

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

MAY 14, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, 352 Rosewood Drive, Frankfort, Illinois.

I. Call to order

Meeting called to order at 8:05 p.m.

II. Roll call

J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - present; J. Petrulis - present; D. Wilson - present.

III. President's remarks

J. Barker stated that the Board and Park District are grateful to the retiring Board members. Those present from the previous Board were Al Kamm and Paul Wolfe. J. Barker presented plaques to them and will also forward plaques with notes of thanks to the other two retiring Board members Bob Denton and Dick Flynn.

IV. Election of officers

This meeting was declared an annual organizational meeting of the Frankfort Square Park District, in which a President and Vice President are elected by the Board. Motion 81-1 was made by D. Wilson and seconded by H. Froling to nominate J. Barker for President. Motion 81-2 was made by J. Petrulis and seconded by D. Wilson that the nominations be closed. Motion 81-1 to elect J. Barker as President carried unanimously. Motion 81-3 was made by D. Wilson, seconded by J. Jakich to nominate J. Petrulis as Vice President. Since there were no other nominations D. Wilson made motion 81-4 which was seconded by J. Barker that the nominations be closed. Motion to elect J. Petrulis as Vice President carried unanimously.

Since the President appoints both the Secretary and Treasurer, motion 81-5 was made by J. Barker, seconded by H. Froling, to appoint T. Leidolph as Secretary and D. Meyers as Treasurer. Motion carried unanimously.

Motion 81-6 was made by J. Barker, seconded by T. Leidolph to remove D. Veltman as Recording Secretary and to appoint D. Ransford as Recording Secretary for the coming fiscal year. Motion carried unanimously.

Motion 81-7 was made by J. Petrulis and seconded by J. Jakich that R. Hutchison and his firm be appointed our Attorney for the next fiscal year. Motion carried unanimously.

V. Approval of April 9 and April 13, 1981 minutes

Motion 81-8 was made by J. Petrulis, seconded by T. Leidolph to approve the minutes of the April 9, 1981 meeting. Motion carried unanimously.

Motion 81-9 was made by T. Leidolph, seconded by J. Petrulis to approve the minutes of the April 13, 1981 meeting.

VI. Treasurer's report

J. Barker explained we are receiving an advance on our 1979 taxes to cover a bond payment that is due June 1, 1981, so we will not have to issue tax warrants to cover this.

Because there was some question about whether or not \$25.00 was sufficient to keep in the petty cash fund J. Barker suggested we have our Financial Committee review the petty cash procedure.

The Treasurer's report for month ending April 30, 1981, was approved pending audit. Motion 81-10 was made by D. Wilson, seconded by H. Froling to approve the Accounts Payable Listing for May 14, 1981. Motion carried unanimously.

VII. New business

1. Bill Leyendecker

Mr. Bill Leyendecker was introduced to the Board. He owns the property adjacent to the Junior High parking lot and is concerned about behavior of people in the park both before and after the park closes. Members of the Board assured him of their full cooperation in the event any problems arise. He was asked to call any of the Commissioners, the Will County Sheriff, and/or the Frankfort Fire Department if he has any problems or is in need of assistance.

It was felt a penalty should be imposed on any baseball players violating park policies or curfew rules, such as having them sit out games or being suspended from their team. It was suggested new tennis court signs prohibiting ball playing on the courts be installed.

VIII. Old business

1. Millsap contract

J. Barker explained to the new Board members that the park district has a contract with Millsap, as part of a grant from the State of Illinois, to do grading and seeding in our new parks. Much of the work has been done, however, there is one area where seeding and final grading is incomplete. Because Millsap did not finish this work last summer he would like a 20% increase, or \$7,000, in his price to finish this job.

1. Millsap contract continued

Ms. Chris Cook, who was present at the meeting representing Millsap, reviewed the reasons they feel they are justified in asking for the increase.

Motion 81-11 was made by J. Petrulis, seconded by J. Jakich that we direct a letter to Millsap asking he comply according to the original terms of the contract and if we do not receive a reply within a fifteen-day period we will rebid that area in issue. The vote was recorded as follows: J. Barker - yes; H. Froling - yes; J. Jakich - yes; T. Leidolph - yes; D. Meyers - yes; J. Petrulis - yes; D. Wilson - no.

After noting a June 30th deadline for the work to be done to receive the money from the state, motion 81-12 was made by J. Petrulis, seconded by D. Wilson, that the original motion be changed from a 15- to 7-day limit to receive a response to our letter from Mr. Millsap. Motion carried unanimously.

Motion 81-13 was made by J. Petrulis, seconded by J. Jakich, to authorize the Board member who talks with Mr. Millsap to mutually release each other from any and all obligations regarding the one area in issue, pursuant to the terms of the original contract. Motion carried unanimously.

Motion 81-14 was made by D. Wilson, seconded by H. Froling, that if Millsap is agreeable to mutual release of that portion of the contract, the Board authorizes the proper person to open bidding. Motion carried unanimously.

Motion 81-15 was made by D. Meyers, seconded by J. Petrulis, to amend the previous motion that when notifying Millsap we indicate the work on the contract would have to be completed by June 30, 1981. Motion carried unanimously.

IX. Legal report

R. Hutchison has written a letter to the President of the Frankfort Square Condominium Association asking their workmen refrain from parking on park property when taking care of the condominium lawns. Children play on this equipment and the park district could be held liable if they are hurt.

X. New Business

1. Missing topsoil from lot 7

Hoffman-Rosner has let Central Construction Company store dirt on the above captioned lot in the past. Hoffman, however, has since given this lot to the park district. This dirt is now the property of the park district. Mr. Bill Griffin from Hoffman Homes wants us to let Central keep the dirt and hopes to negotiate with us. There will be a survey taken on the amount of dirt on lot 7. Bill Griffin suggested giving us a comparable amount of dirt from the pile they have on Harlem Avenue near the models in exchange for the dirt on lot 7.

1. Missing topsoil from lot 7 continued

Motion 81-16 was made by J. Petrulis, seconded by D. Wilson, that President J. Barker be authorized to act on behalf of the Commissioners in negotiating with Hoffman Corporation regarding the respective dirt piles. Motion carried unanimously.

Motion 81-17 was made by J. Petrulis, seconded by J. Jakich to amend the above motion to include drawing up a contract regarding same. Motion carried unanimously.

XI. Old business

1. Senior girls' uniforms

T. Leidolph reported she has had a phone conversation with Mr. Millsap regarding letting R. Denton's and R. Flynn's travelling softball teams use the uniforms supplied to us by him. She will contact him asking he send a letter to us regarding this since we have no record of receiving such a letter in the past.

2. Installation of wing fences

Men from the Frankfort Square Baseball League have put up the wing fences. We were short ten feet before, but it has now been received. Dennis Persic will see it is finished when the weather clears. It was felt we should send the league a letter of appreciation.

3. Working budget

Board members have had one meeting regarding the budget and will meet again on Friday, June 5, 1981, at 7:00 p.m.

4. Appropriation budget

At our next Board meeting we will have a proposed appropriation budget for the Board for tentative approval in June. It will be posted thirty days prior to the public hearing in July. It would be levied in August and filed by the third Tuesday in September.

5. Audit of 1980-81 fiscal year

At the last Board meeting J. Barker was given authority to hire Mr. Jagiello to do our audit for a fee of up to \$1,200. Because there is some question as to whether or not he will do it for this amount and whether or not he will finish it within 90 days of receiving our books, D. Meyers will call Mr. Jagiello to discuss this with him.

XII. New business

1. Meeting day and time

Motion 81-18 was made by J. Barker, seconded by D. Meyers to meet twice each month on the second and fourth Thursdays, with the meetings beginning at 8:00 p.m. The vote was recorded as follows: J. Barker - yes; H. Froling - yes; J. Jakich - yes; T. Leidolph - yes; D. Meyers - yes; J. Petrulis - no; D. Wilson - yes.

2. Check signing authority

Motion 81-19 was made by D. Wilson, seconded by J. Petrulis to authorize checks to be signed in the future by any two of the following three: D. Meyers, J. Barker and D. Veltman. Motion carried unanimously.

3. Minutes - how to distribute

It was asked if it would be better to mail minutes to Board members or if it is convenient for all to pick them up from the Park District office. The members were divided.

4. Newspaper for legal notices

It was decided to use the STAR newspaper for all legal notices in relation to the park district.

5. Commissioners' seminar

Homewood-Flossmoor and Olympia Fields is offering a park district seminar on Tuesday, May 26, 1981, from 7:15 p.m. - 10:00 p.m. There is no fee. All Commissioners were encouraged to attend.

6. Assign committees

The following volunteered to make up these committees:

Building and Grounds - H. Froling and T. Leidolph

Recreation - T. Leidolph and D. Wilson

Financial - D. Meyers and J. Jakich

Policy - J. Petrulis and D. Wilson

Representative to the Special Recreation Association - J. Barker

Public Relations - H. Froling

7. Discussion of participation of general public at Board Meetings

It was decided to include an item on the agenda for the public to voice their opinions at the Board meetings. It was also decided that the Policy Committee would draw up such a policy which would allow the public to address the meeting.

XIII. Legal report

1. Martin lawsuit (executive session)

Motion 81-20 was made by D. Wilson, seconded by J. Jakich to go into executive session to discuss the Martin lawsuit.

Motion 81-21 was made by J. Barker to return to open session. Motion was seconded by D. Meyers.

XIV. Director's report

Copies of the Director's report were forwarded to each of the Board members for their review. S. Todd noted that there are new time sheets included for review. It was decided to discuss this at the next meeting.

D. Meyers passed out information regarding the office phones and costs for different phone packages. He asked that members review these and be ready for discussion at next month's meeting.

XV. Adjournment

Motion 81-22 was made by T. Leidolph, seconded by J. Jakich that the meeting be adjourned.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

MAY 28, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, 352 Rosewood Drive, Frankfort, Illinois.

I. Call to order

Meeting called to order at 8:05 p.m.

II. Roll call

J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - late; D. Meyers - present; J. Petrulis - present; D. Wilson - late.

III. Public input

No public in attendance

IV. Approval of the May 14, 1981 Minutes

A discussion of how the minutes should be taken was held and the minutes of the May 14th meeting will be presented at the June 11, 1981 meeting.

V. Committee Reports

1. Maintenance

No report

2. Recreation

No report

3. Policy

a. Participation of public at meetings

J. Petrulis will present a written policy regarding the participation of public at meetings at the June 11th Board meeting.

4. Financial

a. Audit

D. Meyers stated that Mr. Jagiello will do our audit this year with the park district doing many of the work papers. The fee will be \$1,200.00.

VI. Director's Report

1. Maintenance report forms

New maintenance time sheets were submitted by S. Todd. They were approved providing space be added for both the Director and Supervisor to sign them after each day's review.

2. New window

To better utilize the park district building main room in the summer months, it was decided to investigate the cost of air conditioning, the cost of installing extra windows in the main room, and the amount of revenue that might be generated by extra use of the building.

3. Use of folding tables and chairs by civic organizations

After discussion by the Board members motion 81-23 was made by J. Petrulis and seconded by D. Wilson, to permit local civic organizations to use park district chairs and tables for functions as long as it does not conflict with park district use, at no expense to them. Motion carried unanimously.

VII. Old business

1. Topsoil from lot 7

Attorney R. Hutchison has drawn up a contract stating that Central Construction Company will take the topsoil from lot 7, providing the park district gets an equivalent amount of dirt from the pile near Harlem Avenue. Hoffman will then, within a reasonable time, grade lot 7 with four inches of dirt and then seed.

Motion 81-24 was made by D. Wilson, seconded by H. Froling to sign a contract with Hoffman Homes regarding the exchange of 5,614 cu.yds. of black dirt that is currently on lot 7 in exchange for the equivalent amount at the dirt pile on Harlem Avenue. Motion carried unanimously.

2. Millsap contract

Members of the Finance Committee met with Mr. Millsap and his attorney on Wednesday, May 27, 1981. An agreement was reached with Mr. Millsap and he is supposed to start work Monday, June 1, 1981, to complete his contract.

VIII. New business

1. Frankfort Square Baseball League Carnival

The Baseball League would like to have a carnival on park property.



VIII. New business continued

It was decided the park district Board will ask for more information from the Little League on what they are planning for the carnival before they will commit the park district.

2. Building keys

After discussion by the Board members, motion 81-25 was made by J. Barker, seconded by T. Leidolph, that any Commissioner who wants may have keys to the park district building and office door, and that the Treasurer may have keys to the file cabinets with the records. Motion carried unanimously.

IX. Adjournment

Motion 81-26 was made by J. Petrulis, seconded by T. Leidolph, that the meeting be adjourned.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

JUNE 11, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, 352 Rosewood Drive, Frankfort, Illinois.

I. Meeting called to order at 8:05 p.m.

II. Roll call

J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - absent; D. Meyers - present; J. Petrulis - present; D. Wilson - absent.

III. Public input

Frankfort Square Baseball League representatives G. Leauby, S. Myers, D. Sidler and D. Clark were present to discuss the following:

- A. They requested use of the lighted field on Saturday, June 13, without charge. The request was approved.
- B. Because there have been many injuries to baseball players because of the problems of rocks on the fields and clumps of grass in the out-fields, it was decided the Baseball League Maintenance Committee would meet with the Park District Maintenance Committee to work with each other on how to best improve the conditions of the fields.
- C. Because they are having problems with overcrowded baseball fields, they asked if the Park District is planning more fields in future. The possibility of putting a baseball field at the Indian Boundary Park will be investigated. The Recreation Committee will also investigate ways of improving scheduling of fields next year.

IV. Approval of May 14 and May 28, 1981 minutes

Motion 81-27 was made by J. Petrulis, seconded by J. Jakich to approve the minutes of the May 14, 1981 minutes. Motion carried unanimously.

Motion 81-28 was made by D. Meyers, seconded by J. Petrulis to approve the minutes of the May 28, 1981 minutes. Motion carried unanimously.

V. Treasurer's Report

The Treasurer's report for month ending May 31, 1981, was approved pending audit. Motion 81-29 was made by J. Petrulis, seconded by H. Froling to approve the Accounts Payable Listing for June 11, 1981. Motion carried unanimously.

