

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

May 21, 1997

The following are minutes of a meeting of the Frankfort Square Park District Board of Directors Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Bob Murphy and Dennis Persic. Jack Williams arrived at 7:40 p.m.

III. Public Input

No public input.

IV. Presentation of the April 16, 1997 Minutes

Motion 97-238 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the April 16, 1997 minutes as presented. Motion passed unanimously.

V. Legal Report

Lynn Hickey attended for Dick Hutchinson to present the Board with the Adjustment of Corporate Tax Rate Ordinance #97-00-115.

Motion 97-239 was made by Ken Blackburn, seconded by Jeff Libowitz, to pass Ordinance #97-00-115, Adjustment of Corporate Tax Rate. Motion passed unanimously.

Ms. Hickey also reported Dick Hutchison has a June 23rd court date on the tax objections filed for the 1991-1992 fiscal year. Dick will report his findings at a later meeting.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 97-240 was made by Ken Blackburn, seconded by Bob Murphy, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Jim Randall presented signature cards to Pam Kohlbacher, Dennis Persic, Ken Blackburn, Jack Williams, and Jeff Libowitz, for check signing authorization.

Mr. Randall asked for the Board's thoughts on continuing with the applications of insect control during mosquito season. The Board agreed to continue with the applications on an "as needed" basis.

Discussions took place on the parking situation at Community Park and whether any action should be taken this year. After much discussion, it was decided that parking will continue on the easement along St. Francis Road and the Board will look at other possibilities for next year.

Jim Randall asked for the Commissioner's availability in order to schedule a Recognition Dinner for the outgoing Commissioners. It was decided the best date would be during the June 18th Board meeting at Jim's Steak House, in Frankfort. Motion 97-241 was made by Jeff Libowitz, seconded by Ken Blackburn, to purchase gifts. Motion passed unanimously.

Jim Randall asked for approval from the Board to double the size of the fenced/storage area behind the Park District Building in order to make more space for park equipment. The Board agreed with this request.

Jim Randall asked that a committee be established for the purpose of working with the Little League to create an agreement relating to field utilization and concession operations. Ken Blackburn, Jack Williams, and Mark Bickel agreed to work with the Little League on the creation and implementation of this agreement.

VIII. Committee Reports

A. Maintenance

Jeff Mecher's Maintenance Report was distributed for review.

B. Recreation

The Spring/Summer Brochure has been delivered to all park residents and registration is now underway.

The park sponsored, community-wide garage sale took place on May 17th and was a great success. 111 homes participated.

The Early Learning Center graduation ceremonies took place this week.

C. Special Recreation

The final review of SSSRA employees will take place on Thursday, May 22, 1997.

D. Planning

Mark Bickel reported he contacted the U.S. Soccer Federation for a grant application and should receive it by the end of June.

Jim Randall announced we did not get the Fitness Grant which was previously applied for.

E. Finance

It was reported the first tax distribution has been received.

F. Beautification

Jim Randall stated the completion of the new park signs and landscaping should be addressed first. He has been contacting area landscapers for estimates.

G. Township Planning Committee

No report

H. Wetlands

No report

I. L.A.P.

It was reported Dennis O'Brien resigned as Director of Lincoln-Way Area Parks. The LAP Board will begin looking for a replacement this Summer.

J. Frankfort Square Area Youth Commission

Pam Kohlbacher reported the new Teen Center has opened and is being used. Video games have been provided by a local vendor and a pool table was purchased for the center. Pam Kohlbacher stated rules will be written at a later date. Jim Randall has been in contact with the Sheriff's Department about increasing patrol at this location. The installation of an air conditioner is also expected to be completed in June.

The next General Meeting of the Youth Commission will be held on May 27th, at 7:00 p.m., at the Park District Building.

Family Bingo Night is scheduled for Saturday, May 31st, from 7:00-9:00 p.m., at the Park District Building.

IX. Old Business

Jim Randall presented the preliminary drawings of the site plans for the Union Creek Park site.

Jim Randall and Dennis Persic asked for authorization from the Board to go to bid on the site work if necessary. Board authorization was given. Further discussion took place on the layout of the plans.

X. New Business

Discussion took place as to what else could be installed at Hoffman Park, along with the new park equipment. The possibility of a half-court basketball court, which could also be used for roller hockey was brought up.

XI. Adjournment

Motion 97-242 was made by Ken Blackburn, seconded by Mark Bickel, to adjourn the meeting at 10:20 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

JUNE 18, 1997

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at Jim's Steakhouse:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Ken Blackburn, Pam Kohlbacher, Dennis Persic, Jack Williams, Bob Murphy, Mark Bickel and Jeff Libowitz.

III. Public Input

None

IV: Presentation of the May 21, 1997 Minutes

Motion 97-243 was made by Pam Kohlbacher, seconded by Ken Blackburn, to accept the May 21, 1997 minutes as presented. Motion passed unanimously.

V. Legal

No Report

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Motion 97-244 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the Accounts Payable listing. Motion passed unanimously.

VII. Director's Report

No Report

VIII. Committee Reports

A. Maintenance

No Report

B. Recreation

No Report

C. Special Recreation

No Report

D. Planning

No Report

E. Finance

No Report

F. Beautification

No Report

G. Township Planning Committee

No Report

H. Wetlands

No Report

I. L.A.P.

No Report

J. Frankfort Square Youth Commission

No Report

IX. Old Business

None

X. New Business

None

XI. Adjournment

Motion 97-245 was made by Ken Blackburn, seconded by Pam Kohlbacher, to adjourn the meeting at 7:40 p.m.. Motion passed unanimously.

Submitted by,

Jim Randall

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

July 16, 1997

The following are minutes of a meeting of the Frankfort Square Park District Board of Directors Commissioners held at the Park District Administration Building.

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams.

III. Public Input

Residents of the Hoffman Park area attended to voice their concerns over the installation of basketball courts at Hoffman Park.

IV. Presentation of the June 18, 1997 Minutes

Motion 97-243 was made by Ken Blackburn, seconded by Mark Bickel, to accept the June 18, 1997 minutes as presented. Motion passed unanimously.

