

# FRANKFORT SQUARE PARK DISTRICT

## Board Meeting Minutes

May 15, 1991

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

### I. Call to Order

There being a quorum present, the meeting was called to order at 7:30 p.m.

### II. Roll Call

Present were: Dave Wilson, Dennis Persic, Char Westley, and Ken Blackburn. Dorothy Ransford arrived at 7:33 p.m. and Bob Guler arrived at 7:40 p.m.

### III. Public Input

None

### IV. Presentation of April 17, 1991 Minutes

Motion 91-22 was made by D. Persic, seconded by E. Montalvo to accept the minutes of the April 17, 1991 meeting as presented. Motion carried unanimously.

### V. Directors Report

Directors Report was reviewed by Jim Randall. Discussion on the car that was driven into the lake at Indian Boundary South. Also discussed was the price and quality of the loads of infield mix, cutting of the grass and dandelions and also putting up an outdoor volleyball court at one of the parks.

Discussion on the recreation center at the old building.

Jim Randall also stated that a boy scout leader will be coming to the next board meeting to speak about organizing a troop in the Square.

## VI. Election of Officers

- A. Motion 91-23 was made by D. Persic, seconded by D. Ransford to nominate Dave Wilson to serve as President. Motion carried unanimously.
- B. Motion 91-24 was made by C. Westley, seconded by D. Ransford to nominate Dennis Persic to serve as Vice President. Motion carried unanimously.
- C. The following appointments were made by President Wilson:

|                |  |
|----------------|--|
| Secretary      | - Dorothy Ransford                               |
| Treasurer      | - Bob Guler                                      |
| Maintenance    | - Ken Blackburn, Chairman                        |
| Recreation     | - Dorothy Ransford & Char Westley, Co-Chairwomen |
| S.S.S.R.A.     | - Jim Randall, Rep.                              |
| Planning       | - Dennis Persic, Chairman                        |
| Finance        | - Bob Guler, Chairman                            |
| Beautification | - Dave Wilson, Chairman                          |

Motion 91-25 was made by D. Persic, seconded by D. Ransford that the regular monthly board meetings would be held the third Wednesday of each month at 7:30 p.m. at the Park District Administration Building. Motion carried unanimously.

Motion 91-26 was made by D. Persic, seconded by E. Montalvo to have the check signing authority stay the same.

Motion 91-27 was made by D. Persic, seconded by D. Ransford to use the Frankfort Today for legal notices. Motion carried unanimously.

Motion 91-28 was made by D. Persic, seconded by C. Westley to retain Dick Hutchison as legal counsel. Motion carried unanimously.

## VII. Legal Report

Questions were asked about FICA and also retirement. The attorney will gather more information on these topics and present what he found at the next board meeting.

#### VIII. Treasurers Report

Discussion on the Treasurers Report and J. Randall noted two minor changes. Lengthy discussion on the Treasurers Report.

The Treasurers Report was accepted pending audit.

Motion 91-29 was made by D. Ransford, seconded by D. Persic to accept the Accounts Payable Listing. Motion carried unanimously.

#### IX. Committee Reports

- A. Maintenance - D. Persic reported that he received 50 Pin Oak trees from the library on Earth Day.
- B. Recreation - The summer brochure is at the printer.
- C. Special Recreation - No report.
- D. Planning & Finance - Discussion on the vandalism that was done at Indian Boundary North to trees that were just planted. Also that the motel next to the Shell station is expanding. Lengthy discussion on land.
- E. Beautification - Discussion on the landscaping to be done around the Park District Building. Discussion on sending landscapers a plat and a letter to invite them to a meeting to show what they can do for us. A meeting date was set for May 23, 1991 at 7:30 p.m. at the Park District Administration Building.

#### X. Old Business

- A. Subdivisions - No report.
- B. Community Center - The air conditioning is now working. There are still a few roof leaks that are going to be fixed. We received 5 semis of stone for the outdoor storage area for the maintenance equipment.
- C. Wetlands - J. Randall sent back the application to agree on escro.

XI. New Business

D. Persic talked with Mr. Pieritz and Mr. Pieritz mentioned that he would like to see a community picnic next summer.

XII. Adjournment

Motion 91-30 was made by K. Blackburn, seconded by D. Persic to adjourn the meeting at 10:02 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove

# FRANKFORT SQUARE PARK DISTRICT

## Board Meeting Minutes

June 19, 1991

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

### I. Call to Order

There being a quorum present, the meeting was called to order at 7:35 p.m.

### II. Roll Call

Present were: Dave Wilson, Dennis Persic, Ken Blackburn, and Dorothy Ransford. Bob Guler arrived at 7:37 p.m., Char Westley arrived at 8:30 p.m. and Edgar Montalvo arrived at 9:05 p.m.

### III. Public Input

Mark Catlin from the Rainbow Council Boy Scouts spoke to the board on the possibility of starting an Exploring Post in Frankfort Square.

### IV. Presentation of May 15, 1991 Minutes

Roll Call was corrected to reflect that Edgar Montalvo was present at the May 15, 1991 Board Meeting. Election of Officers was corrected to read Dave Wilson was nominated and elected to serve as President, Dennis Persic was nominated and elected to serve as Vice President, and also to show that Dennis Persic was appointed as Township Representative. Motion 91-31 was made by D. Persic, seconded by D. Ransford to accept the amended minutes of the May 15, 1991 meeting as presented. Motion carried unanimously.

### V. Legal Report

Dick Hutchison passed out the Prevailing Wages Ordinance to the Board members. Motion 91-32 was made by D. Persic, seconded by D. Ransford to pass the Prevailing Wages Ordinance. Motion carried unanimously.

