton to establish a working cash fund resolution. Motion was seconded by A. Kamm. The vote was as follows: R. Denton, yes, L. Hahs, no, A. Kamm, yes, T. Leidolph, yes, and Roger Navarro, yes. Motion carried.

D. Lincoln-way Coop. -- T. Leidolph reported that 4 residents from our district are involved in the program.

E. Public Relations -- The newsletter is ready to be mailed.

VIII Old Business

Motion No. 78-158 was made by L. Hahs to reimburse Jan Smith \$16.75 for purchase of a stapler and staples. Motion was seconded by T. Leidolph and carried unanimously.

IX New Business

1. Motion No. 78-159 was made by A. Kamm to hire Scott Reid for Maintenance work at a maximum of 16 hours per week to pick up trash, etc. April through October. Motion was seconded by R. Denton and carried unanimously.

X Adjournment - At 11:00 p.m. Motion No. 78-160 was made by R. Navarro to adjourn until June 26, 1978 at 8:00 p.m. Motion was seconded by A. Kamm and carried unanimously.

Submitted by:

Diane C. Veltman
Secretary

Frankfort Square Park District
Board Meeting Minutes
June 26, 1978

I Meeting called to order at 8:00 p.m.

II Roll Call:

R. Denton - present
L. Hahs - absent
A. Kamm - present
W. LaPonte - absent
T. Leidolph - present
R. Navarro - present
P. Wolfe - present

III New Business

1. Canvass of the Referendum

A. Results: Precinct No. 1, Summit Hill Jr. High School --

Out of 504 ballots, 128 ballots cast, 2 ballots were spoiled, and 374 ballots remaining, 99 were voted yes and 29 were voted no.

Precinct No. 2, Frankfort Square Grade School --
Out of 513 ballots, 260 ballots cast, 7 ballots were defective or objected to, and 246 ballots remaining, 122 were voted yes and 138 were voted no.

Total vote: 221 yes and 167 no.

B. Ordinance No. 18, declaring the results of an election held June 24, 1978, for park district development was read by R. Denton. Motion No. 78-161 was made by R. Denton to accept Ordinance No. 18. Motion was seconded by A. Kamm and carried unanimously.

2. Insurance

A notice was received from Frank B. Hall Insurance concerning renewal for the General Liability, Auto Liability and Umbrella Liability insurance due at the end of June, 1978. Motion No. 78-162 was made by R. Denton to appropriate \$2,500 to cover the renewal when an invoice is received. Motion was seconded by T. Leidolph and carried unanimously.

3. Program Director

Mr. Hutchison was directed to apply for Ceta grants to enable the Park District to hire a Program Director and park maintenance personnel.

4. Architectural Contracts

Motion No. 78-163 was made by R. Denton to sign architectural contracts with A.R.C. Associates. Motion was seconded by A. Kamm and carried unanimously.

5. Accounts Payable

Motion No. 78-164 was made by T. Leidolph to approve expenditures for period ending June 30, 1978 to be listed on the Treasurer's Report for this month. Motion was seconded by A. Kamm and carried unanimously.

6. Summer Programs

Several complaints were received concerning the Jr. Girl's Softball uniforms not being ordered, and bases not set-up for Women's Softball. There was also an occasion where the umpire was not scheduled for a Women's game. These problems will be corrected for future games.

7. Referendum Expense

Motion No. 78-165 was made by A. Kamm to appropriate up to \$150.00 to cover janitorial expense for the referendum. Motion was seconded by P. Wolfe and carried unanimously.

8. Girl's Softball

Motion No. 78-166 was made by R. Denton to appropriate up to \$7.00 per game to cover purchase of ice cream. Motion was seconded by A. Kamm and carried unanimously.

IV Adjournment

Motion No. 78-167 was made by A. Kamm to adjourn at 8:45 p.m. Motion was seconded by R. Navarro and carried unanimously.

Robert E. Denton, President

Diane C. Veltman, Secretary

Frankfort Square Park District

Board Meeting Minutes

June 26, 1978

I Meeting called to order at 8:00 p.m.

II Roll Call:

R. Denton -present
L. Hahs - absent
A. Kamm - present
W. LaPonte - absent
T. Leidolph - present
R. Navarro - present
P. Wolfe - present

III New Business

1. Canvass of the Referendum

A. Results: Precinct No. 1, Summit Hill Jr. High School --

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Precinct No. 2, Frankfort Square Grade School --
Out of 513 ballots, 260 ballots cast, 7 ballots were defective or objected to, and 246 ballots remaining, 122 were voted yes and 138 were voted no.

Total vote: 221 yes and 167 no.

B. Ordinance No. 18, declaring the results of an election held June 24, 1978, for park district development was read by R. Denton. Motion No. 78-161 was made by R. Denton to accept Ordinance No. 18. Motion was seconded by A. Kamm and carried unanimously.

2. Insurance

A notice was received from Frank B. Hall Insurance concerning renewal for the General Liability, Auto Liability and Umbrella Liability insurance due at the end of June, 1978. Motion No. 78-162 was made by R. Denton to appropriate \$2,500 to cover the renewal when an invoice is received. Motion was seconded by T. Leidolph and carried unanimously.

3. Program Director

Mr. Hutchison was directed to apply for Ceta grants to enable the Park District to hire a Program Director and park maintenance personnel.

4. Architectural Contracts

Motion No. 78-163 was made by R. Denton to sign architectural contracts with A.R.C. Associates. Motion was seconded by A. Kamm and carried unanimously.

5. Accounts Payable

Motion No. 78-164 was made by T. Leidolph to approve expenditures for period ending June 30, 1978 to be listed on the Treasurer's Report for this month. Motion was seconded by A. Kamm and carried unanimously.

6. Summer Programs

Several complaints were received concerning the Jr. Girl's Softball uniforms not being ordered, and bases not set-up for Women's Softball. There was also an occasion where the umpire was not scheduled for a Women's game. These problems will be corrected for future games.

7. Referendum Expense

Motion No. 78-165 was made by A. Kamm to appropriate up to \$150.00 to cover janitorial expense for the referendum. Motion was seconded by P. Wolfe and carried unanimously.

8. Girl's Softball

Motion No. 78-166 was made by R. Denton to appropriate up to \$7.00 per game to cover purchase of ice cream. Motion was seconded by A. Kamm and carried unanimously.

IV. Adjournment

Motion No. 78-167 was made by A. Kamm to adjourn at 8:45 p.m. Motion was seconded by R. Navarro and carried unanimously.

Submitted by:

Diane C. Veltman
Secretary

Frankfort Square Park District
Board Meeting Minutes
July 13, 1978

- I Meeting called to order at 8:10 p.m.
- II Roll Call: R. Denton, present; L. Hahs, present; A. Kamm, present, W. LaPonte, present, T. Leidolph, present; R. Navarro, absent; and P. Wolfe, present.
- III Corrections to the agenda were noted.
- IV Approval of the June 8 minutes: Motion No. 78-168 was made by A. Kamm to approve the minutes of the June 8 meeting with the following corrections:
- 1) Motion No. 78-149, Children's Summer Program instructor salaries, R. Navarro voted yes.
 - 2) Motion No. 78-156, Tax Levy Ordinance, L. Hahs voted no.
 - 3) Motion No. 78-159, Scott Reid's salary for maintenance work will be \$2.65 hr.
- Motion was seconded by T. Leidolph and carried unanimously.
- Approval of the June 26 Minutes: Motion No. 78-169 was made by P. Wolfe to approve the minutes of the June 26 meeting. Motion was seconded by A. Kamm and carried unanimously.
- V Treasurer's Report
- Motion No. 78-170 was made by A. Kamm to approve the Treasurer's Report for the period ending July 7, 1978. Motion was seconded by T. Leidolph and carried unanimously.
- Motion No. 78-171 was made by A. Kamm to approve the accounts payable invoices listed on the July 7 Treasurer's Report. Motion was seconded by W. LaPonte and carried unanimously.
- VI Legal Report
1. The Township is planning to vote for outlawing parking on both sides of the street near the Kingston ball diamond.
 2. Prestwick Utilities agreed to give the Park District a below the ground meter after contact is made with the supervisor.
 3. It was undetermined whether H-R will sell or donate the previous library site to the Park District.
 4. Motion No. 78-172 was made by R. Denton to approve Ordinance No. 19, the sale of \$350,000 in bonds. Motion was seconded by A. Kamm and carried unanimously.
 5. The Board of Election Commissioners will investigate the June 24 referendum by contacting several individuals and judges. They will then issue a statement on the legality of the referendum.

VII Committee Reports

1. Maintenance

- a. Garage Invoice -- To be paid when work is completed.
- b. Petty Cash Fund -- Requested by A. Kamm for emergency items. After discussion, was denied due to bookkeeping problems.

2. Recreation

a. Summer Programs

The Homeowner's Association paid for the Jr. Girl's uniforms. Due to the problems involved in scheduling umpires for the Women's League, it was suggested that the Park District organize a training program to secure our own umpires for next season.

b. Fall Programs

- 1. T. Leidolph discussed the possibility of organizing a 6 mile walking race.
- 2. The August 4 Teen Dance will be postponed until after school begins, or be held at the conclusion of a disco dance class.
- 3. W. LaPonte was asked to arrange for a Jaycee Fitness Trail for the Park District.

3. Planning

Dr. Casky stated that park development bids must be sent out immediately in order to meet completion dates. A meeting was scheduled for July 26 and 29 at the Summit Hill Jr. High to obtain feedback from residents on the equipment and landscaping design in each park. He also explained the ball field specifications for each park, the picnic shelter, park building and lighting specifications.

- 4. Planning -- The Income and Disbursement Statement for the period ending April 30, 1978 is ready for publication.

VIII Correspondence

A letter was received from Bayly, Martin and Fay, Inc. indicating their break from Frank B. Hall Insurance. It was decided to remain with Frank B. Hall because a quotation was not received from Bayly.

IX Old Business

A. Kamm to be contacted by the Homeowner's Association to arrange storage of their Xmas decorations, card tables, etc.

- XI Adjournment -- Motion No. 78-173 was made by A. Kamm to adjourn at 10:45 p.m. Motion was seconded by P. Wolfe and carried unanimously.