V. Legal Report

No Report

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 97-244 was made by Ken Blackburn, seconded by Jeff Libowitz, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Jeff Braun provided preliminary plans for the two picnic shelters at Union Creek.

Jim Randall gave an estimate of \$3,500.00 for the design of three park signs.

In answer to some commissioners requests, Jim provided books and literature on "How to be a Commissioner."

VIII. Committee Reports

A. Maintenance

No report

B. Recreation

Marge Johnson updated the board regarding the girls softball coaches meeting that was held prior to the board meeting.

Jim also introduced Debbie Brand as the Park District's new Recreation Programmer.

C. Special Recreation

The SSSRA Board elected their new officers for the upcoming year. Jim Randall will again serve on the Budget Committee.

D. Planning

No report

E. Finance

Jim Randall stated the park audit and reports will be available for review at the August meeting.

F. Beautification

No report

G. Township Planning Committee

No report

H. Wetlands

No report

I. L.A.P.

The Lincoln-Way Area Parks Board met to discuss the hiring of a replacement for Dennis O'Brien, the past Director. Six applications were received and it is hoped a replacement will be hired by the beginning of August.

J. Frankfort Square Area Youth Commission

Chuck Wanner, and the Frankfort Square teen advisory committee, consisting of Jarek Mitchell, Jim Owens, David Jones, and Lauren Kohlbacher, attended to make a presentation to the Board on the progress they made to the new teen center, which they have named "Your Room".

Still to be decided are the days and times the teen center will be opened, as well as who will chaperone. The teen advisory committee also went over the rules and the consequences for not following those rules.

The Commissioners gave their support and encouragement to the committee in moving forward.

Chuck Wanner also announced there will be a Youth Commission Workshop held on Saturday, September 27, from 8:30 a.m. - 12:30, at the Lutheran Church, in Mokena. The workshop will be attended by the Frankfort, Frankfort Square, and Mokena youth commissions.

IX. Old Business

Jim Randall reported work on the Union Creek park site has begun and is progressing. Brookside Glenn developers will contribute to the grading of the east portion, and the completion of the west site prior to this fall. Jim has contacted two local excavators to complete the necessary work.

X. New Business

No new business was discussed.

XI. Adjournment

Motion 97-245 was made by Ken Blackburn, seconded by Bob Murphy, to adjourn the meeting at 9:30 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

August 20, 1997

The following are minutes of a meeting of the Frankfort Square Park District Board of Directors Commissioners held at the Park District Administration Building.

I. Call to Order

The meeting was called to order at 8:00 p.m.

II. Roll Call

Present were: Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams. Mark Bickel and Ken Blackburn were absent.

III. Public Input

Two residents from the Hoffman Park area attended to find out the status from last months meeting regarding the installation of basketball courts at Hoffman Park. Mr. Persic conveyed to them that, other than installing the new park equipment this fall, nothing else will be decided on until next year.

IV. Presentation of the July 16, 1997 Minutes

Motion 97-246 was made by Jeff Libowitz, seconded by Bob Murphy, to accept the July 16, 1997 minutes as presented. Motion passed unanimously.

V. Legal Report

Jim Randall reported Commonwealth Edison approved the Park Districts land use agreement, and provided copies to the board. Motion 97-247 was made by Bob Murphy, seconded by Pam Kohlbacher, to pass an authorizing ordinance to accept the Commonwealth Agreement. Motion passed unanimously.

VI. Treasurer's Report

Motion 97-248 was made by Jeff Libowitz, seconded by Bob Murphy, to pass Budget & Appropriation Ordinance #116. Motion passed unanimously.

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 97-249 was made by Bob Murphy, seconded by Jack Williams, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Barb Peloquin, of Landstar Realty, attended on behalf of Hughes & Duggan, developer of the Dominick's development, to present preliminary drawings of the commercial development, single, and multi-family housing.

Jim Randall also provided preliminary site plans from Broadacre Management, which is the developer for the Meers farm.

Greg Miller, CPA, completed the annual park district audit, and copies were provided for review.

Jim Randall reported site grading has been done at the east side of Union Creek.

Mr. Randall reported there was storm damage to some trees in the area, which will require aerial pruning. There are also some dead trees that need to be removed at Hilda Walker School. Jim is in the process of getting estimates on doing the work.

VIII. Committee Reports

A. Maintenance

No report

B. Recreation

Pam Kohlbacher reported the Fall brochure will be out soon, and to look for some new activities.

C. Special Recreation

See Executive Session

D. Dennis Persic reported that he hopes to begin the installation of the Hoffman Park equipment in November.

E. Finance

No report

F. Beautification

No report

G. Township Planning Committee

No report

H. Wetlands

No report

I. L.A.P.

Jim Randall reported the L.A.P. park board has hired Harry Zimmer to fill the vacant director position.

J. Frankfort Square Area Youth Commission

Pam Kohlbacher reported invitations went out for the General Membership Meeting to be held August 26, 1997, from 6:30 to 8:30 p.m., at District Office.

Ms. Kohlbacher also reported there will be a Youth Commission Workshop on September 27, 1997, from 8:30 - 12:30, at the Lutheran Church in Mokena. Youth Commission members, and resident of Frankfort, Frankfort Square, and Mokena are encouraged to attend. More information will be provided later.

Pam reported there has been an increase in youth attendance, and that work is continuing on the teen center.

IX. Old Business

Mr. Persic reported the Hilda Walker site is progressing slowly due to rain, but is looking very good.

X. New Business

Jack Williams brought up the possibility of organizing a Frankfort Square community carnival for next summer. Jim Randall will put it on the September agenda for further discussion.

Motion 97-250 was made by Jeff Libowitz, seconded by Pam Kohlbacher, to go into Executive Session to discuss legal matters. Motion passed unanimously.

Motion 97-251 was made by Bob Murphy, seconded by Jack Williams, to go out of Executive Session. Motion passed unanimously.