Discussion on the 401 K on the IMRF Retirement Fund and the mandatory Social Security beginning July 1.

Dick Hutchison brought a spokesman with him from the Indian Museum in Matteson who presented his idea for having one of his shows here at our park district next summer.

J. Randall also gave Dick Hutchison the names of the people who vandalized property at Indian Trails School for purposes of restitution.

Dick Hutchison also stated that there is no need for a liquor license for facility rentals who choose to serve/bring their own liquor at their function.

#### VI. Treasurers Report

J. Randall stated that the auditors will be coming next week.

The Appropriation Ordinance will be passed at the July board meeting.

Lengthy discussion on the health insurance benefits given to full-time employees.

Discussion on the Treasurers Report. The Treasurers Report was accepted pending audit.

Motion 91-33 was made by D. Persic, seconded by C. Westley to accept the Accounts Payable Listing. Motion carried unanimously.

#### VII. Director Report

Director Report was reviewed by J. Randall. J. Randall stated that he spoke with Duane Myers at the Mokena Park District about computerizing our whole accounting system with use of their computer system. Motion 91-34 was made by D. Ransford, seconded by K. Blackburn to adapt our accounting system to computer with the use of Mokena's software at a fee of \$50 a month. Motion carried unanimously.

Discussion on the manholes sticking up above the grass on the south side of the park district.

VIII. Committee Reports

- A. Maintenance - None.
- B. Recreation - Discussion on the number of participants in our programs because of the Project Seasons program at Indian Trails School. Discussion on the program in general.
- C. Special Recreation - J. Randall stated that anyone who is interested in attending Special Recs next board meeting is welcome to attend.
- D. Planning - D. Persic reported that the play equipment at Arbury Hills is complete. The jogging trail at Summit Hill is underway. It just has to be decided where it is to be installed. Work is starting on the soccer field to be installed at Indian Boundary South. There is tot-lot equipment available at a reduced rate. D. Persic has finished dimensional cutouts of recreational equipment and facilities that possibly could be located at the new building site.  
finished.
- E. Finance - None.
- F. Beautification - D. Wilson reported that the letter to the landscapers has been written and will be sent out  
sent out to various landscapers.
- G. Township Planning Commission - The representative to the Frankfort Township Planning Commission has been elected Vice Chairman. D. Persic was once again elected chairman of the before mentioned committee.

IX. Old Business

- A. Subdivisions - None.
- B. Community Center - The roof leaks are being fixed.
- C. Wetlands - None.

X. New Business

A Committee meeting has been scheduled for Wednesday, June 26th at 7:30 p.m. at the Administration Building.

Discussion with E. Montalvo on the Explorers Post Program.

XI. Adjournment

Motion 91-35 was made by D. Ransford, seconded by K. Blackburn to adjourn the meeting at 10:45 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove



# FRANKFORT SQUARE PARK DISTRICT

## Board Meeting Minutes

July 17, 1991

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

### I. Call to Order

There being a quorum present, the meeting was called to order at 7:30 p.m.

### II. Roll Call

Present were: Dave Wilson, Dennis Persic, Ken Blackburn, Dorothy Ransford and Edgar Montalvo. Bob Guler arrived at 7:35 p.m. and Char Westley arrived at 7:55 p.m.

### III. Public Input

None

### IV. Presentation of June 19, 1991 Minutes

Motion 91-36 was made by D. Persic, seconded by D. Ransford to accept the minutes of the June 19, 1991 meeting as presented. Motion carried unanimously.

### V. Legal Report

None

### VI. Treasurers Report

J. Randall gave an explanation of the new Treasurers Report that is being done on the new computer system. It was stated to add one more line entry to the Developer's Donations. Lengthy discussion on the Treasurers Report. The Treasurers Report was accepted pending audit.

Motion 91-37 was made by D. Persic, seconded by E. Montalvo to accept the Accounts Payable Listing. Motion carried unanimously.

### VII. Director Report

Directors Report was reviewed by J. Randall. J. Randall stated that he is meeting with the auditors on the Appropriation Ordinance. Discussion on the retention swale on Frankfort Square Road. Discussion on upcoming projects to be done. Lengthy discussion on the work Silvestri has done at the new building site.

### VIII. Committee Reports

A. Maintenance - None

- B. Recreation - The fall brochure is in the making and we are in the process of finding new ideas and instructors.
- C. Special Recreation - Discussion on their next convention.
- D. Planning - D. Persic met with Brenda Kushner as to what tot-lot equipment is needed for the preschool.
- E. Finance - None
- F. Beautification - D. Wilson reported that there was no response to the letter that was sent out to various landscapers.
- G. Township Planning Commission - D. Persic stated that work has been stopped on the median strip on Rt. 45.

IX. Old Business

- A. Subdivisions - None
- B. Community Center - Discussion on the liquor license and dramshop insurance. Also discussed were the Frankfort Square Homeowners teen dances.
- C. Wetlands - None

X. New Business

J. Randall reported that Social Security is now being taken out of employee paychecks.

XI. Adjournment

Motion 91-38 was made by C. Westley, seconded by D. Ransford to adjourn the meeting at 9:33 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove

## FRANKFORT SQUARE PARK DISTRICT

### Board Meeting Minutes

August 21, 1991

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

#### I. Call to Order

There being a quorum present, the meeting was called to order at 7:32 p.m.

#### II. Roll Call

Present were: Dave Wilson, Dennis Persic, Ken Blackburn, Dorothy Ransford, Edgar Montalvo, and Bob Guler. Char Westley was absent.