V. Treasurer's Report continued

D. Meyers noted we received a notice from the state comptroller's office stating we failed to file an annual report for 1980. We are subject to a special audit if we do not respond immediately. We have assured them we will have it in the mail to them next week.

An appropriation budget has been prepared with many of the figures taken from the past year and prepared in proper form for posting. We are required to post it for thirty days and then have a public hearing with a seven-day notification prior to the hearing in the paper. We can take action after that. Motion 81-30 was made by J. Petrulis, seconded by H. Froling to post the tentative budget wherever it is appropriate, pursuant to statute. Motion carried unanimously.

After discussion with attorney R. Hutchison motion 81-31 was made by J. Petrulis, seconded by D. Meyers to authorize D. Meyers to transfer whatever is necessary from the Working Cash Fund to the General Corporate Fund. Motion carried unanimously.

Work sheets on the proposed budget were passed out to the members present for their information. Discussion followed.

After discussion motion 81-32 was made by J. Petrulis, seconded by H. Froling to approve the Treasurer's action of investing the \$132,539.75 received as grant money from the state into a six-month Certificate of Deposit at 15 $\frac{1}{4}$ % interest. Motion carried unanimously.

VI. Committee Reports

1. Maintenance

No report

2. Recreation

No report

3. Policy

A. Participation of public at meetings

J. Petrulis reviewed his written policy regarding the participation of the public at meetings. It was decided the written policy presented should be changed with regard to how long people should be allowed to speak. He will revise and forward copies of the policy to the members before the next meeting.

4. Financial

The next Financial Committee meeting will be on Wednesday, June 17, at 7:00 p.m.

VI. Committee Reports continued

There was discussion as to whether or not people can serve on the various committees without being officially appointed. It was decided R. Hutchison would check into it to see what ramifications there may be in appointing non-board members to the committees.

VII. Director's Report

S. Todd reviewed her Director's Report with the Board members. It was asked that she review the amount of mowing time involved in cutting the grass in the parks and decide on ways to shorten it. Her request for \$375.00 for her to attend the National Park and Recreation Conference in Minneapolis, Minnesota in October was refused. There will be further discussion at the next meeting as to whether or not she might attend at her own expense.

VIII. Legal Report

Motion 81-33 was made by D. Meyers, seconded by J. Jakich to go into executive session, to discuss the Martin lawsuit. Motion carried unanimously.

Motion 81-34 was made by H. Froling, seconded by J. Petrulis to return to open session. Motion carried unanimously.

Motion 81-35 was made by J. Jakich, seconded by J. Petrulis to authorize R. Hutchison to settle with Martin for up to \$7,268.80. Motion carried unanimously.

IX. Old business

1. Millsap contract

J. Barker stated we have been notified that Millsap Landscapers has filed bankruptcy. It was decided we need written notice from Millsap stating he is quitting his contract with us. The Federal Government is giving the Park District permission to again put it out for bid and is giving the Park District until the end of the year to have the project completed.

Motion 81-36 was made by J. Petrulis, seconded by D. Meyers that we rebid that part that Millsap Landscaping was to have completed pursuant to the contract since we have received notice from him that he has filed bankruptcy; and since his attorney has advised us that Millsap will not be able to perform pursuant to the contract that we rebid that portion of the contract. Motion carried unanimously.

Motion 81-37 was made by J. Petrulis, seconded by H. Froling to have R. Hutchison send a letter to Millsap Landscaping notifying them that they have seven days to perform or their contract is null and void. Motion carried unanimously.

IX. Old business continued

2. Topsoil - lot 7

After discussion motion 81-38 was made by H. Froling, seconded by J. Petrulis to put our 5,000 cubic yards of black dirt out to bid. Motion carried unanimously.

3. Telephone service

D. Meyers submitted a study on the telephone service in our office. After discussion motion 81-39 was made by J. Barker, seconded by D. Meyers, to change our phone service to two incoming lines with dial phones and without call waiting. Motion carried unanimously.

Motion 81-40 was made by D. Meyers, seconded by J. Jakich to move the pay phone in the main room at the end of the baseball season. Motion carried unanimously.

X. New business

1. Communications Workshop - June 27, 1981

Motion 81-41 was made by J. Petrulis, seconded by J. Barker to appropriate a sum not to exceed \$100 for H. Froling to go to the Communications Workshop on June 27, 1981. The vote was recorded as follows: H. Froling - yes; J. Jakich - no; D. Meyers - no; J. Petrulis - yes; J. Barker - no. Motion defeated.

2. Park accident

J. Barker noted that a child has been hurt playing on the bleachers at the Indian Trail North baseball field. The mother is asking the Park District pay medical bills. R. Hutchison suggested the Park District call our insurance company and turn it over to them. The bleachers have since been removed.

3. Tennis court lights

It was decided to set the timers on the tennis court lights so that they would have to be reset at half-hour intervals instead of the one-hour time periods. It was also decided to allow the lights to be used until 11:00 p.m. during the summer months.

XI. Adjournment

Meeting adjourned at 10:59 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

JUNE 25, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District at the Park District Administration Building, 352 Rosewood Drive, Frankfort, Illinois.

- I. Meeting called to order at 8:50 p.m.
- II. Roll call

J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - absent; J. Petrulis - present; D. Wilson - absent.
- III. Bid openings

Bids were opened by President Julie Barker on the work that was to have been done by Millsap Landscaping before they declared bankruptcy. The bids were as follows: Kay Jay Construction - total \$41,900; Greener Gardens Sod Farms - \$41,019 less discount of \$3,519 - total \$37,500; C. D. Gray - total \$148,900; Stan's Landscaping - total \$58,096.08.
- IV. Public input
  1. Raymond Wunder

Mr. Raymond Wunder and several of his neighbors were present to present their views on what they feel should be done to improve conditions at the Kingston tot-lot. They noted four problems at the lot: sand is needed under swings and slide; sand is needed in the sandbox; fence posts from the fence that was vandalized previously are sticking out of the ground and need to be taken care of before someone is injured on them; baby swings appear to be unsafe and should be replaced. The parents' group also asked if the park district could investigate the feasibility of putting a fence along the Kingston lot on St. Francis Road to prevent children from running out on to St. Francis Road.

Mr. Wunder will be notified of the next Maintenance Committee meeting so he and some of the parents can attend to offer their advice and support in future.

Mr. Wunder also noted he called the park district office at 1:50 p.m. during the week and got the recording machine instead of personnel. Since the posted office hours are until 2:00 p.m., S. Todd will investigate this.

V. Committee reports

1. Maintenance

The next Maintenance Committee meeting will be held on Monday, July 6, 1981, at 6:30 p.m. Notice will be posted, and the Baseball League, and Mr. Wunder notified so they can attend.

2. Recreation

T. Leidolph noted the Recreation Committee met to discuss the following: non-resident registration fees, softball, future registration times, etc. She noted the committee will write up policies on these items and have them out by the next Board Meeting.

3. Policy

No report

4. Financial

It was decided to wait to discuss the budget and the possibility of opening a checking account at Sauk Prairie Savings to save on gas mileage until the Treasurer D. Meyers is present at the next meeting.

5. Lincolnway Special Recreation Association

J. Barker reported on the last SRA Board Meeting she attended. She noted the SRA is looking for permanent office space and are negotiating with the Valley View Township office for space. The SRA would also like to write their paychecks. Since New Lenox is the new administrative district, they are checking into the legality of it and will report back at the next SRA meeting.

VI. Director's report

The Director's report prepared by S. Todd was reviewed by those present.

VII. Legal report

1. Martin case

Attorney R. Hutchison has talked with Martin's attorney regarding settling the case. Mr. Hutchison has been notified by Martin's attorney that Martin will settle the case for the amount we have specified. The releases should be forwarded to the park district for signature in the near future.

2. Millsap case

R. Hutchison has not been able to find anything out about Millsap filing bankruptcy. Mr. Hutchison mailed a letter to Millsap stating he had seven days to perform on his contract. Mr. Hutchison stated the Board should be cautious and not award bids before the full seven days is up.

VIII. Old business

1. Employee evaluations

The Policy Committee was asked to have a meeting to discuss the employee evaluations.

2. Insurance coverage on certificate of deposit

The Board asked S. Todd to check with our insurance company to make sure the entire amount of \$132,539.75 of the six-month certificate of deposit is insured.

IX. New business

1. Tot-lot condition

After discussion it was decided to remove the swings that are considered unsafe from the Kingston tot-lot until such time as they can be replaced with others.

Motion 81-42 was made by H. Froling, seconded by J. Jakich, to direct S. Todd to purchase as much sand as necessary to make repairs at the Kingston Park.

It was also suggested the Maintenance Committee investigate the feasibility of putting a fence on St. Francis Road at Kingston Drive. It was decided to contact the township to see about a reduction of the speed limit on St. Francis Road and to see about placement of no-parking signs on St. Francis Road by Community Park.

X. Approval of June 11, 1981 minutes

Page three, item VIII. Legal report - motion 81-35 was made by H. Froling.

Page four, item IX. Old business, number three telephone service, motion 81-40 should read to remove the pay phone in the main room at the end of the baseball season.

Motion 81-43 was made by H. Froling, seconded by J. Petrulis, to approve the minutes of the June 11, 1981 meeting. Motion carried unanimously.

XI. Adjournment

Meeting adjourned at 9:35 p.m.

Submitted by:  
Dorothy Ransford



Frankfort Square Park District  
Board Meeting Minutes  
July 9, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I Meeting called to order at 8:00 p.m.
- II Roll Call: J. Barker - present, H. Froling - present, J. Jakich - present, T. Leidolph - present, D. Meyers - present, J. Petrulis - present, & D. Wilson - absent.
- III Public Input - None
- IV Approval of the June 25, 1981 Minutes

Motion No. 81-44 was made by T. Leidolph, seconded by D. Meyers, to approve the minutes of the June 25 meeting with the following correction: Page Three, X., Motion No. 81-43 was made by H. Froling, seconded by J. Petrulis, to approve the minutes of the June 11, 1981 meeting as corrected.

Motion to approve the June 25 minutes was passed unanimously.

V Old Business

- 1. Phase III Construction: Alan Caskey indicated that per his discussion with Scott Schmitz, Dept. of Conservation, Kay Jay Construction was approved to be awarded the remaining Millsap Landscaping work. Because Greener Gardens Sod Farm neglected to fully complete the bid documents, this bid was invalid.

Alan Caskey felt he should be able to obtain an additional \$3,000.00 from the grant award for the park district, bringing the total to \$170,000.00. This amount is intended to cover approximately \$3,092.42 in change orders.

Motion No. 81-45 was made by J. Petrulis, seconded by T. Leidolph, to award the amount of \$34,678.25 and enter into a contract with Kay Jay Construction who is completing the Millsap work. Motion passed unanimously. Alan Caskey will prepare the contract and forward to the park district and the State for signature.

- 2. Beckstein Construction indicated to J. Barker they were looking for a place to dump sludge. Alan Caskey indicated this type of material was not suitable to fill the depression at Indian Boundary.
- 3. Alan Caskey recommended that a performance bond not be required from Kay Jay Construction. D. Meyers agreed citing the lack of problems with D. Persic's work in the past, and the "clean-up" nature of this work to be performed. Motion No. 81-46 was made by D. Meyers, seconded by H. Froling, to waive performance bond requirements for Kay Jay Construction in this case. J. Petrulis voted no, all others - yes. Motion carried.
- 4. Dennis Persic offered to cut 40 acres now as part of his contract instead of next Spring to relieve park district maintenance. S. Todd requested that he cut once now and once in the Spring. J. Barker indicated that S. Todd direct Kay Jay Construction in the amount of mowing as long as 40 acres is completed per his contract.
- 4. In a volunteer capacity, Dennis Persic indicated he would cut a drainage ditch at Indian Boundary South below the berme to eliminate flooding of 2 acres, and he requested a list of work to be performed in the parks while his equipment was on site.

## VI Treasurer's Report

1. The Treasurer's Report for the month ended June 30 was accepted pending audit.
2. Motion No. 81-47 was made by J. Petrulis, seconded by T. Leidolph, to accept the Accounts Payable Listing for July 9. Motion passed unanimously.
3. Motion No. 81-48 was made by D. Meyers, seconded by J. Petrulis, to approve \$7,268.80 payable to Martin Landscaping Co. as settlement of the lawsuit. Motion passed unanimously.
4. The Finance Committee will investigate possible alternatives for refunding program fees.

## VII Committee Reports

## 1. Maintenance

A report was submitted and discussed by H. Froling covering the July 6 meeting of the Maintenance Committee. He recommended that due to the 120' distance between the tot lot and the street, a fence not be erected at the Kingston/St. Francis play area. He indicated the need for a park maintenance check list to report conditions of the parks and equipment on a weekly basis.

J. Jakich has taken the damaged bleachers from Indian Trail South to his shop for repair.

## 2. Recreation

A draft of proposed program policies were distributed. T. Leidolph suggested each board member review for discussion at the next meeting. Because new policies adopted by the Board would supercede any previous policies, a review of board meeting minutes to record established policies is not necessary.

## 3. Policy Committee

No report. J. Petrulis requested additional members on this committee. A meeting of the Policy Committee was set for Tuesday, July 14 at 7:30 a.m. at the Frankfort Villiage Resturant.

## 4. Finance Committee

Motion No. 81-49 was made by D. Meyers, seconded by J. Petrulis, to open a checking account at Sauk Prairie Savings, Division of Life Savings, for the purpose of making deposits and subsequent transfers to New Lenox State Bank. Motion passed unanimously.

ARC Invoices - D. Meyers will include in the next board meeting.

## 5. Insurance

D. Meyers recommended payment of the general liability insurance renewal to Park & Recreation Insurance Agency this evening. A schedule of rates from other companies to be gathered for next year. Motion No. 81-50 was made by D. Meyers, seconded by J. Jakich, to approve payment of \$2,398.00 covering park district liability insurance for the period July, 1981 to July, 1982. Motion passed unanimously.

## VIII Director's Report

Fulton invoice covering lighting repairs due to storm damage in the amount of \$3,290.50 was discussed. The invoice to be forwarded to Gulf Insurance for processing under the Property in the Open coverage.