XI. Adjournment

Motion 97-252 was made by Pam Kohlbacher, seconded by Bob Murphy, to adjourn the meeting at 9:30 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

SEPTEMBER 17, 1997

The following are minutes of a meeting of the Frankfort Square Park District Board of Directors Commissioners held at the Park District Administration Building.

I. Call to Order

The meeting was called to order at 7:32 p.m.

II. Roll Call

Present were: Mark Bickel, Bob Murphy, Dennis Persic, and Jack Williams.
Absent were Ken Blackburn, Pam Kohlbacher and Jeff Libowitz.

III. Public Input

No public input.

IV. Presentation of the August 20, 1997 Minutes

Motion 97-253 was made by Bob Murphy, seconded by Jack Williams, to accept the August 20, 1997 minutes as presented. Motion passed unanimously.

V. Legal Report

Dick Hutchinson referred park board members to the Illinois Municipal code relating to employment of minors.

VI. Treasurer's Report

Motion 97-254 was made by Jack Williams, seconded by Bob Murphy, to pass Levy Ordinance #97-00-117. Motion passed unanimously.

Motion 97-255 was made by Mark Bickel, seconded by Jack Williams, to pass Prevailing Wage Ordinance #97-00-118. Motion passed unanimously.

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 97-256 was made by Bob Murphy, seconded by Jack Williams, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Jim Randall reported Jeff Braun, the park district architect, has completed the picnic shelter designs. Jim will provide copies of these facilities at the next board meeting.

Site grading continues to progress at Union Creek Park. It is hoped that final grading and seeding will take place this week.

Jim Randall reported that developers of Brookside Glen will reimburse the park district \$20,000 upon completion of the east portion of Union Creek Park.

Jim Randall provided a summary of all construction costs to date for the Union Creek Park site.

Jim Randall has been in contact with the Village and developers of the Dominick's site. Both parties agreed that a land donation is workable and a meeting will be set up within the next several months.

Jim Randall will update the board on the Hughes & Dugan and Meers farm developments as information becomes available.

VIII. Committee Reports

A. Maintenance

No report

B. Recreation

The fall brochure was delivered to residents September 2nd, with registrations taking place immediately. Non-resident registration begins September 12th.

All is going well with outdoor soccer. Many compliments have been made as to field conditions throughout the park district.

The first 5th and 6th grade dance will take place on Friday, October 10, from 7:00 - 9:00 p.m. Any commissioners willing to chaperone would be more than welcome.

C. Special Recreation (SSSRA)

The annual golf outing will be held Saturday, September 20, at Deerse Creek Golf Course in University Park.

D. Planning

Discussion took place on Union Creek Park site.

E. Finance

No report

F. Beautification

No report

G. Township Planning Committee

No report

H. Wetlands

No report

I. L.A.P.

Harry Zimmer has assumed the position as Director of Lincoln-Way Area Parks L.A.P. Programming, beginning the first week of September.

J. Frankfort Square Area Youth Commission

Jim Randall will be meeting with Youth Commission representatives on Thursday, September 18th, at the concession stand. Commissioners may attend, if interested.

IX. Old Business

More discussion took place on Union Creek Park site.

Board members are all in agreement that the Park District supports investigating a community festival for 1997-1998.

X. New Business

Jim Randall will complete a Grant Application for Frankfort Square Soccer. A soccer meeting will take place to appoint a grant committee.

Park District Board Meeting
September 17, 1997
Page 4

XI. Adjournment

Motion 97-257 was made by Jack Williams, seconded by Bob Murphy, to adjourn the meeting at 8:42 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

OCTOBER 15, 1997

The following are minutes of a meeting of the Frankfort Square Park District Board of Directors Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams.

III. Public Input

Phil Cherry, Don & Dennis Pirkle, and Dave Sylvester, attended to get the Commissioners' opinion and approval for starting a Metro Youth Football League in Frankfort Square. In order to start a league they needed to know whether fields would be available on Sunday, from August 1 through November 1. After some discussion, the Board assured them fields would be available. Jim Randall will draft a letter stating this fact. Jack Williams brought up the possibility of starting a flag football league as well. Phil Cherry said they are looking into organizing this also.

IV. Presentation of the September 17, 1997 Minutes

Motion 97-258 was made by Bob Murphy, seconded by Jack Williams, to accept the September 17, 1997 minutes as presented. Motion passed unanimously.

V. Legal Report

Dick Hutchinson presented the Tax Levy to Jim Randall. Jim Randall also asked Dick Hutchinson to look into whether there is a general policy outlining the procedures for reporting alleged child abuse.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 97-259 was made by Ken Blackburn, seconded by Bob Murphy, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Jim Randall reported there is approximately two weeks of earth work remaining at Union Creek Park.

Jim Randall and Dennis Persic have made several minor changes to Jeff Braun's preliminary bid document, site plan, and component specifications. The time frame for completing the bid document is October 17, publishing the invitation to bid the week of October 20, and the final bid opening the week of November 10.

Jim Randall scheduled a meeting for Thursday, October 30, at 6:30 p.m., with Darrell Fisher, President of the Frankfort Square Little League. Discussion will take place on the subsidy and use of ballfields at the new Union Creek Park. Jim would like to see a lease agreement within the next month.

Jim Randall asked for board approval to purchase 25 Mighty Lite tables, at a cost of not more than \$245 per table, and a total cost of \$6,125. The tables are made of recycled plastic, much lighter and more durable than the tables they currently have. Motion 97-260 was made by Jack Williams, seconded by Ken Blackburn, to purchase 25 Mighty Lite tables, not to exceed \$6,125.00. Motion passed unanimously.

Jim Randall voiced the staff's recommendation to publicly sell the Ford Ranger prior to winter. It is only semi-reliable and not worth investing in any longer. The board approved the sale of this truck for \$500.00.

Mr. Randall has been in contact with architects for the Hughes & Duggan development and will be meeting with developers to receive donation proposals for park property.

Mr. Randall is happy to report facilities will be available the same as in the past at Summit Hill School.

Jim Randall distributed a copy of Jeff Mecher's Maintenance Report.