Submitted by:

Diane Veltman, Secretary

Frankfort Square Park District
Board Meeting Minutes
August 10, 1978

- I Meeting called to order at 8:10 p.m.
- II Roll Call: R. Denton, present; L. Hahs, absent, A. Kamm, present, W. LaPorte, present, T. Leidolph, present; R. Navarro, absent; and P. Wolfe, present.
- III Corrections to the agenda were noted.
- IV Approval of the July 13, 1978 minutes: Motion No. 78-174 was made by A. Kamm to approve the minutes of the July 13 meeting with the following correction:
- Section VI, Legal Report, No. 1: The Township is planning to outlaw parking for 300 feet from the ball backstop on the park side of the street.
- Motion was seconded by T. Leidolph and carried unanimously.
- V Treasurer's Report
- A loan in the amount of \$3,574.00 was secured to pay the garage invoice with installments due on August 1 for three years at 5% interest. It was noted that the loan could be repaid at anytime.
- Motion No. 78-175 was made by A. Kamm to approve the Treasurer's Report. Motion was seconded by W. LaPonte and carried unanimously.
- Motion No. 78-176 was made by P. Wolfe to approve \$2,599.80 of accounts payable invoices to be listed on the August 31, 1978 Treasurer's Report. Motion was seconded by T. Leidolph and carried unanimously.
- Motion No. 78-177 was made by P. Wolfe to reimburse R. Denton the amount of \$104.41 covering the postage for the August Newsletter. Motion was seconded by T. Leidolph and carried unanimously.
- It was suggested to have an audit completed before the bonds are sold.
- VI Legal Report
1. Purchase or donation of previous library site - tabled.
 2. Mr. Hutchison was directed to secure a non-profit mailing permit for the Park District.
- VII Committee Reports
1. Maintenance: Motion No. 78-178 was made by A. Kamm to reimburse him for payment of \$44.25 to Paul Kamm and John Reid for base watching at \$1.00 per hr. Motion was seconded by W. LaPonte and carried unanimously.

VII Committee Reports Cont'd.

2. Recreation

1. A letter was received from Mrs. Kathleen Konkol concerning the Children's Summer Club program. Her comments and suggestions for next year's program were discussed by the Board.

2. Fall Programs

The programs are scheduled to begin during the week of September 11. A Saturday bowling program is being planned for ages 7 to 18 years for a fee of \$6.00 and \$0.70 per game. T. Leidolph explained that assistance from parents would be necessary to keep costs down. She also requested that someone be hired to plan recreational programs and hire personnel.

VIII New Business

1. Motion No. 78-179 was made by R. Denton to approve payment of \$45.00 covering the registration fee for the Park Forest Girl's Softball Labor Day Tournament. Motion was seconded by A. Kamm and carried unanimously.
2. I.A.P.D. Illinois Park and Recreation Conference to be held at Stouffer's Riverfront Towers, St. Louis, Missouri on November 16-19. R. Denton requested that two double rooms be tentatively reserved for Commissioners wishing to attend.
3. Motion No. 78-180 was made by A. Kamm directing the Secretary to send a certified letter to L. Hahs and R. Navarro concerning their intentions for remaining active on the Board. Per Ordinance No. 1, Article I, Section 11, a vacancy can be declared when a member neglects to attend the duties of the office or is absent for three consecutive meetings or 6 regular or special meetings in a 12 month period. Motion was seconded by R. Denton and carried unanimously.
4. Motion No. 78-181 was made by T. Leidolph to hold Park District Board meetings on the second and fourth Thursday of each month. Motion was seconded by A. Kamm and carried unanimously.

IX Planning

1. Dr. Casky reported that a large hole was dug behind the Junior High by H-R in order to remove clay. Since park development is planned in that area, Dr. Casky was given approval to act on behalf of the Park Board to make sure the area is restored properly.
2. Dr. Casky presented maps of park design noting recent changes to the Board.

- X. Adjournment: Motion No. 78-182 was made by A. Kamm to adjourn tonight's meeting to Wednesday, August 23 at 8:00 p.m. Motion was seconded by P. Wolfe and carried unanimously.

Submitted by:

Diane C. Veltman
Secretary

Frankfort Square Park District
Board Meeting Minutes
August 23, 1978

Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, L. Hahs, absent, A. Kamm, present, W. LaPonte, absent, T. Leidolph, present, R. Navarro, absent, and P. Wolfe, present.

III Corrections to the agenda were noted.

IV Motion No. 78-183 was made by A. Kamm to approve the minutes of the August 10, 1978 meeting. Motion was seconded by P. Wolfe and carried unanimously.

V Treasurer's Report

Motion No. 78-184 was made by P. Wolfe to approve the accounts payable to be listed on the Treasurer's Report dated August 31, 1978. Motion was seconded by T. Leidolph and carried unanimously.

VI Legal Report

R. Denton reported that the title insurance for the land along North Avenue is being investigated by Mr. Hutchison. A non-profit mailing permit will be mailed to us shortly.

VI Committee Reports

1. Recreation

T. Leidolph reported that the Fall Programs are scheduled to begin near the end of September, and more programs for children are being considered. However, Mrs. Leidolph is experiencing some difficulty in securing instructors for the children's programs. A six week soccer program to begin September 9 will be advertised in a flyer to be distributed to the grade school children.

November 1 has been set as a closing date for the parks. Park development will begin at that time. Men's football was scheduled to play until this date.

2. Planning

R. Denton reported that updated park drawings will be distributed to all commissioners by Dr. Casky.

3. Financial

Motion No. 78-185 was made by P. Wolfe to increase Diane Veltman's salary for Secretarial and Bookkeeping duties to \$150.00 per month. Motion was seconded by A. Kamm and carried unanimously. Motion No. 78-186 was made by R. Denton to amend Motion No. 78-185 by increasing the salary to \$175.00 per month due to unexpected work load not anticipated in the 1978-79 budget. Motion was seconded by A. Kamm and carried unanimously. The \$150.00 salary will be retroactive from May 1, 1978. The \$175.00 salary will be effective September 1, 1978.

VII New Business

1. Board Vacancy

Motion No. 78-187 was made by R. Denton to accept the verbal resignation of Lee Hahs and Roger Navarro and declare their offices vacant. Motion was seconded by A. Kamm and carried unanimously.

VIII Correspondence

Motion No. 78-188 was made by R. Denton to approve the credentials certificate for the I.A.P.D. Annual Business Meeting to be held at the Stouffers Riverfront Towers in St. Louis on November 18, 1978 and appoint R. Denton as delegate and A. Kamm as alternate. Motion was seconded by T. Leidolph and carried unanimously.

T. Leidolph was contacted by a woman interested in applying as a part time Program Director for the Park District. T. Leidolph was asked to invite her to the next board meeting for an interview.

IX Adjournment

Motion No. 78-189 was made by A. Kamm to adjourn at 10:00 p.m. Motion was seconded by T. Leidolph and carried unanimously.

Submitted by:

Diane C. Veltman
Secretary

Frankfort Square Park District
Board Meeting Minutes
September 14, 1978

- I Meeting called to order at 8:00 P.M.
- II Roll Call: R. Denton - present, A. Kamm - absent, W. LaPonte - present,
T. Leidolph - present and P. Wolfe - present.
- III Corrections to the agenda were noted.
- IV Approval of August 23 Minutes - Motion No. 78-190 was made by W. LaPonte to accept the minutes of the August 23, 1978 meeting. Motion was seconded by P. Wolfe and carried unanimously.

V Treasurer's Report

Motion No. 78-191 was made by T. Leidolph to approve the Treasurer's Report for the month ending August 31, 1978. Motion was seconded by W. LaPonte and carried unanimously.

Motion No. 78-192 was made by P. Wolfe to approve the Accounts Payable listing dated September 14, 1978. Motion was seconded by T. Leidolph and carried unanimously.

VI Committee Reports

1. Recreation - Motion No. 78-193 was made by T. Leidolph to approve the following employees and salaries for the Fall Programs:

Patricia Kolar - \$5.00 per hour	Angie Fuoco - \$3.25 per hour
Lynn Reid - \$3.75 per hour	E. J. Harper - \$4.00 per hour
Sandy Loyer - \$8.00 per hour	Jane Strugala - \$4.00 per hour
Julie Meyers - \$8.00 per hour	Donald Strugala - \$4.00 per hour
Karen Jackson - \$5.00 per hour	

The motion was seconded by P. Wolfe and carried unanimously.

Men's Football - On behalf of the FS Men's Football League, George Loew requested to bring the league under the supervision of the Park District, which will be conducted similiar to Men's Softball. All fees to be deposited in the Park District account. Game officials to be paid by the Park District at \$15.00 per game. 30 games have been planned. The Park District will reserve the right to cancel a game if weather conditions warrant. Each team must sign a waiver releasing the Park District from injury liability. The parks are tentatively scheduled to close November 1 for development. 50% of total fees expected to be given to Diane Veltman by the second game. The balance will be due by October 1.

Manitoqua Swim Program - Diane Veltman was requested to write Frankfort Community P.D. for a full breakdown of the program's labor and gate minimum costs. It was brought out that refunds cannot be given in full after the program's first class, and can only be pro-rated after that. It was determined that refunds on swim tickets will not be made.

VI Committee Reports Cont'd.

2. Planning

A Notice to Bidders for paving and park construction to be published in the Frankfort-Mokena Star and the Joliet Herald. Recent changes on the park development maps were reviewed by the Board. R. Denton discussed plans by the Village of Frankfort to develop land in the FS Park District boundaries.

VII Old Business

Board Vacancies - Mrs. Julie Barker expressed a verbal application for Board appointment. Motion No. 78-194 was made by R. Denton to appoint Mrs. Julie Barker to fulfill the unexpired term of Lee Hahs. Motion was seconded by T. Leidolph and carried unanimously. Mrs. Barker was given the Oath of Office by Diane Veltman. In addition to the Recreation Committee, Mrs. Barker will act as Legal Secretary to the Board.

VIII New Business

Mr. Kevin Callinan was interviewed by the Board for the position of Program Director. He presently is employed by the Matteson Park District as Supervisor of Parks and Recreation.

Motion No. 78-195 was made by T. Leidolph to go into Executive Session. Motion was seconded by R. Denton and carried unanimously.