## IX Legal Report

1. R. Hutchison requested that the Martin Landscaping Co. settlement check be forwarded to him for handling in order to file a letter of dismissal.
2. R. Hutchison has discussed with Ron Millsap's attorney the board's request for a written statement of Millsap's intentions for completing the contract. Millsap was given a 7 day notice, and his attorney indicated to Mr. Hutchison that he was not interested in the job. Millsap would not authorize his attorney to send a written statement, but his attorney would testify to his lack of interest if any problems arose.
3. A blank resolution was submitted for use when transferring Working Cash Fund monies to other funds.
4. Participation of non-elected persons or non-commissioners on park district committees was discussed. These persons would serve on committees and vote on recommendations to be made to the Board. R. Hutchison recommended that Ordinance No. 1 be amended in order to allow participation of non-commissioners on committees.

## X New Business

1. J. Barker to give Mr. Hutchison the names of persons encroaching on park property with sump pumps so he can send violation letters.

## XI Old Business

1. 1981-82 Appropriation Budget: The budget has been posted 30 days and a 7 day notice of tonight's public hearing was given. The cash on hand is \$9,526.48, and cash on hand expected at the end of fiscal year 1981-82 is \$0. Motion No. 81-51 was made by D. Meyers, seconded by T. Leidolph, to approve Ordinance No. 36, the Combined Annual Appropriation Budget covering fiscal year 1981-82 as presented. Motion passed unanimously.
2. Motion No. 81-52 was made by J. Petrulis, seconded by H. Froling, to amend Ordinance No. 1 to allow participation of non-elected persons or non-commissioners on park district committees. Motion passed unanimously.

Motion No. 81-53 was made by J. Barker, seconded by T. Leidolph, to authorize the Board to appoint non-commissioners to committees upon the recommendation of the committee chairman. Motion passed unanimously.

## XII Correspondence

1. A letter from Chuck Hale, F.S.B.L., was read by J. Barker, in which he proposed construction of a colt field for boys 15-16 years. Two possible sites were discussed: Converting the existing pony field at Hunter Prairie, and construction of a new field west of Summit Hill South. The league would

XII Correspondence Cont'd.

1. provide the manpower to construct the new field at Summit Hill and help defray the cost of materials. Once the field is completed, the park district will provide regular maintenance. The Hunter Prairie site would require obtaining more land. After discussion of the possibilities, it was recommended that the league consider the Hunter Prairie site.
2. A letter from Gary Orler, New Lenox State Bank, stating the repayment of the grant loan is due 18 months from August 22, 1980, not October 22, 1980.

XIII Meeting adjourned at 9:30 p.m.

Submitted by:

Diane C. Veltman

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

JULY 23, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, 352 Rosewood Drive, Frankfort, Illinois.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - present; J. Petrulis - absent; D. Wilson - absent.
- III. Public input

Representatives Dan Coughlin, Frank Smagacz, Jon Mead and Bill Mannes of the Frankfort Area Jaycees attended the meeting to request the use of the Summit Hill South field for a baseball marathon. Proceeds from the games would be donated to Muscular Dystrophy.

After discussion by the Board, Motion 81-54 was made by T. Leidolph, seconded by H. Froling to allow the Frankfort Area Jaycees to use the Summit Hill South Baseball Field on Saturday, August 29, from 6:00 a.m. - 12:00 midnight for a Muscular Dystrophy Marathon. Motion carried unanimously.

After further discussion Motion 81-55 was made by H. Froling, seconded by T. Leidolph, to allow the Jaycees to use the lights on August 29, from 8:00 p.m. - 12:00 midnight, at a \$10.00 per hour cost. Motion carried unanimously.

It was noted that the Will County Sheriff's Department and the Frankfort Police Department will be notified in advance for security purposes. The rain date for the marathon would be Saturday, September 12th.

- IV. Approval of July 9, 1981 minutes

Motion 81-56 was made by D. Meyers, seconded by J. Jakich to approve the minutes of the July 9, 1981 meeting with the following corrections: 1.) page two, item VII Committee Reports, number four Finance Committee - second paragraph should show D. Meyers to pay ARC invoices. 2.) page four, item XII Correspondence, paragraph two - dates should read August 27, 1981, and October 27, 1980.

- V. Treasurer's report

After speaking to the Senior Vice President at the Heritage Bank D. Meyers noted the Bank has agreed to give the Park District a pledge for \$32,500 in the form of government securities to cover that portion of the \$132,500 Park District CD not covered by insurance. We will be receiving a pledge letter and identification of the securities shortly.

VI. Committee reports

1. Maintenance

A. Mower repair

S. Todd noted the mower has been repaired and is back in operation.

2. Recreation

A. Proposed program policies

After discussion Motion 81-57 was made by T. Leidolph, seconded by H. Froling to pass the policy for Non-Resident Participation in Athletic Leagues as read. Motion carried unanimously.

It was noted there will be another Recreation Committee meeting to discuss changes in the proposed program policies. All Board members will be notified as to date and time.

3. Policy

No report

4. Financial

No report

5. Lincolnway Special Recreation Association

J. Barker reported she has been notified by R. Prykop that because of a change in jobs, he will be unable to continue to fulfill the duties as Director of the SRA and will be resigning in the near future. There will be a Saturday Board Meeting of the SRA in August to discuss a replacement.

VII. Director's report

The Director's report was reviewed by the Board members.

Motion 81-58 was made by T. Leidolph, seconded by J. Jakich to charge a non-resident fee of \$5.00 per player for 1981. Motion carried unanimously.

VIII. Old business

1. No parking signs and speed limit on St. Francis Road

J. Jakich noted that no parking signs cannot be put in by the township, but must be installed by the county. He also noted the speed limit on St. Francis Road is determined by the number of entrances and exits on St. Francis Road.

VIII. Old business - continued

1. No parking signs and speed limit on St Francis Road - continued

J. Jakich will investigate into getting a waiver so the township can take care of the signs on St. Francis Road.

2. Phase II construction - Persic contract

Kay Jay Construction has started work on his contract with the Park District. D. Persic has agreed to perform many jobs for the Park District while his equipment is in the parks, in lieu of paying a performance bond.

Permission was given to D. Persic by those members present to put a special weed killer down on the gravel paths at Woodlawn Park as an experiment to see how it works and to save the gravel paths.

It was noted D. Persic will make inquiries into selling some of our black dirt pile when he is talking to fellow contractors, etc. D. Meyers, in the meantime, will be contacting R. Hutchison to consider drawing up a draft of a bid for the paper so we are protected in case additional dirt is taken.

3. Colt ballfield

C. Hale, President of the Frankfort Square Baseball League attended the meeting to discuss with the Board the possibility of acquiring a colt ballfield. After discussion it was decided the Park District will see if Mr. Hunter, who donated land for the present Hunter Prairie Park would be interested in donating the necessary land to enable the present pony baseball field to be expanded to a colt field. C. Hale noted the Baseball League would supply manpower needed to help expand the field and funds for same. The Park District will keep in close contact with Mr. Hale to keep him informed after contacting Mr. Hunter.

IX. New business

1. School district visit

J. Barker noted that both Mr. Rogus and Mr. Fanti are interested in meeting the members of the Park District Board. The Board will set aside a night in September and invite them for a visit.

2. Maintenance Committee appointments

Motion 81-59 was made by H. Froling, seconded by J. Jakich to appoint Raymond Wunder and Al Kamm to serve on the Maintenance Committee for a one-year period starting July 23, 1981. Motion carried unanimously.

X. Correspondence

President J. Barker reviewed several pieces of correspondence received during the previous two weeks.

XI. Adjournment

Meeting adjourned at 10:40 p.m.

Submitted by:  
Dorothy Ransford

dr



FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

AUGUST 8, 1981

the following are minutes of a special meeting of the Frankfort Square Park District held at the Park District Administration Building, 352 Rosewood Drive, Frankfort, Illinois.

- I. Meeting called to order at 8:38 a.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - absent; T. Leidolph - absent; D. Meyers - present; J. Petrulis - absent; D. Wilson - present.
- III. Jaycees' baseball marathon request

Frank Smagacz of the Frankfort Area Jaycees presented petitions to ask the use of the Summit Hill South baseball field for a 24-hour period from 7:00 p.m., Friday, August 28 - 7:00 p.m., Saturday, August 29, 1981 (P.A. system to be used from 9:00 a.m. - 8:00 p.m. only), for a baseball marathon, the proceeds to be donated to Muscular Dystrophy. The petitions had a total of 207 signatures of area residents, representing 200 homes.

After discussion, motion 81-60 was made by D. Wilson, seconded by H. Froling. to approve the use of the baseball field for the 24-hour marathon and to use the lights past the 11:00 p.m. normal curfew time. Motion carried unanimously.

- IV. Meeting adjourned at 9:00 a.m.

Submitted by:

Sarah Todd

st/dr

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

AUGUST 13, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, 352 Rosewood Drive, Frankfort, Illinois.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - absent; D. Meyers - present; J. Petrulis - present; D. Wilson - present.
- III. Approval of July 23, 1981 and August 8, 1981 minutes

Motion 81-61 was made by J. Jakich, seconded by D. Wilson, to approve the minutes of the July 23, 1981 meeting. Motion carried unanimously.

Motion 81-62 was made by D. Meyers, seconded by H. Froling, to approve the minutes of the August 8, 1981 meeting. Motion carried unanimously.

IV. Public input

1. Chuck Hale - baseball field maintenance

Chuck Hale, President of the Frankfort Square Baseball League and several of the League's members were present to discuss what future plans the Park District has for the baseball fields in the way of improvement and maintenance. After discussion it was decided the Park District Maintenance Committee will meet with the Baseball League Maintenance Committee on Wednesday, August 19, at 7:30 p.m. to discuss: baseball field conditions, what needs to be done to correct the problems, and what resources are available to do the job of improving them. Notices of the meeting will also be forwarded to the other baseball and softball league managers.

2. Hunter Prairie Park ballfield

After discussion the Baseball League was granted permission to proceed with work on plans to design a building to include restroom facilities, modest concession stand, meeting room and storage space for their equipment, in the event the Park District can acquire the land to expand the Hunter Prairie Park baseball field to include both pony and colt baseball. In the meantime the Park District will inquire as to whether or not Mr. Hunter will agree to donate the additional land necessary to expand the field for colt baseball.

IV. Public input continued

3. Baseball League trophy case request

After discussion it was decided the Frankfort Square Baseball League should either contact area schools to see about installing a trophy case for baseball trophies, or wait until such time as they build the Hunter Prairie Park building and install one there.

4. Jacob Levin

Mr. Jacob Levin and one of his neighbors attended the meeting to voice their concern about the conditions at the Indian Boundary South Park. They noted: the gravel jogging path is bumpy; there is mosquito infestation in the park; weeds around the exercise stations are tall and make it impossible to use the stations; there is a trench across the jogging path by the lagoon; and there is hard clay around the childrens area that is dangerous to those playing on the equipment.

The Commissioners noted the Park District has been doing regular maintenance on this park and will see that the weeds are cut. They noted, however, that there will be no major improvements done to the park until the litigation is settled regarding Millsap Landscaping and his unfinished contract. The trenches, mosquito infestation and loss of sand under the equipment are caused by drainage problems. The blockage has been investigated and was found not to be on Park District property, but further down the line. These problems will continue to be worked on in future.

V. Treasurer's report

The Treasurer's Report for the month ended July 21, 1981, was accepted pending audit.

Motion 81-63 was made by J. Petrulis, seconded by D. Meyers, to accept the Accounts Payable Listing for August 13, 1981. Motion carried unanimously.

After discussion, motion 81-64 was made by D. Meyers, seconded by J. Petrulis, that we reconsider the appropriations budget and that we remove the museum fund tax from the appropriations budget. Motion carried unanimously.

Motion 81-65 was made by D. Meyers, seconded by J. Petrulis that the sum of the appropriations budget is the amount estimated to be necessary to be raised by taxation for this fiscal year to meet the needs of the Park District.

D. Meyers presented a letter from Heritage County Bank confirming they have pledged a \$50,000 security for the Park District at an interest rate of 9.250% to cover that portion of our \$132,500 CD not covered by insurance.

V. Treasurer's report continued

D. Meyers noted Walter Jagiello has completed the Park District audit within the 90 days allowed. The Finance Committee will review the audit at a meeting yet to be scheduled.

VI. Committee reports

1. Maintenance

No report

2. Recreation

A. Program policies

Motion 81-66 was made by D. Wilson, seconded by J. Jakich, to accept the "Policy on Fees and Charges for General Recreation Programming" as presented. J. Petrulis voted no; all others yes. Motion carried.

Motion 81-67 was made by D. Wilson, seconded by D. Meyers, to accept the "Late Registration Policy" as presented. Motion carried unanimously.

Motion 81-68 was made by D. Wilson, seconded by J. Petrulis, to accept the "Policy on Athletic Field Uses" as amended. Motion carried unanimously.

Motion 81-69 was made by D. Wilson, seconded by J. Petrulis, to accept the "Policy Regarding Outdoor Facility Lighting" as amended. H. Froling voted no; all others yes. Motion carried.

Motion 81-70 was made by D. Wilson, seconded by J. Petrulis, to revise "Policy for Non-Resident Participation in Athletic Leagues" as follows: Section 1. League Rules, Item C, last sentence to read: "After this time, if there are openings in the league, registrations will be on a first come, first serve basis." H. Froling and J. Jakich voted no; all others yes. Motion carried.

3. Lincolnway Special Recreation Association

J. Barker reported R. Prykop has resigned as Director of the SRA. The SRA Directors will be interviewing shortly to find a replacement. J. Barker noted the SRA secretary is now doing the program teachers' payroll since they are considered to be contracted services. The Administrative District will continue to do the Director's and the Secretary's salaries.

VII. Director's report

The Director's report was reviewed by those present. It was agreed to let the Township remove the trees from the Hunter Prairie Park to Schmaedeke's property where they will be burned.

Motion 81-71 was made by D. Wilson, seconded by J. Jakich to accept the recommended lighting charge to Park District programs at a \$12.50 per hour rate; and lighting charge to outside groups at \$22.00 per hour. D. Wilson voted yes; all others no. Motion defeated.

Motion 81-72 was made by J. Barker, seconded by J. Jakich to amend the previous motion that the lighting charged for regularly scheduled Park District athletic events be \$12.50 per hour; and any other events be at a rate of \$22.00 per hour. Motion carried unanimously.