VIII. Committee Reports

A. Maintenance

Mark Bickel asked Jim Randall whether something could be done to the Park District sign to make it look more appealing? Jim will see what he can do.

B. Recreation

Jack Williams discussed the possibility of organizing a volleyball league through the Park District. The details are being worked out with the Recreation Staff.

C. Special Recreation (SSSRA)

No report

D. Planning

Dennis Persic reported on how well the grass is coming in at Hilda Walker school, due to a good rainy season. The possibility of putting "No Parking" signs up was discussed.

Dennis discussed moving the existing path along the creek side to tie into a circular path around the school. Fawn Landscaping is donating 120 trees which would be planted along the trail. Jim Randall will meet with Malone & Maloney to see if this could be done at minimal expense to the Park District.

E. Finance

No report

F. Beautification

No report

G. Township Planning Committee

No report

H. Wetlands

Jim Randall asked for board approval to attend the Park Management Institute in Bloomington, November 8 - 12. Topics to be discussed include wetlands and water resources, horticultural practices and park management guidelines. Motion 97-261 was made by Jack Williams, seconded by Ken Blackburn, to approve Jim Randall's attendance at the Park Management Institute, November 8-12, not to exceed \$650.00 for housing and meal allowance. Motion passed unanimously.

H. Wetlands (continued)

Jim Randall will be meeting with the landscape architect to tour wetland areas similar to those proposed for Brookside Glenn. Jim is not sure he supports this development, and will report his findings at the November meeting.

I. L.A.P.

No report

J. Frankfort Square Area Youth Commission

Jim Randall spoke to a member of the Frankfort Lions Club regarding a letter the park sent to community groups asking for donations for the teen center. The Lions Club purchased a 27" television/VCR, and will be donating it to the teen center.

Pam Kohlbacher reported on the September 27, 1997 seminar she attended for area Youth Commissions. Don Drayer was the speaker.

Pam Kohlbacher reported Indian Trail School donated a foosball table to the teen center, as well as the Frankfort Square firehouse.

Jim Reeves, a teacher at Summit Hill Jr. High, will be working with students on designing a logo for the Frankfort Square Area Youth Commission.

The Youth Commission will be advertising for a position to man the teen center for approximately 10 hours per week.

IX. Old Business

Further discussions took place on the possibility of having a Frankfort Square festival and community carnival. It was agreed there was not enough time to plan this for next year. The possibility of waiting until the year 1999-2000 was discussed, since this will be the 25th anniversary of the Park District.

The possibility of having a Grand Opening/Ribbon Cutting ceremony, as well as an Ice Cream Social next year was discussed.

X. New Business

Motion 97-262 was made by Ken Blackburn, seconded by Jack Williams, to go into Executive Session, to discuss a possible park programming situation.

Motion 97-263 was made by Ken Blackburn, seconded by Jack Williams, to go out of Executive Session.

XI. Adjournment

Motion 97-264 was made by Mark Bickel, seconded by Jack Williams, to adjourn the meeting at 9:20 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

NOVEMBER 19, 1997

The following are minutes of a meeting of the Frankfort Square Park District Board of Directors Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Dennis Persic and Jack Williams. Bob Murphy was absent.

III. Public Input

No public input.

IV. Presentation of the October 15, 1997 Minutes

Motion 97-265 was made by Jeff Libowitz, seconded by Mark Bickel, to accept the October 15, 1997 minutes as presented. Motion 97-266 was made by Ken Blackburn, seconded by Jack Williams, to approve the minutes of the Executive Session. Motions passed unanimously.

V. Legal Report

Motion 97-267 was made by Ken Blackburn, seconded by Jeff Libowitz, to pass Bond Abatement Ordinance #97-0-119. Motion passed unanimously.

Motion 97-268 was made by Ken Blackburn, seconded by Pam Kohlbacher, to pass Bond Abatement Sale #97-0-120. Motion passed unanimously.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 97-269 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Jim Randall presented the revised Land Contribution Agreement for Walnut Creek Subdivision for board approval. Motion 97-270 was made by Jack Williams, seconded by Ken Blackburn, to accept the Land Contribution Agreement for Walnut Creek Subdivision as presented. Motion passed unanimously.

Jim Randall passed out a tentative agreement with the Frankfort Square Baseball league over field utilization. He asked the commissioners to review it and get back to him with any input.

Jim Randall submitted a proposal for a skating rink liner which will improve the quality of our ice skating rink.

Motion 97-271 was made by Jack Williams, seconded by Jeff Libowitz, to purchase a "Nice Rink" ice skating rink liner at a cost not to exceed \$2,590.00. Motion passed unanimously.

Jim Randall reported the Park District will again plow the school parking lots.

Jim Randall reported the Park District has submitted a grant application for the lighting of one soccer field at Union Creek Park site.

VIII. Committee Reports

A. Maintenance

Jim Randall distributed a copy of Jeff Mecher's Maintenance Report.

The trees planted at Hilda Walker School are doing very well.

Jim Randall commented on the new sign that was put up in front of the Park District building, which replaced the old one.

B. Recreation

The Winter brochure is nearing completion. Jim scheduled a meeting with the Recreation Committee for Wednesday, December 3, at 6:30 p.m., in order to review what is going into the brochure.

B. Recreation (continued)

Jim Randall distributed copies of the Recreation Report prepared by Debbie Brand & Marge Johnson, which detailed upcoming events taking place through the Park District. Events include:

1. Two "Lunch with Santa" parties, December 6 and 13, both of which are sold out.
2. The 7th and 8th grade dance, November 21 - chaperones are still needed.
3. The Park District is currently doing publicity for the annual food and toy drive. They are asking specifically for women's and kids clothes for the Crisis Center in Tinley Park.
4. A meeting took place with Pam Kohlbacher and Jack Williams to go over plans for the Musical Teen Jam program that will be offered in January.

C. Special Recreation (SSSRA)

No report

D. Planning

No report

E. Finance

No report

F. Beautification

No report

G. Township Planning Committee

No report

H. Wetlands

Jim Randall reported on the Park Management Institute he attended in Bloomington, Illinois, November 8-12. He attended some very informative seminars on wetlands, detention/retention sites, insurance requirements, grant applications, personnel policies and bike trails.