Motion No. 78-196 was made by R. Denton to return to remaining business. Motion was seconded by P. Wolfe and carried unanimously.

Land Donation - Motion No. 78-197 was made by W. LaPonte to accept a land donation from Hoffman-Rosner which includes 7.5 acres South of Hickory Creek Drive and the 1.2 acre exception at the Pond site. The vote was as follows: R. Denton - abstain, W. LaPonte - yes, J. Barker - yes, T. Leidolph - yes, and P. Wolfe - yes. Motion carried.

Motion No. 78-198 was made by J. Barker to approve the Notice to Bidders for paving and park construction for publication. Motion was seconded by T. Leidolph and carried unanimously.

IX Adjournment - Motion No. 78-199 was made by J. Barker to adjourn at 11:15 P.M. Motion was seconded by T. Leidolph and carried unanimously.

Submitted by:

Diane C. Veltman
Secretary

Frankfort Square Park District
Board Meeting Minutes
September 28, 1978

- I Meeting was called to order at 8:10 p.m.
- II Roll Call: R. Denton - present, J. Barker - present, A. Kamm, - present,
W. LaPonte - present, T. Leidolph - present, and P. Wolfe - present.
- III Corrections and additions to the agenda were noted.
- IV Approval of Sept. 14, 1978 Minutes: Motion No. 78-200 was made by A. Kamm to approve the minutes of the Sept. 14 meeting, with the following corrections:
1. Committee Reports - Recreation, concerning Men's Football, game officials will be paid \$13.00 per game.
 2. New Business - Land Donation, concerning Motion No. 78-197, the land south of Hickory Creek includes 7.8 acres.
- Motion was seconded by T. Leidolph and carried unanimously.
- V Accounts Payable Approval - The accounts payable listing, amounting to \$1,934, was distributed. Motion No. 78-201 was made by P. Wolfe to approve payment and seconded by A. Kamm. Motion carried unanimously.
- VI Legal Report
1. An I.A.P.D. Legislative Notice announced that a tax could be levied to pay the Workman's Compensation premium. However, our tax premium amounted to \$123.00, making the levy unfeasible at this time.
 2. The December 1, 1980 consolidation of elections has not been approved causing the next FS Park District election to be held in April, 1979.
 3. The Bremen Bank Investment Committee will meet to discuss purchase of \$200,000 in bonds; the other \$150,000 will have to be purchased at another bank.
- VII Committee Reports
1. Maintenance
 - a. Truck damage - A. Kamm reported that some damage occurred to the rear bumper of the pick-up truck. Also, requested to have the box painted. Repairs and painting will be delayed until tax monies are received.
 - b. The library has requested the use of the pick-up for moving books to the new library building. A. Kamm stated he would do the driving.
 2. Recreation
 - a. Motion No. 78-202 was made by T. Leidolph for the Park District to handle Men's Football League. Motion was seconded by J. Barker and carried unanimously. This motion is retroactive to the Sept. 14, 1978 meeting.

VII Committee Reports Cont'd.

2. Recreation (Cont'd.)

- b. A. Kamm requested that a young person be hired to work in the Soccer program. He also pointed out that several farm families in our Park District were not receiving program brochures because they had a Mokena Rural Route mailing address.
- c. Fall Programs - Tumbling II, Suddenly Slim, Yoga, Kiddie Arts and Crafts, Jr. Arts and Crafts, and Macrame received small enrollment and would probably be cancelled. Dance I and II may go if another flyer sent out through the schools could boost enrollment.

Circus Trip - Twenty-five tickets have been sold so far at \$7.50 per ticket. A follow-up flyer is being planned. It was determined that out-of-district rates would not apply to this trip. As far as the other programs are concerned, the 50% higher rate for those outside of School District 161 will apply.

- d. Program Director - A listing to be given to Kevin Callinan of suggested Winter programs, facilities, and several instructors was made up by J. Barker and T. Leidolph. Objectives expected to be achieved as a result of hiring Mr. Callinan were the set-up of programs, hiring of instructors, evaluation of instructors and programs, and to derive a greater amount of participation from residents. The Board would reserve the right to approve all instructors.

Motion No. 78-203 was made by T. Leidolph to contract Kevin Callinan as Program Director at \$350.00 per month for 6 months. Motion was seconded by W. LaPonte. Motion No. 78-204 was made by J. Barker to amend Motion No. 78-203 by contracting Kevin Callinan as a part time Program Director to run the Winter and Spring, 1979 programs at \$350.00 per month. Motion was seconded by P. Wolfe and carried unanimously.

- 3. Financial - D. Veltman and P. Wolfe to meet with W. Jagiello next Thursday to discuss the audit and accounting recommendations.
- 4. Public Relations - J. Barker to invite Messrs. Desmond, Sabatino, and Rogus to the October 12 meeting in which A. Fonti has been invited to attend to discuss the relationship between the school district and the park district.
- 5. Planning - R. Denton reported that 10 contractors have requested bid copies.

VIII Old Business

- 1. Board Vacancy - Tabled until the October 12 meeting.

IX New Business

1. The I.A.P.D. registration forms have been received for the St. Louis Conference.
2. R. Denton suggested that a representative appear in court when the grant applications are reviewed.
3. Dr. Casky is planning a booth display at the I.A.P.D. Conference for the park district.
4. T. Leidolph to set up a meeting with K. Callinan to discuss plans for the Winter programs.
5. R. Denton suggested the football league be reminded that alcoholic beverages are not allowed on park grounds.

XI Adjournment

Motion No. 78-205 was made by J. Barker to adjourn at 10:00 p.m. Motion was seconded by A. Kamm and carried unanimously.

Submitted by:

Diane C. Veltman
Secretary

Frankfort Square Park District
Board Meeting Minutes
October 12, 1978

- I Meeting called to order at 8:00 p.m.
- II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - absent,
W. LaPonte - present, T. Leidolph - present, and P. Wolfe - present.
- III Corrections and additions to the agenda were noted.
- IV Approval of September 28, 1978 Minutes: Motion No. 78-206 was made by W. LaPonte to approve the minutes of the Sept. 28 meeting. Motion was seconded by P. Wolfe and carried unanimously.
- V Treasurer's Report
1. Motion No. 78-207 was made by T. Leidolph to approve the Treasurer's Report for the period ending September 30, 1978. Motion was seconded by J. Barker and carried unanimously.
 2. Accounts Payable - Motion No. 78-208 was made by P. Wolfe to approve the Accounts Payable listing in the amount of \$511.62. Motion was seconded by W. LaPonte and carried unanimously.
- VI Legal Report
1. Park Development Bids - It was first established that all bids had been received. Bids for lighting and the multi-purpose building will be due at the November 9 meeting.

J. Barker opened and read bids from two contractors for paving. The first bid in the amount of \$173,755.00 was received from Mid City, Addison, Ill. The second bid in the amount of \$163,825.25 was received from J. M. Crist Co., Inc., Lansing, Illinois.

J. Barker opened and read one bid in the amount of \$198,316.00 for park construction received from James P. Martin, Inc., Prairie View, Illinois.

It was determined that further evaluation and discussion was needed before the bids could be accepted. This meeting to be adjourned to Tuesday, October 17 at 8:00 p.m. for this purpose.
 2. An employment contract between the Park District and Mr. Kevin Callinan was read by R. Denton, employing him as Program Director for the Winter and Spring programs beginning November 1, 1978. Motion No. 78-209 was made by T. Leidolph to pass Resolution No. 10 authorizing the President and Secretary to enter into and execute an employment contract between the Park District and Mr. Kevin Callinan. Motion was seconded by J. Barker and carried unanimously.
 3. An agreement between the Park District and Hoffman Group, Inc. concerning the deeding of two parcels of land (Pond site and So. of Hickory Creek) was read by R. Denton. Motion No. 78-210 was made by W. LaPonte to pass Resolution No. 11, authorizing the President and Secretary to enter into and execute an agreement between the Hoffman Group, Inc. and the Park District, concerning the acceptance of the above land donation per Sch. B. Motion was seconded by J. Barker and carried unanimously.

Legal Report Cont'd.

4. Tax Anticipation Warrants - Three T.A.W. in \$2,000.00 installments were prepared by Mr. Hutchison. Motion No. 78-211 was made by P. Wolfe to sell up to \$6,000.00 in tax anticipation warrants as needed for Park District expenses. Motion was seconded by J. Barker and carried unanimously.
5. After a review of the lease agreement between the school and park district, it was determined that Ordinance No. 2 (Animals on Park Property) also applies to school property.
6. Bond Purchase - The Bremen Bank Investment Committee has given an informal approval to purchase \$200,000.00 in bonds.

VII Public Relations

An informal discussion with the school district principals and superintendent concerning communication problems followed. It was determined that a committee be formed with members of the park and school district to work out a better lease agreement and park district program coordination. The school district requested that one member of the park board also be named who could be contacted when future problems arise.

VIII Committee Reports

1. Recreation - K. Callinan agreed to attend one Park District meeting per month, be responsible for instructor's attendance and evaluate each program. The Winter programs should begin in mid-January. He also agreed to meet with each school's principal to discuss time periods most convenient for park programs. It was determined that the school district committee be made up of A. Kamm, T. Leidolph and P. Wolfe.
2. Planning - It was determined that excess spending over the \$350,000 allowed would be cut.
3. Financial - P. Wolfe discussed the auditor's recommendations including the reconciliation of checking accounts being preformed by someone other than Diane Veltman, and the elimination of the 5 $\frac{1}{2}$ % Savings Account.

IX Old Business

1. Board Vacancy - Tabled to the October 26 meeting.

X Adjournment - Motion No. 78-78-212 was made by R. Denton to adjourn tonight's meeting to Tuesday, October 17, 1978 at 8:00 p.m. Motion was seconded by T. Leidolph and carried unanimously.

* * * * *

October 17, 1978

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - present, T. Leidolph - absent, W. LaPonte - present and P. Wolfe - present.

III Old Business

1. Motion No. 78-213 was made by R. Denton to appoint J. Barker as Legal Secretary for the Board, retroactive to September 14, 1978. Motion was seconded by A. Kamm and carried unanimously.