VIII. Old business

1. Phase II construction update

Dennis Persic noted he is moving ahead with the work under his contract with the Park District. He noted there is one area which is about two-thirds of an acre which he feels should not be seeded. It is a sloping area that he feels would be hard to get grass to grow without being washed out. If some grass should take there, it would then be difficult for our men to tend to. It was decided he should omit seeding there.

IX. Legal report

R. Hutchison presented an ordinance which would permit the public to serve on various committees.

R. Hutchison noted Millsap Landscaping has not filed their bankruptcy in Northern District of Illinois. He has investigated this and has not found any information on it.

R. Hutchison reported he has sent two letters to gentlemen about sump pumps draining on Park District property. He will follow up on this.

X. Old business

1. Black dirt

J. Barker noted she received a letter from a gentlemen asking for five to ten yards of black dirt from the pile near Harlem Avenue to use to fill in holes in his back yard. It was decided to suggest he contact a nursery, since our black dirt is not pulverized.

XI. Correspondence

J. Barker reviewed correspondence she received during the last two weeks. A request was received for the Park District opinion regarding a gas station being built on the corner of Routes 43 and 30. It was decided to reply against the station being built there.

Motion 81-73 was made by D. Meyers, seconded by J. Jakich, to name Harry Froling, Jim Jakich, Duane Meyers and Dave Wilson as delegates to the Illinois Association of Park Districts Convention to be on November 13, 14 and 15, 1981. D. Meyers voted no; all others yes. Motion carried.

It was also suggested to nominate Dennis Persic for a merit award for his outstanding contribution to the Park District.

XII. Adjournment

Meeting adjourned at 12:00 midnight.

Submitted by;

Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

AUGUST 27, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I. Meeting called to order at 8:05 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - present; J. Petrulis - absent; D. Wilson - present.
- III. Public input  
  
None
- IV. Approval of August 13, 1981 minutes  
  
Motion 81-74 was made by J. Jakich, seconded by T. Leidolph, to approve the minutes of the August 13, 1981 meeting, with the following correction: Page two, Item IV Public Input, number 4 should read David Levin and not Jacob Levin. Motion carried unanimously.
- V. Committee reports
  1. Maintenance
    - A. Ballfield repairs  
  
H. Froling reported the Maintenance Committee has met with representatives of the Little League, Junior High Baseball and Mens' Adult Softball and Girls' Softball Leagues to discuss ballfield repairs. It was decided that volunteers from the Leagues will work on Indian Trail North and South fields on Saturday, August 29, to fill in ruts there, spot seed these areas and cover with hay. The Summit Hill South outfield will be rolled, over-seeded and covered with hay. Grass seed and fertilizer has been donated by Dennis Persic for these jobs.  
  
After discussion, motion 81-75 was made by H. Froling, seconded by D. Wilson, to close Summit Hill South and Kiwanis Park for repairs until June 1, 1982. Motion carried unanimously.
  2. Recreation
    - A. Refund policy  
  
After discussion, motion 81-76 was made by T. Leidolph, seconded by D. Meyers, to approve the "Policy on Refunds of Recreation Fees." Motion carried unanimously.

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V. Committee reports

2. Recreation continued

B. Recreation Committee appointment

Motion 81-77 was made by T. Leidolph, seconded by H. Froling, to appoint Mario Remegi to serve on the Recreation Committee. Motion carried unanimously.

3. Policy

No report

4. Financial

A. Audit

D. Meyers noted the audit has been received from Walter Jagiello, along with a draft of the management letter and his recommendations. Copies of the audit were passed out to the Commissioners for their review. The audit will be reviewed at the next Board Meeting, at which time billing will be received.

B. Levy

D. Meyers noted he has talked with R. Hutchison regarding preparation of the levy. R. Hutchison will have it ready for the next Board Meeting.

5. Lincolnway Special Recreation Association

J. Barker noted a new Director has been hired. Her name is Marcia Wingerd and she will be starting as of September 1, 1981.

VI. Director's report

After discussion of the contract between the Park District and Orkin for rat control on lot 7, it was decided J. Barker will send letters to both Hoffman Homes and Central Construction Company notifying them of the situation.

After discussion motion 81-78 was made by D. Wilson, seconded by T. Leidolph to approve the concession contract with the Frankfort Area Jaycees with the addition of the liability paragraph, for the period of the Muscular Dystrophy Marathon. Motion carried unanimously.



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VII. Old business

1. Phase II construction update

Dennis Persic reported he has completed the work under his contract with the Park District.

Motion 81-79 was made by D. Meyers, seconded by T. Leidolph, to acknowledge receipt of invoice number 1221 in the amount of \$34,678.25 from Kay Jay Construction. Motion carried unanimously.

Motion 81-80 was made by D. Meyers, seconded by T. Leidolph, to amend the original contract with Kay Jay Construction to a new total of \$37,678.25, and that we give the President of the Park Board the authority to sign it. Motion carried unanimously.

It was noted Dennis Persic will bill us for the previous change orders of \$3,000.00

2. Illinois Association of Park Districts award

Motion 81-81 was made by H. Froling, seconded by T. Leidolph, to nominate Dennis Persic for an award from the Illinois Association of Park Districts for outstanding contribution as an individual to our Park District. Motion carried unanimously.

VIII. Correspondence

J. Barker reviewed correspondence received during the last two weeks.

IX. Adjournment

Meeting adjourned at 9:35 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

SEPTEMBER 10, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I. Meeting called to order at 8:05 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - absent; D. Meyers - present; J. Petrulis - present; D. Wilson - present.
- III. Public input

Chuck Hale was present, representing the Frankfort Square Baseball League. After presenting the Board with a drawing of the proposed baseball building to be constructed at the Hunter Prairie Park, it was decided Mr. Hale would submit a plot plan with pertinent information to the Park District Maintenance Committee for review before re-submitting it to the Board for their approval.
- IV. Approval of the August 27, 1981 minutes

Motion 81-82 was made by D. Wilson, seconded by H. Froling, to approve the minutes of the August 27, 1981 meeting as presented. Motion carried unanimously.
- V. Treasurer's report

The Treasurer's report for the month ending August 31, 1981, was approved pending audit. Motion 81-83 was made by J. Petrulis, seconded by D. Wilson, to approve the Accounts Payable Listing for September 10, 1981. Motion carried unanimously.
- VI. Committee reports
  1. Maintenance

H. Froling reported the new grass at Indian Trail fields is growing, however several areas still need to be refilled and grass seed planted. He noted work will be done at the Summit Hill South field on Saturday, September 12, to improve conditions.
  2. Recreation

D. Wilson noted the Park District brochure will be ready for mailing on or about September 17, and asked for volunteers from the Board to help with collating the brochure. Savings on printing the brochure this year will be approximately \$200 over last year.

VI. Committee reports continued

3. Policy

J. Petrulis notified the Board that the Policy Committee will meet on Thursday, September 17, 1981, at 4:00 p.m. at his office in Frankfort, to discuss Park District employee evaluation forms. These will then be submitted to the Board for final approval.

4. Finance

A. Baseball League letter

D. Meyers presented a letter from Chuck Hale, President of the Frankfort Square Baseball League, requesting the Board to waive expenses incurred by the League during the baseball tournament, i.e., charges for bags of chalk used to line the fields and for bags of diamond dry used to dry the fields, the total cost of which would be \$272.20. After discussion motion 81-84 was made by D. Meyers, seconded by J. Jakich, that the Board re-submit the bill to the Little League with an explanation of why the Board feels the bill should remain due. Voting followed: H. Froling - no; J. Jakich - yes; T. Leidolph - absent; D. Meyers - yes; J. Petrulis - no; D. Wilson - no; J. Barker - yes. Because of the tie vote, the bill remains due and payable.

B. Kay Jay Construction billing

After discussion, motion 81-85 was made by D. Meyers, seconded by D. Wilson, to authorize payment of \$37,678.25 to Kay Jay Construction Company for completion of their contract. This amount is to be withdrawn from the New Lenox Bank from our investment line of credit. Motion carried unanimously.

Motion 81-86 was made by J. Jakich, seconded by H. Froling, that the Maintenance Committee review the work done by Kay Jay and report back to the Board at the next meeting. The Committee would also get a copy of the contract so they know what they are looking for. After voting motion passed with J. Petrulis voting no; all others yes.

C. ARC invoices

After discussion, motion 81-87 was made by D. Meyers, seconded by J. Jakich, to pay ARC Associates, Inc. a total of \$366.90 for expenses involving the Martin Lawsuit. D. Wilson voted no; all others yes; motion carried.

D. Levy

After discussion with R. Hutchison, motion 81-88 was made by D. Meyers, seconded by J. Petrulis, that the Board accept the levy for the year beginning May 1, 1981, and ending April 30, 1982, as stated for \$101,100.00. Motion carried unanimously.

VI. Committee reports continued

5. Lincolnway Special Recreation Association

J. Barker noted the SRA meetings are now scheduled for the second Monday of the month. Their new Director is Marcia Wingerd. They are still looking for a small office space for their office.

VII. Director's report

The Director's report was reviewed by those present.

After discussion, motion 81-89 was made by D. Meyers, seconded by J. Jakich, to approve payment of salary to Sarah Todd for four working days, from October 24-29, while she is at the National Recreation and Park Association Conference. Motion carried unanimously.

VIII. Legal report

R. Hutchison noted the progress in his correspondence with those people who have drains from their sump pumps on park district property. He will continue to follow up on this problem.

IX. Old business

1. Jaycee marathon

The Jaycees made approximately \$1,200.00 from their marathon held at the Summit Hill South field. They anticipate sending \$1,000.00 to the Muscular Dystrophy Association, after paying expenses.

2. School Board social

Tentative date for the School Board social was set up for Thursday, October 1, 1981.

X. New business

1. Review of office hours

Motion 81-90 was made by J. Petrulis, seconded by D. Wilson, to go into executive session to discuss personnel. Motion carried unanimously.

Motion 81-91 was made by J. Petrulis, seconded by H. Froling, to return to open session. Motion carried unanimously.

Motion 81-92 was made by J. Petrulis, seconded by J. Jakich that Park District office hours be from 9:00 a.m. - 12:00 noon five days a week. Motion carried unanimously.

1. Review of office hours continued

Motion 81-93 was made by J. Jakich, seconded by H. Froling, that one of the days the office is open be Saturday. Motion carried unanimously.

Motion 81-94 was made by D. Meyers, seconded by H. Froling, that the office hours be designated 9:00 a.m. - 12:00 noon, Tuesday through Saturday. Motion carried unanimously.

Motion 81-95 was made by D. Meyers, seconded by J. Barker, that the Board have a volunteer take the minutes at future Board meetings. The motion was voted as follows: H. Froling - no; J. Jakich - no; T. Leidolph - absent; D. Meyers - yes; J. Petrulis - no; D. Wilson - no; J. Barker - yes. Motion defeated.

2. Review of meeting days

After discussion, motion 81-96 was made by J. Petrulis, seconded by D. Wilson, that Board meetings be cut to once a month beginning October 1, and ending April 30; with two meetings during the months of May, June, July, August and September. Motion was voted as follows: H. Froling - no; J. Jakich - no; T. Leidolph - absent; D. Meyers - no; J. Petrulis - yes; D. Wilson - yes; J. Barker - yes. Motion vote tied - meetings remain at two meetings per month.

3. Vandalism

It was noted part of the fencing was damaged at the Summit Hill North baseball field the weekend of September 5th. Since the Park District does not carry outdoor equipment vandalism insurance, because it is too costly, cost of repair will be carefully investigated.

4. Committee reports

It was suggested Committee reports be prepared and distributed before the Board meetings so they can be reviewed by the Commissioners beforehand.

XI. Correspondence

Correspondence was reviewed by J. Barker.

XII. Adjournment

Meeting adjourned at 10:45 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

SEPTEMBER 24, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I. Meeting called to order at 8:05 p.m.
- II. Roll call: J. Barker - present; H. Froling - absent; J. Jakich - present; T. Leidolph - present; D. Meyers - present; J. Petrulis - late; D. Wilson - present.
- III. Public input  
None
- IV. Approval of the September 10, 1981 minutes  
Motion 81-97 was made by D. Wilson, seconded by D. Meyers to approve the minutes of the September 10, 1981 meeting as presented. Motion carried unanimously.
- V. Committee reports
  1. Maintenance  
No report
  2. Recreation
    - a. T. Leidolph noted registration for programs is now in progress. Those present reviewed report prepared by S. Todd showing numbers signed up for programs thus far.
  3. Policy
    - a. Employee Evaluation Forms  
After discussion motion 81-98 was made by D. Wilson, seconded by T. Leidolph, to adopt the two forms for Evaluation of Instructors and Clerical and Maintenance Staff. Motion carried unanimously.  
  
After discussion it was decided that when evaluating the performance of the Director, the Board should meet as a whole, complete the evaluation form as a group, let the Director review it, and then discuss it with her.

V. Committee reports continued

4. Finance

D. Meyers reviewed the "Legislative Bulletin" received by the Commissioners and noted important items covered therein.

5. Lincolnway Special Recreation Association

J. Barker noted the SRA is in the process of moving their office to New Lenox and is purchasing equipment for their use there. They have acquired a post office box number for a permanent mailing address.

VI. Director's report

The Director's report was reviewed by those present. It was recommended by the Commissioners that D. Persic complete his mowing contract this fall.

Also discussed was the possibility of purchase of a new tractor for use in the parks. It was decided the Finance Committee look at ways to finance a new tractor; and the Maintenance Committee look at tractors and contact area farmers to ask about the kind of tractor they might suggest. A storage area must also be found for the tractor during the winter as well as the summer months. This item will be reviewed again at the second meeting in October.

VII. Old business

1. Lot 7 - rats

D. Meyers noted a contract signed with Orkin to rid lot 7 of rats has been cancelled. A settlement in the amount of \$50 to cover cost of chemicals already spread on the lot to combat the infestation has been reached. J. Barker has written Hoffman Homes notifying them of the problem and they in turn have mowed the lot in hopes of bringing the situation under control.

2. School Board Social - October 7 - 7:30 p.m.

J. Barker noted the School Board has been invited to meet with the Commissioners at the Park District Administration Building on October 7, at 7:30 p.m.