Jim will again be scheduling a burn in the Spring.

Mr. Randall stated Brookside Glen will be developing a retention pond and donating it to the Frankfort Square Park District. It will also include a path running adjacent to the pond.

I. L.A.P.

Jim Randall reported how well Harry Zimmer is doing as the new Director of the L.A.P. program.

Several minor injuries were also reported, which the staff handled appropriately.

J. Frankfort Square Area Youth Commission

Pam Kohlbacher reported December 20, 1997 will be the grand opening of the Teen Center, located behind Summit Hill School.

Mrs. Kohlbacher also mentioned the Youth Commission, along with Jim Randall, will be interviewing interested candidates for the Teen Center Coordinator position.

Jim Reeves, a teacher at Summit Hill Jr. High, will be working with students on designing a logo for the Frankfort Square Area Youth Commission. Mr. Reeves has also agreed to help with painting the teen center. The theme for the Youth Commission is Hand in Hand - Together We Grow - Build Assets.

IX. Old Business

Jim Randall distributed the bid results from Jeff Braun on all park development projects at Union Creek Park site. Motion 97-272 was made by Mark Bickel, seconded by Ken Blackburn, to accept Bids 1, 3 and 4 on Union Creek Park site. Motion passed unanimously. A 30-day extension was requested for Bid 2, as well as a 30-day extension for alternates to Bid 1.

IX. Old Business (continued)

Jim Randall presented the preliminary plan for the development of potential park donations at the Hickory Creek Market Place Site. Jim will put an agreement in writing and present it to the Board.

Jack Williams had nothing to report on the Festival.

X. New Business

Jim Randall reported he received a request from the Hickory Creek Golf Course to obtain a special use permit in order to sell liquor at the golf course. After much discussion, it was the Boards opinion not to take a position for, or against, the request.

Dennis Persic commented on the success of the Sock Hop/Silent Auction that was organized for Kim Olson. A substantial amount of money was donated toward helping Kim and her family during this crisis.

XI. Adjournment

Motion 97-273 was made by Ken Blackburn, seconded by Mark Bickel, to adjourn the meeting at 8:50 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

DECEMBER 17, 1997

The following are minutes of a meeting of the Frankfort Square Park District Board of Directors Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams.

III. Public Input

Don Graves and Jim Moustis attended to clarify their position over the request by the owner of the Hickory Creek Golf Course to obtain a liquor license. Discussion followed.

Don Pirkle and Phil Cherry attended on behalf of the new football league they are organizing in Frankfort Square. In addition, they asked the Park District to help them secure a loan for \$25,000.00, which will be paid back with interest over the course of five years. After some discussion, Motion 97-274 was made by Jack Williams, seconded by Ken Blackburn, to co-sign a loan for the Frankfort Square Football League in the amount of \$25,000.00. Motion carried unanimously.

IV. Presentation of the November 19, 1997 Minutes

Motion 97-275 was made by Ken Blackburn, seconded by Bob Murphy, to accept the November 19, 1997 minutes as presented. Motion carried unanimously.

V. Legal Report

No report.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 97-276 was made by Jeff Libowitz, seconded by Jack Williams, to accept the Accounts Payable Listing. Motion carried unanimously.

VII. Director's Report

Jim Randall met with Ted Virgilio on Thursday, December 11, to discuss the development of the retention areas in Brookside Glenn. Jim will meet with the landscape architects for Brookside Glenn to view similar designed retention areas.

Jim Randall reported the Community Recognition date for Dave and Nancy Wilson has been rescheduled for Sunday, January 25, from 2:00 - 4:00 p.m., in the Community Room.

Jim Randall asked for Board approval to purchase two pieces of new equipment:

- 1) 1997 Ford Explorer, which will be used to provide transportation for errands the staff run on a daily basis, which will reduce the mileage payments paid to park staff when using their own vehicle. Motion 97-277 was made by Ken Blackburn, seconded by Mark Bickel, to purchase a 1997 Ford Explorer, not to exceed \$25,000. Motion carried unanimously.
- 2) Wide Area Mower, which has a mowing width of sixteen feet and would increase the Park District's capabilities when maintaining current and future park properties. This mower will be available soon from Chicago Turf and Irrigation. Motion 97-278 was made by Jack Williams, seconded by Ken Blackburn, to purchase a wide area mower at a cost of \$10,000. Motion carried unanimously.

VIII. Committee Reports

A. Maintenance

No report.

B. Recreation

Jim Randall reported that due to two incidents of vandalism during youth floor hockey, the program has been cancelled until the next brochure season. The individuals responsible have been suspended from park activities for six months.

C. Special Recreation (SSSRA)

A meeting is scheduled for Thursday, December 18, 1997.

D. Planning

Dennis Persic reported the park equipment for Hoffman Park is currently being assembled.

Dennis Persic also reported the contractors have started work at Union Creek Park.

E. Finance

Jim Randall reported budget work is being done. There will be a meeting scheduled in February, a key meeting in March, and they will be ready to accept the budget at the April, 1998 meeting.

F. Beautification

It was reported a new community sign has been installed at Frankfort Square Road and Route 30.

G. Township Planning Committee

Dennis Persic reported he did not attend the Township Planning meeting, though he did voice his opinion directly to Don Graves over the request that was submitted to obtain a liquor license at the Hickory Creek Golf Course. Further discussion took place.

H. Wetlands

No report.

I. L.A.P.

L.A.P. board members met on December 10, where it was decided to use excess revenues to purchase fitness equipment for the Lincoln-Way East fieldhouse. Jim Randall will update the board as details are finalized.

J. Frankfort Square Area Youth Commission

Pam Kohlbacher reported December 20, 1997 will be the grand opening of the Teen Center, located behind Summit Hill School. The center will be opened Tuesday and Friday, from 2:30 - 5:30 p.m., and Saturday, from 5:30 to 8:30 p.m.