#### III. Presentation of July 17, 1991 Minutes

Motion 91-39 was made by D. Persic, seconded by Bob Guler to accept the minutes of the July 17, 1991 meeting as presented. Motion carried unanimously.

#### IV. Public Hearing on Proposed 1991 Fiscal Year Budget and Appropriation

Lengthy discussion on Budget and Appropriation Ordinance #72. Motion 91-40 was made by D. Persic, seconded by D. Ransford to pass Budget and Appropriation Ordinance #72. Roll Call Vote: Dave Wilson - aye, Dennis Persic - aye, Ken Blackburn - aye, Dorothy Ransford - aye, Edgar Montalvo - aye, and Bob Guler - aye. Motion carried unanimously.

#### V. Legal Report

Lengthy discussion on the letters written to the vandals parents. Discussion on the application and permits for the alcohol use at the building rentals. Lengthy discussion on alcohol use in the building during building rentals such as weddings, showers, family parties, etc.

A meeting was scheduled on August 28, 1991 at 7:30 p.m. to review the alcohol use policy.

Discussion on the Homeowners financial contribution for water law suit.

VI. Treasurers Report

Discussion on the Treasurers Report. J. Randall discussed the new tax legislation collar - county 5% cap. The Treasurers Report was accepted pending audit.

Motion 91-41 was made by D. Persic, seconded by D. Ransford to accept the Accounts Payable Listing. Motion carried unanimously.

VII. Director Report

Directors Report was reviewed by J. Randall. Discussion on the church rental of the facility. Discussion on bids for the blacktop aprons. Discussion on the soccer fields. Motion 91-42 was made by E. Montalvo, seconded by D. Persic to go up to but not to exceed \$1,500 for parkland grading. Motion carried unanimously.

VIII. Committee Reports

A. Maintenance - None.

B. Recreation - The fall brochure will be out the day after Labor Day.

C. Special Recreation - J. Randall is helping to revise their personnel manual.

D. Planning - Athletic equipment is added at Indian Trails. A car rolled over some trees at Woodlawn Park. The building site is short dirt. RWS's sewer lines at 50 feet short of where they should be. Discussion on the cutting of grass at the schools. Discussion on the preschool playground equipment.

E. Finance - None.

F. Beautification - None

G. Township Planning Commission - None

IX. Old Business

- A. Subdivisions - A storm sewer was put in on Magnolia Drive.
- B. Community Center - The roof in the new building is fixed.
- C. Wetlands - All work is done for the season.

X. New Business

None

XI. Adjournment

Motion 91-43 was made by K. Blackburn, seconded by D. Ransford to adjourn the meeting at 11:02 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove

# FRANKFORT SQUARE PARK DISTRICT

## Board Meeting Minutes

September 19, 1991

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

### I. Call to Order

There being a quorum present, the meeting was called to order at 7:34 p.m.

### II. Roll Call

Present were: Dave Wilson, Dennis Persic, Ken Blackburn and Dorothy Ransford. Bob Guler arrived at 7:36 p.m., Edgar Montalvo arrived at 7:39 p.m. and Char Westley arrived at 7:50 p.m.

### III. Presentation of August 21, 1991 Minutes

Motion 91-44 was made by D. Persic, seconded by Dorothy Ransford to accept the minutes of the August 21, 1991 meeting as presented. Motion carried unanimously.

### IV. Treasurers Report

Lengthy discussion on understanding the Treasurers Report printout. It was asked to add the word "Revenue" to the top of the report to help understand the Treasurers Report better. The Treasurers Report was accepted pending audit.

Motion 91-45 was made by D. Persic, seconded by C. Westley to accept the Accounts Payable Listing. Motion carried unanimously.

### V. Legal Report

A review of the application for alcohol usage in the facility during a rental was discussed. The application states that the sale of alcohol is not permitted. Motion 91-46 was made by D. Ransford, seconded by E. Montalvo to accept Ordinance #73, pertaining to

alcohol usage in the facility during a building rental, as amended. Roll call vote: D. Wilson - aye, D. Persic - nay, Dorothy Ransford - aye, Bob Guler - aye, Char Westley - aye, Edgar Montalvo - aye, and Ken Blackburn - aye. Motion carried.

It was reviewed at length by the Board on what to do about the vandals. Dick Hutchison, park attorney explained that you can sue the parents if the vandal still lives at home. D. Persic noted that he would like to talk to Steve Pieritz, principal at Indian Trails School, about what the school is doing and their feelings on the matter.

Discussion went back to the Developer Donation Summary.

#### VI. Directors Report

Jim Randall reviewed the Directors Report stating that the registration for the fall programs is going very well. Discussion on the roof at the new building.

#### VII. Committee Reports

- A. Maintenance - None.
- B. Recreation - Fall program registration is going very well.
- C. Special Recreation - J. Randall stated that there is a long range planning meeting on Monday to finalize the long range plan. Their committee meeting is next Thursday morning.
- D. Planning - D. Persic reported that it looks as if the Sybaris is going to go up.
- E. Finance - None.
- F. Beautification - D. Wilson brought in a landscape design for the new building. Motion 91-47 was made by C. Westley, seconded by D. Ransford to appropriate \$5,000 for the landscaping around the new building. Roll call vote: D. Wilson - aye, D. Persic - aye, Dorothy Ransford - aye, Char Westley - aye, Edgar Montalvo - aye, Bob Guler - aye, and Ken Blackburn - aye. Motion carried unanimously. A beautification meeting was scheduled for

September 25 at 7:30 p.m. at the Park  
District Administration Building.

- G. Township Planning Commission - The  
Sybaris is going to go up on Rt. 30.