IV Planning - Park Development Bids

1. Park Construction - James P. Martin, Inc. Prairie View, Illinois. Dr. Casky reviewed each project which was bid, eliminating projects in some parks to reduce costs. Bid total was reduced from \$198,316.00 to \$94,358.00.
2. Paving - J. M. Crist, Lansing, Illinois. Dr. Casky's recap reduced total bid from \$163,825.25 to \$84,558.78.

Tonight's meeting to be adjourned to Thursday, October 19, to review final bid reductions and contracts.

V New Business

1. It was brought out that E. J. Harper requested a \$6.00 per hour rate for Women's Volleyball. It was determined that the previously approved salary of \$4.00 per hour would stand.
2. An additional flyer to promote the circus trip would be distributed this week. J. Barker will hold a special registration in her home on Saturday.
3. A listing of park equipment stored at the schools would be made up by J. Barker.

VI Adjournment

Motion No. 78-214 was made by P. Wolfe to adjourn this meeting to Thursday, October 19, 1978 at 7:00 p.m. Motion was seconded by J. Barker and carried unanimously.

* * * * *

October 19, 1978

I Meeting called to order at 7:00 p.m. All Commissioners were present.

II Planning - Park Development Bids

Dr. Casky discussed "Attachment A" which summarized bid figures which were eliminated at the October 17 meeting. Motion No. 78-215 was made by A. Kamm to authorize the President and Secretary to enter into a contract with James P. Martin, Inc. for a total Park Construction cost of \$100,237.00, and with J. M. Crist Co., Inc. for a total paving cost of \$84,558.20. Motion was seconded by T. Leidolph and carried unanimously.

III Adjournment - Motion/^{No. 78-216}was made by A. Kamm to adjourn at 8:00 p.m. Motion was seconded by J. Barker and carried unanimously.

Submitted by:

Diane C. Veltman
Secretary

Frankfort Square Park District
Board Meeting Minutes
October 26, 1978

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - present,
T. Leidolph - present, W. LaPonte - absent, and P. Wolfe - present

III Corrections and additions to the agenda were noted.

IV Approval of the October 12, 1978 minutes: Motion No. 78-217 was made by J. Barker to approve the minutes of the October 12 meeting with the following correction: Page three, #II, Park Development Bids - Motion No. 78-215 authorized the President and Treasurer to enter into a contract with James P. Martin, Inc. Motion was seconded by T. Leidolph and carried unanimously.

Motion No. 78-218 was made by R. Denton to amend Motion No. 78-215 to read that a total Park Construction cost of \$102,487.00 was authorized. Motion was seconded by J. Barker and carried unanimously.

V Treasurer's Report

Motion No. 78-219 was made by T. Leidolph to approve the accounts payable listing in the amount of \$189.80 for October 26, 1978. Motion was seconded by J. Barker and carried unanimously.

VI Committee Reports

1. Recreation

Motion No. 78-220 was made by T. Leidolph to appropriate \$50.00 for a gift certificate for Lee Meyer in appreciation for his services as the Fall 1978 Soccer coach. Motion was seconded by A. Kamm and carried unanimously.

2. Planning

Contracts for park construction and paving were signed by R. Denton and P. Wolfe.

3. Financial

Walter Jagiello will attend the November 9 meeting to present a summary of the audit and other recommendations.

4. Public Relations

R. Denton suggested that we close out the year with a newsletter to highlight park rules and ordinances. Also, it should be made public that the pond parking lot will be closed during park construction.

VII Old Business

1. Board Vacancy - R. Denton reported that Ms. Ginny Bellemey has decided not to seek the vacancy and the Gilmore's failed to attend tonight's meeting to seek the appointment.

VII Old Business Cont'd.

2. I.A.P.D. Convention - Motion No. 78-221 was made by R. Denton to appropriate \$50.00 covering his registration for the conference. Motion was seconded by T. Leidolph and carried unanimously.

Motion No. 78-222 was made by R. Denton to pay expenses for travel (\$0.15 per mile) and meals (within reason) for R. Denton at the St. Louis conference. Motion was seconded by J. Barker and carried unanimously.

VIII New Business

1. The November 23 meeting will be cancelled due to the Thanksgiving holiday.
2. 1979 Election - Motion No. 78-223 was made by J. Barker to choose April 3, 1979 as the Park District election date. Motion was seconded by A. Kamm and carried unanimously. There will be three terms to be filled, W. LaPonte, J. Barker and T. Leidolph. P. Wolfe, R. Denton, A. Kamm and R. Navarro have two years remaining.
3. Jan Freeman from Aunt Martha's discussed their wilderness program for the area's sixth and seventh grade children.

IX Adjournment

Motion No. 78-224 was made by J. Barker to adjourn at 9:00 p.m. Motion was seconded by T. Leidolph and carried unanimously.

Submitted by:

Diane C. Veltman
Secretary

Frankfort Square Park District
Board Meeting Minutes
November 9, 1978

The following are the minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois.

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - absent, J. Barker - absent, A. Kamm - present, T. Leidolph - present, W. LaPonte - present, and P. Wolfe - present.

III Corrections to tonight's agenda were noted.

IV Approval of the October 26, 1978 minutes: Motion No. 78-225 was made by T. Leidolph to approve the minutes of the October 26 meeting with the following corrections: Under Old Business, No. 2 - Motion No. 78-222 concerning travel expenses for R. Denton, the hotel bill is also included for payment. Under New Business, No. 2 - R. Navarro's term will also be included in the 1979 election. Motion was seconded by A. Kamm and carried unanimously.

V Treasurer's Report

Motion No. 78-226 was made by A. Kamm to approve the Treasurer's Report for the period ending October 31, 1978. Motion was seconded by W. LaPonte and carried unanimously.

VI Legal Report

The interest rate on the bonds will be 5.8%. Will issue up to \$310,000 since the 1976 amortization schedules are not yet available. It was determined that Bremen Bank and the First National Bank of Harvey will purchase the bonds. Tonight's meeting to be adjourned to Wednesday, Nov. 15 to approve the bonds.

VII Planning

Three bids were received for the electrical work for park development.

1. DeFranco Electric, Inc. - \$74,911
2. Electrical Systems, Inc. - \$94,974
3. Fulton Contracting - \$59,950

Tonight's meeting to be adjourned to November 15 for discussion of the above bids.

VIII Recreation

K. Callinan explained the different types of program brochures available and the costs involved. Motion No. 78-227 was made by T. Leidolph to appropriate up to \$500.00 for design and printing of the Winter/Spring '79 brochure. Motion was seconded by W. LaPonte and carried unanimously.

K. Callinan also explained the design of a pre-written receipt which is numbered, and the waiver, program, program time and date, and registration list are included on the receipt. He will bring an example of the receipt and cost to the December 14 meeting. A program listing and instructors will also be ready for approval at that time.

November 9, 1978

IX Adjournment

Motion No. 78-228 was made by A. Kamm to adjourn tonight's meeting to Wednesday, November 15. Motion was seconded by W. LaPonte and carried unanimously. Meeting adjourned at 9:00 p.m.

* * * * *

The following are the minutes of a reconvened regular meeting of the Frankfort Square Park District held at Summit Hill Junior High School on November 15, 1978.

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - present,
T. Leidolph - absent, W. LaPonte - absent, and P. Wolfe - present.

III Old Business

1. The Homeowner's request to use the pick-up truck to drive Santa through the community was okay'd.
2. Electrical Bids: Although the \$59,950 bid was over budget, Dr. Casky stated it was not out of line. Motion No. 78-229 was made by A. Kamm to accept Fulton Contracting's bid of \$59,950 covering electrical work on the tennis courts and ball diamonds and to have the contract prepared for signature. Motion was seconded by P. Wolfe and carried unanimously.

The blue prints on the multi-purpose building are ready to go out for bid.

3. Bonds - should be ready within two weeks. Motion No. 78-330 was made by A. Kamm to pass Ordinance No. 21 which will issue bonds based on current maximum assessed valuation (\$310,000) now available at 5.8% interest. Bonds to be repaid in 12 years. Motion was seconded by P. Wolfe and carried unanimously.

3. Financial

Walter Jagiello presented a summary of financial statements resulting from the recent audit and management letter with bookkeeping recommendations.

IV Adjournment - Motion No. 78-331 was made by A. Kamm to adjourn at 9:30 p.m. Motion was seconded by J. Barker and carried unanimously.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
December 14, 1978

The following are the minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois.

- I Meeting called to order at 8:00 p.m.
- II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - present,
T. Leidolph - present, W. LaPonte - present, and P. Wolfe - present.
- III Corrections to the agenda were noted.
- IV Approval of the November 9, 1978 Minutes: Motion No. 78-332 was made by A. Kamm to approve the minutes of the November 9 and 15 meetings with the following corrections:

The November 9 meeting is to be reconvened to November 15, not November 1 as shown on page 1. Page two, under Old Business, No. 3: Ordinance No. 21 was approved to issue bonds for \$350,000.

Motion was seconded by W. LaPonte and carried unanimously.

V Treasurer's Report

Motion No. 78-333 was made by A. Kamm to approve the Treasurer's Report for the period ending November 30, 1978. Motion was seconded by T. Leidolph and carried unanimously.

Motion No. 78-334 was made by P. Wolfe to approve the Accounts Payable for December 14, 1978 in the amount of \$331.29. Motion was seconded by A. Kamm and carried unanimously.

VI Legal Report

- 1. Ordinance Enforcement - A "Warning Sheet" ticket will be shortened and padded to be issued to violaters of Park District ordinances.
- 2. H-R Proposed Agreement for Land Donation - Mr. Hutchison reported that H-R feels the land by the Pond and Hickory Creek Drive has previously been graded and seeded satisfactorily. The Board agreed to protest the Hickory Creek site only, since the Pond area land will be used for tennis courts.
- 3. Bonds - Purchase by area banks will not be made, suggest continuing this meeting to amend interest rate if necessary.

VII Committee Reports

- 1. Recreation - K. Callinan presented a listing of programs and special events for the Winter - Spring schedule. The brochure should be mailed around Jan. 10 with the programs beginning Jan. 22 or 29. He will present a final listing in the completed brochure with locations and times at the December 28 meeting.