Mrs. Kohlbacher also reported Melissa Buys has been hired as the new Teen Center Coordinator. Melissa is a student at the College of St. Francis.

IX. Old Business

- A. Jim Randall updated the board on Union Creek Park. It is hoped the concrete will be poured before Christmas.
- B. Jim Randall distributed a draft of the Park Usage Agreement drawn up with the Frankfort Square Baseball League. After further discussion, Jim will re-draft the contract and present it for approval at the next board meeting.
- C. Jack Williams discussed some ideas he has for the Frankfort Square Festival which is being planned for 1998.

X. New Business

Dennis Persic reported on some very promising news he heard on the Kim Olson situation. Our thoughts are with her and her family.

XI. Adjournment

Motion 97-279 was made by Ken Blackburn, seconded by Jack Williams, to adjourn the meeting at 9:30 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

Amended

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

January 21, 1998

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Pam Kohlbacher, Bob Murphy, Dennis Persic and Jack Williams. Ken Blackburn arrived at 7:36 p.m. Jeff Libowitz arrived at 7:42 p.m. Mark Bickel was absent.

III. Public Input

Dr. Wyllie, Superintendent of Lincoln-Way School District 210, Stacy Holland, and Chris Glatz attended to ask the Park District to consider endorsing the upcoming building bond referendum. Dr. Wyllie gave a brief overview of the expansion and renovation plans for Lincoln-Way East and Central campus if the March 17th referendum passes.

IV. Presentation of the December 17, 1997 Minutes

Motion 98-280 was made by Ken Blackburn, seconded by Bob Murphy, to accept the December 17, 1997 minutes as presented. Motion carried unanimously.

V. Legal Report

No report.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 98-281 was made by Ken Blackburn, seconded by Bob Murphy, to accept the Accounts Payable Listing. Motion carried unanimously.

VII. Director's Report

Jim Randall asked for board approval to temporarily eliminate the playground from the Union Creek Park project. After some discussion, the Commissioners agreed to postpone the playground for the time being.

Jim Randall reported the Tinley Park Fire Department has notified Jeff Braun, architect for the Park District, that increased fire protection will be required at the concession stand, at an unanticipated cost of \$17,500.00.

Jim Randall asked the Commissioners for their ideas on removing dead trees and underbrush along the Union Creek Park. The board will give some thought to various options. In the meantime, Jim will get bids from several tree services for the cost of removing the trees.

Jim Randall reported 33 picnic tables and 10 three row bleachers have been ordered at a cost of \$16,528.73. It is hoped that they will be partially assembled prior to the upcoming summer season.

Jim Randall announced the Park District is ready to enter into a contract with NiCor as their new natural gas distributor. It is expected the Park District will save as much as 23% on their natural gas bill.

Mr. Randall reminded Commissioners to fill out a Statement of Economic Interest by the May 1, 1998 deadline.

VIII. Committee Reports

A. Maintenance

A copy of Jeff Mecher's maintenance report was distributed.

Jim Randall recommended adding a park laborer to the maintenance staff. He will discuss in more detail at the February Budget meeting.

B. Recreation

It was reported a ski trip has been scheduled for Saturday, February 21, 1998, at Villa Olivia, from 8:00 a.m. to 7:00 p.m., at a cost of \$50.00.

B. Recreation (continued)

Girls softball registration is doing well, though the park district is hoping for more registrants.

It was reported that the Volleyball League program with Frankfort and the Teen Volleyball Jam were cancelled due to lack of registrants.

The Park District has received a few requests for age 55+ programs. The recreation staff will try to meet these requests in the summer brochure.

A 5th and 6th grade dance is scheduled for Friday, January 23, 1998, from 7:00 - 9:00 p.m. There is still a need for more chaperones, if any Commissioners are interested. Pam Kohlbacher asked whether the Park District would consider adding more dances.

C. Special Recreation (SSSRA)

No report.

D. Planning

No report.

E. Finance

Jim Randall scheduled a preliminary budget meeting for Monday, February 2, 1998, at 7:00 p.m, at the Park District building.

F. Beautification

No report.

G. Township Planning Committee

No report.

H. Wetlands

Jim Randall reported a burn will be scheduled for spring, 1998.

I. L.A.P.

No report.

J. Frankfort Square Area Youth Commission

Pam Kohlbacher reported students will be gathering at the youth center to paint and decorate it. Chuck Wanner was provided with a "wish list" of items wanted for the youth center.

IX. Old Business

- A. Jim Randall reported on the progress being made at the Union Creek Park site. Fence line posts have been installed at all but two of the fields; concrete and plumbing work have been completed on the picnic shelter; all ball diamond infields have been excavated, and upon more suitable weather conditions, the completion of the infields will take place. Construction of the bridge is now taking place, with installation tentatively scheduled for the first week in February.
- B. The agreement between the Frankfort Square Baseball League and the Park District has been accepted. The FSBL has also requested that lights be installed at both ball diamonds. A lighting contractor has been notified and an agreement will be prepared. Lastly, the Baseball League has notified Jim Randall that they have decided to pay all costs relating to adding a second floor to the concession stand.
- C. Jack Williams would like to begin planning the Frankfort Square Carnival. Discussions took place as to site and date availabilities, as well as carnival companies. Jack will try to set up a meeting between himself, Jim Randall, and the carnival company, to discuss the details. Dennis Persic will ask Dr. Rogus for approval to have the carnival at the Hilda Walker School site. A separate meeting was scheduled for February 2nd, after the budget meeting, to discuss more details.

X. New Business

Ken Blackburn asked whether something could be done about picking up old "For Sale" signs along the streets and corners and boulevards.

It was suggested the Homeowners Association and the Park District write a letter to the Township requesting this issue be addressed.

The situation over the number of dogs being walked in the parks, and the possibility of passing an ordinance excluding pets in the parks, was discussed.

XI. Adjournment

Motion 98-282 was made by Ken Blackburn, seconded by Jack Williams, to adjourn the meeting at 9:00 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
SPECIAL MEETING**

February 2, 1998

The following are minutes of a special meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:00 p.m.