VIII. Old Business

- A. Wetlands - The Wetlands are completely  
paid for.
- B. Community Center - The roof in the new  
building has had major repair. The  
remaining balance will not be paid until  
everything is fixed properly. Discussion  
on the church rentals on Sundays.

IX. New Business

- D. Persic discussed the possibility of having  
a Farmers Market at the park district  
building in the future.

X. Adjournment

Motion 91-48 was made by E. Montalvo,  
seconded by D. Wilson to adjourn the meeting  
at 10:22 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove



FRANKFORT SQUARE PARK DISTRICT

Board Meeting Minutes

October 16, 1991

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

There being a quorum present, the meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Dave Wilson, Dorothy Ransford, Char Westley, and Ken Blackburn. Bob Guler arrived at 7:31 p.m. and Edgar Montalvo arrived at 7:34 p.m. Dennis Persic was absent.

III. Public Input

Don Lorenz and Grant McDougal of the Frankfort Fire Protection District spoke to the Board regarding the Frankfort Fire Protection District. Don Lorenz is running for trustee of the Frankfort Fire Protection District.

IV. Public Hearing - Levy Ordinance #74

Motion 91-49 was made by Edgar Montalvo, seconded by Ken Blackburn to open the public hearing on Levy Ordinance # 74. Motion carried unanimously. Levy Ordinance #74 was passed by the board. Motion 91-50 was made by Ken Blackburn, seconded by Edgar Montalvo to close the public hearing on Levy Ordinance #74. Motion carried unanimously.

V. Presentation of September 19, 1991 Minutes

Motion 91-51 was made by Char Westly, seconded by Dorothy Ransford to accept the minutes of the September 19, 1991 meeting as presented. Motion carried unanimously.

VI. Treasurers Report

Levy Ordinance #74 was passed by the Board. Jim Randall stated that there was a substantial increase in revenues and also a substantial amount of Developers Donations. RWS is up

to 19 homes and getting close to 50. Discussion on the Treasurers Report. The Treasurers Report was accepted pending audit.

Motion 91-52 was made by Edgar Montalvo, seconded by Ken Blackburn to accept the Accounts Payable Listing. Motion carried unanimously.

#### VII. Legal Report

The Appropriation Ordinance was filed with Dick Hutchison. Discussion on the visit from the Department of Child and Family Services to the Early Learning Center. Discussion on whether the program has to be licensed.

#### VIII. Directors Report

Jim Randall reviewed the Directors Report. He discussed the American Disabilities Act which states to make America excessible to disabled. The facilities and the parks would have to be made excessible. Discussion on the picnic tables at Indian Boundary North that were ruined and the possiblity of putting in lights to help against vandalism. There are two minor leaks in the roof left to fix. There is a leak in the preschool "pit" area. I.A.P.D. insurance program 25% discount on insurance we now have.

Motion 91-53 was made by Ken Blackburn, seconded by Bob Guler to appropriate \$800.00 for the purchase of a carpet cleaner. Motion carried unanimously.

#### IX. Committee Reports

A. Maintenance - None

B. Recreation - Open gyms are kind of slow because of the season. Once the weather gets colder the numbers will pick up. All of the programs are running good.

C. Special Recreation - Tom Connolly will be at the next board meeting.

D. Planning - Discussion on the tot-lot behind the preschool.

E. Finance - None

F. Beautification - On October 19th planting will begin around the new building.

G. Township Planning Commission - None

X. Old Business

Still battling Central Construction on putting in the sidewalks near our building.

XI. New Business

Lengthy discussion on the idea of a cash contribution to the Frankfort Square Homeowners Association for attorney fees for the water fight. Dave Wilson will speak to Mark Bickel and Bob Norwich. No decision was reached. The discussion will continue at the next board meeting.

XII. Adjournment

Motion 91-54 was made by Ken Blackburn, seconded by Char Westley to adjourn the meeting at 10:10 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove

# FRANKFORT SQUARE PARK DISTRICT

## Board Meeting Minutes

November 20, 1991

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

### I. Call to Order

There being a quorum present, the meeting was called to order at 7:30 p.m.

### II. Roll Call

Present were: Dave Wilson, Dorothy Ransford, Bob Guler and Dennis Persic. Char Westley arrived at 7:34 p.m. Ken Blackburn and Edgar Montalvo were absent.

### III. Public Input

Jim Randall and the Board of Commissioners made a presentation to the coaches of soccer and girls softball in which they thanked them immensely for all their hard work and commitment to the organization this year. Also discussed was the soccer field behind Frankfort Square School. The field should be completed by next fall.

### IV. Special Recreation

Tom Connolly made a presentation to the Board on what was new in the S.S.S.R.A. He also thanked the Board for their cooperation with everything throughout the year. Discussed also was the possibility of getting S.S.S.R.A. programs to be held at our building.

### V. Presentation of October 16, 1991 Minutes

Public Input was corrected to reflect that both Don Lorenz and Grant McDougal are running for trustee of the Frankfort Fire Protection District. Motion 91-55 was made by Bob Guler, seconded by Dorothy Ransford to accept the amended minutes of the October 16, 1991 meeting as presented. Motion carried unanimously.

## VI. Legal Report

Dick Hutchison reviewed the Alternate Bond Issuance, the Abatement and the Ordinances with the Board. Lengthy discussion on the ordinances and abatement. Motion 91-56 was made by Dennis Persic, seconded by Char Westley to pass the Abatement Ordinance #75. Motion carried unanimously. Motion 91-57 was made by Dennis Persic, seconded by Dorothy Ransford to pass Ordinance #76 for the Alternate Bond Issuance for \$87,877.50 to New Lenox State Bank with the maximum rate to be charged 6%. Motion carried unanimously.