3. I.A.P.D. Convention

J. Barker reviewed registration fees for the I.A.P.D. Convention to be held November 12 - November 15, 1981.

VII. Old business continued

4. Indian Boundary South - Hoffman work

J. Barker noted Hoffman Homes has graded and seeded areas at the Indian Boundary South Park around the lake, etc., and around the School - work which they had failed to do in the past.

5. Inspection of Kay Jay work

It was decided to review this item at the next Board meeting.

VIII. New business

1. Audit for 1982-83

It was decided to look into the possibility of employing a new accountant to work with the Park District in future. It was decided to contact other park districts for information after which D. Meyers and S. Todd will meet with possible applicants and formulate a plan for the future.

2. Brownie trees

J. Barker noted the Brownie Troop from Frankfort has offered to plant some trees they have growing there in our parks as one of their projects.

3. Plot

It was noted J. Jakich will talk with C. Hale from the Baseball League regarding submitting a plot plan with a drawing of the proposed baseball building to be constructed at the Hunter Prairie Park.

4. Gas City

It was noted by J. Jakich that a car wash and the sale of liquor has been approved for the Gas City Station on Route 30.

5. Hunter Prairie Park land acquisition

J. Petrulis noted he has again been in contact with G. Sangmeister's office. They are still awaiting a reply from Mr. Hunter regarding his donation of extra land at the Hunter Prairie Park to enable the field to be used for colt baseball.

IX. Correspondence

J. Barker presented a letter from the Jaycees thanking the Park District



IX. Correspondence continued

for their help during their 24-hour marathon for Muscular Dystrophy. It was noted they donated approximately \$1,000 to the charity from their work over the August 28-29th weekend.

X. Adjournment

Meeting adjourned at 9:45 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

OCTOBER 8, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - present; J. Petrulis - present; D. Wilson - present.

III. Public input

None

IV. Approval of September 24, 1981 minutes

Motion 81-99 was made by J. Petrulis, seconded by D. Wilson to approve the minutes of the September 24, 1981 minutes with the following corrections. Page 3, item VIII New business, Number 2 Brownie trees: it should be noted the Brownie troop donating the trees is troop 475 from Frankfort Square. Page 3, item VIII New business, number 3 Plot: should be changed to read, "J. Jakich asked why Chuck Hale had not received plot plan. It was located at R. Hutchison's office and will be forwarded to the Park District."

V. Treasurer's report

The Treasurer's report for the month ending September 30, 1981, was approved pending audit. Motion 81-100 was made by D. Meyers, seconded by T. Leidolph to approve the Accounts Payable Listing for October 8, 1981. Motion carried unanimously.

VI. Committee reports

1. Maintenance

A. Report of October 6, 1981 meeting

H. Froling noted the Maintenance Committee has met with representatives of the Frankfort Square Baseball League regarding their plans for a proposed building at the Hunter Prairie Park. He reported they would like permission to put in sewer and water lines now since the county is planning to pave North Avenue in the near future. Doing the work now would eliminate the need to go under or dig up the street after it is repaved.

A. Report of October 6, 1981 meeting continued

C. Hale of the League noted the Corps of Engineers will dig the trench for the pipe while volunteers will lay the pipe and back-fill the trench afterwards. The Little League will need special insurance to cover their volunteers and are checking into the coverage.

H. Froling suggested a Planning Committee be appointed to work with the Little League on this project. J. Jakich, D. Meyers and D. Wilson volunteered to serve on this committee and will meet with the League at a baseball meeting next week.

After discussion, it was the general consensus of the Commissioners to allow the League to install the water and sewer lines at the Hunter Prairie Park with the understanding that the Commissioners would like the building erected near the baseball backstop at the park. Also, that no building would be done until the League has presented to the Park Board detailed architectural drawings of the proposed building, a plot plan of exact placement of the building, planned building materials to be used for the outside and inside of the building, etc.

H. Froling also reported the Maintenance Committee discussed tractors and lawn mowers that might be considered for purchase by the Park District in the future.

B. Ballfield repairs

H. Froling reported that Summit Hill South has been reseeded by volunteers. Also done were the fields at Indian Trail and Kiwanis. All seed and fertilizer for the work was donated by Dennis Persic.

C. H. Froling Maintenance Committee withdrawal

H. Froling has asked to withdraw from the Maintenance Committee Chairmanship. He will be working nights at his job and feels he would be unable to perform his duties diligently. J. Jakich offered to temporarily chair the Maintenance Committee. D. Wilson offered his assistance.

2. Recreation

A. Fall Program Review

The "Fall Program Review" prepared by S. Todd was reviewed by those present.

3. Policy

S. Todd's employee evaluation will be reviewed at the next Board Meeting.

4. Finance

D. Meyers noted copies of the proposed fiscal year 1981-82 operating budget will be presented at next Board Meeting, along with a listing of the first quarter's expenditures.

VII. Director's report

The Director's report was reviewed. After discussion of the damage to the wing fence at the Summit Hill North field, S. Todd was instructed to see that the damaged wing fence posts are taken out of the ground to insure against any injuries.

S. Todd noted that after 50% of the programs are over, she will prepare a program expense summary, showing program registrations, fees collected, expenses, etc., for review by the Commissioners.

VIII. Legal report

R. Hutchison reported Millsap Landscaping has dismissed their petition for bankruptcy and has petitioned instead for reorganization. R. Hutchison will see what Millsap's assets are and see if it would be to the Park District's benefit to file suit against them to recover damages incurred when Millsap failed to complete their contract with the Park District.

R. Hutchison reported on what has transpired regarding the problem of residents who have their sump pumps draining on Park District property.

R. Hutchison was questioned by the Commissioners regarding the possibility of the Baseball League erecting a building on Park District property. He suggested the Park District ask the Baseball League to provide mechanics lien waivers. He also suggested drawing up a lease with them and having a contractual arrangement. It was decided the Planning Committee would coordinate the lease, etc., between the Baseball League and the Park District.

IX. Old business

1. School Board social

J. Barker noted the Park District Commissioners have met with members of the School Board. She noted it was an informative night since many issues were discussed with the members present.

2. IAPD Convention

J. Barker noted she has received an agenda for the IAPD Convention to be held at the Hyatt-Regency in November.

4. Community assessment survey

D. Wilson moved the Board table discussion of this survey until the next Board Meeting.

X. New business

After discussion, motion 81-101 was made by D. Wilson, seconded by D. Meyers to authorize J. Barker to sign to seek reimbursement from the state for the monies the Park District paid Kay Jay. Motion carried unanimously.

S. Todd presented information on how the Commissioners could join the South Suburban Park and Recreation Professional Association.

XI. Correspondence

J. Barker presented correspondence received since the last meeting.

XII. Adjournment

Meeting adjourned at 11:00 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

OCTOBER 22, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - absent; J. Jakich - present; T. Leidolph - late (arrived at 8:15 p.m.); D. Meyers - present; J. Petrulis - present; D. Wilson - present.
- III. Public input  
None
- IV. Approval of October 8, 1981 minutes  
  
Motion 81-102 was made by J. Petrulis, seconded by J. Jakich, to approve the minutes of the October 8, 1981 minutes, with the following correction: Page 2, item VI Committee reports, number 3 Policy, should show that S. Todd's employee evaluation form will be reviewed at the next Board Meeting. Motion to approve minutes carried unanimously.
- V. Committee reports
  1. Maintenance  
  
J. Jakich noted they are in the process of investigating tractors and have contacted several companies to gather information about them.
  2. Recreation  
  
It was noted the Recreation Committee will meet to discuss plans for the Winter Brochure. They hope to offer programs in accordance with what our operating budget will allow.
  3. Policy
    - A. Director evaluation form  
  
After discussion motion 81-103 was made by D. Meyers, seconded by J. Jakich, to adopt the Director evaluation form. Motion carried unanimously.
  4. Finance
    - A. Budget review  
  
D. Meyers covered the budget figures with those present. He reviewed the amounts budgeted and balances left in the corporate budget; recreation, building and grounds; and recreation programs budget.

V. Committee reports continued

5. Lincolnway Special Recreation Association

J. Barker reported the SRA is trying a new financial report to be prepared monthly by the SRA secretary. They are dispensing with the current computerized report. The new Director's contract will be signed at the next SRA Board Meeting. It was noted the SRA Director will be looking into acquiring more volunteer help in the program.

6. Building planning

J. Jakich distributed copies of the Planning Committee's report on the meetings they have held with the Baseball League regarding the proposed building at Hunter Prairie Park. Representatives of the League were also present at the Board Meeting to answer any questions the Commissioners had. After discussion, motion 81-104 was made by J. Petrulis, seconded by T. Leidolph, to accept the recommendation of the Construction Committee to approve the project as approved in theory and allow the Baseball League to enter Park District property a short distance with their utility lines. Motion carried unanimously.

VI. Director's report

The Director's report was reviewed by those present.

After discussion, motion 81-105 was made by J. Petrulis, seconded by T. Leidolph, to get "Public Officials Liability" insurance coverage added to our insurance as quickly as possible. After further discussion motion 81-106 was made by J. Petrulis, seconded by D. Wilson, to table the previous motion until the first meeting in November for the purpose of further investigation into the matter. Motion carried unanimously.

Motion 81-107 was made by D. Wilson, seconded by J. Petrulis to accept the Director's recommendation for a 50¢ increase in Diane Veltman's salary. D. Meyers and J. Petrulis voted no, with all others voting yes.

Motion 81-108 was made by D. Meyers, seconded by T. Leidolph to go into executive session for the purpose of discussion D. Veltman's salary increase. Motion carried unanimously.

Motion 81-109 was made by T. Leidolph, seconded by J. Jakich, to open the meeting. Motion carried unanimously.

Motion 81-110 was made by D. Wilson, seconded by T. Leidolph, to amend the original motion to read that the Board accepts the Director's recommendation for an increase in D. Veltman's salary, but at a 25¢ per hour increase based on the present financial condition. Voting followed with D. Meyers and J. Petrulis voting no; all other yes. Motion carried.

VII. Legal report

J. Barker reviewed information received from R. Hutchison. He has investigated whether or not it would be advisable for the Park District to pursue

VII. Legal report continued

litigation against Millsap Landscaping, and because of their situation feels it would not be worth pursuing it.

R. Hutchison also noted the park land in the area had been taken off the tax rolls.

VIII. Old business

1. Community Assessment Survey

The Survey was reviewed by the Commissioners.

IX. New business

1. November and December meetings

After discussion, motion 81-111 was made by D. Wilson, seconded by T. Leidolph to cancel the second meeting in November and the second meeting in December because they fall during the holidays. Motion carried unanimously.

X. Correspondence

Correspondence received since the last Board meeting was reviewed.

XI. Adjournment

Meeting adjourned at 10:30 p.m.

Submitted by:  
Dorothy Ransford



FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

NOVEMBER 12, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I. Meeting called to order at 8:05 p.m.
- II. Roll call: J. Barker - present; H. Froling - absent; J. Jakich - present; T. Leidolph - present; D. Meyers - late (arrived at 8:15 p.m.); J. Petrulis - absent; D. Wilson - present.
- III. Public input  
None
- IV. Approval of October 22, 1981 minutes  
  
Motion 81-112 was made by J. Jakich, seconded by T. Leidolph, to approve the minutes of the October 22, 1981 minutes as presented. Motion carried unanimously.
- V. Treasurer's Report  
  
The Treasurer's Report for the month ending October 31, 1981, was approved pending audit. Motion 81-113 was made by D. Meyers, seconded by J. Jakich, to approve the Accounts Payable Listing for November 12, 1981. Motion carried unanimously.
- VI. Committee Reports
  1. Maintenance  
  
J. Jakich noted he has started investigating the possibility of buying a tractor. He has met with a gentleman from Martin Implement regarding a low center gravity tractor. More information will be coming from him.
  2. Recreation  
  
T. Leidolph passed out a report on the Recreation Committee's last two meetings which showed possible programs for the next programming period and other information covered at the meetings.
  3. Policy  
  
No report

VI. Committee Reports continued

4. Finance

D. Meyers noted the Department of Conservation has approved the final bills from the Kay Jay contract, and the Park District should receive a check in the amount of \$37,460.25 within forty days. He also noted the \$132,000.00 already invested will be up on approximately December 4, 1981.

After discussion, motion 81-114 was made by J. Jakich, seconded by T. Leidolph, to give authority to D. Meyers to reinvest the \$132,000.00 into a secured type of investment until such time as the loan with New Lenox State Bank comes due. Motion carried unanimously. Motion 81-115 was made by J. Jakich, seconded by D. Wilson, to give D. Meyers the authority to deposit \$37,460.25 into a secured interest bearing account until such time as the loan with New Lenox State Bank comes due. Motion carried unanimously.

5. Lincolnway Special Recreation Association

J. Barker reported on the last LWSRA Board Meeting. She noted the SRA pays their teachers and aides on a contracted basis and does not take any deductions out of their paychecks. It was decided to have attorney R. Hutchison look into this matter and give the Park District a written legal opinion on it.

J. Barker has invited M. Wingerd, SRA Director, to the December meeting so the Board can meet her and ask any questions they might have. The Fall Program of the SRA is in full swing with the Friday Variety very successful.

VII. Director's Report

The Director's Report was reviewed. It was decided to ask the soccer coaches to attend the December Board Meeting where they will be thanked by the Board and will be presented with certificates. S. Todd will check into the possibility of having a representative from the Illinois Association of Park Districts present at the December Board Meeting to present an award to Dennis Persic for his volunteer work on behalf of the Park District.

S. Todd noted a tractor will be delivered Friday for use in mowing of several of the parks over the weekend. The Commissioners have volunteered their services for this project.

VII. Director's Report continued

Parents of a child signed up for the gymnastics class who had to drop out because of illness asked for a refund after 50% of the class was over. After discussion, motion 81-116 was made by D. Wilson, seconded by T. Leidolph, that the request for the refund under discussion be granted in full minus the service charge and the one pro-rated session.

VIII. Legal Report

J. Barker noted attorney R. Hutchison was not at the meeting because he is attending the I.A.P.D. Convention. She noted he has agreed to accept a \$250.00 per month retainer in future.

J. Barker has met with a Detective Moran from the Will County Sheriff's Department. He has been contacted by the young man responsible for the vandalism on the Summit Hill North fence. Detective Moran noted the Park District has two alternatives: either take the case to criminal court (the total amount of restitution allowed would be \$500.00); or let the young man make restitution himself (He feels the quote of \$690.00 from Sears to fix the fence is too high and would like to try to find a lower bid.). After discussion, it was decided to tell Detective Moran the Park District will accept a lower bid if it meets our specifications and it is by a reputable company.