Motion No. 78-335 was made by J. Barker to appropriate up to \$50.00 covering the printing of pre-numbered receipts for future registrations. Motion was seconded by T. Leidolph and carried unanimously.

Motion No. 78-336 was made by A. Kamm to disallow ice skating at the pond this season by posting a no ice skating sign. Motion was seconded by W. LaPonte. The vote was as follows: R. Denton - yes, J. Barker - no, A. Kamm - yes, T. Leidolph - yes, W. LaPonte - yes, and P. Wolfe - yes. Motion carried.

VII Committee Reports (Cont'd.)

2. Maintenance - A. Kamm reported that the garage was recently broken into and the truck was vandalized with oil and paint. It could not be determined if any items were stolen.
3. Planning - Information on concession equipment and prices will be given to W. LaPonte for evaluation.
4. Financial - R. Denton attended the grant hearing in Springfield today for the South Park Acquisition funding. We will be notified within 2 weeks if the request was approved.
5. Lincolnway Coop. - F.S.P.D. has been requested to handle the bookkeeping for the Coop. next year. It was determined that Mokena Park District be asked to take over due to our lack of facilities.
6. School-Park Board Meeting - The lease between the school district and the park district was discussed. It was determined that the lease be reworded since the property we lease is not fully described. They requested that the park district contact in advance for room utilization. Mr. Rogus was given a listing of park equipment stored at the schools. He pointed out that custodians require a minimum of 4 hours work on the weekends.

VIII Old Business

1. I.A.P.D. Conference, St. Louis - Attended by R. Denton. A listing of tapes can be purchased containing discussions of park related subjects which took place at the conference.
2. Newsletter - Subjects to be covered include the no ice skating rule and reasons why this activity is prohibited, election filing dates, results of bids and names of contractors, and the no snowbille rule.

IX Correspondence

1. A letter was received from Frankfort Comm. P.D. inviting us to participate in their 1979 Centennial.
2. A letter was received from the Office of the Governor notifying us of their review of the South Park Acquisition grant request.
3. Miracle Recreation Equipment will send out assistance in the Spring to assemble the climber for the Jr. High site.

- X Adjournment - Motion No. 78-337 was made by R. Denton to adjourn at 10:00 p.m. Motion was seconded by A. Kamm and carried unanimously. Due to the closure of the Jr. High for Christmas vacation, the December 28 meeting will be held at the home of A. Kamm, 317 Greenfield Lane at 8:00 p.m.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
December 18, 1978

The following are minutes of a special meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois.

- I Meeting called to order at 8:00 p.m.
- II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - present,
T. Leidolph - present, W. LaPonte - present, and P. Wolfe - absent.
- III Old Business - \$350,000 Bond Sale

The purpose of this special meeting concerned a change in the interest rate from 5.8% to 6.8% caused by an offer of purchase by Columbia Securities, Inc. Mr. Hutchison recommended the purchase at this time due to future increases in the prime interest rate. A closing on the bond sale can be set up for next week with Columbia Securities, 79 W. Monroe, Chicago, 60603, if approved. Mr. Hutchison pointed out that it is the responsibility of the bond holders if the tax monies are late.

Motion No. 78-338 was made by A. Kamm to amend Ordinance No. 21 by accepting the purchase by Columbia Securities. Motion was seconded by J. Barker and carried unanimously.

- IV Adjournment

Meeting was adjourned at 8:45 p.m.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
December 28, 1978

The following are minutes of a regular meeting of the Frankfort Square Park District held at the home of Albert Kamm, 317 Greenfield Lane, Frankfort, Illinois.

- I Meeting called to order at 8:00 p.m.
- II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - present,
T. Leidolph - present, W. LaPonte - present, P. Wolfe - present.
- III Corrections to the agenda were noted.
- IV Approval of the December 14, 1978 minutes: Motion No. 78-339 was made by R. Denton to approve the minutes of the December 14 meeting with the following correction: Under Section IX, Correspondence, No. 1, a letter was received from the Village of Frankfort inviting the park district to participate in their 1979 Centennial. Motion was seconded by A. Kamm and carried unanimously.
- V Accounts Payable Approval - Motion No. 78-340 was made by P. Wolfe to approve the December 28 Accounts Payable listing in the amount of \$610.94. Motion was seconded by A. Kamm and carried unanimously.
- VI Legal
 - 1. Bond Sale - The closing on the bonds is set for the second week in January. R. Denton, P. Wolfe and D. Veltman are requested to be present.
 - 2. H-R Donation - The 1.5 acres at the Pond park has been turned over to us. A third parcel located along the creek North of Laurel Drive was also offered by H-R. Because it has not been graded, it was determined to refuse this piece of land at this time.
- VII Committee Reports
 - 1. Maintenance - Truck body work tabled until tax monies are received.
 - 2. Planning
 - a. Small Building Bids - Deadline for submitting bids is January 25, 1979.
 - b. Will County Regional Planning Committee - A letter was received asking our support for the County-wide Land Donation Ordinance to be voted on at the County Board meeting on January 11. R. Denton requested that D. Veltman contact area park districts requesting they send a representative to this meeting supporting the ordinance.
 - 3. Lincoln-way Coop. - It was suggested that a meeting be set up with Tinley Park District and Mokena to discuss forming a new cooperative.
 - 4. Recreation - Registration for the Winter-Spring Programs is set for January 23, 24 and 25. A listing of programs, instructors and salaries was given to the Board for approval. Motion No. 78-341 was made by T. Leidolph to hire or contract the instructors per listing attached. Motion was seconded by J. Barker and carried unanimously. It was noted that refunds and registrations will be denied after the first class.

December 28, 1978

VII Committee Reports Cont'd.

5. Public Relations - J. Barker reported that the newsletter was ready for release. She stated that the nominating petitions for the April Election could be filed with her between January 8 and January 22. Economic Interest Statements for those participating in the election must be received by the County Clerk by January 22. There are three 4 year terms and one 2 year term to be filled.

VIII Adjournment

Motion No. 78-342 was made by A. Kamm to adjourn at 9:00 p.m. Motion was seconded by J. Barker and carried unanimously.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
January 11, 1979

The following are minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois.

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, J. Barker - present, A. Kamm-present,
T. Leidolph - present, W. LaPonte - present, P. Wolfe - present.

III Corrections to the agenda were noted.

IV Approval of the December 18, 1978 Minutes: Motion No. 78-343 was made by J. Barker to approve the minutes of the December 18 meeting with the following correction: Under III, Old Business, the bond sale will be set up with Columbia Securities as soon as possible. Motion was seconded by T. Leidolph and carried unanimously.

Approval of the December 28, 1978 Minutes: Motion No. 78-344 was made by J. Barker to approve the minutes of the December 28 meeting with the following correction: Under VI - Legal, No. 2, The 1.25 acres at the Pond park will be turned over to us. Motion was seconded by T. Leidolph and carried unanimously.

V Treasurer's Report

1. Motion No. 78-345 was made by W. LaPonte to approve the Treasurer's Report for the month ending December 31, 1978. Motion was seconded by T. Leidolph and carried unanimously.
2. Motion No. 78-346 was made by P. Wolfe to approve the Accounts Payable Listing for January 11, 1979 in the amount of \$613.37. Motion was seconded by W. LaPonte and carried unanimously.

VI Planning

Mr. C. Bruti, Developer, Bruti Assoc. Ltd., Flossmoor, presented the preliminary plan of the Highlands of Frankfort. The development will be located South of the Saunoris Nursery to Volmer Road, and connect to Frankfort Square's Unit 16. A total of 4.15 acres were intended for open areas which surrounded two water detention ponds. The Board requested a donation of lots 9, 10, 11, 12 and 13 which partially surround the 3.0 acre pond area to accommodate a ball diamond.

Motion No. 78-347 was made by J. Barker to accept as discussed the 4.15 acres as shown on the preliminary plan of the Highlands of Frankfort plus in Block #8, lot numbers 9, 10, 11, 12, and 13, graded and seeded. Motion was seconded by A. Kamm and carried unanimously. J. Barker was directed to confirm this motion by letter to Bruti Assoc. Ltd., Tinley Park Zoning Board and the Will County Zoning Board.

VII Legal

The bond closing should be concluded by next Wednesday.

VIII Committee Reports

1. Recreation - K. Callinan stated that the instructors under contract could wait until the last class to be paid. A preliminary brochure was reviewed.

January 11, 1979

VIII Committee Reports Cont'd.

1. Recreation Cont'd.

It was determined that a increased out of district rate would be dropped for this registration. Registration dates have been moved up to January 29, 30 and 31.

Motion No. 78-348 was made by J. Barker to authorize payment of \$100.00 to the South Suburban Girl's Softball Assoc. for the F.S. Girl's league to be repaid at a later date. Motion was seconded by W. LaPonte and carried unanimously.

2. Planning

The County Board tabled the Land Donation Ordinance at today's meeting. Motion No. 78-349 was made by R. Denton to request that Mr. Hutchison draw up a resolution indicating this ordinance be passed. Motion was seconded by A. Kamm and carried unanimously.

3. Financial

The audit statement has been finalized and a copy was given to each board member.

4. Lincoln-way Coop.

D. Veltman was requested to write Mr. P. Lovich of the Mokena Park District requesting he ask the M.P.D. to take over financial responsibility for the Coop.

IX Correspondence

1. Hunter Land Acquisition - Mr. Hutchison has notified owner of our intentions concerning this parcel.
2. The Department of Conservation has approved a \$17,000 grant which will be used to purchase park land in the Mainstreet section.
3. James P. Martin Enterprises will begin work March 1 and have rented a house in Frankfort to avoid traveling. Dr. Casky stated that there are three contractors interested in submitting bids on the building.

- X Adjournment - Motion No. 78-350 was made by R. Denton to adjourn tonight's meeting to Wednesday, January 24, 1979. Motion was seconded by J. Barker and carried unanimously.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
January 27, 1979

The following are minutes of a reconvened regular meeting previously held on January 11, 1979 of the Frankfort Square Park District at Summit Hill Junior High School, Frankfort, Illinois.

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - present, T. Leidolph - absent, W. LaPonte - absent, P. Wolfe - present.

III Accounts Payable Approval

Motion No. 78-351 was made by P. Wolfe to approve the Accounts Payable Listing for January 27, 1979 in the amount of \$2,922.82. Motion was seconded by A. Kamm and carried unanimously.