Dick Hutchison reported that he wrote to the D.C.F.S. about the licensing of the Early Learning Center and he has not heard from them as of yet.

## VII. Treasurers Report

Discussion on the transfer of funds from Corporate to Rec to balance the budget. Lengthy discussion on the Property Tax Rate and Extension. The Treasurers Report was accepted pending audit.

Discussion continued on the Tax Rate. Discussion on the solution to the flooding of the preschool "pit" area. Jim Randall answered questions on the Accounts Payable Listing pertaining to the I.A.P.D. membership fee, the Knox Box for the fire department in case of fire and the automatic dialer. Motion 91-58 was made by Char Westley, seconded by Dennis Persic to accept the Accounts Payable Listing. Motion carried unanimously.

## VIII. Directors Report

Jim Randall discussed the transfer of funds from Corporate to Rec to balance the budget and the decision was made to wait to get the figures first.

## IX. Committee Reports

- A. Maintenance - The installing of the tile floor in the preschool "pit" area and also putting up a partition in the general office area.
- B. Recreation - The brochure is in the works and will go out the 2nd of January. Marge Johnson is organizing a food drive for the Christmas holiday. We are participating in white paper recycling. Also a blood drive, sponsored by the Indian Trail SCO, will be held at our building. Lengthy discussion on the water fight.
- C. Planning - Dennis Persic reported that he has backboards and rims for our future basketball courts. Dennis Persic discussed future playground equipment for near the park district building.

D. Finance - None

E. Beautification - Discussion on the moving of the trees from Indian Boundary North to our building site.

F. Township Planning Commission - None

X. Old Business

Discussion on the damaged trees on Kingston Drive.

XI. New Business

None

XII. Adjournment

Motion 91-59 was made by Dorothy Ransford, seconded by Char Westley to adjourn the meeting at 11:30 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove

# FRANKFORT SQUARE PARK DISTRICT

## Board Meeting Minutes

December 18, 1991

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

### I. Call to Order

There being a quorum present, the meeting was called to order at 7:36 p.m.

### II. Roll Call

Present were: Dave Wilson, Dorothy Ransford, Dennis Persic, Edgar Montalvo and Char Westley. Ken Blackburn arrived at 8:04 p.m. Bob Guler was absent.

### III. Public Input

Representatives of the Frankfort Homeowners Association addressed the Board with a lengthy discussion on the water fight. Motion 91-60 was made by D. Persic, seconded by K. Blackburn ask for referendum to raise the corporate tax levy. Discussion of reasons for and against this issue. Motion carried unanimously.

### IV. Presentation of December 18, 1991 Minutes

Motion 91-61 was made by D. Persic, seconded by D. Ransford to accept the minutes of the November 20, 1991 meeting as presented. Motion carried unanimously.

### V. Legal Report

Dick Hutchison reported that he filed the levy and the bond issuance.

### VI. Treasurers Report

Discussion on the Treasurers Report. The Treasurers Report was accepted pending audit.

Motion 91-62 was made by D. Persic, seconded by C. Westley to accept the Accounts Payable Listing. Motion carried unanimously.

Discussion on the transfer of funds from Corporate to Rec to balance the budget.

Lengthy discussion with questions on the new building.

#### VII. Directors Report

Jim Randall reviewed the Directors Report. Discussion on the State Convention and who will be going this year.

Jim Randall reported that there one roof leak left in the new building. He also stated that Stonitsch will compensate us for installation of the floor tile, the digging of the trench and replacing the carpet in the preschool.

Discussion the Wetland area. Jim Randall stated that he would like to hire Sue Plankis part-time as the Park District Naturalist.

#### VIII. Committee Reports

A. Maintenance - None

B. Recreation - The brochure will be coming out around January 2nd.

C. Special Recreation - Motion 91-63 was made by E. Montalvo, seconded by D. Persic accepting the S.S.S.R.A. Articles of Agreement including the American Disabilities Act. Motion carried unanimously.

D. Planning - None

E. Finance - None

F. Beautification - Jim Randall reported that the trees are now moved to the boulevard. D. Persic presented to the Board the idea of grants for planting of trees.

G. Township Planning Committee - Discussion on the lot size in Lincoln Estates.

#### IX. Old Business

A. Subdivisions - None

B. Community Center - Discussion on the renewal of the Grace Church rental contract.



X. New Business

Discussion on the Pony League wanting to put up an All Star sign. Motion 91-64 was made by C. Westley, seconded by D. Ransford to let the Boys Baseball League put up the All Star sign. Motion carried unanimously.

XI. Adjournment

Motion 91-65 was made by E. Montalvo, seconded by D. Persic to continue the board meeting to January 6, 1991 at 7:30 p.m. at the park district building.

Submitted by:

JoAnn Colegrove

FRANKFORT SQUARE PARK DISTRICT

Board Meeting Minutes

January 9, 1992

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to order

Motion 92-1 was made by Ken Blackburn, seconded by Bob Guler to reconvene the meeting at 7:45 p.m.  
Motion carried unanimously.

II. Roll Call

Present were: Ken Blackburn, Bob Guler, Char Westley, Dorothy Ransford, Dennis Persic, Edgar Montalvo and Dave Wilson.

III. Proposed Ordinance

After lengthy discussion, motion 92-2 was made by Char Westley, seconded by Ken Blackburn, to adopt Ordinance 77 "An Ordinance Proposing a Park District Referendum to Raise the Corporate Rate to .25%" as amended. Voting was as follows: Ken Blackburn, Bob Guler, Char Westley, Dorothy Ransford, Dennis Persic and Dave Wilson voted yes. Edgar Montalvo voted no. Motion carried.