Present were: Mark Bickel, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams. Ken Blackburn was absent.

II. Lincoln-Way Referendum

Discussion took place whether to endorse the Lincoln-Way referendum in March.

Motion 98-283 was made by Jack Williams, seconded by Pam Kohlbacher, to endorse the Lincoln-Way expansion referendum in March. A roll call vote was taken, with Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams voting for, and Mark Bickel voting against, endorsing the referendum.

III. New Business

Jim Randall brought up the Park District Appreciation Dinner scheduled for February 28, from 7:00 - 11:00 p.m. He asked that Commissioners arrive at 6:30 to help with set up.

III. Adjournment

Motion 98-284 was made by Mark Bickel, seconded by Jack Williams, to adjourn the meeting at 7:30 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

February 18, 1998

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:25 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams.

III. Public Input

Janet Porter, of SSSRA, was in attendance to present the SSSRAs annual review, and to give an overview of their program brochure.

IV. Presentation of the January 21, 1998 Minutes

Motion 98-285 was made by Ken Blackburn, seconded by Jack Williams, to accept the January 21, 1998 minutes as amended. Motion passed unanimously.

V. Legal Report

Dick Hutchison reported he received several minor tax objections filed with the County Clerk's Office.

Dick Hutchison also reviewed the contract from Astro Amusements. He asked that Jim Randall find out who will be providing liability insurance. He feels it should be provided by the carnival company.

Dick Hutchison distributed information regarding pets in the parks. A discussion followed regarding pets in the parks and the displaying of signs throughout the community.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 98-286 was made by Ken Blackburn, seconded by Bob Murphy, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Jim Randall distributed a copy of the Director's Report.

The Football League asked for approval to put a sign up at Hilda Walker School stating it to be the site of the football games. The request was approved by the Board.

Jim Randall stated he has been working with Malone and Maloney on designing a childrens "pitch & put" on 6-7 acres that will be donated to the Park District in the future.

Jim Randall reminded all Commissioners of the Appreciation Party on February 28, 1998. He asked for volunteers to come at 6:30 to help set up.

Jim asked that a special meeting be scheduled to further discuss the details of the carnival and community event, as well as to go over the preliminary budget. A meeting was scheduled for Monday, February 23, 1998, at 7:30 p.m.

Jim Randall asked for a motion to purchase a cash register and revised registration forms in order to simplify the registration process. Motion 98-287 was made by Ken Blackburn, seconded by Jack Williams, to purchase a cash register, at a cost of \$1,005.00, and 20,000 carbon registration forms, at a cost of \$1,110.00. Motion passed unanimously.

VIII. Committee Reports

A. Maintenance

No report.

B. Recreation

No report.

C. Special Recreation (SSSRA)

No report.

D. Planning

Jim Randall reported homes are going to be developed where the old farmhouse is located on Route 30, just west of Harlem.

E. Finance

No report.

F. Beautification

No report.

G. Township Planning Committee

No report.

H. Wetlands

No report.

I. L.A.P.

No report.

J. Frankfort Square Area Youth Commission

Pam Kohlbacher reported membership has steadily been growing at the Youth Center, as well as more volunteers are signing up to assist in chaperoning.

The Youth Commission is currently discussing whether the youth center will be closed during the summer, or to cut down on the number of days it will be open.

Pam Kohlbacher reported Chuck Wanner has been to Summit Hill to talk to the kids about coming up with a logo for the Frankfort Square Area Youth Commission.

Chuck Wanner asked if Jim Randall could provide a rough working budget on what it costs to keep the youth center open every month.

IX. Old Business

- A. Jim Randall reported progress continues at the Union Creek Park site. The roof on the picnic shelter has been completed. The bleachers and picnic tables have been received. All utilities have been installed and the concession stand and the concrete slab will be completed soon.
- B. The Lincoln-Way Baseball Association has one 10 & under team and is asking the Park District for field usage.
- C. In addition to prior discussions over the carnival , Jim has asked for a March 10th extension for signing the contract with Astro Amusements.

X. New Business

Further discussion took place over the ordinance regarding pets in the parks. It was decided the Park District will distribute fliers and put signs up at Community Park announcing the pooper scooper law to see if the situation improves. If not adhered to, the possibility of eliminating pets in parks will be discussed.

Mark Bickel asked if the Park District would be willing to assist the Lincoln-Way Soccer Club in keeping their soccer fields mowed. Mr. Randall said they would be willing to enter into an intergovernmental agreement with the Lincoln-Way Soccer Club to mow the fields.

XI. Executive Session

Motion 98-288 was made by Ken Blackburn, seconded by Bob Murphy, to go into Executive Session to discuss personnel. Motion passed unanimously.

Motion 98-289 was made by Bob Murphy, seconded by Ken Blackburn, to go out of Executive Session.

XI. Adjournment

Motion 98-290 was made by Ken Blackburn, seconded by Bob Murphy, to adjourn the meeting at 9:15 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

March 16, 1998

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:20 p.m.

II. Roll Call

Present were: Mark Bickel, Ken Blackburn, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams.

III. Public Input

No public input.

IV. Presentation of the February 18, 1998 Minutes

Motion 98-291 was made by Ken Blackburn, seconded by Bob Murphy, to accept the February 18, 1998 minutes as presented. Motion passed unanimously.

V. Legal Report

No report.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 98-292 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the Accounts Payable Listing. Motion passed unanimously.

VII. Director's Report

Jim Randall distributed a copy of the completed contract agreement with Astro Amusements. The previously cancelled community meeting was rescheduled for Thursday, April 2, 1998, at 7:00 p.m.

Jim Randall stated he and Jeff Mecher have been finalizing maintenance purchases and project schedules for the upcoming summer months. Motion 98-293 was made by Ken Blackburn, seconded by Jack Williams, to schedule purchases for the 1998-1999 budget year. Motion passed unanimously.

VII. Director's Report (continued)

Jim Randall announced the cash register has been delivered, as well as the Pitney Bowes postage meter. Both are currently being used.