IV Committee Reports

1. Recreation

a. Winter-Spring Brochure - Men's Volleyball and Arts and Crafts were omitted from the brochure. School space request forms were submitted today. Preschool Dance to be held at the Junior High instead of the Grade School.

b. A letter was received from Les Duncan concerning use of umpires for softball. Fee will be \$14.00 per umpire per game.

2. Planning

Bids for the multi-purpose building to be opened on Thursday, February 1 at 8:00 p.m.

3. Financial

The bond closing was held today. \$353,636.11 was received, which included interest earned from December 1, 1978 (acceptance date).

It was noted that we have received over \$18,000 of 1977 tax money with approximately \$13,000 still due to the Park District.

V Legal

The possibility of a write-in candidate for the vacant two year term was discussed. This person would have to be legally qualified and voted properly. Three petitions have been filed: Julie Barker, Terry Leidolph and John Petrulus.

A letter was sent to the Will County Zoning Board and the Tinley Park Zoning Board stating the details for accepting the park land donation from C. Bruti Associates.

VI Old Business

There will be one voting precinct for the April 3 election with three judges.

January 27, 1979

VII New Business

R. Denton requested a letter be sent to the Little League and Girl's Softball concerning their field requirements this Spring.

VIII Adjournment

Motion No. 78-352 was made by R. Denton to adjourn at 9:30 p.m. Motion was seconded by J. Barker and carried unanimously.

* * * * *

A special meeting of the Frankfort Square Park District was held on Thursday, February 1 at 8:00 p.m. The purpose of this meeting was to open and read bids on the multi-purpose building. The meeting was attended by R. Denton, J. Barker, D. Veltman and A. Casky.

One bid was submitted by New Lenox Paving, Mokena, Illinois. To supply and install electrical work - \$14,500.00; to supply and install plumbing work - \$8,000.00; to supply and install circle 8 building with interior walls, stain, grading, etc. - \$43,800.00. Total cost: \$66,300.00. It was noted that the electrical price would not include public service drop from power line to transformer.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
February 22, 1979

The following are minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois.

- I Meeting called to order at 8:00 p.m.
- II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - absent,
T. Leidolph - present, W. LaPonte - present, and P. Wolfe - present.
- III Additions to the agenda were noted.
- IV Approval of the February 8, 1979 Minutes:

Motion No. 78-363 was made by P. Wolfe to approve the minutes of the February 8 meeting with the following corrections: 1) Concerning the approval of the January 11 and 27, 1979 minutes, the January 11 meeting was reconvened on January 27, 1979. 2) Under New Business, Motion No. 78-360 appropriating \$2,650.00 for three sets of 5-row bleachers and three sets of 3-row bleachers, garbage cans are not included in this appropriation. Motion was seconded by J. Barker and carried unanimously.

- V Accounts Payable: Motion No. 78-364 was made by P. Wolfe to approve the Accounts Payable Listing for February 22, 1979 in the amount of \$8,120.93. Motion was seconded by T. Leidolph and carried unanimously.

Motion No. 78-365 was made by J. Barker to approve the amount of \$400.00 to John E. Shanahan & Assoc., Ltd. covering one half of the total appraisal cost on the North Avenue property. To be paid out of the Capital Development Fund. Motion was seconded by T. Leidolph and carried unanimously.

VI Committee Reports

1. Recreation: Boy's Basketball to be moved to the Junior High on Thursday evenings beginning March 8 because of the larger gym. Suddenly Slim to be moved to Frankfort Square School on Thursday evenings only.

Motion No. 78-366 was made by J. Barker to cancel Kid's and Mom's Roller Skating because of the delayed starting date. Motion was seconded by T. Leidolph and carried unanimously.

It was determined that each Commissioner handle a Special Event due to K. Callinan's resignation.

2. Planning: W. LaPonte stated that Little League was interested in running the concession stand at the Circle 8 Building. The Park District would purchase the equipment and the Little League would purchase supplies. The Park District would receive a percentage from sales to help pay for new equipment. Equipment to be purchased was discussed. This would include a refrigerator-freezer, a popcorn machine, a hot dog steamer, and a coffee maker. Coke, pretzels and snow cones would not require purchase of equipment other than mentioned above. A Gold Metal Sales Representative to attend the March 8 meeting.

VI Committee Reports Cont'd.

2. Planning - Cont'd.

Motion No. 78-367 was made by P. Wolfe to appropriate \$19,127.00 covering purchase of the 40' diameter Circle 8 building to be paid by the Capital Development Fund. Motion was seconded by W. LaPonte and carried unanimously. The building to be ordered from Game Time (Howard L. White & Assoc.) to be delivered approximately April 1, 1979 unassembled. Concrete, erection, and interior costs were estimated to be \$11,500.00. Plumbing and electric costs were estimated at \$10,000.00.

3. Financial: Referendum costs of \$677.23 to be reimbursed to Corporate by the Capital Development Fund.
4. School Board: P. Wolfe to contact Mr. Fanti concerning our use of the Frankfort Square School on Saturdays. Also, instead of having two sets of equipment at the schools, it was suggested that the Park District add to their equipment so it could be used by both the School and Park Districts.

VII Old Business

1. Board Vacancy: The Board confirmed the appointment of Dick Flynn to fill the unexpired two year term of Lee Hahs. He will currently work with T. Leidolph on Recreation.
2. J. Barker stated that 3 judges have been selected for the April 3 election and 1 substitute judge.

VIII New Business

1. Resolutions: Mr. Hutchison presently working on two resolutions to be approved by the Board. 1) To oppose the rezoning of 73 acres of the Van Horn Woods to residential by the Will County Forest Preserve District and 2) To support the separation of the County Board and Forest Preserve District Board.
2. A soil test should be preformed on the new park areas to determine what grass type would grow best.

- IX Adjournment: Motion No. 78-368 was made by D. Flynn to adjourn at 10:00 p.m. Motion was seconded by W. LaPonte and carried unanimously.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
February 8, 1979

The following are minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois.

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, J. Barker - present, A. Kamm - absent, T. Leidolph - present, W. LaPonte - present and P. Wolfe - present.

III Additions to the agenda were noted.

IV Approval of the January 11 and 27, 1979 Minutes: Motion No. 78-353 was made by J. Barker to approve the minutes of the January 11 meeting and reconvened Jan. 27 meeting with the following addition: Under Committee Reports, No. 1 - Recreation, - a: Elementary Tap together with Preschool Dance will be held at Summit Hill Jr. High. Motion was seconded by P. Wolfe and carried unanimously.

V Treasurer's Report

Motion No. 78-354 was made by R. Denton to approve the Treasurer's Report for the month ending January 31, 1979. Motion was seconded by P. Wolfe and carried unanimously.

Accounts Payable - Motion No. 78-355 was made by P. Wolfe to approve the amount of \$229.30 covering legal expenses. Motion was seconded by J. Barker and carried unanimously.

VI Legal Report

1. It was noted that tax exempt filings were not yet received by the Park District.
2. Land Acquisition - Hunter property: Attempts to contact Mr. Hunter by telephone unsuccessful. It was suggested that a lawsuit be filed against him and a telegram be sent advising him of the action.
3. Motion No. 78-356 was made by W. LaPonte to pass Ordinance No. 23 covering the April 3 election. Motion was seconded by J. Barker and carried unanimously. Ordinance No. 23 to be published up to 10 days prior to the election.

VII Committee Reports

1. Recreation

- a. Winter Programs - The programs cancelled due to poor enrollment are Boys Wrestling, Adult Ballet and Macrame. There are 299 enrolled including Special Events with \$3,255.00 in program fees to date. Press releases and flyers covering Special Events to be distributed to increase participation.
- b. Due to increased responsibilities at the Matteson Park District, Kevin Callinan submitted a letter of resignation to the Board. Motion No. 78-357 was made by J. Barker to accept his resignation as of February 28, 1979. Motion was seconded by W. LaPonte and carried unanimously.

VII Committee Reports Cont'd.

2. Planning

Circle 8 Building Bid - The \$66,300 bid from New Lenox paving was considered too far above budgeted figures. Motion No. 78-358 was made by J. Barker to reject the New Lenox Paving bid and hire separate contractors for excavating, concrete, building, electrical and plumbing work. Motion was seconded by T. Leidolph and carried unanimously. It was noted that jobs over \$2,500.00 would be let out for bid via newspaper advertisements.

3. Financial

Motion No. 78-359 was made by T. Leidolph to sell three tax anticipation warrants at \$2,000.00 each (Ordinance No. 24). This raises the limit from \$6,000.00 to \$12,000.00. Motion was seconded by J. Barker and carried unanimously.

Concession Equipment - Equipment should be ordered by April 1. W. LaPonte was directed to determine costs for approval at the February 22 meeting. Mr. Hutchison was directed to write up a concession agreement.

4. Lincoln-way Coop.: Mokena Community P.D. has assumed bookkeeping responsibility. T. Leidolph was directed to renegotiate the present coop. agreement which ends in July.

5. Public Relations: J. Barker stated that Mr. Dick Flynn has decided to apply for the remaining board vacancy, and will attend the February 22 meeting.

VIII New Business

Equipment Purchase - Motion No. 78-360 was made by J. Barker to appropriate \$2,650.00 covering purchase of three sets of 5-row bleachers and three sets of 3-row bleachers, and garbage cans. Motion was seconded by T. Leidolph and carried unanimously.

A.R.C. Assoc. Invoice - Motion No. 78-361 was made by J. Barker to appropriate \$7,613.98 covering architect and engineering fees and miscellaneous expenses for park development. Motion was seconded by T. Leidolph and carried unanimously. Corporate Fund to loan money received from sale of 4 T.A.W.'s to the Capital Dev. Fund, and repay upon maturity of a \$10,000.00 Treasury bill.

A.R.C. Assoc. Invoice - Motion No. 78-361 was made by J. Barker to approve payment of \$7,613.98 covering architect and engineering fees and miscellaneous expenses for park development. Motion was seconded by T. Leidolph and carried unanimously. Corporate Fund to loan money received from sale of 4 T.A.W.'s to the Capital Dev. Fund, and repay upon maturity of a \$10,000.00 Treasury bill.