IV. Old Business

Motion 92-3 was made by Dennis Persic, seconded by Char Westley, to pay the balance due Stontsch Construction Company in the amount of \$21,572.13 for construction of the Park District Administration Building. Motion carried unanimously.

V. Adjournment

Motion 92-4 was made by Ken Blackburn, seconded by Edgar Montalvo to adjourn the meeting at 9:20 p.m.  
Motion carried unanimously.

Submitted by:  
Dorothy Ransford

FRANKFORT SQUARE PARK DISTRICT

Board Meeting Minutes

January 15, 1992

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

There being a quorum present, the meeting was called to order at 7:34 p.m.

II. Roll Call

Present were: Dave Wilson, Dorothy Ransford, Dennis Persic, Char Westley, Ken Blackburn and Bob Guler. Edgar Montalvo was absent.

III. Public Input

Discussion on the letter to the Board from a concerned preschool parent about the parking lot and the preschool drop-off policy.

IV. Presentation of December 18, 1992 Minutes and January 9, 1992 Minutes

Motion 92-5 was made by D. Persic, seconded by K. Blackburn to accept the minutes of the December 18, 1992 meeting as presented. Motion carried unanimously.

Spellings were corrected in Roll Call and Proposed Ordinance to reflect Ken Blackburn and Dave Wilson. Motion 92-6 was made by D. Persic, seconded by K. Blackburn to accept the amended minutes of the January 9, 1992 meeting as presented. Motion carried unanimously.

V. Legal Report

Dick Hutchison reported that the Referendum is filed. Motion 92-7 was made by D. Persic, seconded by D. Ransford to pass the Supplemental Ordinance #78. Motion carried unanimously.

Dave Wilson stated that Mark Bickel phoned him and asked how to tell the public about the tax referendum. It was stated that it would be placed in a news release. Discussion on the referendum followed by questions to Dick Hutchison on the referendum.

## VI. Treasurers Report

Discussion on a line item in Recreation to balance out the budget. Questions on the Capital Develepment Fund and the Debt Service.

Discussion on understanding the Treasurers Report. Check #10364 was voided. The Treasurers Report was accepted pending audit.

Motion 92-8 was made by D. Persic, seconded by C. Westley to accept the Accounts Payable Listing with the exception of the correction on Arbor Care being \$880.00. Motion carried unanimously.

Jim Randall explained about the riding sand rake repairs and how we got it back at Christmas but it needed to be fixed again. He also stated that one of the furnaces in the new building went out and that the bill will be coming soon.

Jim Randall also reported that we had two video games donated to us from Bob Norwich.

## VII. Directors Report

Jim Randall reviewed the Directors Report. He said he's looking at budgeting for a plow for on the front of the truck to make plowing easier in the winter.

Discussion on the preschool drop-off policy.

Jim Randall said the soccer league meeting went well and the majority of the coaches want to go back to the Southwest Soccer League.

Next week Jim Randall is attending a Girls Softball meeting.

## VIII. Committee Reports

A. Maintenance - None

B. Recreation - The brochure went out and registration is going well.

C. Special Recreation - None

D. Planning - D. Persic reported that he is looking at getting the plats and specs ready to put in the news to have bid opening date for the paving of the parking lot.

E. Finance - Jim Randall reported that he will present the budget at the next meeting.

F. Beautification - None

G. Township Planning Committee - None

IX. Old Business

A. Subdivisions - None

B. Community Center - Jim Randall reported that Stonitsch is complaining about the final payment.

C. Homeowners Association Referendum - None

X. New Business

Dennis Persic stated that he got the grant for the trees.

Discussion on the I.P.R.A Convention in February.

XI. Adjournment

Motion 92-9 was made by K. Blackburn, seconded by D. Persic to adjourn the meeting at 9:20 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove

# FRANKFORT SQUARE PARK DISTRICT

## Board Meeting Minutes

February 19, 1992

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

### I. Call to Order

There being a quorum present, the meeting was called to order at 7:33 p.m.

### II. Roll Call

Present were: Ken Blackburn, Dennis Persic, Dorothy Ransford and Char Westley. Bob Guler, Edgar Montalvo and Dave Wilson were absent.

### III. Public Input

Jim Randall read a letter he received from a preschool parent which included a petition signed by a few preschool parents regarding the drop-off policy. Jim Randall also reviewed the letter he sent to the preschool parents. Discussion on the drop-off policy for the Early Learning Center.

Terry Coleclasure addressed the Board about sponsoring Boy Scout Troop 237. Terry Coleclasure briefly explained what the troop has done and how much the troop has grown. Motion 92-10 was made by D. Ransford, seconded by C. Westley to have the Frankfort Square Park District sponsor Boy Scout Troop 237. Motion carried unanimously.

### IV. Presentation of January 15, 1992 Minutes

D. Persic made the following changes in the minutes: Section "D" in Committee Reports is changed to read "D. Persic reported that he is looking at getting the plans and specs ready to put the bid opening date for the paving of the parking lot in the newspapers." Also, New Business is changed to read "Dennis Persic stated that he got information on grants for the trees" Motion 92-11 was made by D. Ransford, seconded by K. Blackburn to accept the amended minutes of the January 15, 1992 meeting as presented. Motion carried unanimously.

## V. Legal Report

Ballots for the March referendum have been approved for Cook County. There was a small error in the ballots for Will County but it is in the process of being corrected.

## VI. Treasurers Report

Jim Randall has been working on the budget for the coming year. Discussion on the transfer of funds from Corporate to Rec to balance the budget. Discussion on to make a resolution to transfer money from one line item to another.