IX. Old business

1. Public officials liability

Information has been received from the insurance company. For \$1 million coverage the premium would be approximately \$407.00 per year. J. Petrulis is looking into whether or not the Park District needs it and will report back on it.

2. Director's evaluation

It was decided each of the Commissioners should fill out an evaluation form on the Director. A meeting date will be set at the December Board Meeting to discuss and prepare one final evaluation of the Director. Another special meeting will be held in January to discuss the evaluation with S. Todd.

X. New business

1. Christmas celebration

It was decided to have a Christmas get-together of the Commissioners and office staff and their spouses at the home of J. Barker on December 4, at 8:00 p.m. This would

Page Four  
Board Meeting Minutes  
November 12, 1981

- X. New business continued
  - 1. Christmas celebration continued  
be in lieu of the usual Frankfort Square Park District  
Christmas party.
- XI. Correspondence
  - J. Barker reviewed correspondence received since the last  
Board Meeting.
- XII. Meeting adjourned at 10:00 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

DECEMBER 10, 1981

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I. Meeting called to order at 8:05 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - late (arrived at 8:20 p.m.); J. Petrulis - present; D. Wilson - present.
- III. Presentations
  1. Dennis Persic, IAPD Award

Ms. Barbara Williams, past President of the IAPD and member of the Honors Committee presented Dennis Persic with the IAPD award for the outstanding work he has done for the Park District in the past. J. Barker presented him with a framed copy of an article that appeared in the Star newspaper reporting of the work he has done for the Park District; and thanked him on behalf of the Commissioners.
  2. Soccer Coaches, Appreciation

T. Leidolph thanked all of the Soccer Coaches for their time and effort on behalf of the Park District soccer program. The Coaches included: Gary Leidolph, Mario Remegi, Fernando Gonzalez, Al Gonzalez, John Shinovich, Dennis Riordan and Bill Moustis. Certificates were given to them.
- IV. Approval of November 12, 1981 minutes

Motion 81-117 was made by T. Leidolph, seconded by J. Jakich to approve the minutes of the November 12, 1981 meeting as presented. Motion carried unanimously.
- V. Treasurer's Report

D. Meyers noted \$49,767.99 has been received from the county in tax monies. \$36,000.00 was used for the Park District bond payment.

The Treasurer's Report for the month ending November 30, 1981 was approved pending audit.

V. Treasurer's Report continued

Motion 81-118 was made by J. Petrulis, seconded by T. Leidolph, to approve the Accounts Payable Listing for December 10, 1981. Motion carried unanimously.

VI. Committee reports

1 Maintenance

J. Jakich reported progress in investigation into the purchase of a new tractor. Since H. Froling is now off the night shift at work it was decided he should again take over the responsibility of the Maintenance Committee.

2. Recreation

It was noted S. Todd is working on the Winter Brochure and putting programming together.

After discussion motion 81-119 was made by T. Leidolph, seconded by D. Wilson to allow ice skating at Woodlawn and Community Park ponds this winter season. Motion carried unanimously. After further discussion, motion 81-120 to amend the previous one was made by T. Leidolph, seconded by D. Wilson, to allow ice skating at Community Pond after investigation shows it will be safe. Motion carried unanimously.

3. Policy

No report

4. Finance

D. Meyers noted a new procedure has been set up in the monthly reporting of the income and disbursements. This procedure will make it easier in April when publishing our report in the newspaper.

D. Meyers reported he is still waiting for the remaining \$37,460.25 due the Park District from the State on the Kay Jay contract. It should come sometime next week. In the meantime he has deposited the \$132,000.00 for ten days in an account earning 11 $\frac{1}{4}$ % interest.

VII. Director's report

The Director's report was reviewed by the Commissioners.

VII. Director's report continued

After discussion motion 81-121 was made by J. Petrulis, seconded by H. Froling to prosecute the minor who vandalized the Summit Hill North wing fence last August. Voting was as follows: H. Froling - yes; J. Jakich - yes; T. Leidolph - no; D. Meyers - no; J. Petrulis - yes; D. Wilson - no; J. Barker - no. Motion defeated. Motion 81-122 was made by D. Meyers, seconded by T. Leidolph, that we notify the parents of the minor we expect restitution of the \$690.00 by December 29, 1981, and if that is not accomplished we pursue the legal remedies in this case with a lawsuit. Motion carried unanimously. R. Hutchison will contact the parents.

Motion 81-123 was made by J. Barker, seconded by J. Petrulis, to have the wing fence repaired by Sears at a cost of \$690.00. Motion carried unanimously.

VIII. Legal report

After investigation into the matter R. Hutchison noted it is important for the Park District to carry Public Officials' Liability Insurance. Motion 81-124 was made by J. Petrulis, seconded by J. Jakich, that in line with R. Hutchison's remarks, the Park District buy a minimum of one year policy of Public Officials' Liability Insurance with the \$1 million limit. Motion carried unanimously.

After further investigation of the Millsap Landscaping problem, R. Hutchison advised against filing a judgment against them since it would be of no value to the Park District.

R. Hutchison reported after inquiry into the matter, it is appropriate to hire part-time instructors on a contract basis and not withhold taxes from their paychecks. He will write a legal opinion covering this for the Park District.

IX. Old Business

1. Director's evaluation

A meeting to complete the Director's evaluation will be held on Thursday, January 7, 1981, at 7:00 p.m. at the Park District Building.

2. Christmas celebration

The postponed Christmas celebration will be held on Saturday, January 23, 1981, at 8:00 p.m., at J. Barker's home.

IX. Old Business continued

3. Frankfort Square Baseball League building

It was noted the Baseball League has not put in the lines across North Avenue.

While discussing the above, it was also noted the Recreation Committee, S. Todd and the Baseball League should meet in January to set up the field schedule for the next baseball season.

X. New business

1. Lincolnway Special Recreation Association Board Meeting

J. Barker noted she will be unable to attend the next SRA Board Meeting. T. Leidolph volunteered to attend for her.

XI. Correspondence

J. Barker reviewed the correspondence received since the last meeting.

XII. Adjournment

Meeting adjourned at 10:25 p.m.

Submitted by:  
Dorothy Ransford



## Special Meeting

Jan. 7, 1982

The following is a report of a special meeting for the purpose of evaluating Sarah Todd.

Meeting was called to order at 7:00 p.m.

Those present were: Julie Barker  
Harry Froling  
Jim Jakich  
Terri Leidolph  
Duane Meyers  
John Petrulis  
Dave Wilson

D. Wilson moved to go into executive session seconded by J. Jakich  
Motion carried unanimously.

Ratings were changed on the evaluation form as follows:

- 4 - Excellent
- 3 - Above Average
- 2 - Good
- 1 - Poor

The evaluation form was gone over and it was decided that it would be presented to Ms. Todd at the Jan. 14th meeting.

J. Petrulis moved to go back into regular session. Seconded by H. Froling. Motion carried unanimously.

Meeting adjourned at 10:00 p.m.

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

JANUARY 14, 1982

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building, Frankfort, Illinois.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - absent; J. Petrulis - present; D. Wilson - late (arrived at 8:05 p.m.).
- III. Public input

Dennis Persic asked about revising the planned procedure for checking the ice for skating at Woodlawn Park. After discussion it was decided checking the ice three times daily after thickness of the ice is established and the cold weather continues is unnecessary. The Maintenance Committee was asked by J. Barker to study the proposed plans for checking of the ice.

- IV. Approval of December 10, 1981 and January 7, 1982 minutes

Motion 81-125 was made by J. Petrulis, seconded by H. Froling, to approve the December 10, 1981 minutes with the following correction: page 2, Item VI Committee reports, number 1 Maintenance - strike the second sentence regarding H. Froling taking over the responsibility of the Maintenance Committee. Instead, it should read that J. Jakich will continue as head of the committee until work on buying a new tractor is finished. H. Froling will continue to help with this. Motion to approve the minutes as corrected carried unanimously.

Motion 81-126 was made by J. Petrulis, seconded by T. Leidolph, to accept the minutes of the January 7, 1982 special meeting with the following correction: the paragraph noting the motion by J. Petrulis to go back into regular session should follow the paragraph noting motion by D. Wilson to go into executive session. Motion to approve the January 7th minutes carried unanimously.

- V. Treasurer's report

It was noted on the "Cash on Hand" page under Savings Account-Corporate Fund, Transfer to Corporate S/A should be changed to Transfer to Corporate Checking Account.

The Treasurer's report for the month ending December 31, 1981 was approved pending audit.

V. Treasurer's report continued

Motion 81-127 was made by J. Petrulis, seconded by J. Jakich to approve the Accounts Payable Listing for January 14, 1982. Motion carried unanimously.

VI. Committee reports

1. Maintenance

J. Jakich noted he has begun investigation into tractors for the Park District. S. Todd is also in the process of contacting local park districts for information on the type of equipment they use in their parks. The next Maintenance Committee meeting is scheduled for Thursday, January 21, 1982, at 7:00 p.m.

2. Recreation

T. Leidolph noted the Winter-Spring Brochure should be in the mail by Saturday, January 16. She noted she has received a financial summary on the fall programs which was prepared by S. Todd. She will review it at the next Board Meeting.

3. Policy

No report

4. Finance

No report

5. Lincolnway Special Recreation Association

T. Leidolph reported on the last SRA meeting she attended. M. Wingerd was given premission to hire a new SRA secretary. Mrs. Wingerd will be at the next Park District Board Meeting to meet with the Commissioners.

VII. Director's report

The Commissioners reviewed the Director's report submitted by S. Todd. It was noted a check in the amount of \$690.00 has been received to cover the vandalism to the Summit Hill North wing fence.

VIII. Legal

R. Hutchison reported that Hoffman-Rosner has paid the 1980 tax bills.

VIII. Legal continued

After discussion motion 81-128 was made by J. Petrulis, seconded by J. Jakich, to adopt the ordinance entitled "An Ordinance of Frankfort Square Park District Providing Indemnity for Park Commissioners and Employees." Motion carried unanimously.

R. Hutchison noted it is not necessary to cover employees under workmen's compensation, however, he advised to do so because it is not much to do so and the Park District may levy seaparately for it.

R. Hutchison has checked into whether or not the Park District should continue to withhold taxes from its instructors' checks. He advised we continue to do so to safeguard against any problems that could arise from not doing so. He has also checked into whether or not the Park District must withhold social security. He is still investigating the issue and will let the Commissioners know more on this later.

IX. Old business

1. Hunter Prairie Park

J. Barker reviewed a letter received from George Sangmeister, attorney for Donald Hunter, regarding the Park District request for his donation of extra land which would adjoin Hunter Prairie Park. Mr. Hunter values the land at \$2,500 per quarter acre. He has agreed to sell the quarter acre to the Park District for \$1,250 plus cost of title insurance and survey. After further discussion, motion 81-129 was made by J. Jakich, seconded by D. Wilson, to table the discussion of the issue of Hunter Prairie Park until the next Board Meeting when D. Meyers will be present to give his input on our financial condition and is able to give his recommendation on the matter. Motion carried unanimously.

X. New business

1. S.S.P.R.P.A. dinner

J. Barker noted the South Suburban Park and Recreation Professional Association is having its annual dinner on Friday, February 26, 1982. After discussion, motion 81-130 was made by J. Jakich, seconded by T. Leidolph, to invite George Sangmeister to be our guest at the dinner. Motion carried unanimously.

XI. Correspondence

J. Barker reviewed the correspondence received since the last Board Meeting.

XII. Director's evaluation

Motion 81-131 was made by J. Petrulis, seconded by T. Leidolph, to go into executive session. Motion carried unanimously.

Motion 81-132 was made by J. Petrulis, seconded by D. Wilson, to return to open session. Motion carried unanimously.

Motion 81-133 was made by T. Leidolph, seconded by H. Froling, to give a 10% salary increase to S. Todd, effective January 1, 1982. Motion carried unanimously. J. Barker directed each committee meet with S. Todd to go over the goals for 1982.

XIII. Adjournment

Meeting adjourned at 10:20 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

JANUARY 28, 1982

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building.

- I. Meeting called to order at 8:05 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - absent; D. Meyers - present; J. Petrulis - absent; D. Wilson - absent.
- III. Special presentation by Marcia Wingerd, Director of the Lincolnway Special Recreation Association  
  
M. Wingerd was introduced to the Commissioners by J. Barker. Mrs. Wingerd reviewed her qualifications, presented scrap books showing the SRA participants at the program, and talked about what she would like to see in future SRA programs. She gave an informative talk and answered questions raised by the Commissioners.
- IV. Public input  
  
None
- V. Approval of January 14, 1982 minutes  
  
Motion 81-134 was made by H. Froling, seconded by J. Jakich, to approve the January 14, 1982 minutes as presented. Motion carried unanimously.
- VI. Committee reports
  1. Maintenance
    - a. Mower  
  
J. Jakich reviewed his report on what was covered at the January 21st Maintenance Committee meeting. Discussion followed on the types of mowers that are being considered for purchase by the Park District.
    - b. Goals  
  
A list of preliminary goals for 1982 was reviewed by the Commissioners.

The next Maintenance Committee meeting was set for Thursday, February 4, 1982, at 7:30 p.m.

2. Recreation

No report

3. Policy

a. Building rental

S. Todd has received a phone call from a community resident requesting rental of the Park District building every Sunday morning for church services. J. Barker directed the Policy Committee to write up policy regarding future utilization of the Park District building. It will be discussed at the next Board meeting, at which time a decision will be made.

b. Baseball field lights

After discussion, D. Meyers made motion 81-135, seconded by J. Jakich, that we charge all users of our ball diamond lights for the 1982 season, at a rate to be specified at a future date. Motion carried unanimously.

4. Finance

It was noted S. Todd is continuing to gather information regarding Public Officials Liability Insurance, and she will report back to the Commissioners at a later date. S. Todd will also meet with two local accounting firms to gather information and estimates regarding the next Park District audit.

VII. Director's report

The Director's report was reviewed by the Commissioners.