Jim Randall reported the park signs are currently being made for the Pet Ordinance and will be placed at Community Park next week. Lt. Moran attended to discuss the procedures the police department will take in enforcing this ordinance.

Jim Randall reported to the board there will be an additional charge for sewer work necessary at Union Creek Park. An IEPA permit has been applied for in Springfield, and will take approximately three weeks. Motion 98-294 was made by Mark Bickel, seconded by Jack Williams, to amend the general contractors agreement to include \$14,010.00 for sewer work. A roll call vote was taken and passed unanimously.

VIII. Committee Reports

A. Maintenance

No report.

B. Recreation

A recreation meeting took place tonight, prior to the Board meeting. Debbie and Marge reviewed the recreation programs scheduled for this summer. They also asked for Board input on additional programming.

C. Special Recreation (SSSRA)

The SSSRA is looking to relocate their office. They are currently looking at several possibilities in Homewood and Flossmoor.

D. Planning

A discussion took place over the possibility of future storage expansion.

E. Finance

No report.

F. Beautification

No report.

G. Township Planning Committee

No report.

H. Wetlands

Jim Randall reported Sue Plankis will be moving to Minnesota on June 1, 1998, and will be missed.

I. L.A.P.

No report.

J. Frankfort Square Area Youth Commission

No report.

IX. Old Business

Jim Randall reported the contract with Astro Amusements has been amended and signed.

X. New Business

Jim Randall reported the concrete foundations for the bridge, concession stand, and picnic shelter have been completed. The bridge will be installed when weather permits.

XI. Executive Session

Motion 98-295 was made by Bob Murphy, seconded by Jack Williams, to go into Executive Session to discuss personnel. Motion passed unanimously.

Motion 98-296 was made by Ken Blackburn, seconded by Bob Murphy, to go out of Executive Session. Motion passed unanimously.

Frankfort Square Park District
March 16, 1998
Page 4

XI. Adjournment

Motion 98-297 was made by Ken Blackburn, seconded by Bob Murphy,
to adjourn the meeting at 10:00 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons

**FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING**

APRIL 15, 1998

The following are minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Present were: Mark Bickel, Pam Kohlbacher, Jeff Libowitz, Bob Murphy, Dennis Persic and Jack Williams. Ken Blackburn arrived at 7:34 p.m.

III. Public Input

No public input.

IV. Presentation of the March 16, 1998 Minutes

Motion 98-298 was made by Jeff Libowitz, seconded by Jack Williams, to accept the March 16, 1998 minutes as presented. Motion passed unanimously.

V. Legal Report

Dick Hutchison reviewed the resolution to accept Robert W. Baird and Co. and Chapman and Cutler as financial advisors for potential bond refinancing and bond resolution.

Dick Hutchison stated he has not had a chance to contact the Sheriff's office regarding whether we will be able to have our own prosecution date as pertains to the new pooper scooper ordinance. Once he speaks to them, Dick will get back to the board.

VI. Treasurer's Report

The Treasurer's Report was accepted pending audit. Discussions took place on the Accounts Payable Listing. Motion 98-299 was made by Ken Blackburn, seconded by Bob Murphy, to accept the Accounts Payable Listing. Motion passed unanimously.

Motion 98-300 was made by Ken Blackburn, seconded by Jeff Libowitz, to accept the Bond Resolution as submitted. A roll call vote was taken and passed unanimously.

VII. Director's Report

Jim Randall passed out an updated copy of the 1998-1999 Working Budget. He should be receiving the new tax numbers from Will County within the week. The board accepted the current version and may amend it at the next meeting after the tax numbers come in from Will County. Motion 98-301 was made by Ken Blackburn, seconded by Pam Kohlbacher, to accept the 1998-1999 Working Budget as submitted, pending minor corrections at a later date. Motion passed unanimously.

Jim Randall reported on the progress taking place at Union Creek. Weather permitting, he hopes the bridge placement and final grading will be completed by June. Jim also reported the application for the I.E.P.A. permit for sewer expansion has been submitted and hopes it will be issued by the end of the month.

Jim Randall voiced some concern over the budget and timing for the Union Creek project. Jim will provide the Board with a detailed summary.

Jim Randall reported on the Hughes & Duggan Park Donation Agreement. A rough diagram of the proposed development was passed out and Jim will provide any additional information as it becomes available.

Jim Randall announced the site grading has begun at the Walnut Creek development.

Jim Randall reported on his findings with Tinley Park over the Trails development on Harlem Avenue.

Jim Randall and Marge Johnson met with David C. Zweifler, an expert on preparing personnel policies, regarding the possibility of creating a policy manual for the Park District. After much discussion, it was suggested Jim write the policy manual using Mr. Zweifler as a consultant.

VIII. Committee Reports

A. Maintenance

Jim Randall asked for approval to have body work done on one of the park's plowing vehicles. Motion 98-302 was made by Jack Williams, seconded by Jeff Libowitz, to allocate \$3,200.00 for body work to a plowing vehicle.

B. Recreation

Jim Randall reported the Jaycees donated a television for the lobby outside the preschool.

Jim Randall announced the USSSA has honored the Frankfort Square Park District for the support provided to them over the years. The plaque that was presented to us has been put up in the Board Room.

C. Special Recreation (SSSRA)

Jim Randall reported the existing space the SSSRA is renting at H-F High School will continue to be available for the coming year.

D. Planning

No report.

E. Finance

No report.

F. Beautification

No report.

G. Township Planning Committee

No report.

H. Wetlands

Jim Randall has been working with Jarrod Krueger of J.F. New and Associates over the development of a management plan for Island Prairie.

A burn will take place next week.

I. L.A.P.

No report.

J. Frankfort Square Area Youth Commission

No report.

IX. Old Business

Jim Randall reported Carnival plans continue, and asked that another community meeting be scheduled. A meeting was scheduled for Wednesday, April 29th, at 7:00 p.m.

X. New Business

None

XI. Adjournment

Motion 98-303 was made by Jack Williams, seconded by Ken Blackburn, to adjourn the meeting at 9:15 p.m. Motion passed unanimously.

Submitted by:

Jill Simmons