The Treasurers Report was accepted pending audit.

Motion 92-12 was made by C. Westley, seconded by D. Ransford to accept the Accounts Payable Listing.

## VII. Directors Report

Jim Randall stated that he has gotten many questions about the March referendum.

He also stated that the board should make a resolution stating that the Frankfort Square Park District's Board of Commissioners is offering the March 17th referendum for the sole purpose of the water fight case towards the city of Frankfort and at the conclusion of this case, the increased levy of .25 will be returned to .10 and no additional funds will be used for anything else other than the water fight. Motion 92-13 was made by C. Westley, seconded by D. Ransford to accept this resolution made by the Board of Commissioners concerning the funds generated by the referendum to be used solely for the water fight. Motion carried unanimously.

Discussion on the bidding on the parking lot at the Park District Administration Building. Motion 92-14 was made by K. Blackburn, seconded by C. Westley to accept the bid in the amount of \$16,482.00 for the paving of the parking lot. Motion carried unanimously.

Jim Randall is going to bid on the audit to be decided by the March board meeting, at which is will be offered for approval.

Jim Randall reported to the board that the computer monitor has gone out. Discussion on the purchase of a laser printer and computer monitor for the office computer to help with the general office work and help in typesetting the park district brochures. Motion 92-15 was made by D. Ransford, seconded by K. Blackburn for the purchase of a new printer and monitor for the office computer not to exceed \$1500. Motion carried unanimously.

D. Persic stated that he has met with the school district and that he will be meeting with Malone and Maloney in regards to park developer donations.

Jim Randall scheduled a budget meeting for Wednesday, March 25th at 7:30 p.m.

#### VIII. Committee Reports

A. Maintenance - None

B. Recreation - None

C. Special Recreation - Jim Randall stated that he will be attending an ADA seminar and that the ADA attorney, Peter Murphy will also be attending. Also, Jan Bendy from the Lincoln Way Special Rec will be at the next board meeting.

D. Planning - D. Persic presented a list of expenditures to the board of what needs to be done in the next 3-4 years. Lengthy discussion on the need of an ice skating rink. Discussion on the list of expenditures and what three things need to be done soon. The expenditures tentatively decided on were: 1) The construction of the tot lot behind the preschool 2) Replacement of the pier at Community Pond and 3) The construction of an ice skating rink somewhere in the community for the residents.

E. Finance - None

F. Beautification - J. Randall stated that he has had a discussion with Homewood Flossmoor on a grant for trees.

G. Township Planning Committee - D. Persic stated that a miniature golf course has been opened in Frankfort Square called "After School". It is a place for teenagers to go after school to play miniature golf or arcade games.

#### IX. Old Business

A. Subdivisions - None

B. Community Center - None

C. Homeowners Association Referendum - None

#### X. New Business

None



XI. Adjournment

Motion 92-16 was made by K. Blackburn, seconded by C. Westley to adjourn the meeting at 9:20 p.m.

Submitted by:

JoAnn Colegrove

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

MARCH 25, 1992

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

There being a quorum present, the meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Char Westley, Dennis Persic, Dorothy Ransford and Dave Wilson. Absent were: Edgar Montalvo, Bob Guler and Ken Blackburn.

III. Referendum Results

Motion 92-25 was made by Dennis Persic, seconded by Char Westley to accept the results from the March 17th referendum as recorded in park Ordinance 79 and Abstracts of Votes Received from Cook and Will County. Motion carried unanimously.

IV. Adjournment

Motion 92-26 was made by Dennis Persic, seconded by Dorothy Ransford to adjourn the meeting at 7:40 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

MARCH 18, 1992

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

There being a quorum present, the meeting was called to order at 7:31 p.m.

II. Roll Call

Present were: Bob Guler, Dennis Persic, Dorothy Ransford, Char Westley, and Dave Wilson. Ken Blackburn and Edgar Montalvo arrived at 7:34 p.m.

III. Public Input

Bob Norwich, President of the Frankfort Square Homeowners Association, thanked the Board of Commissioners for allowing the referendum to be placed on the ballot. He also said that he will be meeting with their attorneys to work out the details.

Jan Bendy of Lincolnway Special Rec addressed the Board and wants the Frankfort Square Park District to rejoin the Lincolnway Special Rec. Lengthy discussion between the Board and Ms. Bendy on the switching from S.S.S.R.A. to Lincolnway Special Rec.

IV. Presentation of February 19, 1992 Minutes

Motion 92-17 was made by D. Persic, seconded by D. Ransford to accept the minutes of the February 19, 1992 meeting as presented. Motion carried unanimously.

V. Legal Report

Discussion on the distribution of impact fees collected by the Frankfort Park District.

Dick Hutchison answered questions on the referendum.

Motion 92-18 was made by C. Westley, seconded by D. Ransford to ratify Resolution #23. Motion carried unanimously.

## VI. Treasurers Report

J. Randall reviewed the Treasurers Report. The Treasurers Report was accepted pending audit.

Motion 92-19 was made by D. Persic, seconded by D. Ransford to accept the Accounts Payable Listing. Motion carried unanimously.

J. Randall set a date for a working budget meeting for Wednesday, March 25th at 7:30 p.m.

## VII. Directors Report

J. Randall reviewed the Directors Report. Discussion on the purchase of chemical applicating equipment now that J. Randall is a licensed chemical applicator. Motion 92-20 was made by D. Persic, seconded by C. Westley to appropriate to spend not to exceed \$1500 for the purchase of chemical applicating equipment. Motion carried unanimously.

Discussion on the John Deere tractor that needs to be fixed.