VIII. Old business

1. Hunter Prairie Park

Motion 81-136 was made by J. Jakich, seconded by H. Froling, to again discuss the issue of Hunter Prairie Park. Motion carried unanimously. After discussion by the Commissioners, it was decided that J. Barker will write Mr. Hunter to ask for an extra piece of property measuring 50 x 450 feet at Hunter Prairie Park.

IX. New business

1. Five year plan

The Commissioners discussed the proposed five year plan presented by J. Barker. It was decided to limit

1. Five year plan continued

the proposed planning to three years with each Committee working on their own plans.

X. Correspondence

J. Barker reviewed the correspondence received since the last meeting.

XI. Adjournment

Meeting adjourned at 10:55 p.m.

Submitted by:  
Dorothy Ransford



FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

FEBRUARY 11, 1982

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - absent; D. Meyers - absent; J. Petrulis - absent; D. Wilson - present.
- III. Public input

Mr. Carl Williams was present to discuss the following. He suggested the Park District set up seminars taking advantage of community residents' knowledge on various subjects. He offered to use his special talents in teaching bridge, landscaping, etc. He noted he is a master gardener for Will County and, through his contacts, he is able to purchase bushes, trees, etc. in bulk, at a great savings. He will forward information to the Park District office regarding this for future reference.

- IV. Approval of January 28, 1982 minutes

Motion 81-137 was made by J. Jakich, seconded by H. Froling, to approve the minutes of the January 28, 1982 meeting with the following corrections: Item VIII. Old business, item one. Hunter Prairie Park - should be changed to read that J. Barker will write to Mr. Sangmeister regarding donation of a piece of property measuring 50 x 450 feet at the Hunter Prairie Park. Item IX. New business, item one. Five year plan - should be changed to read that the Commissioners discussed the proposed five year plan presented by J. Barker. Motion carried unanimously.

- V. Treasurer's report

The Treasurer's report for the month ending January 31, 1982, was approved pending audit.

Motion 81-138 was made by D. Wilson, seconded by J. Jakich to approve the Accounts Payable Listing for February 11, 1982. Motion carried unanimously.

- VI. Committee reports

- 1. Maintenance

- a. Mower

J. Jakich presented the following for review by the Commissioners:

a. Mower continued

Hypothetical mowing schedule showing ideally how many times the parks should be mowed during the mowing season; a review of how much time and money would be spent mowing the parks using the present Park District mowers; and reviews of tentative costs in buying a new tractor with mower attachments, and the time and cost involved in mowing the parks with the proposed new equipment.

After discussion, motion 81-139 was made by D. Wilson, seconded by H. Froling, that the Park District put out to bid for a tractor and the mowing attachments with the specifications as determined by the Maintenance Committee and direct the Park District Director to publish said specifications and set a date for opening of the bids. Motion carried unanimously.

b. Maintenance goals for 1982

J. Jakich distributed copies of the Maintenance goals for 1982. Discussion followed.

c. Repair of the Turfcut

After discussion motion 81-140 was made by D. Wilson, seconded by J. Jakich, to spend up to the amount of \$400 on parts for the repair of the Jacobsen Turfcut. Motion carried unanimously.

2. Recreation

The Commissioners reviewed the report of the Recreation Committee's last meeting held on February 4, 1982. Discussion followed. It was suggested the Committee prepare a list of recreation goals for 1982.

3. Policy

After discussion, motion 81-141 was made by D. Wilson, seconded by H. Froling to rent the Park District Administration Building to the Calvary Peoples' Church group for the sum of \$25.00 per week payable a month in advance. Motion carried unanimously.

4. Finance

It was decided to investigate the concession contract in preparation for the 1982 baseball season.

5. Lincolnway Special Recreation Association

J. Barker reported on the last SRA Board meeting she attended.

5. Lincolnway Special Recreation Association continued

She noted Marcia Wingerd has asked for permission to keep the SRA office in a permanent location in future. New Lenox Park District has offered office space at a cost of \$55.00 per month. The Frankfort Square Commissioners offered no objections on this matter.

After discussion, motion 81-142 was made by J. Barker, seconded by D. Wilson, to forward to the Lincolnway Special Recreation Association the monies owed to them. Motion carried unanimously.

VII. Director's report

The Director's report was reviewed by the Commissioners and discussion followed.

VIII. Legal report

R. Hutchison introduced Mr. Brian Anderson who runs a consulting business. He is interested in investigating sources from which the Park District might be able to get grants. It was decided the Commissioners will consider using his services, and contacting him in the near future for more information.

IX. Old business

1. Hunter Prairie Park

J. Barker noted she is still working on the letter she is writing regarding the donation of an extra piece of land adjoining the Hunter Prairie Park.

X. New business

S. Todd distributed information of the next South Suburban Parks and Recreation Professional Association's workshop and encouraged the Commissioners to attend.

XI. Correspondence

J. Barker reported there wasn't any correspondence received since last meeting.

XII. Adjournment

Meeting adjourned at 11:30 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

FEBRUARY 25, 1982

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - absent; J. Jakich - present; T. Leidolph - present; D. Meyers - absent; J. Petrulis - present; D. Wilson - present.
- III. Public input  
None
- IV. Approval of February 11, 1982 minutes  
Motion 81-143 was made by D. Wilson, seconded by T. Leidolph, to approve the minutes of the February 11, 1982 meeting as presented. Motion carried unanimously.
- V. Committee reports
  1. Maintenance  
J. Jakich noted \$295.00 has been spent so far in repairing the Turfcats. He noted approximately \$50.00 more will be needed to finish this repair.
  2. Recreation  
No report
  3. Policy  
No report
  4. Finance  
No report
- VI. Director's report  
The Commissioners reviewed the Director's Report prepared by S. Todd. Ms. Todd noted she will be reviewing the recreation budget for next year to set up a fee structure for girls' softball, etc. Discussion followed on possible programs that might be run during the summer months to generate revenue.

VII. Old business

1. Concession contract

J. Jakich will meet with Chuck Hale to work out next season's concession stand contract with the Little League. After discussion it was decided:

1. To ask the Mother's Club to work the stand until the last game of the evening is finished (should be approximately 9:30 p.m.).
2. To increase the percentage we receive from the Baseball League to at least cover the expenses incurred by them in the use of the Park District facilities.
3. To require purchase of a concession license at a cost of \$25.00 for each concession vehicle used as a portable stand in the parks.

2. Hunter Prairie Park

It was decided that J. Barker will write to George Sangmeister to thank him for his efforts in contacting Mr. Hunter regarding the purchase of the extra piece of land at Hunter Prairie Park. She will regretfully inform him that the Park District does not have the funds available at present to purchase the additional land at the Park.

VIII. New business

1. Open Meetings Act

J. Barker presented information included in the "Communicator" regarding rules pertaining to park district meetings. Discussion followed.

2. Flooding at Indian Boundary Park

J. Barker reported on the drainage problem at Indian Boundary Park which has resulted in flooding of the park causing the gravel path to wash away and the playground equipment to sit under water. Since the park was accepted from Hoffman with the stipulation that proper grading and seeding be completed it was decided J. Barker will talk to Richard Hutchison regarding this matter, after which she will write to Hoffman Homes asking for their help in rectifying this problem.

IX. Correspondence

J. Barker reviewed the correspondence received since the last Board Meeting.

Page Three  
Board Meeting Minutes  
February 25, 1982

X. Adjournment

Meeting adjourned at 9:30 p.m.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

MARCH 11, 1982

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building.

- I. Meeting called to order at 8:02 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - present; J. Petrulis - present; D. Wilson - present.
- III. Public input  
None
- IV. Approval of February 25, 1982 minutes  
Motion 81-144 was made by J. Petrulis, seconded by T. Leidolph, to approve the minutes of the February 25, 1982 meeting as presented. Motion carried unanimously.
- V. Treasurer's report  
The Treasurer's report for the month ending February 28, 1982, was approved pending audit.  
Motion 81-145 was made by J. Petrulis, seconded by T. Leidolph, to approve the Accounts Payable Listing dated March 11, 1982. Motion carried unanimously.
- VI. Committee reports
  1. Maintenance  
No report
  2. Recreation  
T. Leidolph reported on the last Recreation Committee meeting. It was noted the committee reviewed the recreation budget and a list of goals for 1982. The list of 1982 goals will be typed up and copies will be given to each of the Commissioners.

3. Policy

No report

4. Finance

It was noted by D. Meyers that the Policy Committee is now reviewing CPA's being considered for the 1982 audit.

5. Lincolnway Special Recreation Association

J. Barker reported on the last SRA Board Meeting she attended. She presented copies of the proposed 1982-83 SRA budget. After discussion, motion 81-146 was made by D. Wilson, seconded by J. Petrulis, giving J. Barker permission to vote to accept the SRA budget on behalf of the Frankfort Square Park District. Motion carried unanimously.

VII. Director's Report

The Commissioners reviewed the March 11th report prepared by S. Todd.

VIII. Legal report

No report

IX. Old business

1. Concession contract

J. Jakich reported on the meeting he had with Chuck Hale concerning the proposed concession contract for the coming season. He noted the Little League is considering hiring someone to coordinate activities in the stand and that this person will pick up maintenance duties in the stand. After discussion, it was decided to notify the Baseball League that the Park District will audit their books for the stand this year, since it is noted in the contract that they may do so.

2. Mower bids

J. Jakich reviewed the following with the Commissioners:

1. Tractor Bid Summary
2. Breakdown of costs and time involved in mowing using a contracted mowing service this year.
3. Breakdown of costs and time involved in mowing with a purchased tractor.



2. Mower bids continued

4. Breakdown of costs and time involved in mowing with our Jacobsens
5. Sample mowing schedule.

After discussion it was decided to hold a special meeting for discussion of the budget and proposed new tractor on Thursday, March 18, 1982, at 7:30 p.m. at the Park District Building.

3. Report on SSPRPA dinner

The Commissioners reported on the SSPRPA dinner they attended.

X. New business

None

XI. Correspondence

J. Barker reviewed the correspondence received since the last Board Meeting.

XII. Meeting adjourned at 9:15 p.m.

Submitted by:  
Dorothy Ransford

Frankfort Square Park District  
Board Meeting Minutes  
March 18, 1982

The following are minutes of a special meeting of the Frankfort Square Park District held at the Park District Administration Building.

- I Meeting called to order at 8:00 p.m.
- II Roll Call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; J. Petrulis - present; D. Meyers - present; D. Wilson - present.
- III The purpose of this special meeting was to discuss the tractor purchase and the proposed 1982-83 operating budget.

A. Tractor Purchase

J. Petrulis reported that financing (five year, 100% loan - 13%, three year, 100% loan - 11%) could be obtained from either New Lenox State Bank or Frankfort State Bank, with loan documents and resolution to be prepared by the bank or Mr. Hutchison at the Park District's expense. It was felt that a 12%/60 month loan at \$485.00/month was better than a lease agreement.

Brian Anderson discussed two alternatives to the tractor purchase. He has arranged an April 7 meeting with International Harvester to discuss a possible tractor donation. Also, he suggested that the park district apply for federal surplus property.

The Board discussed consequences that may result if the decision to purchase was postponed until after Mr. Anderson's April 7 meeting: 1) Whether the donated, (or one obtained thru federal surplus) tractor would be the right one for the district's needs; 2) Even though the tractor bid price could be extended, the tractor now in stock could be sold, resulting in a 30 day wait for another one; and 3) In order to apply for federal surplus property, the park district must be certified with paperwork taking at least 30 days to process.

The decision to enter into a contract with Mr. Anderson at a 10% fee was discussed. It was felt that the park district should apply for things that would generate funds or reduce the operating budget only.

After further discussion, the general consensus was to wait until after the April 7 meeting with Harvester, and then decide whether to award the contract to purchase. Federal surplus papers should be submitted for future purchases.

Motion No. 81-147 was made by J. Petrulis, seconded by H. Froling, to accept the bid from Martin Implement Co. for a tractor and related equipment at the agreed price of \$21,841.00. Discussion followed concerning the 30 day delay, and whether the commissioners could perform the mowing of the ball diamond areas if a delay was realized in order to save labor costs. The vote was as follows: H. Froling - yes, J. Jakich - no, T. Leidolph - yes, J. Petrulis - yes, D. Meyers - no, D. Wilson - no, and J. Barker - pass. Motion defeated.

Motion No. 81-148 was made by T. Leidolph, seconded by J. Petrulis, to enter into a mutually agreeable contract with Brian Anderson for professional consulting services at a 10% fee. The vote was 5 in favor, 2 opposed. Motion carried.

B. Operating Budget

The board reviewed the proposed corporate and recreation fund revenue and expenditures for fiscal year 1982-83 submitted by S. Todd. The figures also compared budgeted vs. actual 1981-82, and estimated March and April revenue and expenditures. J. Barker asked that Board members study the preliminary budget for further discussion at the next meeting.

IV Meeting adjourned at 10:25 p.m.

Submitted by:

Diane C. Veltman

Frankfort Square Park District  
Board Meeting Minutes  
March 25, 1982

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building.

I Meeting called to order at 8:00 p.m.

II Roll Call: J. Barker - present, H. Froling - present, J. Jakich - present, T. Leidolph - present, D. Meyers - present, J. Petrulis - present, D. Wilson - present.

III Public Input

Mr. Bill Morgan and Mr. Sam Langham of Martin Implement were present to answer any questions the Board might have concerning their equipment. J. Jakich brought them up-to-date on the tractor purchase situation and the pending donation. Bill stated he was extending the bid until April 12. The tractor that was being held has been sold; however, another would be made available after 30 days of purchase. Sam explained that a lease/purchase plan warranty covers one year. J. Jakich asked that a copy of the lease agreement be sent to him. J. Barker thanked them for extending the bid price deadline.

IV Approval of the March 11 and March 18, 1982 Minutes

Motion No. 81-149 was made by J. Petrulis, seconded by D. Meyers, to approve the minutes of the March 11 meeting. Motion passed unanimously.

Motion No. 81-150 was made by J. Petrulis, seconded by T. Leidolph, to approve the minutes of the March 18 special meeting. Motion passed unanimously.

V Committee Reports

1. Maintenance

The need to mow Summit Hill North and South first was discussed. J. Jakich and S. Todd to attend the Maintenance Workshop Seminar tomorrow. H. Froling to attend in D. Wilson's place.