IX Adjournment - Motion No. 78-362 was made by R. Denton to adjourn at 9:30 p.m. Motion was seconded by J. Barker and carried unanimously.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
March 8, 1979

The following are minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois.

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, J. Barker - present, R. Flynn - present, A. Kamm - present, T. Leidolph - present, W. LaPonte - present and P. Wolfe - present.

III Additions to the agenda were noted.

IV Approval of the February 22, 1979 Minutes:

Motion No. 78-369 was made by P. Wolfe to approve the minutes of the February 22 meeting with the following correction: Under Planning, No. 3, referendum costs will not be reimbursed to Corporate by C.D.F. Motion was seconded by R. Flynn and carried unanimously.

V Treasurer's Report

Motion No. 78-370 was made by T. Leidolph to approve the Treasurer's Report for the month ending February 28, 1979. Motion was seconded by W. LaPonte and carried unanimously.

Motion No. 78-371 was made by P. Wolfe to approve the Accounts Payable Listing for March 8, 1979. Motion was seconded by A. Kamm and carried unanimously.

VI Concession Equipment

The meeting was attended by Mr. Jack Cordaro, Gold Metal - Chicago representative. Various models of popcorn machines and hot dog steamers were discussed. It was noted that a serviceman would give operating instructions for equipment purchased, and the warranty would cover at least two seasons of use. Motion No. 78-372 was made by W. LaPonte to appropriate \$889.08 covering purchase of the 12 oz. Whiz Bang (popcorn machine) and one Hot Dog Steamer. Motion was seconded by J. Barker and carried unanimously. To be paid by the Capital Development Fund.

VII Legal Report

It was determined that the ballot for the April 3 election must state the two year vacancy as a write-in. Motion No. 78-373 was made by J. Barker to approve Ordinance No. 23, Election of Commissioners, calling for three commissioners to serve 4 year terms and one commissioner to serve a 2 year term. Motion was seconded by R. Flynn and carried unanimously.

VIII Little League and Concession Stand

A representative from the Mother's Club explained that they could only work the six days per week (excluding Sunday). The Senior Girl's League games are presently the only games that could be scheduled on Sunday. Mr. Hutchison was directed to write a lease agreement for the concession stand.

IX Committee Reports

1. Maintenance - Equipment Purchase & Repairs

Motion No. 78-374 was made by A. Kamm to appropriate \$410.00 covering repair of the lawn tractor and truck body damage for \$200.00 and purchase of a Scarifier and Drag attachment for \$210.00 plus freight. Motion was seconded by R. Flynn and carried unanimously.

2. Recreation

a. Adult Jazz was cancelled because a instructor was not available.

b. Motion No. 78-375 was made by T. Leidolph to suspend Kevin Callinan's February check. Motion was seconded by R. Flynn. The vote was as follows: R. Denton - pass, J. Barker - yes, R. Flynn - yes, A. Kamm - yes, T. Leidolph - yes, W. LaPonte - yes, and P. Wolfe - yes. Motion carried.

Motion No. 78-376 was made by J. Barker to amend Motion No. 78-375: To deny payment of the February check pending receipt of requested information (flyers), instructor evaluations, and subsequent board approval. Motion was seconded by R. Flynn. The vote was as follows: R. Denton - pass, J. Barker - yes, R. Flynn - yes, T. Leidolph - yes, W. LaPonte - yes, A. Kamm - yes, and P. Wolfe - yes. Motion carried.

c. Men's Open Basketball - Players are entering the building and disrupting the Girl Scouts in the Commons and starting to play before 7:30 while Tumbling is in progress in the gym. D. Veltman was directed to write Mr. Rogus asking him to instruct the custodian to keep the doors locked until the instructor is present. A flyer to be given to each player reminding them of the 7:30 starting time.

d. Spring Programs - Registration dates will be March 28 and 29. Motion No. 78-377 was made by T. Leidolph to appropriate up to \$500.00 for printing of the Spring brochure. Motion was seconded by J. Barker and carried unanimously.

3. Financial - A listing of the Capital Development Fund expenditures will be added to the Treasurer's Report. After appropriations, the cash balance is \$29,761.84. Budget figures should be submitted to P. Wolfe at the March 22 meeting.

X New Business

Job descriptions for Recreation Director, Secretary (Administrative Assistant) and Bookkeeper were submitted for approval. Motion No. 78-378 was made by A. Kamm to accept the job descriptions as board policy. Motion was seconded by J. Barker and carried unanimously.

XI Adjournment - Motion No. 78-379 was made by R. Denton to adjourn at 10:00 p.m. Motion was seconded by R. Flynn and carried unanimously.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
March 22, 1979

The following are minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois.

I Meeting called to order at 8:00 p.m.

II Roll Call: R. Denton - present, J. Barker - present, R. Flynn - present, A. Kamm - absent, T. Leidolph - present, W. LaPonte - present, and P. Wolfe - present.

III Additions to the agenda were noted.

IV Approval of the March 8, 1979 Minutes:

Motion No. 78-380 was made by R. Flynn to approve the minutes of the March 8 meeting. Motion was seconded by P. Wolfe and carried unanimously.

V Accounts Payable Listing:

Motion No. 78-381 was made by P. Wolfe to approve the Accounts Payable Listing for March 22, 1979. Motion was seconded by T. Leidolph and carried unanimously.

VI Legal Report

Mr. Hutchison was directed to draw-up a Concession Lease Agreement. It will include the following percentages to be paid to the Park District out of gross profits:

\$0	to \$3,000	--	10%
\$3,001	to \$7,000	--	15%
\$7,001 and over		--	20%

VII Committee Reports

1. Maintenance

D. Veltman was directed to order 40 bags of "Diamond Dry" for ball infields to be delivered on approximately May 1.

2. Recreation

1. Spring Brochure - Will be ready for pick-up from Andrew's Printing tomorrow. The brochure will include a newsletter.

2. Recreation Director - Three persons were interviewed by R. Denton and T. Leidolph. Motion No. 78-382 was made by R. Denton to authorize T. Leidolph to negotiate with Dennis O'Brien concerning salary. Motion was seconded by J. Barker and carried unanimously.

3. Planning

Park Development Progress - James Martin, Inc. have begun to stake-out ball fields. Other work to begin when ground dries out. It was determined that Summit Hill Jr. High site to receive development priority due to our need for a lighted ball diamond.

March 22, 1979

VIII Old Business

1. Election - The following persons have been selected to serve as Election Judges for the April 3, 1979 election: 1) Alice LaCognata 2) Barbara Donnellan 3) Judy Angeles. The alternate Election Judge is Brenda Kushner. The three judges to be paid \$40.00 for the day plus two meals.

T. Leidolph stated that 400 ballots be ordered based upon a low voter turnout estimate. The canvas of the April 3 election to be held on April 5 at 8:00 p.m. at the Summit Hill Junior High School.

2. It was suggested that the Will County Health Department be contacted to make sure the proposed concession stand will meet with their requirements.

IX Adjournment

Motion No. 78-383 was made by R. Denton to adjourn tonight's meeting to Thursday, April 5, 1979 to canvas and certify the April 3, 1979 election.

Submitted by:

Diane C. Veltman

* * * * *

The following are minutes of a re-convened meeting of the Frankfort Square Park District held at Summit Hill Junior High School, Frankfort, Illinois on April 5, 1979.

- I Meeting re-called to order at 8:00 p.m.
- II Roll Call: R. Denton - present, J. Barker - present, R. Flynn - present, A. Kamm - present, T. Leidolph - present, W. LaPonte - present, and P. Wolfe - present.
- III Canvas and Certification of the April 3, 1979 Election:

A total of 52 ballots were voted. One ballot was spoiled and 372 were not voted. Julie E. Barker received 44 votes and will serve a 4 year term. Terri Leidolph received 40 votes and will serve a 4 year term. John Petrulis received 47 votes and will serve a four year term. Richard Flynn received 25 write-in votes and will serve the 2 year term. Motion No. 78-384 was made by J. Barker to certify the election results. Motion was seconded by R. Flynn and carried unanimously.

IV Accounts Payable Listing

Motion No. 78-385 was made by P. Wolfe to approve the Accounts Payable Listing for April 5, 1979. Motion was seconded by R. Flynn and carried unanimously. Consideration of Check No. 824 payable to Kevin Callinan for \$350.00 tabled to the April 12 meeting.

V Old Business

1. South Park Acquisition

A letter was received from Michael F. Sullivan, attorney for Emil Marske owner of the West 60 acres on North Avenue one half mile West of Harlem Avenue. He stated that his client was not interested in selling the 5 acre parcel to the Park District. Motion No. 78-386 was made by R. Denton to direct Mr. Hutchison to file a condemnation suit against the property intended for park use. Motion was seconded by R. Flynn and carried unanimously. This to be drawn-up as Ordinance No. 25. Dr. Casky stated that the Park District should wait for the appraisal papers before filing the suit.

2. Lease Agreements with Summit Hill School District 161

It was determined that our present lease agreement with Summit Hill Junior High does not contain a legal description of the property leased because it was not available when the lease was drawn-up. However, since we have already utilized the building and have placed equipment on the property, Mr. Hutchison did not see a problem in adding this description now. He interpreted the present lease to mean that the school board could make us give up the land if they wanted to build on the same area. The school board should also receive written permission before the Park District begins development. It was determined that any lease changes should be finalized as soon as possible by the addition of riders and the legal description of the property leased to the present lease. Legal riders should include what ground maintenance the Park District should perform and on what areas, the sharing of recreational equipment contributed by both districts, ^{and} priority for room utilization. It should be added by letter our desire for use of all three schools on Saturday by their making all possible effort to secure custodians on that day.

3. Park Development Progress

Dr. Casky to quote figures for the Junior High excavating at the April 12 meeting. Playground equipment will soon be stored at a nearby location for installation when the ground dries up. Wing fencing at Lincoln Lagoon and Kingston Park to be installed next week. R. Denton directed Dr. Casky to place danger signs around construction areas.