J. Randall stated that he has one more bid to come in for the audit before presenting it to the Board.

J. Randall also discussed the computer problems and he has also submitted a grant application for the wetlands.

## VIII. Committee Reports

A. Maintenance - None

B. Recreation - The park district has been receiving sponsorships and co-sponsorships for the Easter Egg Hunt and for Girls Softball teams.

C. Special Recreation - Discussion on Jan Bendy and the Lincolnway Special Rec Association.

D. Planning - D. Persic reported that the drain line is in at the tot lot. The parking lot construction will take place in April.

E. Finance - A working budget meeting was set for Wednesday, March 25th at 7:30 p.m.

F. Beautification - Kevin at Saunoris Nursery is working up a cost figure for the remaining landscaping around the building.

- G. Township Planning Commission - Frankfort wanted to annex the land at 43 and Rt. 30.

IX. Old Business

- A. Subdivisions - None
- B. Community Center - The rentals in the building have increased.
- C. Homeowners Association Referendum - The Board needs to sit down and have a meeting with the Homeowners Association.

X. New Business

- J. Randall discussed the preschool registration and the few complaints he received.

XI. Director and Staff Review

Motion 92-21 was made by D. Persic, seconded by D. Ransford to go into executive session for the purpose of discussing personnel. Motion carried unanimously.

Motion 92-22 was made by B. Guler, seconded by D. Persic to leave executive session. Motion carried unanimously.

Motion 92-23 was made by C. Westley, seconded by D. Persic to raise JoAnn Colegrove's salary to \$5.75 per hour effective April 15, 1992. Motion carried unanimously.

XII. Adjournment

Motion 92-24 was made by E. Montalvo, seconded by D. Persic to adjourn the meeting at 10:40 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove

FRANKFORT SQUARE PARK DISTRICT

BOARD MEETING MINUTES

APRIL 15, 1992

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building.

I. Call to Order

There being a quorum present, the meeting was called to order at 7:40 p.m.

II. Roll Call

Present were: Bob Guler, Dennis Persic, Char Westley, Dave Wilson and Ken Blackburn. Dorothy Ransford arrived at 7:45 p.m. Edgar Montalvo was absent.

III. Public Input

Bob Norwich, President of the Frankfort Square Homeowners Association, attended the meeting to observe and see what the next steps are to be taking on the referendum. Discussion on the water fight and Dave Wilson suggested that we set up a meeting with the attorneys to see where we go from there.

Bob Norwich also asked about having basketball courts over at the Summit Hill section of the Square. It was stated that there were courts there at one time but they were taken down because of the parents concern for the children's safety in the parking lot with all the traffic.

Also discussion on the gang graffiti on the Shell Station and on residents houses.

IV. Presentation of March 18, 1992 and March 25, 1992 Minutes

Motion 92-27 was made by D. Persic, seconded by C. Westley to accept the minutes of the March 18, 1992 and March 25, 1992 meeting as presented. Motion carried unanimously.

V. Legal Report

Dick Hutchison presented the tax objection from Commonwealth Edison to the board.

Discussion on the impact fees collected from Frankfort. Frankfort Park District is also having the same problems collecting the fees. It was decided to set up a meeting with Frankfort Park District to see what could be done.

#### VI. Treasurers Report

J. Randall reviewed the Treasurers Report. The Treasurers Report was accepted pending audit.

Motion 92-28 was made by D. Persic, seconded by C. Westley to accept the Accounts Payable Listing. Motion carried unanimously.

Motion 92-29 was made by D. Persic, seconded by K. Blackburn to accept the 1992-1993 Working Budget. Motion carried unanimously.

#### VII. Directors Report

J. Randall reviewed the Directors Report. Jim Randall stated that he has contacted a secondary person to help with the wetlands including LaFayette Nursery.

J. Randall reported that we went to bid on the audit. The low bid was from Greg Miller which came in at \$2700.

J. Randall said he had a meeting with Jan Bendy from the Lincolnway Special Rec and with Tom Connolly from S.S.S.R.A. They are hoping to work out some sort of cooperative agreement between both associations.

J. Randall has spoken to Lyle Nelson concerning the installation of the restrictor. Lengthy discussion on the installation.

#### VIII. Committee Reports

A. Maintenance - None

B. Recreation - The brochure is in the process of being put together. Discussion on the possibility of offering canoeing lessons in the future.

C. Special Recreation - None

D. Planning - D. Persic reported that things are moving along with the tot-lot behind the building.

E. Finance - None

- F. Beautification - Discussion on trees and the remaining landscaping that needs to be done.
- G. Township Planning Commission - Discussion on the sidewalk repair and the Frankfort is holding up the fixing of the "S" curve on St. Francis Road.

IX. Old Business

- A. Subdivisions - None
- B. Community Center - None
- C. Homeowners Association Referendum - Discussed in Public Input.
- D. Lincolnway Special Rec Association - Discussed previously.

X. New Business

J. Randall brought up the idea of changing the name of the park district.

XI. Director and Staff Review

Motion 92-30 was made by B. Guler, seconded by K. Blackburn to go into executive session for the purpose of discussing personnel. Motion carried unanimously.

Motion 92-31 was made by K. Blackburn, seconded by D. Persic to come out of executive session. Motion carried unanimously.

Motion 92-32 was made by D. Persic, seconded by C. Westley to increase Jim Randall's salary by 8% and Marge Johnson's salary by 5% effective April 15, 1992. Motion carried unanimously.

XII. Adjournment

Motion 92-33 was made by C. Westley, seconded by D. Ransford to adjourn the meeting at 10:25 p.m. Motion carried unanimously.

Submitted by:

JoAnn Colegrove