2. Recreation - No Report

3. Policy - No Report

4. Finance

Motion No. 81-151 was made by D. Meyers, seconded by J. Petrulis, to accept the low bid of \$950.00 from William F. Gurrie & Co., Ltd., Homewood, Illinois, as C.P.A. for the 1981-82 audit. D. Meyers discussed the bids received from other companies. He hoped to negotiate the cost of William F. Gurrie & Co. setting up the books on a more simplified basis, and their preparation of a quarterly statement. Motion passed unanimously.

## VI Director's Report

1. Dennis and Robert Persic, and S. Todd have put posts and fencing around the hole at Indian Boundary caused by collapse of the culvert. S. Todd to check in a few days as to it's condition.
2. Wing Fencing at Summit Hill North - Sears will be out to install when the wet ground conditions improve.
3. Girl's Softball - S. Todd anticipates 6 teams. Twenty-seven girls have signed up to date. There will be more advertising for the T-ball division, starting at age 6.
4. Summer Youth Employment Program - C.E.T.A. - S. Todd explained the program to the Board. She felt there was a good chance the park district would get approval. If approved, the people could be chosen from the area if they are eligible. The C.E.T.A. employees would not operate the tractor. Reimbursement is made for administrative/secretarial time. Work schedules can be set up as needed, usually 24/hours per week.

## VII Old Business

1. Flooding at Indian Boundary North - J. Barker discussed the problem with Bill Griffin of Hoffman Group. He indicated to her the park was designed to hold water to prevent flooding downstream. The Board to reconsider moving the playground equipment to higher ground, and not use gravel material on the paths.
2. Abandoned Disk - The park district has claimed a disk piece of equipment as abandoned on park property at Indian Boundary.
3. It was suggested that Outlot B be used as a garden area for residents.
4. Operating Budget - Budget should be approved by May 1. The Board discussed areas in which the 1982-83 allocation should be reduced: postage (stamps) and dues/subscriptions. Interest income anticipated from the Treasurer's Pool should be reduced. How fund balances effect the budget allocations were discussed. It was decided to put \$4,100 into a contingency reserve to be used only in emergency; if not expended, this amount will be used to bring cash in bank to fund balance level. Changes in the budget allocations to be made by S. Todd and re-submitted at the April 8 meeting.

## VIII New Business

1. Dennis Persic addressed the Board to propose turning the 15 acre peated area at Indian Boundary into a natural forest preserve. The district could purchase 250 tree saplings from the State of Illinois Nursery for \$12.00. Application should be made in the Fall for Spring planting.
2. It was decided to direct Mr. Hutchison to write a letter to Hoffman Group concerning the importance of fixing the culvert immediately

VIII New Business Cont'd.

due to the probability of the hole becoming enlarged.

3. J. Jakich to call Bill Morgan of Martin Implement concerning the sale of the abandoned disk.

IX Correspondence

Correspondence was reviewed by J. Barker.

X Meeting adjourned at 10:05 p.m.

Submitted by:

Diane C. Veltman

## Director's Report

March 25, 1982

### A. Maintenance

1. Mr. Bill Morgan of Martin Implement will extend his bid through April 12, 1982. Both tractor and mowers will take 30 days delivery time from order date.
2. Reminder to J. Jakich and D. Wilson: The SSPRPA Maintenance Workshop is this Friday, March 26, 1982, from 8:00 a.m. to 4:00 p.m. I will supply directions after the Board meeting.
3. The culvert at the end of Frankfort Square Road (North) at Indian Boundary Park has collapsed creating a 5' x 6' wide, 5' deep hole. Bill Griffin of Hoffman Homes was contacted. He stated they will be out within the next couple months to replace it. In the meantime, we have the area fenced off.
4. Tennis nets will be up in all parks within the next week.
5. Chuck Hale received a price of \$8.00/ton for lake sand from Saunoris Brothers. One semi truck load carrying 22 tons will cover 1/2 of an infield at 2 inches. Mr. Hale did not feel the Frankfort Square Baseball League could handle the expense completely. Director's Recommendation: Upon review of the 1982-83 operating budget, consider purchase of sand for ball diamond infields and playgrounds. Total cost for one infield with 2" of sand is \$352.00.

### B. Recreation

1. I have met with Julian Rogus to discuss this summer's schedule of building utilization. Due to their budget cuts in summer custodial help, building availability will be limited. However, I am confident arrangements can be made to accommodate our summer indoor programs.
2. Upon completion of our Men's 16" and Women's 12" summer softball registration, should fields be available, we will offer a Men's 12" Softball League this summer.
3. At this time, we have five (5) sponsors for the Girl's Softball Program: Warning Charter Service, Frankfort Square Pharmacy, White Hen Pantry, and the Frankfort Square Homeowner's Assoc. (two teams). Registration will be held again this Saturday, March 27, for the Girl's Program.
4. Attached is the list of events with times, dates, and location for the SSPRPA Superstar Program. I will be contacting each commissioner during the first part of next week to see who is interested in participating, and for which events.

- C. S.Y.E.P. - C.E.T.A. - I have made application for four (4) part time maintenance positions through the Will-Grundy County "Summer Youth Employment Program". Each position is for a 24 hour/week, 10-week period. Should our application be approved, the program will completely subsidize these four positions for the amount of \$3,549.00. Program period covers June 14 thru August 20, 1982.

Sarah Todd

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

APRIL 8, 1982

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - absent; D. Meyers - absent; J. Petrulis - present; D. Wilson - present.
- III. Public input
  1. Chuck Hale

Chuck Hale, President of the Frankfort Square Baseball League, attended the meeting. He asked for review of the following:

1. He noted the Baseball League has a number of volunteers available to help with work on the baseball fields. The Maintenance Committee will contact him to set up plans to use their manpower to help with field maintenance.
2. He asked for information regarding the Park District's proposed budget for the next fiscal year. He will be contacted regarding the budget before the next Board Meeting.
3. He asked to be notified when matters pertaining to the Baseball League are included on the Park District Board Meeting agenda. It was suggested he call the office in advance of the Board Meetings for a review of the agenda.
4. He questioned the Park District's planned softball program. Discussion followed.

IV. Approval of the March 25, 1982 minutes

Motion 81-152 was made by J. Jakich, seconded by D. Wilson, to approve the minutes of the March 25, 1982 meeting with the following corrections: Item III Public input - fourth sentence should be changed to read, "The tractor that was being held has been sold; however, another would be made available thirty days after purchase." Item VII Old business, number two - abandoned disc, should be changed to read, "The Commissioners discussed the piece of abandoned equipment on park property." Item VII Old business, number four - Operating Budget, next to last sentence should be changed to read, "It was decided to put \$4,100 into a contingency reserve to be used only in emergency; if not expended, this amount will be used to level fund balances." Motion to approve the minutes as corrected was carried unanimously.



V. Treasurer's report

The Treasurer's report for the month ending March 31, 1982, was approved pending audit.

Motion 81-153 was made by J. Petrulis, seconded by J. Jakich, to approve the Accounts Payable Listing for April 8, 1982. Motion carried unanimously.

VI. Committee Reports

1. Maintenance

J. Jakich reported on the maintenance workshop he and S. Todd recently attended. Motion 81-154 was made by J. Petrulis, seconded by D. Wilson, to reimburse J. Jakich \$15.00 for his out-of-pocket expenses incurred in going to the workshop. Voting was as follows: H. Froling - yes; J. Jakich - no; J. Petrulis - yes; D. Wilson - yes; J. Barker - no. Motion carried.

2. Recreation

No report.

3. Policy

No report.

4. Finance

No report.

5. Lincolnway Special Recreation Association

Motion 81-155 was made by J. Petrulis, seconded by H. Froling, to authorize J. Barker as representative of the Lincolnway Special Recreation Association, to enter into a lease agreement with either New Lenox Park District or Frankfort Park District, to occupy space at their premises for the next fiscal year. Motion carried unanimously.

VII. Director's report

The Commissioners reviewed the Director's Report prepared by S. Todd.

VIII. Legal Report

R. Hutchison noted the following:

1. The Working Cash Fund can only be levied for a total of four years.

VIII. Legal report continued

2. The Park District is not required to pay Social Security, provided they are not part of the IMRF.
3. He has written a letter to Bill Griffin of Hoffman Homes informing him of the serious problem of the hole at Indian Boundary Park. There has been no reply as of yet.
4. He submitted an application for the Park District to complete for the Surplus Government Property list.
5. A letter will be sent by Brian Anderson on Park District stationery to International Harvester for their consideration in either donating a tractor to the Park District, or to arrange easy financing for purchase of same.

IX. Old business

1. Mowing equipment

Motion 81-156 was made by J. Jakich, seconded by J. Petrulis, to accept Martin Implement's bid for the 1982 Ford diesel tractor and the miscellaneous equipment at a cost of \$21,841.00 contingent on getting appropriate financing. Motion carried unanimously.

X. Correspondence

None

XI. Adjournment

Meeting adjourned at 9:30 p.m.

Submitted by:  
Dorothy Ransford

Director's Report

April 8, 1982

A. Parks

1. All three tennis court backboards will have to be reinforced this spring as high winds are pulling the fencing back.

B. Recreation

1. We have received 77 registrations for the Girls Softball program. This is 10 over last years sign-up. Registrations are being accepted through April 10th.
2. The Easter Egg Hunt is scheduled for this Saturday, April 10th. Should there be inclement weather, the Hunt will be rescheduled for the following Saturday.
3. I will be putting together a Mens 12" Monday night league. This league will consist of 6 teams with a 10 game schedule. Information will be sent to past participating resident teams.

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

APRIL 22, 1982

The following are minutes of a regular meeting of the Frankfort Square Park District held at the Park District Administration Building.

- I. Meeting called to order at 8:00 p.m.
- II. Roll call: J. Barker - present; H. Froling - present; J. Jakich - present; T. Leidolph - present; D. Meyers - absent; J. Petrulis - absent; D. Wilson - present.
- III. Public input  
None
- IV. Approval of April 8, 1982 minutes  
Motion 81-157 was made by J. Jakich, seconded by T. Leidolph, to approve the minutes of the April 8, 1982 minutes as presented.  
Motion carried unanimously.
- V. Committee reports
  1. Maintenance  
No report
  2. Recreation  
No report, however, it was noted the next Recreation Committee meeting will be held on Thursday, April 29, 1982.
  3. Policy  
No report
  4. Finance  
No report
- VI. Director's report  
The Director's report was reviewed by the Commissioners present. After discussion, motion 81-158 was made by J. Jakich, seconded by H. Froling, to authorize S. Todd to hire someone to power rake the Summit Hill South ball diamond at a cost not to exceed \$650.00.  
Motion carried unanimously.

VII. Old business

1. Proposed 1982-83 Operating Budget

The Commissioners reviewed, and after discussion revised some entries in the 1982-83 proposed Operating Budget. After further discussion, motion 81-159 was made by T. Leidolph, seconded by J. Jakich, to accept the Operating Budget with the changes discussed. Motion carried unanimously.

2. Mowing equipment

After discussion, motion 81-160 was made by J. Jakich, seconded by T. Leidolph, to authorize J. Barker to enter into an agreement with the New Lenox State Bank to borrow the sum of \$21,841.00 for a period of five years, with an interest rate of 12.75% for the first three years, and the interest rate for the last two years to be negotiated. Motion carried unanimously.

VIII. New business

1. Dogs in parks

Discussion centered on allowing dogs on leashes in the parks, providing owners walking dogs clean up after them. J. Barker will contact R. Hutchison regarding writing up an ordinance pertaining to this and it will be discussed further at the next Board Meeting.

IX. Correspondence

J. Barker distributed "Statements of Economic Interests" to be filed by each of the Commissioners with the County Clerk by April 30, 1982.

X. Adjournment

Meeting adjourned at 9:25 p.m.

Submitted by:  
Dorothy Ransford

## A. Maintenance

1. The Will-Grundy CETA office will be contacting me on Monday as to our application. Due to limited monies, if our application is approved, we will not be compensated for administrative expenses. However, the responsibility of payroll and invoicing will be handled by the Dept. of Community Action.
2. Bill Griffin, of Hoffman Homes, contacted Dick Hutchison to inform him that no immediate action would be taken at Indian Boundary Park due to lack of equipment and people available at this time.

I met with Glen Coburn Wednesday at the site. The Will County Engineer's Dept. is aware of the problem and has sent written letters to both Hoffman Homes and to the Bonding Company. Mr. Coburn was not sure when the letters were sent. He will contact our office when either Hoffman is expected to come in and repair or if and when the Township will make repairs using the monies being held by the Bonding Co.

3. Summit Hill (South) Outfield Maintenance: Through attendance at the Turf Management Workshop and further discussions with landscapers, I do not recommend using a roller on this field. Placing a roller on a clay surface will only cause more compaction, making it nearly impossible for grass to spread. As I see it, our problem in the outfield is clumping of grass and low spots. Without doing a major renovation, following are my suggestions:
  - a. taking soil samples
  - b. power raking the field and collecting the thatch
  - c. aerating with a slicer
  - d. two rounds of fertilizing

I have contacted "Top Soil Testing" in Frankfort. If we are to fertilize, I think it's important for us to know exactly what nutrients and the mix our turf is needing. The sample testing is \$15.00 per sample and the taking of samples is \$50.00. Being that this company is in Frankfort, I have asked for a donation of their time in gathering the samples. I hope to receive an answer later this week.

I am waiting on quotes from two (2) landscape companies for the above mentioned work. I will do a comparison on their price verses our own man power and rental of equipment.

4. One of the tennis net posts has been taken from the Community Park court. Prices are being sought for a replacement.

## B. Recreation

1. The Easter Egg Hunt was rescheduled for the following week due to poor weather. The event took place on the tennis courts. We had approximately 150 participants. This was an excellent turn out as again, the weather was not too favorable. Next year the Hunt will be scheduled at a school site, so that the event can be moved indoors if need be.
2. Adult Softball registrations to date:
 

Men's 16" Tues/Thurs	-	7 teams	(6 in 1981)
Womens 12"	-	8 teams	(6 in 1981)
Men's 16" Sunday	-	0 teams	(0 in 1981)

Information on the Men's 12" Monday Night League will be sent out the first of May.

3. The Recreation Committee is to meet Thursday, April 29th to review the summer program fees.
4. The 1982-83 "Early Learning Center" pre-registration is scheduled for Thursday, May 20th from 1:00 - 3:00p.m.