4. Director of Recreation

A resolution to hire Dennis O'Brien as Director of Recreation and accompanying employment contract was presented. Motion No. 78-387 was made by T. Leidolph to hire Dennis O'Brien as Director of Recreation beginning April 1, 1979 for a salary of \$400.00 per month. The contract will expire April 30, 1980. Motion was seconded by W. LaPonte and carried unanimously. It was determined that Mr. O'Brien would be involved with the Spring program.

5. Correspondence

The I.A.P.D. will hold a Legislative Conference April 25-26 in Springfield. Motion No. 78-388 was made by R. Flynn to appropriate \$40.00 for R. Denton's registration fee, mileage at \$.15 per mile and meals. Motion was seconded by T. Leidolph and carried unanimously.

There will be a Commissioner's training seminar at the Hyatt Regency, Chicago on May 19.

March 22, 1979

V Old Business Cont'd.

6. Men's Open Gym - Spring: This will resume on April 25. The Board agreed to hire Warren DeVries to referee the activity at a rate of \$6.00 per hour. The program is scheduled to run for 6 weeks.

7. Concession Lease Agreement - Final preparation by Mr. Hutchison was approved.

VI Adjournment

Motion No. 78-389 was made by A. Kamm to adjourn at 10:15 p.m. Motion was seconded by J. Barker and carried unanimously.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
April 12, 1979

The following are minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High, Frankfort, Illinois.

I Meeting called to order at 8:15 p.m.

II Roll Call: R. Denton - present, J. Barker - present, R. Flynn - present, A. Kamm - present, T. Leidolph - absent, W. LaPonte - present, and P. Wolfe - present.

III Additions to the agenda were noted.

IV Approval of the March 22, 1979 Minutes: Motion No. 78-390 was made by R. Denton to approve the minutes of the March 22 meeting with the following corrections: 1) Under Committee Reports, No. 2, Recreation, No. 2 - R. Flynn also attended the program director interview. 2) Under Old Business, No. 2, Lease Agreement, the school board should give the Park District written permission before park development begins. 3) Under Old Business, No. 5 - Correspondence, the hotel expenses for R. Denton will also be paid. Motion was seconded by P. Wolfe and carried unanimously.

V Treasurer's Report

Motion No. 78-391 was made by P. Wolfe to approve the Treasurer's Report for the month ending March 31, 1979. Motion was seconded by R. Flynn and carried unanimously. Motion No. 78-392 was made by P. Wolfe to approve the Accounts Payable Listing for April 12, 1979 in the amount of \$108.00 for the Corporate Fund, and \$7,195.50 for the Capital Development Fund. Motion was seconded by A. Kamm and carried unanimously.

VI Legal Report

It was determined that Park Board Meetings would continue to be held on the second and fourth Thursday of each month at 8:00 p.m.

VII Committee Reports

1. Maintenance

Motion No. 78-393 was made by A. Kamm to open discussion purchase of a riding mower and trailer. Motion was seconded by J. Barker. A. Kamm discussed the need for a new commercial grade 60" cut ride around mower and a small trailer to haul the mower to each park. The old mower could be used as a back-up, but it is also due for repairs. Approximate costs would be \$4,500.00 for the mower and \$2,600.00 for the trailer. R. Denton stated that he felt the Park District should contact other park districts to see what equipment they utilize since the proposed mower will only cut grass. Motion No. 78-394 was made by A. Kamm to publish specifications on the mower and trailer for bids. The vote was as follows: R. Denton - no, J. Barker - yes, R. Flynn - yes, A. Kamm - yes, W. LaPonte - yes and P. Wolfe - yes. Motion carried.

A. Kamm discussed the number of applications received for summer help, and will make his recommendations at the April 26 meeting. He submitted a job description for maintenance personnel. Motion No. 78-395 was made by A. Kamm to accept the job description as policy with the noted change on No. 11. Motion was seconded by J. Barker and carried unanimously.

VII Committee Reports Cont'd.

2. Recreation

1. Special Events - Cub's Game: 6 tickets have been sold so far. Frankfort Community P.D. has requested to sell some of our remaining 17 tickets. Old Chicago: Motion No. 78-396 was made by R. Flynn to cancel the Old Chicago trip due to low enrollment and lack of supervision. Motion was seconded by P. Wolfe and carried unanimously. It was determined to wait on cancelling the airplane ride event in the hope that more people register.

Kevin Callinan's February check - tabled because of T. Leidolph's absence.

3. Financial

Public hearing the the 1979-80 budget will be on May 10. Final approval will be on June 14.

4. Planning

1. Circle 8 Building - Motion No. 78-397 was made by J. Barker to tentatively accept Dennis Persic's bid of \$9,500.00 for the concrete, materials and labor subject to written verification. Motion was seconded by R. Flynn and carried unanimously.
2. Installation of playground equipment for Kingston and Indian Trail park areas to begin tomorrow.
3. Costs for excavating at Summit Hill, Pine Hill and Indian Trail would run \$55.00 per hour, for a total of \$5,940.00. It was brought out that Pine Hill park property has not yet been deeded to the park district, and H-R has begun construction of 2 homes on the park site. R. Denton to contact Mr. Hutchison concerning what legal action should be taken.
4. R. Denton requested a master schedule of all new playground equipment from Dr. Casky.
5. Motion No. 78-398 was made by J. Barker to approve payment in the amount of \$2,878.90 to A.R.C. Associates covering the second installment for Engineering fees. Motion was seconded by A. Kamm and carried unanimously.

VIII Adjournment - Motion No. 78-399 was made by P. Wolfe to adjourn at 10:15 p.m. Motion was seconded by J. Barker and carried unanimously.

Submitted by:

Diane C. Veltman

Frankfort Square Park District
Board Meeting Minutes
April 26, 1979

The following are minutes of a regular meeting of the Frankfort Square Park District held at Summit Hill Junior High, Frankfort, Illinois.

- I Meeting called to order at 8:00 p.m.
- II Roll Call: J. Barker - present, R. Denton - present, R. Flynn - present, A. Kamm - present, W. LaPonte - present, T. Leidolph - present, and P. Wolfe - present.
- III Additions to the agenda were noted.
- IV Approval of the April 12, 1979 Minutes - The Board agreed that the minutes will stand as written.
- V Accounts Payable Approval - Motion No. 78-400 was made by P. Wolfe to approve the Accounts Payable Listing for April 26, 1979. Motion was seconded by A. Kamm and carried unanimously.

An invoice in the amount of \$4,167.98 was submitted for payment from J. P. Martin covering playground equipment. The invoice was returned to their representative for a more detailed explanation.

Motion No. 78-401 was made by P. Wolfe, seconded by W. LaPonte, to approve the Capital Development Fund accounts payable for April 26, 1979. Motion carried unanimously.

VI Committee Reports

1. Maintenance

A. Kamm recommended that E. J. Harper be hired as Maintenance Supervisor for the 1979 Spring and Summer season. He will submit three other names for maintenance work at the May 10 meeting.

2. Recreation

- a. Kevin Callinan's February Check: T. Leidolph stated that she felt he should not be paid since many of his responsibilities came towards her. Also, there were numerous problems with the programs and special events. Motion No. 78-402 was made by J. Barker to pay K. Callinan for the first two weeks of February. Motion was seconded by T. Leidolph. The vote went as follows: J. Barker - no, R. Denton, pass, R. Flynn - no, A. Kamm - no, W. LaPonte - no, T. Leidolph - pass, and P. Wolfe - no.
- b. Spring Employees: Motion No. 78-403 was made by T. Leidolph, seconded by J. Barker to hire the following instructors for the Spring programs:

Sandra Loyer - Suddenly Slim @ \$8.00 per hour.
Warren De Vries - Men's Open Gym @ \$6.00 per hour.
Charlotte King - Preschool (rate to be determined).
Sandra Young - Preschool Dance @ \$8.00 per enrollee.
Mike Milligen - Karate @ \$15.00 per hour.

The vote went as follows: J. Barker - yes, R. Denton - pass, R. Flynn - pass, A. Kamm - yes, W. LaPonte - yes, T. Leidolph - yes, and P. Wolfe - yes. Motion carried.

VI Committee Report's Cont'd.

3. Planning

Kay Jay Construction, Inc. submitted a written bid covering material, labor, machines, tools and supervision necessary to complete foundation and assemble the prefab concession stand and circle 8 building for \$8,338.00. Motion No. 78-404 was made by R. Denton to accept Kay Jay Construction's bid of \$8,338.00. Motion was seconded by A. Kamm and carried unanimously.

Grading estimates from Martin Landscaping were received for South Park, 27 hours, Indian Trail, 9 hours, Summit Hill Jr. High, 27 hours, Pine Hill, 45 hours totalling 108 hours at \$55-\$60 per hour for machine, operator and overhead. The estimated cost will be \$5,940.00.

Dr. Casky wrote A. Fonti advising him of the park construction plans. He also made contact with Al Linstrom from Hoffman Homes who indicated that the grading and spreading of black dirt for Indian Trail and Summit Hill park areas would be completed immediately, weather permitting.

It was discussed whether or not to accept deed on the Pine Hill property without the final grading being completed. It was decided to accept the deed if H-R paid the Park District for the cost of grading.

4. Financial

The proposed budget was drafted by P. Wolfe and distributed to the Board. Line items to be discussed at the public hearing scheduled for May 10.

5. Lincolnway Coop.

Motion No. 78-405 was made by T. Leidolph, seconded by A. Kamm, to approve the proposed Operating Budget, 1979 for the Lincolnway Special Recreation Association. Motion carried unanimously.

6. Public Relations

It was suggested that a newsletter be distributed in June recapping progress and events which took place during the past 12 months.

7. School Board

J. Barker stated she will meet with Mr. Fonti on Tuesday, May 1 at 1:00 p.m. to discuss present lease agreements.

8. At this time the Board went into a closed session to discuss the recent appraisal on the South Park property.

VII Old Business

1. The Will County Park Donation Ordinance was passed by the County Board today by a vote of 16-8. It was suggested that a letter be sent to Glenn Coburn thanking him for his support in the passage of this ordinance.

April 26, 1979

VII Old Business Cont'd.

2. R. Denton discussed bills pending in legislation beneficial to park districts.

VIII Adjournment

Motion No. 78-406 was made by A. Kamm, seconded by R. Flynn to adjourn at 10:00 p.m. Motion carried unanimously.

Submitted by:

Diane C. Veltman